



Hockey Northland

Whangarei

2015 CLUB COUNCIL POLICY

(3 March 2015)

CLUB COUNCIL POLICY 2015

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Important dates and information (updated 03/03/2015)					
	Start	Finish	# Rounds	# Play-offs	Max. Games
Premier Men	11 th April	22nd August	12	3 weeks	15
Premier Men 9's	23 rd May	13 th June	3	1 week	4
Premier Women	18 th April	22nd August	15	3 weeks	18
Reserve Men	26 th March	22nd August	18	3 weeks	21
Res A Women	27 th March	22nd August	21	3 weeks	24
Res B Women	28 th March	22nd August	20	3 weeks	23
Div 1 Men	26 th March	22nd August	18	3 weeks	21
Div 1 Women	28 th March	22nd August	18	3 weeks	24
Div 2 Men	26 th March	22nd August	20	3 weeks	23
Div 2 Women	28 th March	22nd August	18	3 weeks	21
Senior Prize giving on field		22nd August			
Collegiate	21 st April	25 th August	TBC		17
Collegiate Girls	6 th May	25 th August	TBC		17
JMC Kwik Sticks	23 rd & 24 th April	20 th -22 nd August	16		16
Kiwi Sticks	2 nd May	22 nd August 2015	15		15
JMC Mini Sticks & Dev	25 th April	22 nd August 2015	15		15
JMC Prize giving		21 st & 22 nd August 2015			
Hikurangi Trophy		19 th July 2015	10am-3pm	Whangarei	
Powell Cup		19 th July 2015	10am-3pm	Whangarei	
Umpire Open Forum		25 March @ 7pm	1 July @ 7pm	-	
Club Council Forum		16 th Feb 2015 @ 7pm	22 nd June 2015 @7pm	12 th Oct 2015 @ 7pm	
Contact details	admin@northlandhockey.org.nz		Ph.(09) 4373830		

Election of Club Council Executive

The Club Council Executive will comprise of two representatives from each of the Men's, Women's, and Collegiate competition, who are elected annually from the end of year club council forum, as well as the Northland CEO, Northland Hockey Umpires, a JMC observer with speaking rights. If there are further competition groups that wish to join the Club Council they will have the opportunity to do so. The Chairman and the secretary will be elected from the above elected members. This will be called the Club Council Executive. If the Chairman and or Secretary position/s are not filled then the Club Council Executive can appoint someone suitable to fill either position.

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Club Council Executive

Karen Smith	Chairman
John Williams	Men
(Vacant)	Men
Diane Dowling	Collegiate
(Vacant)	Collegiate
Tanya Currie	Women
Maree Williams	Women
Luke Gillingham	Umpires
(Vacant)	JMC Observer
Grant McLeod	CEO Hockey Northland

Club Council Emergency Committee

This committee shall be made up of the Chairman and any two others from Club Council Executive. This Emergency Committee shall meet as is deemed necessary. The meeting shall be recorded and report/minutes are available to the next executive meeting.

Meetings - Club Council Executive

Shall meet Monthly on the 2nd Tuesday of the Month and will meet a minimum of seven times per year.

Meetings - Club Council Forum

(open to all Open Grade and Collegiate Clubs) 7pm

- | | |
|---------------------------|--|
| 16 th Feb 2015 | Clubs to adopt the rules for the coming season, confirm team entries and Hockey Northland information sharing |
| 22 nd Jun 2015 | Clubs to raise any issues that have occurred during season to date. |
| 12 th Oct 2015 | Clubs to bring any suggested rule changes with briefing paper distributed earlier via the office. Clubs to indicate intention of team entries. Hockey Northland Board may present topics for discussion relevant to the AGM. |

Start Dates

Dates and rounds are based on 2014 team numbers and those that have indicated they will be playing in 2015. These may be subject to change if we have more or less teams enter.

Premier Men	11 th April	(15 Rounds + Playoffs)
Premier Women	18 th April	(15 Rounds + Playoffs)
Reserve Men	26 th March	(18 Rounds + Playoffs)
Reserve A Women	27 th March	(21 Rounds + Playoffs)
Reserve B Women	28 th March	(20 Rounds + Playoffs)
Division 1 Men	26 th March	(18 Rounds + Playoffs)
Division 1 Women	28 th March	(18 Rounds + Playoffs)
Division 2 Men	26 th March	(20 Rounds + Playoffs)
Division 2 Women	28 th March	(18 Rounds + Playoffs)
Collegiate	21 st April	(Dependent on numbers in grade)

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2015 Finish/Finals and Prize giving Dates

Premier Men	22nd August (Saturday)
Premier Women	22nd August (Saturday)
Reserve Men	22nd August (Saturday)
Reserve A Women	22nd August (Saturday)
Reserve B Women	22nd August (Saturday)
Division 1 Men	22nd August (Saturday)
Division 1 Women	22nd August (Saturday)
Division 2 Men	22nd August (Saturday)
Division 2 Women	22nd August (Saturday)
Prize Giving	22nd August (Saturday)
Collegiate	25 th August (Tuesday)

1. Grading

- 1.1. No club shall be permitted to nominate more than one team in the premier grade.
- 1.2. Clubs in Premier Grade must have at least one team in a lower grade, such lower grade to exclude those grades under the control of the JMC.
- 1.3. Each grade shall be limited to a maximum of 10 teams.
- 1.4. Should any club enter two (2) teams in any one grade such teams shall be distinguished by name and no member shall play for one team after having played for the other team, if a player breaches this rule then the games played in by the player in the second team shall be forfeit losses to that team. A different playing strip is to be worn when playing each other.
 - 1.4.1. Where a player plays up from **collegiate to open grades** these players may only play for their club, but where that club has two teams in the same grade the player may play in either or both of those teams as a fill in player.
- 1.5. Any team that plays a player from another team/club that is not registered or aligned (refer rule 19.4) to their own club then they forfeit the game.
- 1.6. Grading will be controlled by the Club Council Executive for that season's hockey. Prior to the next year's competition the teams will be graded in line with the final placing of this year's round robin competition and subsequent promotion relegation series with the PROVISIO that the Executive MAY place teams into ANY grade that the Executive considers to be in the best interests of a successful competition.
- 1.7. In most situations new Teams entering Senior competitions will enter into the lowest grade unless there is an opportunity to fill a bye slot in a higher grade with the PROVISIO that the Club Council Executive MAY place teams into ANY grade that the Executive considers to be in the best interests of a successful competition. Any such decisions made under this rule shall not be considered as a precedent for ruling on any other requests.
- 1.8. Where a team is entered into the competition withdraws from the competition less than two weeks out from the start of the season that teams club will be liable for the penalty fees imposed. The penalty fees will be the Hockey Northland player affiliation fees x13.
- 1.9. In the event that an entered team withdraws from the competition after the competition has started that teams club will be liable for the games played by the team plus the player affiliation fees x13 x 2.

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- 1.10. Eligibility of players shall be entirely in the hands of the Club Council Executive with direction from the Hockey Northland Board.
 - 1.10.1. Players requesting a re-grade: in the event that a player that requests a re-grade then he or she shall be permitted to only play in the grade that they have been re-graded to for the remainder of the season. The re-graded player is not permitted to play up at all. If this player is also a nominated player, then, the original team that he/she has moved from will have one less nominated player.
- 1.11. Collegiate Grading: Teams shall nominate which grade they wish to play in. Collegiate grades will be limited to 8 teams. Re-grading should be looked at, where teams are obviously too good or are struggling to compete, this should be done with a minimum amount of disruption to the competitions. (This could be changed to a grading day played on a Sunday where teams would be required to play possibly 3 or 4 games to get an indication of teams' abilities. This would be dependent on all teams agreeing to this or another method).
 - 1.11.1. Where a Collegiate team requests or is requested to re-grade that team will take none of their points from the competition which they moved from.
 - 1.11.2. Any Collegiate teams wishing to re-grade must do so prior to the last day in June. Any applications received after the last day in June will be declined.

2. Promotion/Relegation

- 2.1. Teams finishing in first place (Round Robin winner) may challenge the bottom placed team from the grade above.
- 2.2. Where the first placed team (Round Robin winner) chooses not to challenge for promotion the second placed team (from Round Robin) may challenge the last placed team from the grade above to gain promotion.
- 2.3. Teams do not have to challenge if they don't want to.
- 2.4. Teams wishing to challenge for promotion will need to indicate their intention to do so to the Hockey Northland office prior to Grand Final day.
- 2.5. Games for promotion/relegation will be played by the 3rd Sunday of October by mutual agreement. If no agreement is made between the teams then the Club Council Executive shall decide the date.
- 2.6. Dates for Premier challenges will be dealt with on a case by case basis.
- 2.7. Times to be set by Draw Steward.
- 2.8. Club Council Executive shall set criteria (for teams to achieve) to promote a team that will fill a vacancy in a higher competition.
- 2.9. All NEW teams registering in the Hockey Northland winter competition must have 14 registered players before the team can be entered. (CCE Feb 2008)
- 2.10. In the event that there are promotion/relegation games the teams and clubs involved shall incur no turf fees for these games.

