

Player Self-Registration Guide

Before you begin:

1. Have a current passport style photo (last 12 months) saved on your device. Head faces the camera directly with full face in view. The photo needs to be clear, legible with appropriate lighting with no hats or sunglasses and no other person in the photo. If you play with sports glasses then wear these for the photo.
The file type is .png or .jpg and is under 5MB in size.
 2. Your club may require payment online, please have your Visa or Mastercard ready.
 3. Parents, If you are using the Active Child rebate from the NSW government, you will need to apply **first** to Services NSW and obtain the voucher number(s) for your children.
 4. NOTE: the browser's back button does work in this system (probs best not do this during payment though). If you make a mistake/get a system error, hit the browser back button!
-

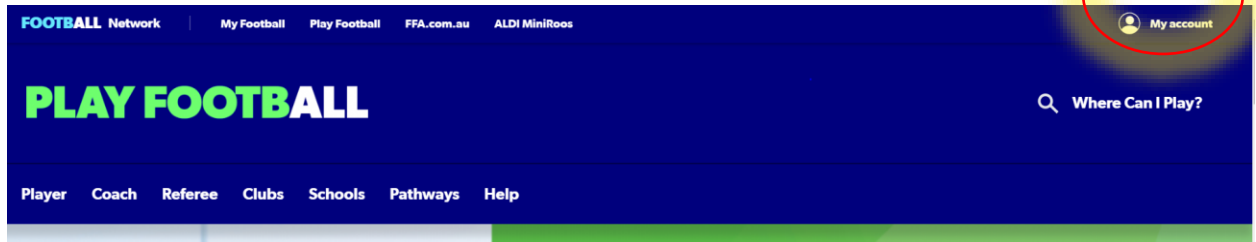
Head to www.playfootball.com.au

Steps

1. Create a PlayFootball Account (different from MyFootballClub)
2. Click on "Register Now" – find your club
3. "Start My Registration" – Select who you are registering
4. Select Registration Product and any other optional products, update shopping cart
5. Complete participant details – address, phone, email, emergency contact, etc.
6. Upload photo – edit tool available, make sure it is not sideways!
7. Complete International Certificate Question
8. Review order, accept terms and conditions
9. Payment including using the Active Kids Voucher
10. Confirmation – either finish or start new registration

1. Create Playfootball Account

Click My account – top right corner



Parents, it is recommended that you create your own account – this will allow you to “link” your children to your account and this can allow you to get any discounts that your club may offer for families.

The first account you make with the family email will be the primary account!!!

My account

Create your Football Account

Your Football Account is one account that lets you connect with all of the Football Network in Australia.

ALREADY HAVE AN ACCOUNT?

Sign in with social account

First Name * Last Name *

Email Address *

Create a Password *

Must be eight or more characters including a mix of upper and lower case letters, a number and a special character

Confirm Password *

Date of Birth *

Select date

Terms and Conditions *

FFA respects the privacy of individuals about whom we collect personal information. The personal information that FFA collects from you via the Football Family registration form is collected for the purposes of processing your registration, sending you information about FFA (including information regarding our commercial partners and sponsors and related products and services), information about football matches, tickets and related events, assisting with your enquiries and for other purposes set out in our [Privacy Policy](#).

You acknowledge that the information you provide will be collected by FFA and may be given to third parties (such as Ticketek/IT providers or venue operators) we engage to help us run our business for the purposes outlined above or as required by law without your personal details, we can't register you or send you the information you've requested. Our [Privacy Policy](#) tells you more, including how to contact us to access and correct your details or make a complaint.

By signing up, you consent to the collection, use and disclosure of your personal information as described above.

☐ I have read and accept the terms and conditions

REGISTER

Click here if you have a Playfootball account

Or
Complete the form to get create an account

The first time you use your new account you will be asked to **claim any existing records** from MyFootballClub data or that match your email address.

Claim Profiles

Hi V [REDACTED], below you will see a list of existing records which match your email address [REDACTED]@[REDACTED].com.au You can choose to link these records to your account.

