

Section 1 - General

1A Role and responsibilities of the Co-ordinator and Committees

- 1) The Junior Warriors Co-ordinator and Senior Warriors Co-Ordinator will be appointed by the Board of WBI following the AGM each year.
- 2) The Representative Co-ordinators must possess a current Police Check and Working with Children Check.
- 3) An outline of responsibilities, jurisdiction and reporting requirements will be provided by the WBI Board to the Co-ordinators.
- 4) Each co-ordinator may appoint a sub-committee and specific roles within the committee. The committee nominees must be presented to the Board for Approval.
- 5) All financial matters pertaining to the representative programs will be overseen by the WBI Treasurer.
- 6) All financial transactions and decisions must be approved by WBI Board
- 7) It is the responsibility of the Co-ordinator of each program to provide a written report to the board in time for the monthly Board meeting. The report will highlight matters for Board approval or clarification.
- 8) Any official meeting with parents, players or coaches must have a Board member in attendance

1B Appointment of coaches

- 1) The representative co-ordinators and committees, in liaison with Board of WBI, are responsible for drafting an application timeline and promotion.
- 2) Coach appointments are made by the Board of WBI, upon advice of the representative co-ordinators and committees.
- 3) Junior representative coaches will be advertised and appointed on an annual basis.
- 4) Senior representative coach appointments may be renewed for a second 12 month term without advertising.
- 5) The minimum age for Head Coaches is 20 years of age, and for Assistant Coaches the minimum age is 17 years. Coaches must have level 1 coaching accreditation (or the intention to complete) and current Working With Children Check.
- 6) All coaching appointments are to be made objectively and confidentially, and reflect the overall objectives and goals of Wangaratta basketball Inc.

- 7) Upon receipt of applications, the representative committee, along with at least two members of the WBI Board Executive, will make recommendations to the Board for the appointment of coaches.
- 8) Where two or more applications are received for one (1) position, interviews may be held. The interview panel will comprise three (3) persons appointed by the WBI Board, including the Representative Co-ordinator.
- 9) Coaches may nominate an Assistant Coach and Manager. Appointments are not confirmed until fully approved by WBI Board. All personnel including Assistant Coaches and managers must have a Current Working with Children Check.
- 10) Upon appointment, a meeting will be held with Junior Representative Coordinator and Representative Coaches to:
 - Discuss details of relevant matters for the forthcoming representative season including Representative Guidelines, training procedures and WBI expectations

1C Program details & Administration

- 1) All program details are to be presented to the WBI Board for approval before the commencement of the season. Approved details are then to be forwarded to parents and players as early as possible in the trial period. Matters to be included:
 - a) Tournaments to be attended
 - b) Training schedules
 - c) Budget
 - d) Fees
 - e) Uniform options for sale
 - f) Intended social occasions
 - g) Intended fundraisers
 - h) Other details
 - i) Predicted travel arrangements where applicable

1D Fees

- 1) Program Fees will be established by the WBI Board in conjunction with the co-ordinators and communicated to

1E Travel and accommodation

- 1) All travel and accommodation arrangements and costs are the responsibility of the player and/or the junior player's parent/guardian.

1F Uniforms

- 1) Uniforms that are provided by WBI must be worn as directed.
- 2) Any loss or damage to uniforms will incur a fee.
- 3) Players may be required to provide their own uniform items for arrival etc (eg black slacks).
- 4) Optional items will be available for purchase

1G Complaint Procedures

- 1) All coaches, players, spectators and officials are governed by the BVC Codes of Conduct and Policies. Any breaches will result in disciplinary action.
- 2) All complaints are to be made in writing and addressed to the WBI Board.
- 3) Complaints will be managed primarily by the Board, who may decide to set up a mediation process which will always include at least one Board member in attendance.

1H Publicity

- 1) All publicity must be officially authorised by WBI and managed by the WBI Publicity Officer or program co-ordinator as directed by WBI.

1I Sponsorship

- 1) All sponsorship arrangements will be developed and approved by the Board of WBI, according to the agreed strategies and concepts. Private arrangements are strictly prohibited.