3. Cancellation

- 3.1. All cancellations will be notified by email, Facebook, website and phone bulletin board.
- 3.2. The decision to cancel once hockey has commenced on any day may be made by mutual consent of the two captains and both umpires. In the event of any disagreement, the

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umpires will make the final decision. Should the umpires then disagree, the game will continue.

- 3.3. The CEO or his nominee shall have the power to cancel hockey at any stage due to ground and/or weather conditions.
- 3.4. Inter association games/tournaments should be cancelled where possible the night before the scheduled games and it is the duty of the cancellation person to inform Sub-Associations, Whangarei coaches and umpires.

4. Commencement of Matches

- 4.1. Any team not on the field ready to play within ten (10) minutes after the scheduled time of the match shall forfeit the match.
- 4.2. Matches may not start unless each team has a minimum of seven (7) players on the field.
- 4.3. Teams with 7 or more players present must take the field when asked to by the Umpires.
- 4.4. Games that start late must still finish at the scheduled time.
- 4.5. Captains are to ensure all players are to be named on the card before the teams takes the field. Players turning up late or unexpectedly must be written on the card prior to taking the field. First name and surname must be written legibly. (refer rule 11 Result Cards)

5. Defaults

- 5.1. Barring exceptional circumstances, defaulting teams must notify the Draw Steward, on the day preceding the match, of their intention to default.
- 5.2. The captain or representative of the defaulting team shall then notify the opposing team captain and the umpires. Teams are encouraged to contact the office to request opposition and umpire contact information if they do not know whom to contact.
- 5.3. A team, that defaults a game, will be liable for all the turf fees applicable for that scheduled game.
- 5.4. Where a team defaults a game it will be deemed as a 5-0 loss for that team. "The winning team" shall be awarded a 5-0 win.
- 5.5. Where a team defaults their game, the players from the defaulting team will not be accredited with having played that game. The other team (that was available for the game) will have their registered players accredited with having played this game.
- 5.6. Where a team flaunts the rules and is defaulting and or forfeiting 5 or more of their games, the team will not be eligible to play in the play-offs (there will be no refund for these un-played games) and in the event that they finish last in round robin and a challenge is received from a team in the grade below then the challenged team will be automatically relegated.

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6. Deferred Games and Special Game Time Requests

- 6.1. Deferred game requests (refer 6.6) should be notified to the draw steward where possible prior to the start of the season.
 - 6.1.1. If a request to defer a game is made after the start of the season it must be eight weeks prior to the scheduled fixture.
- 6.2. Where possible deferred games will be played prior to the scheduled date of the original game.
- 6.3. Clubs, Teams and Schools should make special requests for games to be deferred in writing prior to the start of the season or eight weeks prior to the scheduled fixture.
- 6.4. Under exceptional circumstances, e.g. funeral, a team can apply to the Club Council Emergency Committee for a deferral.
- 6.5. For all deferred game requests, a form provided by the Hockey Northland office or online will be filled out and the other team affected shall be informed. Where possible two alternate options of date / time for the game to be played will be offered to the other team affected by the deferment. If no agreement between the teams then the Club Council Executive shall decide the date and time of the game.
- 6.6. **Games shall only be deferred, where four or more players are away for Northland representative hockey fixtures or Northland Secondary school hockey fixtures (teams are encouraged to bring players up from lower grade teams)**
 - 6.6.1. The above clause may also relate to players going away as part of the official team management (coaches, managers, umpires and parent helpers) of Northland Representative Hockey teams or Northland Secondary School teams.
 - 6.6.2. Where a secondary school team attends a Hockey New Zealand sanctioned tournament the school team games for that period will be deferred. Schools need to inform Northland Hockey before the end of March if they intend competing in HNZ tournaments
- 6.7. Players Representing Northland. Where Representative Coaches don't want their players to play club hockey immediately prior to National Tournament they shall notify the Draw Steward prior to the start of the season.
- 6.8. Hockey Northland will notify the clubs of the players involved in the Representative teams for that year as soon as possible after they are named.

7. Non Completion of Matches

- 7.1. Any team that fails to complete a match shall forfeit the points for that match.
- 7.2. In the event of a team forfeiting the match the team captain and/or team management shall be required to appear before the Club Council Executive.
- 7.3. Where a team forfeits the game, but the game is still played (with less players or borrowed players) each of the teams shall cover the cost of that game.
- 7.4. Where teams forfeit, the registered players on the card will be deemed as having played.
- 7.5. Where a team forfeits it will be deemed as a 5-0 loss for that team. "The winning team" shall be awarded a 5-0 win.

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- 7.6. A Senior game will be deemed completed if it is stopped due to weather or serious injury after 50 minutes of the game time has been played and the score at the stoppage shall be recorded as the final result. If the game is still in the first half and is called off due to weather, serious injury then the game shall be replayed in full (the score shall be wiped clean). If the game is called off after half time but prior to 50 minutes play then the remaining minutes left in the game shall be played at a later date with the score from when the game was stopped is to be carried forward when the game is continued. Failure to play the rescheduled game or part game will result in that team/s forfeiting the game.
- 7.7. A Collegiate game will be deemed completed if it is stopped due to weather or serious injury after 35 minutes of game time has been played and the score at the stoppage shall be recorded as the final result. If the game is still in the first half and is called off due to weather, serious injury then the game shall be replayed in full (the score shall be wiped clean). If the game is called off after half time but prior to 35 minutes play then the remaining minutes left in the game shall be played at a later date with the score from when the game was stopped is to be carried forward when the game is continued. Failure to play the rescheduled game or part game will result in that team/s forfeiting the game.

8. Judicial Committee

- 8.1. Judicial Committee shall comprise of any three of the following that are available at the time for a Judicial Meeting
- Jill Christie (to be confirmed)
 - Raewyn Douglas (to be confirmed)
 - Gordon Marsh (to be confirmed)
 - Doug Johns (to be confirmed)
 - Graham Byles (to be confirmed)
 - Sue Shepherd (to be confirmed)
 - Murray Lints (to be confirmed)
- 8.2. The Committee shall be bound by the judiciary rules (Code of Conduct) of Hockey Northland and Hockey New Zealand.
- 8.3. The Chairman for the meeting shall be elected from the Judicial members present.
- 8.4. Where a complaint is lodged with the Judiciary at least two members of the committee shall be given the complaint to decide whether there is a case to be heard or not. These members may decide to convene a Judicial Hearing, hold a mediation meeting or decide there is no case to answer to.

9. Fees and Registration: See Hockey Northland Constitution, 7.1To 7.4

- 9.1. The annual affiliation and game fees for all affiliated groups shall be fixed at the Hockey Northland Annual General Meeting and shall be paid by a date specified annually by the Board. Registration fees and other levies shall also be fixed at this Annual General Meeting. Fees may be fixed at different rates for different categories comprising the affiliated groups.

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- 9.2. No team belonging to a club that has unpaid fees that are overdue shall be entitled to participate in the play-off series nor the finals.
- 9.2.1. Teams/Clubs affected by rule 9.2 shall not be entitled to any credits for any unplayed games.
- 9.2.2. No team belonging to a club that has unpaid fees at the end of the round-robin series shall be entitled to issue a promotion/relegation challenge.
- 9.2.3. Before any player can take part in any of the Association's competitions, he or she must be registered as a member of an affiliated club. Such registration to be applied for in writing to the Chief Executive Officer or respective sub-association secretary no less than six (6) hours before the time of the competition. Registrations stand for the current season only.
- 9.2.4. Any player that takes the field in a game scheduled by Hockey Northland shall be deemed as a registered player and the club will be charged accordingly.
- 9.2.5. Any player that is registered during the season must have all the relevant details submitted in writing to the Hockey Northland office before taking the field.
- 9.3. The Board shall have the power to impose penalties against all affiliated groups that are in arrears with any fees or against any members or any affiliated group guilty of any breach of these rules or the regulations governing the Association's competitions.
- 9.4. In addition to any fees fixed by rule 9.1 above, the Board shall have the power to pass on to affiliated groups any extra levy charged to the Association by Hockey New Zealand after the Annual General Meeting of the Association
- 9.5. Teams in all open grades are required to register their players prior to the first game of their competition (byes are irrelevant) on Hockey Northland registration forms and electronically. The teams must furnish all the required information on each of the players. Failure to do so will result in the teams forfeiting the games they play until completed registration forms are received by the HN office and the players are registered electronically
- 9.6. **Policy for Affiliation and Match Fees and Practice Fee
(Ratified at the February 2007 Board Meeting)**
- All Open grades affiliation and match fees will be invoiced as soon as possible after teams and draw are finalised. The payment date will be the 31st of May of the year of invoice for affiliation and match fees.
 - All Collegiate grades affiliation and match fees will be invoiced as soon as possible after teams and draw are finalised. The payment date will be the 31st of May of the year of invoice for affiliation and match fees.
 - All JMC grades affiliation and match fees will be invoiced as soon as possible after teams and draw are finalised. The payment date will be the 31st of May of the year of invoice for affiliation and match fees.
 - All practice fees will be charged monthly and are payable by the 20th of the following month
 - That 2% per month interest be charged on any outstanding balances after the above payment dates unless prior arrangement is made with the CEO. Such requests will be made in writing and the CEO will respond in writing setting out the terms arranged.

