

## 2020 Affiliation / Star Questionnaire – Incorporated Association

### Basic Affiliation Requirements

- Under Rule 10.8(e), you are required to have a constitution or governing document that is acceptable to the Committee. Please attach a copy of this to your submission if it has been changed since 2018. **Copy of constitution / governing document attached**
- Under Rule 10.8(f), you are required to have satisfied all statutory and regulatory requirements. This includes (but is not limited to) such items that may be relevant – GST and other tax returns, business name registration, etc.
  - Lodge an Annual Return.

**2018 Annual Return lodged**

**2019 Annual Return lodged**

- Maintain adequate and accurate accounting records (which by necessity means complete and accurate membership records).

**Accurate membership records maintained**

**Auditor appointed if required**

Including the above items:

**All statutory and regulatory requirements satisfied**

- Also under Rule 10.8(e), you are required to have satisfied all obligations of your constitution or other governing document.

**All constitution / governing document obligations satisfied**

- Under Rule 72.1, you can nominate up to two delegates to the Fencing Victoria Advisory Council. This person must be
  - (a) a member of the Affiliated club;
  - and
  - (b) an Individual member of the Association.

Names of delegates

Name..... Name.....

**Council delegates advised to Fencing Victoria**

### Working with Children Act 2005 and it's Amendments

- Does the club comply with "The Working with Children Act 2005 and it's Amendments", which came into effect on the 1st August 2017

**All Clubs must comply with this Act and it's amendment to be Affiliated with Fencing Victoria**

- In order to identify how to deal with affiliation requests from your members, we need to know whether you include any affiliation fees within your standard membership fees for forwarding to Fencing Victoria.

**We collect FV club/school affiliations and will enter these online (\$32)**

OR

*We do not collect FV club/school affiliations*

*We elect to participate in the AFF's National Insurance Scheme*

OR

*Copy of our own insurance policy Certificate of Currency attached*

OR

*We have no insurance policy*

**In order to qualify for Star Club Status in 2020, clubs will need to have nominated a First Aid certificate holder for their club in 2019. Qualifications must be current for 2020 (or be updated by 1<sup>st</sup> January 2020)**

**Name of First Aid Certificate Holder** \_\_\_\_\_

**Member Protection Officer** \_\_\_\_\_

- **From 2020** The club must have a Member who has done the online section of the Member Protection Course and Child Safety Standards Course (Link to these course - <https://www.playbytherules.net.au/online-courses>)

**CLUB PRESIDENT'S NAME:** \_\_\_\_\_

**CLUB PRESIDENT'S SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_ / \_\_\_ / \_\_\_\_\_

When this questionnaire is complete, please scan and email it to [president@fencingvictoria.org](mailto:president@fencingvictoria.org), or mail it to:

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