Section 2 – Junior Representative Program

2A Eligibility for representative basketball- Junior

- 1) To be eligible to represent Wangaratta at Junior Representative level (Junior Warriors), players must
 - a) be fully registered and financial with Wangaratta Basketball Inc
 - b) participate in a minimum of 50% of possible games of the current domestic competition.
 - c) attend try-outs as required
- 2) Any applications for exemption to eligibility rules must be made in writing to the WBI Board.
- 3) Junior players attending a metropolitan school may register and be eligible to represent their original 'home' association. Such players are exempt from playing in the domestic competition. Further concessions regarding trial attendance, and training attendance are at the coach's discretion, in consultation with the Warriors committee and WBI Board.

- 4) Any concerns about player eligibility must be brought to the attention of the Co-ordinator and WBI Board at the outset of the competition and followed up with BVC.
- 5) All player fees are to be paid in full at the time nominated by the Co-ordinators. Failure to do so may result in the player being withdrawn from the team.
- 6) Junior representative players may be selected in the senior representative team but their junior playing and training commitments must take priority. Junior players pay the Junior Representative fee only.

2B Selection

- 1) Teams will be implemented only if there are a minimum of eight (8) players who are considered of an adequate standard, and who are willing to make the necessary commitment.
- 2) Selection of players is the joint responsibility of the Representative Coaches with assistance from the Junior Representative Coordinator and/or the Representative Coach Co-Ordinator, if requested.
- 3) Teams should be finalised late-August and the coach shall submit a final list of players to the Representative Coordinator within the time identified.
- 4) Development Teams: Where strong interest and dedication is shown by players, a development team may be formed that participates in a modified program at the discretion representative committee.

2C Role & Responsibilities of Junior Representative Co-ordinator

- 1) The Junior Co-Ordinator is responsible for directing all facets of the Junior Warriors program, ensuring that the program is delivered with objectivity, remains progressive and is a true reflection of WBI's goals to provide a strong basketball pathway program that is focussed on player and coach development, is clearly communicated and delivered in a professional manner.
- 2) The Junior Co-Ordinator is directly accountable and operates on behalf of the WBI Board

Refer to Appendix: Position Description: Junior warriors Co-Ordinator for a current outline of roles and responsibilities.

2D Role & Responsibilities of Junior Representative Coaches

- 1) Junior Warriors coaches are expected:
 - a. To make a full commitment to the program including attendance at training and the tournaments.
 - b. To attend WBI /Warriors Coach Development sessions in Wangaratta

- c. To support the program principles and concepts agreed upon by the WBI/Coach Co-ordinator and Junior warriors co-ordinator.
- d. To represent Wangaratta Basketball in a positive and professional manner at all times and in accordance with applicable guidelines as directed by Junior Warriors Co-ordinator (WBI).
- e. To receive guidance and defer to Junior Warriors Co-ordinator (WBI), and where applicable, to the appointed Coaches Co-ordinator.
- f. To inform Junior Warriors Co-ordinator (WBI) of any decisions and issues relating to the management of the team.
- g. To actively participate in/support WBI programs and activities

Refer to Appendix: Position Description: Junior Warriors coaches for a current outline of roles and responsibilities.

2E Team management- juniors

- 1) Combined training times for Representative teams in the same age group is recommended. Coaches may request separate training s for an identified purpose from time to time. All arrangements must be approved by the Representative Program Co-ordinator.
- 2) Program co-ordinators will make the initial training bookings. Any cancellations or adjustments are to be managed by the Team coach/manager and communicated to the Co-ordinator.
- 3) Entry of teams into any tournament must receive prior endorsement from the WBI Committee.
- 4) Each team must have an appointed Team Manager. All teams must have either a coach or team manager of the same gender.

Refer to Appendix: Position Description: Junior Warriors Manager for a current outline of roles and responsibilities.

Section 3– Senior Representative Program

3A Role & Responsibilities of Senior Representative Co-ordinator

- 1) The Junior Co-Ordinator is responsible for directing all facets of the Senior Warriors program, ensuring that the program is delivered with objectivity, remains progressive and is a true reflection of WBI's goals to provide a strong basketball pathway program that is focussed on player and coach development, is clearly communicated and delivered in a professional manner.
- 2) The Senior Co-Ordinator is directly accountable and operates on behalf of the WBI Board
- 3) All financial decisions must have direct approval of the WBI Board.

Refer to Appendix: Position Description: Senior Representative Co-ordinator for a current outline of roles and responsibilities.