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- Failure to fulfil any arrangements made with the CEO will result in the 2% per month interest being charged to the club.

10. Umpiring

- 10.1. Every club/team will be expected to umpire games as allocated by the Umpire Appointments Committee.
- 10.2. Each Premier, Reserve A grade, Reserve B grade, Division 1 grade and Division 2 grade team will be required to supply a minimum of one player to attend umpiring forums (dates listed on page 3). These players will be responsible for organizing their teams allocated open grade umpire appointments. Clubs may look to subsidize these players (Player umpires) as an incentive to get volunteers.
- 10.3. College clubs are required to supply one representative per club to attend umpiring forums (dates listed on page 3).
- 10.4. The Umpire Appointments Steward is required to distribute team/club umpire allocations as evenly as possible.
- 10.5. Umpiring Allocations: All teams will be required to fulfil their umpire allocations; this may be across all grades. Collegiate umpiring will remain compulsory (Teams may elect to umpire all their Collegiate allocation in a concentrated block or spread out across the season.)
- 10.6. The appointment steward is to advise teams and individuals of umpire appointments a minimum of two weeks prior to the fixture.
- 10.7. Umpire coaching is available to the clubs as required, please contact the Hockey Office on (09)4373830.
- 10.8. Failure to carry out allocated umpiring duties communicated to the club representative by email and placed on the Hockey Northland website as required in 10.6 will be penalised
 - 10.8.1. Where short notice (less than two weeks) is given for umpiring duty, the appointment steward shall make personal contact with the team manager (by email or phone). If the appointment steward is given an assurance by the team manager that a team will supply an umpire, and fails to do so, then the team will be penalised as if the 2 weeks' notice had been given (intent of this rule is the obligation to give two weeks' notice is clear, but there is also an obligation to keep ones commitments).
 - 10.8.2. The penalties are:
 - 10.8.3. First offence \$50 to be charged out by the office and Two (2) additional umpiring duties.
 - 10.8.4. Second Offence \$50 to be charged out by the office lose Two (2) competition points and Two (2) more umpiring appointments
 - 10.8.5. The \$50 fines are to be paid to umpires association and to be used for Umpiring development.

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11. Result Cards

- 11.1. Captains/Managers are to ensure that the game card is completed prior to the game starting and on the field they are to play on. Note that it is not the responsibility of the umpires to get the card.
 - 11.1.1. Players turning up late or unexpectedly must be written on the card prior to taking the field.
 - 11.1.2. Players written on the card but not taking the field shall be crossed off the game card by the captain of the team.
 - 11.1.3. Teams may name (on the card) up to a maximum of sixteen (16) players only for each game.
- 11.2. First name and surname – legibly written (Refer 11.5).
- 11.3. No card = no game.
- 11.4. If card not found then blank cards available at the Canteen, Hockey Shop or the upstairs Bar.
- 11.5. **Cards Not Filled Out correctly. Team/s failing to complete the game card correctly will lose 2 competition points (Round Robin only).**
 - 11.5.1. Cards not filled out correctly in play-offs, quarter finals, semi-final and finals the offending team shall forfeit the match.
- 11.6. Highlight players coming up from lower or down from higher grade/s on game card, this is to also include collegiate players and players from aligned clubs.
- 11.7. Umpires are encouraged to hold the game card during the match to ensure goals and penalty points are recorded correctly to the players concerned.
- 11.8. Umpires to request captains to sign card at end of game. Both captains are to be present when the card is signed
- 11.9. The captain of each team is required to check that the result card is correct in "score box" and match score and check that players listed actually played in the game. They then sign the card as a true and correct record of the game.
- 11.10. The captain of the winning team is responsible for the safe return of the game result card to the result card box on the day of the game. The point's recorder is under no obligation to pursue the result or game card.
- 11.11. Please indicate clearly if the allocated Umpires did not attend.
- 11.12. Unsigned cards will mean loss of points and goals scored not recorded (refer rule 11.5). Please sign beside your team name on the front of the game card.
- 11.13. The Office will process the game cards and where inaccuracies are found then the penalties will be imposed.
 - 11.13.1. All penalties imposed on teams will be notified to the team and club concerned.
- 11.14. Where a team disputes the result or player eligibility this should be entered on the card or an email sent to admin@northlandhockey.org.nz within 48 hours of the completion of the match.
 - 11.14.1. Once a dispute has been lodged then it will be dealt with by the Hockey Northland office according to the rules.
 - 11.14.2. Both teams involved in the match will be emailed. The team manager and club contact along with the umpires (when required) will be emailed; this email shall outline the complaint and acknowledge the receipt of the complaint.

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- 11.14.3. The team managers and club contacts will be required to explain their side of the situation by email or typed hard copy within 48 hours of receipt of the email from Hockey Northland.
- 11.14.4. Decisions will be made as per the rules covering the situation following input from those parties concerned.

12. Uniforms

- 12.1. Uniforms must be worn as registered with the office. All changes to uniforms, and new clubs, must have prior approval from the Chief Executive Officer. Uniform socks must be worn as part of the uniform. **From 2015 onwards photographs of team uniform to be filed electronically in Hockey Northland Office.**
- 12.2. Goalkeepers and umpires are to wear contrasting colours to both teams.
- 12.3. Where teams of the same club play in the same grade one team must undertake to wear alternative gear. This also applies to teams from different clubs having similar colours.
- 12.4. Where there are two clubs with uniforms that appear to cause a clash. The team that is listed on the left side of the draw shall be required to change to an alternate uniform.
- 12.5. Where the two teams in a play-off, semi, or finals match have a colour clash, the team with the higher ranking in the Round Robin competition shall choose the strip (colour) to play in. This team must notify the other team/club and the Hockey Northland office of the choice they have made a minimum of five days prior to the next game.
- 12.6. Clubs/Teams/Umpires that have concerns regarding possible clashes shall bring this to the attention of the Club Council Executive.
- 12.7. Where a club is purchasing new uniforms then they should try to avoid possible colour clashes or similarities.
- 12.8. Clubs/Teams purchasing new playing strip must have legible numbers on Shirts or Dresses and are required to seek approval for the new uniform from the CEO prior to purchase.

13. First Aid

- 13.1. All teams should provide basic first aid as may be needed.
- 13.2. Team Managers, Coaches and players should be encouraged to attend first aid and sports medicine courses. Clubs should endeavour to organize a First Aid Course early in the season. Contact Hockey Northland as we may have a contact that can assist you.
- 13.3. Ice should be available from canteen or bar.

14. Practices

- 14.1. Teams that over run practice time when lights are operating will be required to pay extra turf fees to cover costs.
- 14.2. Teams that use the facilities without pre-booking shall incur the charges for the time used at double the normal rate.
- 14.3. Teams practicing last at night are to ensure that the turf lights are switched off, dugout lights are switched off, changing rooms secure and gates locked. Hockey Northland reserves the right to recover additional costs from teams that fail to comply with this request.

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- 14.4. Damage caused to Hockey Northland facilities or individual's property including neighbours property (this excludes vehicle damages in Hockey's carpark) will be the responsibility of the transgressor to make good repairs or where covered by insurance then the transgressor may be required to pay the Insurance excess.
- 14.5. Teams wishing to practice using the goals are required to use the blue practice circles situated on the sidelines of the main field.