Checking the "Link" option will add those participant records to your account and allow you to manage registrations on their behalf. You can also indicate if one of the existing records is you.

[Clear](#)

R [REDACTED], [REDACTED] (Reference: [REDACTED])	<input type="radio"/> Me <input type="checkbox"/> Link
Organisation: Curl Curl Youth Club	
R [REDACTED], [REDACTED] (Reference: [REDACTED])	<input type="radio"/> Me <input type="checkbox"/> Link
Organisation: Curl Curl Youth Club	
R [REDACTED], [REDACTED] (Reference: [REDACTED])	<input type="radio"/> Me <input type="checkbox"/> Link
Organisation: Curl Curl Youth Club	

[Continue](#)

- Any records that are yours personally – you should select the round button next to “Me”
- Any records that belong to family members or similar that you want linked to your account – select the square button next to “Link”
- If accounts don’t belong to you or you don’t want them linked – leave them unselected.

Continue to the next screen once you are happy that you have selected the appropriate records.

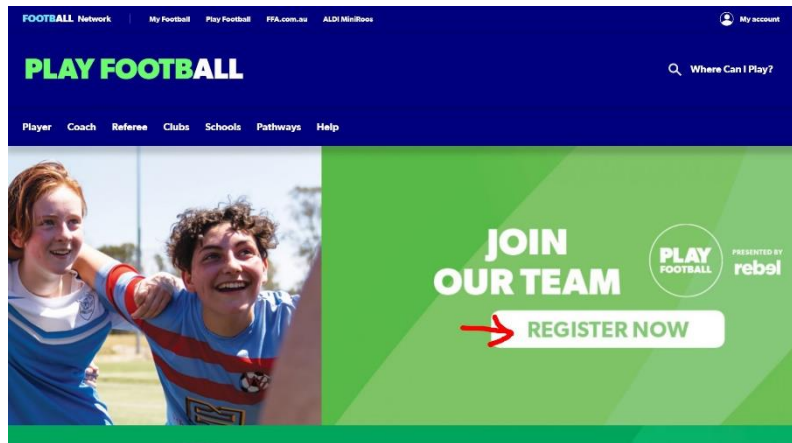


FOOTBALL
FEDERATION
AUSTRALIA

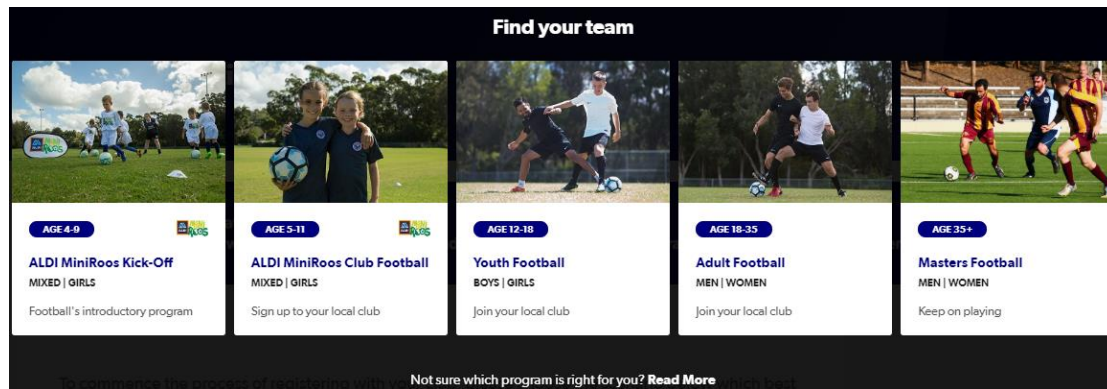
PLAY FOOTBALL



2. Click on “Register Now”



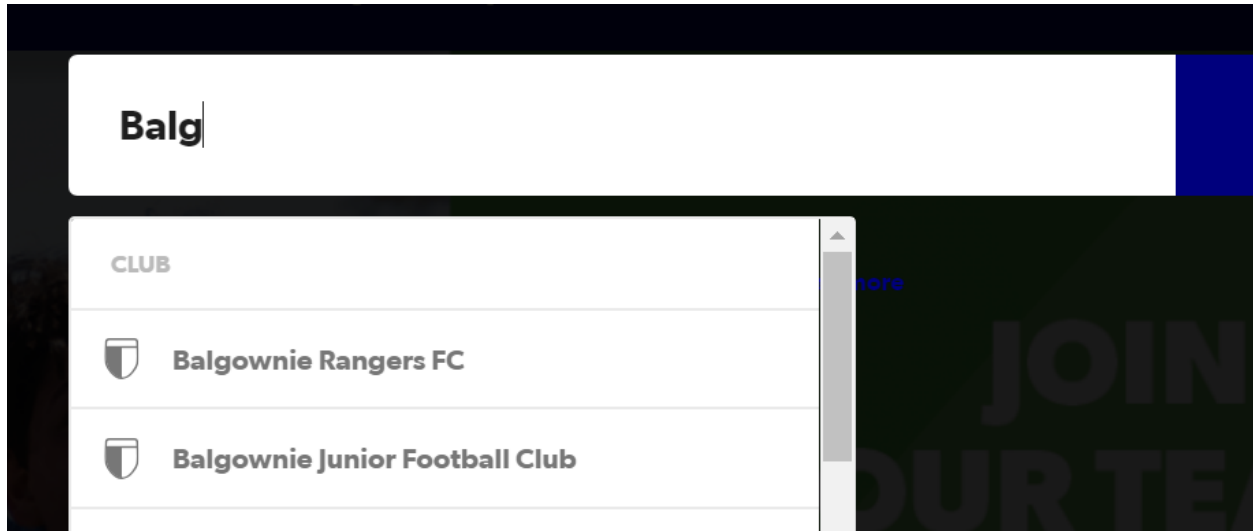
Select the age group the Participant fits .





Under “Find a place to play”, if you know your club name, start typing it and when it appears on the drop down menu, select it from there.

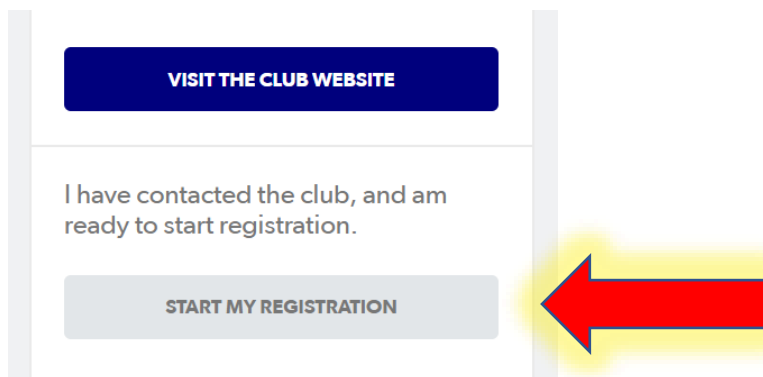
Alternatively, you can enter a suburb or postcode and choose a nearby club from the map that comes up.



This takes you to a club specific page showing what your club offers by way of football (ages/male/female). It also gives you contact details for your club of choice and a link to their website.

You are not required to contact the club if you are a new player but you will need to show the club proof of your date of birth at the club registration/information day or first training session.

3. If you are happy to proceed with your registration in this club, **select “Start My Registration” from the bottom right corner.**




On the next screen, click Get Started.

- Choose the person you are registering

Play Football Online Registration

huynhtwo, Sam [Logout](#)



Select the person you are registering for

I am registering myself

☒ huynhtwo, Sam (Reference:10062852)

I am registering a linked person


☐ Phousangiem, Jay (Reference:10062854)

I am registering a new person

☐ Register my

CHILD ▼

☒ Link this participant to my account



If the person you are purchasing the product on behalf of is not shown, you will need to: **Login as that person - or Login to your account and link the person record to your account** (record must have the same email address as yours to be able to link).

Continue



If you selected that you are registering a new person to be linked to your account, it will try to search for any existing records for them and will ask you for their basic details. The search results may or may not find something but if none of them match, you can progress without selecting anything. If you selected an already linked individual, this process will be skipped.