3B Role & Responsibilities of Senior Representative Coaches

- a. To develop a goal oriented and structured program aimed at maximising the potential of individuals involved and the team as a whole.
- b. To model and promote best practices in all areas including promotion of the sport, professional conduct & support of all WBI programs.
- c. To enhance the player pathway from Junior to senior representative and from CBL to Big V/SEABL.
- d. Strengthen the profile of CBL in the media and within the basketball community, including an involvement at grass-roots level, as required by WBI Board.
- e. Initiate and participate in activities designed to strengthen the links between the Senior representative program and the junior representative and junior domestic programs.

Refer to Appendix: Position Description: Senior Representative Coaches for a current outline of roles and responsibilities.

3C Eligibility for representative basketball- Senior

- 1) All players must be fully registered, financial and current playing members of the WBI in the highest competition available.
- 2) The competition is primarily for those Men and Women aged 17 – 23 years no longer able to compete in Under Age Representative teams due to the set age criteria.
- 3) If numbers are insufficient to support a full squad, junior representative players may be required to make up the roster on a development/introductory basis; these players must come from the U18 representative group.
- 4) As in line with the Junior Representative Guidelines, a junior player may be appointed to a position in a Senior Representative squad. Such training and/or games will be additional to the player's junior representative commitments which must take priority.
- 5) Older players, whose age falls outside the projected target group, may be considered for inclusion, subject to suitability. This will be at the discretion of the Senior Representative Coordinator in consultation with WBI Board.
- 6) Eligible past representative players who have moved away from the area to attend University or Tafe will be considered for inclusion in any senior representative team, as per BVC guidelines. These players require current player insurance as per BA guidelines.

3D Player Selection

- 1) Selection of players is the responsibility of the appointed coach
- 2) Player try-out dates will be advertised on the WBI website and notice board at least two (2) weeks prior to try-out commencement dates.
- 3) A minimum of two (2) tryout sessions will be held.
- 4) At the completion of the final tryout session, players will be informed of the timeline for the team's announcement.
- 5) The preferred player list will be considered and endorsed by the WBI Board.
- 6) WBI registered players selected at this level, will be expected to compete in the highest level of competition offered by the WBI, for the current season and the season immediately following selection into the program.

3E Team Entry into CBL

- 1) Teams will be entered into the CBL competition only if there are a minimum of eight (8) players, who are considered of an adequate standard, and who are willing to make the necessary commitment.

3F Team management- Seniors

- 1) Program co-ordinators will make the initial training bookings. Any cancellations or adjustments are to be managed by the Team coach/manager and communicated to the Co-ordinator.
- 2) The senior representative co-ordinator will liaise with the Junior representative co-ordinator and other senior representative coaches in consultation with BVC in providing fixturing details.
- 3) All teams must have either a coach or team manager of the same gender.

3G CBL Home Game Responsibilities

- 1) Hosting a Home CBL match is the responsibility of:
 - Senior Representative Co-Ordinator
 - Senior Representative Committee/s
 - CBL Team Managers
 - All players
- 2) A division of roles and expectations is to be developed at the commencement of the season.

Refer to Appendix: CBL Operations manual and Home Game Duties

3H Away Game Responsibilities

- 1) Fundraising ventures may assist with costs associated with travel and/or accommodation, but primarily all costs incurred are the responsibility of the player.
- 2) It is the Team Manager's responsibility to ensure all players have details of the 'away' venue.
- 3) It is the Team Manager's responsibility to notify the Senior Representative Coordinator of the 'player list' one (1) week prior to an away game.
- 4) It is the responsibility of the Senior Representative Coordinator to notify the 'away' association of the WBA CBL player list one (1) week prior to an away game.

3I Organised transportation to and from 'away' games (road trips via bus)

Should the Senior Representative Committee hire vehicles to transport players to 'away' games, the following rules will apply:

- 1) Players may be asked to contribute towards the hire cost, either partly or fully

- 2) Fundraising may be used to supplement the cost
- 3) The bus will be an alcohol free zone at all times (no alcohol to be carried on the bus) – there will be no exceptions.
- 4) Irresponsible behaviour due to excessive alcohol consumption may result in suspension from CBL games/events. The decision to exclude a player from taking part in any game or training session due to excessive alcohol consumption is the coach's responsibility.