15. Whangarei ITM Hockey Centre Rules

- 15.1. This facility is a valuable asset owned by all hockey members. Please treat it with respect.
- 15.2. Attention is drawn to the rules (listed below) for the Whangarei ITM Hockey Centre.
- 15.3. In particular, all turf games **will run to time**. This means that if you start late, for whatever reason, then you will not have the full game time, your game **MUST** finish to allow the following game to start on time.
- 15.4. Entrance and exit to the Northland Hockey Centre is via main pedestrian gateway.
- 15.5. Entrance and exit to turfs via the dugout gateways only or from the JMC practice pitch on Grandstand turf. Do not jump over, or sit on the hoarding fence.
- 15.6. The dugout is for the players and team officials only – no spectators or children are permitted in the dugout, team management to enforce. Use the dugout for storage of gear, bags etc. No gear allowed on the side-line.
- 15.7. Substitutes and team officials should remain in dugout unless a substitution is being made
- 15.8. No warming up on turf while game(s) in progress.
- 15.9. All gates to the turf must be closed during play.
- 15.10. Watering of turfs must follow procedures as outlined in the water system control boxes located at each turf. Remote controls available in the Bar (not to be removed from the Bar)
- 15.11. Electronic scoreboards; Remote control will be available in the dugout, teams to enter their game details prior to the match. Goals to be entered by the team manager/s during the game (Umpires to check halftime score is correct).
- 15.12. Abusive or foul language will not be tolerated and may result in expulsion from the Complex.
- 15.13. Spectators must remain behind the hoarding fence.
- 15.14. Please use rubbish bins provided in dugouts. This includes drink bottles.
- 15.15. Lost property will be hung on the rack outside the men's changing room or in the tunnel. Please only take what is yours.
- 15.16. No food/drink on turfs and in indoor training centre. This includes chewing gum, oranges.
- 15.17. All footwear must be clean. Players that have warmed up on the grass will need to clean their footwear prior to entering the turf. Scrubbing brushes are located by the taps near the entrance of the dugouts. No sharp footwear on surface.
- 15.18. Only players involved in current game may practice at half time.
- 15.19. Damage caused to Hockey Northland facilities or individual's property will be the responsibility of the transgressor to make good repairs or cover the insurance excess.

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15.20. Hockey New Zealand 'blood policy' applies. For injuries which involve blood: the player(s) must leave the field and have the wound covered. Any blood on the turf surface must be cleaned off (alcohol solution and cloth available at the canteen, bar, office, turf shop, umpires room) and the player must change any article of uniform which is blood stained before recommencing playing.

15.21. Hockey New Zealand Head Injury Policy

HEAD INJURY POLICY

March 2001

At all Hockey New Zealand competitions and tournaments, Hockey New Zealand insists that a player that has received a head injury with suspected concussion may only commence playing again when a medical certificate clearing the player of concussion has been supplied to the Tournament Director. Hockey New Zealand strongly recommends that Associations and schools follow the same procedure for their own competitions. Hockey New Zealand endorse the Sports Medicine New Zealand Inc. "Head Injury in Sport" Policy Statement and strongly recommend that all hockey Associations and schools in New Zealand adopt this document for their own competitions.

Please view the "Sports Medicine Injury Publication" to see the Sports Medicine New Zealand Inc. "Head Injury in Sport" Policy Statement.

Hockey Northland endorses the Hockey New Zealand recommendation and requests that Clubs, team coaches, managers and game officials closely monitor any player that receives a head injury during a match. Head injuries can cause serious long term issues and common sense should prevail. Any player that has a suspected concussion must provide a medical clearance to the Hockey Northland draw steward (admin@northlandhockey.org.nz) prior to playing again.

15.22. Hockey Northland Complex is completely Smokefree.

15.23. No skate boards, bikes, roller blades or scooters to be used in the Complex.

15.24. No hockey/rugby/soccer balls etc. to be used on concrete or asphalt area.

15.25. No animals (dogs, sheep etc.) allowed in the Complex.

15.26. Please ensure that if you are the last to leave the Complex then you need to make the facility secure. This includes turning off changing room lights, turf lights, dugout lights and locking changing rooms and main gate. If you are unsure, ring the duty person displayed on front door of Complex and office window.

15.27. Teams must book training times with the Hockey Northland office to use the indoor training centre or turfs.

15.28. Bookings with office required for use of upstairs facility. Teams/groups are instructed to lock up after they leave if they are the last to use it.

15.29. Parents will be held accountable for their children's actions that result in damage to the facility.

15.30. Unauthorised removal of Hockey Northland property will be deemed as theft.

15.31. Unauthorised use of facilities will result in charges to group or individuals at twice the current club rate.

CLUB COUNCIL POLICY 2015

- 15.32. All association patrons shall have a responsible attitude while using the lounge.
- 15.33. Where a junior (JMC) team is using the lounge an adult will be required to be in charge of those junior players.
- 15.34. A reasonable standard of dress is required in the lounge – we insist that footwear is clean and the wearing of playing gear is discouraged.
- 15.35. Spillage of food/drink – please ask at the bar for something to clear up any spillage. Use rubbish bins provided.
- 15.36. Vinyl covered chairs only to be used on balcony. Chairs are to be returned to lounge when finished.
- 15.37. **No alcohol is to be brought into the Complex - No exceptions**
- 15.38. No drinking of alcohol in the car park.
- 15.39. All alcohol is to be purchased from the bar.
- 15.40. Bar manager is responsible for appropriate standard of patron's behaviour in lounge while operating the bar. Inappropriate behaviour including swearing or abusive language will result in you being asked to leave the premises.
- 15.41. Players must not place stick bags in the door ways as these are fire exits and blocking these contravenes our liquor license requirements. Please do not be upset if someone moves your stick bag
- 15.42. Please tidy up after yourselves by placing rubbish in containers provided and returning glasses etc. to the bar.
- 15.43. Please report to the bar any damaged items that you notice.
- 15.44. Match officials, Association officials and HN Staff will ensure that rules above are adhered to.
- 15.45. Where conflict arises please discuss issue in a rational manner with staff and if not fully satisfied contact Grant McLeod (Chief Executive Officer) or the Hockey Northland office.

16. Competition

- 16.1. Easter – No play.
- 16.2. There will be a minimum of two (2) complete rounds.
The following formats will ideally play the number of rounds specified.
 - 16.2.1. 10 teams will play 2 complete rounds (18 games + play offs)
 - 16.2.2. 9 Teams will play 2 complete rounds (16 games + play offs)
 - 16.2.3. 8 Teams will play 3 complete rounds (21 games + play offs)
 - 16.2.4. 7 Teams will play 3 complete rounds (18 games + play offs)
 - 16.2.5. 6 Teams will play 4 complete rounds (20 games + play offs)
 - 16.2.6. 5 Teams will play 4 complete rounds (16 games + play offs)
 - 16.2.7. 4 Teams will play a minimum of 5 complete rounds (15 games + play offs)
- 16.3. Games will be scheduled when Representative teams are away and will only be changed if requested that the game be deferred (refer Rule 6.1 to 6.7) by the team/s concerned.
- 16.4. **Conduct of play : Goalkeepers and players with Goalkeeping privileges**
 - 16.4.1. A goalkeeper who wears protective equipment comprising
 - 16.4.2. at least headgear, leg guards and kickers must not take part in the match outside the 23 metres area they are defending, except when taking a penalty stroke. *Protective headgear must be worn by a goalkeeper at all times, except when taking a penalty stroke.*

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- 16.4.2.1. A player with goalkeeping privileges must not take part in the match outside the 23 metres area they are defending when wearing the protective headgear but may remove the headgear and take part in the match anywhere on the field. Protective headgear must be worn by a player with goalkeeping privileges when defending a penalty corner or penalty stroke.
- 16.4.2.2. When the ball is inside the circle they are defending and they have their stick in their hand :
- a) goalkeepers wearing full protective equipment are permitted to use their stick, feet, kickers, legs or leg guards to propel the ball and to use their stick, feet, kickers, legs, leg guards or any other part of their body to stop the ball or deflect it in any direction including over the back-line
Goalkeepers are not permitted to conduct themselves in a manner which is dangerous to other players by taking advantage of the protective equipment they wear.
 - b) players with goalkeeping privileges are permitted to use their stick, feet and legs to propel the ball and to use their stick, feet, legs or any other part of their body to stop the ball or deflect it in any direction including over the back-line
 - c) goalkeepers wearing full protective equipment and players with goalkeeping privileges are permitted to use arms, hands and any other part of their body to push the ball away.
The action in rule c above is permitted only as part of a goal saving action or to move the ball away from the possibility of a goal scoring action by opponents. It does not permit a goalkeeper or player with goalkeeping privileges to propel the ball forcefully with arms, hands or body so that it travels a long distance.
- 16.4.2.3. Goalkeepers or players with goalkeeping privileges must not lie on the ball.
- 16.4.2.4. When the ball is outside the circle they are defending, goalkeepers or players with goalkeeping privileges are only permitted to play the ball with their stick. *A player with goalkeeping privileges is considered to be a field player when outside the circle they are defending.*
- 16.5. Hikurangi Trophy 19th July 10am-3pm at Whangarei dependent on entries
- 16.6. Powell Cup 19th July 10am-3pm at Whangarei dependent on entries
- 16.6.1. If at the end of the competition two or more teams have the same number of points for any place, these teams will be ranked according to their respective number of matches won.
 - 16.6.2. Should there still remain equality between two or more teams, then these teams will be ranked according to their respective goal difference (which means 'goals for' less 'goals against').
A positive goal difference always takes precedence over a negative one.
 - 16.6.3. If there still remains equality between two or more teams, then these teams will be ranked according to their respective number of 'goals for'.

