



Risk Management Policy

Purpose

The purpose of this policy is to provide a framework for the identification or control of risks associated with the Adamstown Rosebud Junior Football Club's activities and thereby provide a safe environment for all players, volunteers and spectators, support the achievement of strategic objectives, and ensure financial sustainability.

Background

Adamstown Rosebud Junior Football Club (ARJFC) is a volunteer-run community club that relies heavily on the contribution of parents as Committee Members, Coaches, Team Managers, and other on-field and off-field volunteers. We therefore need to consider this broad range of groups in providing a safe environment for all participants.

ARJFC has made a Commitment to Child Safety that provides an overarching influence on all governance, management and operational policies and guidelines:

Scope

The policy applies to all ARJFC activities. It forms part of the ARJFC governance framework and applies to all players, volunteers and parents.

The successful implementation of this Policy requires a consistent and systematic approach to risk management at all levels of the Football Club's operation.

Definitions

Hazard: A situation or thing that could cause harm or damage to humans, property or the environment.

Risk: The probability that exposure to a hazard will cause a negative consequence.

Incident: A specific occurrence of injury or harm.

Risk Management

Risks are inherent in all aspects of Football and the ARJFC acknowledges the role of risk management as critical to the safe and controlled provision of the sport to players, officials and spectators.

The ARJFC is committed to managing risk using a systematic approach to identify, analyse, assess, communicate and treat risks that can adversely impact on the performance and standing of the organization. This approach is to include:

- Hazard identification
- Reporting and analysis of risk
- Development and maintenance of a risk register
- Development and implementation of plans and strategies to address risks
- Promotion of and adequate support for risk management practices throughout the Club
- Minimising the cost of insurance claims and premiums
- Protecting the Club's corporate image as a professional, responsible and ethical organisation



Risk Categories

The key categories of risks associated with the football club's activities include:

- Child Safety
- Public & Professional Liability
- Occupational Health & Safety
- Financial Management
- Organisational Management
- Operational practices

Risk Identification and Review

The club committee will consider the identification and management of risks as a part of its ongoing function of managing the club.

Periodically the Committee will review existing risks, identify emerging risk, and develop a strategy for managing each risk. The committee will be encouraged to seek input into identifying risks from officials, coaches, team manager and members.

The effectiveness of the strategies described in the Risk Register will be evaluated against the number of incidents occurring, and the Risk Rating of each Hazard may be updated accordingly.

Risk Register

A risk register will be maintained to record all identified risks, rating of their severity and controls in place, or planned to be in place to manage those risks. The risk register will be maintained by the President.

Safe Operating Procedures

Strategies to address the identified risks will be incorporated into operational procedures, such as guidelines for Coaches, Team Managers or other club officials.