4. **Select Product**

You will be shown all the “Products”. Select the product for the participant.

Note: N/A against a product cannot be selected – usually because of age restriction.

18 Mens			N/A
Role	Player	Age	18-18 Male
Type	Club Football	Level	Community
			PRICE FROM \$470.80

Adult			Select
Role	Player	Age	19-99 Mixed

“Product Details” screen comes up. Discounts which the club offers have been applied.

Choose any variations or optional products you wish and then Update the shopping cart.



Variations

☐ I am a student (tertiary)

Optional Products

<input type="checkbox"/> Socceroos Scarf	Socceroos Scarf	\$20.00
<input type="checkbox"/> Carlton FC polo shirt	Green Carlton FC polo shirt	\$40.00

Update Shopping Cart

Continue

If you check any variation or optional product this will go blue.

Update the shopping cart first to add these changes before Continue

Once you are satisfied with the shopping cart, Choose continue

5. Participant Details

- Participants will be shown a details screen – please update all your details making sure all fields marked with * are completed.
- Additional questions and policy's will also be displayed in this step

Note

Land line phone numbers should be 8 digits – no area code or it errors.

Mobile numbers – use 10 digits

Address is very particular – there is a search tool when you start typing.

If you do not attend school, type Not Applicable

Participant Details

First Name*

Sam

Middle Name

Last Name*

huynhtwo

Known As

Gender*

☐ Male ☒ Female ☐ Unspecified

Date of Birth*

6. **Profile Photo.**

Upload your photo from your device. Should this go in sideways or upside down, please use the tools to adjust




Photo image guidelines - please ensure

- Photo is a passport style image
- Head faces camera directly with full face in view
- No hats or sunglasses are to be worn in the photo
- Photo was taken within the last 12 months
- Photo is clear and legible with appropriate lighting
- Under 5 MB in size
- File type of .PNG or .JPG

Please Note: any inappropriate photos may result in your registration being declined

Select Profile Image

Continue

7. **INTERNATIONAL TRANSFER CERTIFICATE**

You will be required to answer this question and there are three responses.

Note Well: If you were born overseas **but your last football club was in Australia** select Yes.

International Transfer Certificate

Was Your Last Registration to an Affiliated Football(Soccer) Club in Australia?*

Select

Select

Yes

No - my last registration was overseas

I have never registered to play Football before

8. Review Your Order

If you need to modify your product selection or details, select '**Modify**' in the appropriate section to do so

Acknowledging Terms and Conditions

Click on the 'Check box' Read and Acknowledge all Terms and Conditions by selecting Accept All T&C's displayed

You have the option of unchecking boxes re marketing communication

Must Check

Optional

no

International Transfers Modify

International Transfers Clearance Required
No

In order to register, each participant must agree to comply with the Terms and Conditions including any incorporating documents such as the FFA Statutes, National Code of Conduct and Spectator Code of Behaviour.

☐ I have read and agree to comply with the [Terms & Conditions](#). If the person being registered is under 18, I confirm that I am their parent/legal guardian.

I confirm I wish to opt into marketing communications from the following organisations:

- ☒ Football Federation Australia
- ☒ Football NSW
- ☒ FNSW - Manly Warringah Football Association Inc.
- ☒ Curl Curl Youth Club

Continue

9. Payment

- The product fee breakdown is displayed along with any discounts or additional products the participant has selected
- If the participant has selected an **INCORRECT product**, select one of the blue circles at the top of the page to go back in the process to select the correct product



If you have an Active Kids Voucher then select this option and put in the voucher number and apply. The system will check with Service NSW and confirm if the code is valid.



Vouchers / Coupons

Please Select ▼

No Voucher

Active Kids NSW (\$100)

Apply

Scroll down to choose either “**Pay Online**”, or “**Pay Offline**” if offered, to complete the payment for your registration. You will receive an invoice to the email address listed on the registrants Registration

10. **Confirmation message**, select “Finished” or “Perform another Registration”