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- 16.6.4. If there still remains equality between two or more teams then the result(s) of the match(es) played between (only) those teams involved will be taken into consideration to determine the ranking of the tied teams.
- 16.6.5. If more than two teams are involved, then a ranking based upon the results of the matches between (only) them shall determine their respective position.
- 16.6.6. Should there still remain equality between two teams, then the matter will be settled by a penalty stroke or penalty shootout competition between those teams (refer Rule 17 and or 18).
- 16.6.7. Please note that for 2015 season play-offs and finals will use the penalty shootout if required, please note this applies to Collegiate hockey also.

17. Penalty Stroke Competition

17.1. Five players from each of the two teams, chosen by their respective team manager from the players listed on the team registration form, but excluding any player who has been suspended by the Technical Director or who has been excluded permanently (red card) from the field of play during the same match by the umpires, shall take a penalty stroke alternately against one and the same goalkeeper of the other team unless the latter has been incapacitated and replaced, making a total of ten penalty strokes, five for each team. The players must take the penalty strokes in the same sequence as the list of five players nominated and communicated by the team managers to the technical officer on duty prior to the start of the penalty stroke competition.

- 17.1.1. If during a penalty stroke competition a player (either a stroke taker or goalkeeper) is suspended, then that player shall take no further part in that penalty stroke competition and, unless a goalkeeper, cannot be substituted.

If a stroke taker, any stroke the player should have been entitled to take will be counted as a no goal. If a goalkeeper, the replacement may only be from one of the nominated stroke takers.

The player replacing the goalkeeper may continue to take penalty strokes, but when required to defend penalty strokes must wear protective headgear. This player may also wear other approved goalkeeping equipment.

- 17.1.2. The umpires shall choose the goal to be used and they shall toss a coin with the captains to decide which team shall take the first penalty stroke. The team having been awarded the highest number of goals shall be the winner and the competition shall cease once an outright winner has been established.
- 17.1.3. In the event of an equal number of goals having been awarded, another series of penalty strokes shall be started with the same players, subject to incapacitated goalkeepers being replaced and shall feature "sudden death", which shall mean that the winner shall be the first team to have been awarded one more goal than the opposing team after an equal number of strokes (no minimum) have been taken by each team. If necessary, this "sudden death" series may exceed 10 penalty strokes, five for each team.

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The sequence does not need to be the same as in the previous series and the team manager has freedom of choice at the time of each stroke as to which of the five nominated players will take the stroke, using all five nominated players per round.

- 17.1.4. The team whose player has taken the first penalty stroke of the first series (refer Rule 17.1.1) shall not take the first penalty stroke of the "sudden death" series.
- 17.1.5. The team managers, goalkeepers and nominated stroke takers only may enter the field of play during a penalty stroke competition. All these persons will remain outside the 23 metre area unless a player is authorised by an umpire or Technical Official to take or defend a penalty stroke.

18. Penalty Shootout Competition

- 18.1. Respective managers nominate five players to take and one player to defend the shootouts from those players listed on the game card except as excluded below. A player nominated to defend the shootouts can also be nominated to take a shootout. No substitutions/replacements are permitted during the shoot-out competition, other than as specified below.
- 18.2. A player who is suspended from the match (Red Card) leading up to the shoot-out competition, cannot take part in that shoot-out competition. A player who has been warned (Green Card) or temporarily suspended (Yellow Card) may take part in the shoot-out competition even if the period of their suspension has not been completed at the end of the match.
- 18.3. The Umpires will decide which goal is to be used for the shoot-out.
- 18.4. A coin is tossed; the team which wins the toss has the choice to take or defend the first shoot-out.
- 18.5. All players on the team entry form other than any player who has been excluded (Red Card) during the match which leads to the shoot-out competition are permitted to enter the field of play outside the 23m area used for the shoot-out but must be at least 10 metres from the spot where the ball is placed at the start of the shoot-out.
- 18.6. The goalkeeper/defending player of the team taking a shoot-out may be on the backline outside the circle.
- 18.7. A player taking or defending a shoot-out may enter the 23 area for that purpose.
- 18.8. If a player taking a shootout is also defending the shoot-outs taken by opponents, (s)he is allowed reasonable time to take off his/her protective equipment to take his/her shoot-out and subsequently to put his/her protective equipment on again.
- 18.9. Five players from each team take a shoot-out alternately against the goalkeeper/defending player of the other team making a total of 10 shoot-outs.
- 18.10. The team scoring or awarded the most goals is the winner and the competition ceases once an outright winner is determined.
- 18.11. Taking a shoot-out:
 - 18.11.1. the goalkeeper/defending player starts on or behind their own goal line between the goal posts;
 - 18.11.2. the ball is placed on the nearest 23m line opposite the centre of the goal;
 - 18.11.3. an attacker starts behind the 23m line near the ball;

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- 18.11.4. the umpire blows the whistle to signal the start of the shoot-out; the attacker and the goalkeeper may then move in any direction;
- 18.11.5. the shoot-out is completed when:
- 18.11.6. Eight (8) seconds has elapsed a goal is scored;
- 18.11.7. the attacker commits an offence;
- 18.11.8. the goalkeeper/defending player commits an unintentional offence inside or outside the circle in which case the shoot-out is re-taken by the same player against the same goalkeeper/defending player;
- 18.11.9. the goalkeeper commits an intentional offence inside or outside the circle , in which case a penalty stroke is awarded and taken;
- 18.11.10. the ball goes out of play over the back-line or side-line; this includes the goalkeeper intentionally playing the ball over the back-line.
- 18.12. If a penalty stroke is awarded as specified above, it is taken by the two players involved in the shootout unless either of them is incapacitated or suspended.
- 18.13. The team scoring the most goals is the winner and the competition ceases once an outright winner is determined.
- 18.14. Player may be suspended by a yellow card or red card but not a green card during the shoot-out competition.
- 18.15. If during a shoot-out competition (including during a penalty stroke which is awarded) a player (either an attacker or a goalkeeper/defending player) is suspended;
 - 18.15.1. That player takes no further part in that shoot-out competition and, unless a goalkeeper/defending player, cannot be replaced.
 - 18.15.2. The replacement goalkeeper/defending player can only come from the five players nominated to take part in the shootout competition
 - 18.15.3. The replacement goalkeeper/defending player is allowed reasonable time to put on protective equipment similar to that which the goalkeeper/defending player (s)he is replacing.
 - 18.15.4. For taking his/her own shootout, this player is allowed reasonable time to take off his/her protective equipment to take his/her shoo-out and subsequently to put it on again.
 - 18.15.5. Any shoot-out (or penalty stroke) due to be taken by a suspended player counts as no goal; the shoot-outs taken by this player before being suspended count as a goal.
- 18.16. If during a shoot-out competition, an attacker is incapacitated, that attacker may be replaced by another player from among the players listed on the game card for that particular match, except as excluded above in clause 18.2 or unless suspended by an umpire during the shoot-out.
- 18.17. If an equal number of goals are scored after each team has taken 5 shoot-outs;
 - 18.17.1. A second series of five shoot-outs is taken with the same players, subject to the conditions specified in this Appendix
 - 18.17.2. The sequence in which the attackers take the shoot-outs need not be the same as the first series.
 - 18.17.3. The team whose player took the first penalty shootout in a series defends the first penalty shoot-out of the next series.
 - 18.17.4. When one team has been awarded one more goal than the opposing team after each team has taken the same number of shoot-outs, not necessarily being all five shoot-outs, that team is the winner.

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- 18.18. If an equal number of goals are scored or awarded after a second series of five shoot-outs, additional series of shoot-outs are taken with the same players subject to the conditions specified in this Appendix
- 18.18.1. The sequences in which the attackers take the shoot-outs need not be the same in any subsequent series
- 18.18.2. The team which starts each shoot-out series alternates for each series. The team whose player has taken the first penalty shoot-out of the first series must defend the first penalty shot-out of the second (unlimited) series.

19. Eligibility Rules (Players)

- 19.1. There shall be no movement of players between teams in the same grade. Playing a player from another team in the same grade will result in forfeiture of that game.
- 19.2. Players may only play for one open grade club. The exception to this is 19.6 "Where a College/High School does not have a team in the Premier competition/s then players wishing to play for their school may also play premier hockey" or 19.4.12 the clubs are aligned.
- 19.3. Clubs entering existing teams into the next year's competition shall be required to have a minimum of 13 players per team. Clubs will be required to submit player names for each team three weeks prior to the start of the season.
- 19.4. Playing between grades
- 19.4.1. Floating players: Each team may name up to a maximum of 4 players who are able to play down ONE grade only for their club. Teams may only use these floating players where the team below is unable to name 13 of their own registered players and players they may have brought up from lower grades. Teams may only have a maximum of 13 players named on the card (including players playing up from lower grades).
- 19.4.1.1. Floating players must be shown as such on game card that they are a floating player.
- 19.4.2. Playing Up: Any player may play up one team only, as many times as required. Players named as nominated (able to play down a grade) may not play up at all (this means that players may only play in 2 teams per year except under rule 19.6). If a player plays in more than 2 teams the 3rd, 4th team/s shall forfeit the matches played in by that player. Please note that this rule applies to open grade hockey only.
- 19.4.3. Playing Up: Any player may play up one team only as many times as required. Players named as nominated (able to play down a grade) may not play up at all (this means that players may only play in 2 teams per year except under rule 19.6). If a player plays in more than 2 teams the 3rd, 4th team/s shall forfeit the matches played in by that player. Please note that this rule applies to Collegiate grade hockey only.
- 19.4.3.1. Any player playing up must be shown as such on the game card that they are playing up.
- 19.4.4. Floating players may not be changed during the year for any reason.
- 19.4.5. Where a club has two teams in a grade players from grades below may only play up for one of those teams (they cannot play for both of these teams), these players are able to play up for that one team as many times as required.

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- 19.4.6. Where a club has two teams in one grade lower; the nominated players from the team in the higher grade may only play for one of those lower teams.
- 19.4.6.1. The maximum number of nominated players from any one club is four players per grade irrespective of the number of teams that that club has in the grade
- 19.4.7. No player is permitted to play in two or more games or be named on two or more game cards where the games are played simultaneously. In the event that this rule is breached both teams that the player plays for or is named on cards for shall forfeit their matches. Please note that if a player finishes one game (game has ended) then goes to another due to staggered starting times then the time that the players enters the game shall be noted on the card.
- 19.4.8. Playoff Qualification: A Player must have played in 5 games (or part thereof) over a period of at least 5 weeks in the same club to be eligible for the Playoffs for that club.
- 19.4.9. Playoff Exception: Serious Injury or Medical reasons is the only circumstance (with proof from Registered Doctor) before a Club Council Executive meeting that mitigates the Playoff Qualification rule. This is only for the injured player and is not for replacement of such an injured player. These requests shall be dealt with at the regular monthly meeting of the Club Council Executive.
- 19.4.10. Floating players may not be used for promotion/relegation games.
- 19.4.11. Amalgamation of clubs. Where two clubs wish to amalgamate written confirmation shall be required from each party signed by a minimum of two club officials (relevant meeting minutes must accompany confirmation)
- 19.4.11.1. Amalgamations must be actioned prior to the start of the current season
- 19.4.11.2. Where amalgamated clubs de-amalgamate the club shall confirm in writing to Hockey Northland their intention to do so (relevant meeting minutes must accompany confirmation),
- 19.4.11.3. Where teams/clubs cannot agree who shall retain the current grade spot then each club shall relinquish the current grade that they play in.
- 19.4.11.4. Each de-amalgamated club shall be re-graded to the lowest available grade by the Club Council Executive unless agreed by teams/clubs in rule 19.4.11.3.
- 19.4.12. Alignment between clubs: A players club may nominate another club as an Aligned-Club for the purposes of players playing in higher grades where the lower grade club does not have a team in that higher grade. Please note that rule 19.4.2 still applies. This aligned club arrangement must be registered by both clubs in writing (these letters of alignment need to be signed by the Club's Secretary, Chairman, President or Treasurer) at the start of the season with the Hockey Northland Office and is valid for the current season only. The alignment cannot be changed during a season. Lower grade clubs can only align with one higher grade club. Higher grade clubs can only align with one lower grade club. Players from the higher grade cannot play down a grade for their aligned club.

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- 19.4.12.1. Aligned players must play 5 games over 5 weeks for the aligned club (Example; Old Girls and Bream Bay align, Bream Bay players must have played 5 games for Old Girls over 5 weeks to be eligible to play in the play-offs for Old Girls)
- 19.4.12.2. Players playing for an aligned club must be shown as such on the game card that they are from an aligned club.

Rule Intent (19.4 to 19.4.9): Develop stronger bonds within individual Clubs. Create more teams and encourage better levels of skill in all grades

- 19.5. Umpires to sign on card if a player is placed on card but does not take the field. Captain is to make this point known to umpire (Refer 11.5). In relation to 19.14 this game is not counted as one of the 5 games for play-off qualification as the player did not play.
- 19.6. Where a College/High School does not have a team in the Premier competition/s then players wishing to play for their School may also play in the Premier grade for another club. This rule is to extend to players from sub-associations playing in lower grade teams from their sub-association that wish to play premiers also. Players eligible for this must be Year 9-13 student attending school and will need to register their intent to do this at the start of the season.
- 19.7. Women Playing in Mens Competition
 - 19.7.1. No women shall play in the Mens Premier, Reserve, Division 1 or Division 2 competitions. Dispensation may be given in the case of a National team Womens player.
 - 19.7.2. Only where a Senior National Team Coach requests that a Player plays in the Premier Mens competition will consideration be given for a woman to play in the Mens competition. These requests will be required to be made in written form. Northland Hockey Association will require a letter from the player and/or players parent or guardian acknowledging risks associated in playing against men.
- 19.8. To be eligible to play in the Senior Mens and Women's competition players must be in Year 9 or above.
- 19.9. Where a player transfers clubs out of season or in season a "**Club to Club transfer form**" must be filled out and given to the office prior to playing for the new club. Hockey Northland office will assist clubs/teams with club contact information of those who can sign club to club transfer forms. It is the sole responsibility of the club/teams to follow up on their club to club transfer forms ensuring that they have reached the office in a timely manner. *Club to club transfers: these need to be actioned prior to the player playing for their new club.* Failure to submit the form will result in the team forfeiting the results of those matches played by the new player.
 - 19.9.1. For ease of administration on all clubs Hockey Northland will request blanket releases from all JMC clubs for players progressing to Senior hockey. This relates to the players returning all gear and being financially paid up .
 - 19.9.2. For ease of administration on all clubs Hockey Northland will request blanket releases from all Secondary Schools for all their players from the previous year. This relates to the players returning all gear and being financially paid up.

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- 19.10. Returning University players; these players that are returning to Northland for their University holidays are required to submit to Hockey Northland a signed **Association to Association transfer** form. Failure to do so will result in the team that the player plays for forfeiting the match/s he/she plays in. The player when returning to the University/Association will be required to fill out an Association to Association transfer again.
- 19.11. Playing ineligible players will result in teams forfeiting the matches that those ineligible players played in.
- 19.12. Collegiate year 9–13 players can play in the senior competitions. Players must be registered on both teams' registration forms.
- 19.13. Year 7 & 8 JMC players wishing to play in the collegiate competition will need to submit a dispensation request. Such requests for dispensation will be considered for approval after the first eight (8) weeks of the Collegiate competition. Teams should play the year 9-13 in the first instance and use the year 7 & 8s as substitutes and fill-ins.
- 19.13.1. Written application for dispensation will need to be submitted to the JMC Committee and Club Council Executive for approval (If either JMC or CCE decline dispensation then the player/s concerned will not be allowed to play in collegiate hockey competition/s). Names, ages, school year, team list of players in team that player is applying to move to and reason for request must be included. Failure to include all relevant information shall result in the dispensation request being declined
- 19.14. **Any Player who fails to play a minimum of 5 games (or part thereof)** over 5 weeks of the scheduled games in round robin competition for their club team/s may not take the field in any play-off series or promotion/relegation games without first obtaining permission from the Club Council Executive, decisions made by the Club Council Executive on such requests will be circulated to all club contacts The Club Council in making decisions about such applications will pay due heed to the intent of the Association's strategic plan which is to encourage players to play hockey and to encourage "province of origin" players to return to play their Hockey in Northland. For the avoidance of doubt the Club Council Executive in considering an application for permission for a player who has not played the requisite number of games to take the field in a play-off or promotion/relegation game, should focus on how that player can be granted dispensation rather than on why that player should not be granted dispensation. (NB The original intention of this rule was to stop players being brought in from other Associations to stack teams. It was also intended to allow a team that was short for one reason or another to bring up a player from a grade below to play; this would ensure that the team were at least able to field a full team in the play-offs.).

An application for dispensation for a goalkeeper will be accepted for consideration by the Club Council Executive provided that the applicant can first demonstrate that:

- a) there is no goalkeeper available from one of the club's lower grade team/s,
- b) none of the team's own field players has played three or more games as substitute goalkeeper
- c) dispensation is not being sought for the purposes of 'stacking' the applicant's team.

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In the event that information provided to the Club Council Executive in a dispensation application is later found by the Club Council Executive to be incorrect or misleading, the team shall lose all points earned in all games played by that team subsequent to the granting of the dispensation.

Note from the Board: the Board requests that the Club Council Executive consider the wider interests of Northland Hockey when considering requests for dispensation.

- 19.14.1. Teams can view player stats on the sporting pulse website under competition stats www.northlandhockey.org.nz
- 19.15. Where a team / club registers a player late in the year (4 weeks or under to go to playoffs) to play in a lower grade team and the player also plays in a higher grade, the players game number shall reflect only the games he or she has played in the team he or she has been registered in.

Collegiate

- 19.16. Collegiate players must play a minimum of 5 games or part thereof over 5 weeks for their club/school in the Collegiate Competitions to Qualify for the play-off series.
- 19.17. Collegiate girls & boys playing the Senior Premier competition may play in Collegiate Division 1 & 2 but not play in Collegiate Division 3 or lower.
- 19.18. Club Council Executive may grant dispensation in the instance where a player may have had the majority of the season out through injury. Early notification is essential.
- 19.19. Schools/Clubs may enter a mixed team into the Boys competition (they cannot enter into the girls competition). These players must only play in one collegiate team per grade (Boys & Girls grades are considered to be equal) Players may still play from a lower grade.
- 19.20. Where a collegiate player leaves school part way through the playing season, the school/club shall decide whether that player may continue to play collegiate hockey or not.
- 19.21. Tertiary students do not qualify to play in the collegiate competition.

20. Draw

- 20.1. October Club Council Forum – Teams are to indicate whether playing next year.
- 20.2. A draw steward with a representative from the Club Council Executive will control the overall allocation of the use of turfs for club competitions and practices.
- 20.3. The draw steward is to bear in mind the financial well-being of the Hockey Centre.
- 20.4. The draw steward will be accountable to the Club Council Executive and the Hockey Northland Board
- 20.5. The draw steward will attempt to produce and publish a year's draw in advance for the games run under the auspices of the Whangarei Club Council.
- 20.6. Games to be scheduled with days, fields and times.
- 20.7. Provide a copy of the draw to umpire appointments person for allocation of umpires.
- 20.8. Post a copy of the draw on the Notice Board in the Hockey Centre.
- 20.9. Write up the game cards for all matches.
- 20.10. Keep proper records of the scores of all games.
- 20.11. Advise the Chief Executive Officer of suspensions or warning cards given to players as noted on the back of scorecards.

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- 20.12. Advise players and clubs when they achieve nine demerit points.
- 20.13. Advise the relevant Clubs and the Umpires Association of non-attendance of umpires.
- 20.14. Send account for non-attendance of club allocated umpires and further umpiring duties.
- 20.15. The draw steward shall notify the team contact and umpires and the relevant team Management of any late changes to fields, dates and times, and it shall be the duty of the team contacts to notify their players.
- 20.16. Priority Turf Allocation
 - 20.16.1. National Team Games
 - 20.16.2. National Team Practices
 - 20.16.3. National Tournaments
 - 20.16.4. Representative Team games
 - 20.16.5. Premier Games
 - Reserve Grade Games
 - Division 1 Games
 - Division 2 Games
 - Collegiate Division 1 Games
 - Collegiate Division 2 Games
 - Collegiate Division 3 Games
 - (All club games are deemed as being equal)
 - 20.16.6. Representative Practices
 - 20.16.7. Club Practices

21. Policies for Clubs

- 21.1. **All teams, which may be away at tournament during their competition, should state the dates of their absence, at the time of registration, so the committees may consider subsidiary competitions for these times.**
- 21.2. Clubs/individuals wishing to suggest rule changes must supply the Hockey Northland office with a briefing paper 3 weeks prior to any Club Council Forum meeting. Such papers will then be forwarded (at least two weeks prior to the meeting) to the clubs for them to discuss and vote according to the clubs wishes.
 - 21.2.1. Any alterations to the Club Council Policy rules or issues regarding team entry into a competition outside the existing procedures (refer rules 1. Grading and 2. Promotion/Relegation) will need a 75% agreement of all the clubs present at the Club Council Forum. Each registered club with a representative present is entitled to one (1) vote only.
- 21.3. Any complaints from an individual, club or committee, regarding the draw or allocation of fields' dates and times, should be in writing to the Draw Steward with a copy to the Club Council.
- 21.4. Disputes/Grievances in writing from club secretary to Club Council Executive via the office. These will be passed onto the Chairman of the Club Council Executive and will be dealt with at their next scheduled meeting
- 21.5. Where three or more letters of Disputes/Grievances are received regarding the same issue the Club Council Executive shall meet within one week where possible and deal with the issue.

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22. Points

- 22.1. Pool Play Points 3 pts for Winner
 1 pts for Draw
 0 pts for Losers.
- 22.2. Bonus points: One point (1) will be awarded to each of the open grade and collegiate teams that are represented by their club delegate at each of the Club Council Forums. This will be limited to a maximum of three (3) points.
- 22.2.1. Hockey Northland will inform within two weeks the non-attending clubs that they did not attend the forum, clubs will then have one week to apply for the points to be given to them due to exceptional circumstances,
22.2.1.1. No response from the clubs equals no points.
- 22.3. Bonus points: One point (1) will be awarded to each of the open grade teams that are represented by the team nominated player/umpire and collegiate clubs that are represented by the club nominated player/umpire at the Umpire Coaching Forums. Please note that a person attending these forums may only represent one team or club. This will be up to a maximum of three (3) points per team.
- 22.3.1. Hockey Northland will inform within two weeks the non-attending teams/clubs that they did not attend the forum, teams/clubs will then have one week to apply for the points due to exceptional circumstances,
22.3.1.1. No response from the teams/clubs equals no points..
- 22.4. Forfeit /(default) games will result in three (3) points for a win, zero (0) for a loss, forfeit win will be awarded as "five (5) goals for" forfeit loss " five (5) goals against".
- 22.5. If at the end of the competition two or more teams have the same number of points for any place, these teams will be ranked according to their respective number of matches won.
- 22.6. Should there still remain equality between two or more teams, then these teams will be ranked according to their respective goal difference (which means 'goals for' less 'goals against'). A positive goal difference always takes precedence over a negative one.
- 22.7. If there still remains equality between two or more teams, then these teams will be ranked according to their respective number of 'goals for'.
- 22.8. If there still remains equality between two or more teams then the result(s) of the match(es) played between (only) those teams involved will be taken into consideration to determine the ranking of the tied teams.
- 22.9. If more than two teams are involved, then a ranking based upon the results of the matches between (only) them shall determine their respective position.
- 22.10. Should there still remain equality between two teams, then the matter will be settled by a shoot-out competition between those teams (refer Rule 18).

23. Playoff/Finals Formats for All Whangarei Senior Club and Collegiate Competitions

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23.1. 4 TEAM (3 weeks)

1 v 2 (Game 1) winner to the final loser to preliminary semi final

3 v 4 (Game 2) winner to preliminary semi-final loser to playoff for 3rd & 4th

Loser 1 v Winner 2 (Game 3) winner to the final loser to playoff for 3rd and 4th

Note: This game will be played mid-week

Loser 3 v Loser 2 (Game 4) Play off for 3rd and 4th.

Winner 1 v Winner 3 Grand Final.

23.2. 5 TEAM (3 weeks)

Top 3 go straight into semis

Play off 4 v 5 (Game 1), winner goes into semis

1 v Game 1 winner

2 v 3

Winners play final

Losers play for 3rd and 4th

23.3. 6 TEAM (3 weeks)

Play offs

Game 1 1 v 6

Game 2 2 v 5

Game 3 3 v 4

Winners into semis. Highest placed (from Round Robin play) loser.

Two losers from play -offs play for 5th and 6th.

Semis: Winner game 1 v highest placed loser.

Winner game 2 v winner game 3.

Winners play the final.

Losers of the semis play for 3rd and 4th.

23.4. 7 TEAM (3 weeks)

Top team goes straight into semis

Game 1 2 v 7

Game 2 3 v 6

Game 3 4 v 5

Winners go into the semis

Semis:

Game 4 "1" v Winner Game 3

Game 5 Winner game 1 v Winner game 2

Game 6 Loser game 1 v Loser game 2

Game 7 Winner game 6 v Loser game 3 (PO 5 & 6)

Game 8 winner of game 4 v winner game 5 (Final)

Game 9 loser of game 4 v the loser of game 5 (PO 3 & 4)

Loser Game 6 = 7th

Winner Game 7 = 5th place

Loser Game 7 = 6th place

23.5. 8 TEAM (3 weeks)

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Quarters

1 v 8	(Game 1)
2 v 7	(Game 2)
3 v 6	(Game 3)
4 v 5	(Game 4)

Winners into the Semis

Winner Game 1 v Winner Game 4	(Game 7)
Winner Game 2 v Winner Game 3	(Game 8)
Losers play for 3 rd and 4 th	(Game 11)
Winners play the final	(Game 12)

Losers from games 1-4 into 2nd 4 play off

Losers Game 1 v Losers Game 4	(Game 5)
Losers Game 2 v Losers Game 3	(Game 6)
Losers play for 7 th and 8 th	(Game 9)
Winners play for 5 th and 6 th	(Game 10)

23.6. **9 TEAM (4 weeks)**

Top 7 go through to quarter finals

8 v 9	(Game 1)
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Loser finish 9th.

Quarters:

1 v Winners Game 1	(Game 2)
2 v 7	(Game 3)
3 v 6	(Game 4)
4 v 5	(Game 5)

Semis: Winners Game 2 v Winners Game 5	(Game 6)
Winners Game 3 v Winners Game 4	(Game 7)
Loser Game 2 v Loser Game 5	(Game 8)
Loser Game 3 v Loser Game 4	(Game 9)
Winners play for 5 th and 6 th	(Game 10)
Losers play for 7 th and 8 th	(Game 11)
Losers play for 3 rd and 4 th	(Game 12)
Winners play the final.	(Game 13)

23.7. **10 TEAM (4 weeks)**

Top six go through to quarters.

Play offs

7 v 10	(Game 1)
8 v 9	(Game 2)

Winners go to quarters

Loser Game 1 v Loser Game 2	(Game 3) Winner = 9 th , loser = 10 th .
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Quarters

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1 v Winner Game 1	(Game 4)
2 v Winner Game 2	(Game 5)
3 v 6	(Game 6)
4 v 5	(Game 7)
Loser Game 4 v Loser Game 7	(Game 8)
Loser Game 5 v Loser Game 6	(Game 9)

Semis

Winner Game 4 v Winner Game 7	(Game 10)
Winner Game 5 v Winner Game 6	(Game 11)
Loser Game 8 v Loser Game 9	(Game 12). Winner = 7 th , Loser = 8 th
Winner Game 8 v Winner Game 9	(Game 14). Winner = 5 th & Loser = 6 th
Loser game 10 v Loser Game11	(Game 13). Winner = 3 rd & Loser = 4 th
Winner Game 10 v Winner Game 11	(Game15) Winner = 1 st & Loser =

2nd

- 23.8. **All play -offs including quarter final and semi-final**, that If at the end of Normal time the scores are equal then there may be two (2) periods of extra time lasting seven (7) minutes, golden goal rule will apply to extra time, (When a goal is scored the game shall be deemed as completed). Captains will toss a coin to decide the direction of play and possession for the extra time periods. In the first period of extra time each team will play with only nine (9) players on the Field. The second period of extra time the teams will play with only seven (7) players. If equal at the completion of two (2) periods of extra time then the teams will be required to complete a shoot-out competition (Refer Rule 18).
- 23.9. **Finals**. If at the end of Normal time the scores are equal then there may be two (2) periods of extra time lasting seven (7) minutes, golden goal rule will apply to extra time, (When a goal is scored the game shall be deemed as completed). Captains will toss a coin to decide the direction of play and possession for the extra time. In the first period of extra time each team will play with only nine (9) players on the Field. The second period of extra time the teams will play with only seven (7) players.
- 23.10. **Finals**. If equal at the completion of two (2) periods of extra time then the teams will be required to complete a shoot-out competition (refer Rule 18).
- 23.11. Teams playing off for positions 3 downwards may be required to play on different days to their regular day they played on during the season.
- 23.12. Teams forfeiting their play-off/finals matches will be required to pay all match fees + 50%. Double forfeit each team pays turf fee plus 50%.
- 23.13. **All Promotion / Relegation games**, if at the end of Normal time the scores are equal then there may be two (2) periods of extra time lasting seven (7) minutes, golden goal rule will apply to extra time, (When a goal is scored the game shall be deemed as completed). In the first period of extra time each team will play with only nine (9) players on the field. The second period of extra time the teams will play with only seven (7) players.
- 23.14. **All Promotion / Relegation games**, If equal at the completion of two (2) periods of extra time then the teams will be required to complete a shoot-out (refer Rule 18) to find a winner.



Hockey Northland CODE OF CONDUCT

1. Purpose

- 1.1. Hockey is a fast, exciting, global sport popular in New Zealand, and suitable for all age groups. It is through discipline, commitment, mutual respect, and a sense of sportsmanship, that the spirit of the game is allowed to advance. Fellowship, camaraderie and a sense of fair play are essential to the game's on-going success.
- 1.2. For the sport to succeed, it is important that Participants observe rules, respect the principles of fair play, and maintain high standards of behaviour, both on and off the field. A willingness to adhere to these standards will ensure the sport remains an enjoyable and safe recreational and/or competitive option for all Participants at all levels of the game.
- 1.3. This Code of Conduct is established for the purpose of:
 - a. Setting the standards of conduct required by Participants; and
 - b. Providing a process for addressing breaches of this Code of Conduct in a fair and consistent manner.

2. Status of Code

- 2.1. This Code of Conduct was adopted by the Board on **31st March 2014**, in accordance with Rule 30 and 31 of the Constitution, and replaces all previous Association codes of conduct.
- 2.2. Nothing in this Code of Conduct waives or limits the right of the Board to make its own enquiries or to impose any sanction that it has authority to impose, under the Constitution.

3. Scope and Application

- 3.1. This Code of Conduct is applicable to the following persons, referred to as Participants:

Any person including, but not limited to, a player, umpire, official, coaches, coaching staff, managers, player spectators, medical staff, technical support, video staff, and any duly appointed team representative participating in:

 - i. any matches, practices, competitions, events, functions, celebrations or ceremonies run under the jurisdiction of the Association; and
 - ii. any matches, practices, competitions, events, functions, celebrations or ceremonies that the Participant is involved in on a regional basis.
 - iii. together the ("Competitions")
- 3.2. The standards of conduct, set out in this Code of Conduct, apply to Participants on-field and off-field conduct.
- 3.3. The terms of this Code, including any sanctions, will apply regardless of whether criminal investigations or any criminal or civil court proceedings have been instigated by any party and notwithstanding the outcome of any such investigations or proceedings.
- 3.4. This Code of Conduct will not apply to Participants where:
 - a. The Sports Tribunal has jurisdiction to determine matters under Hockey New Zealand's Anti-Doping Policy.
 - b. Any allegation of misconduct against a Participant, arising out of circumstances where he/she is involved in a tournament held on or behalf of Hockey New Zealand,

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sanctioned by FIH or controlled by a Continental Federation or by the International Olympic Committee, in which case the relevant code of conduct and disciplinary rules will apply.

c. Any allegations of misconduct outside of sub-clauses 3.2

3.5 The standards of conduct, set out in clause 5 (Standards of Conduct), do apply to all individual players, umpires, officials, coaches, managers, or other persons, who have been selected or appointed to a national squad, team, or position, by Hockey New Zealand during his or her participation in a Competition but who may be covered by the Memorandum of Understanding between Hockey New Zealand and the Hockey Players' Association Incorporated ("MOU"). However, any allegation of off-field Misconduct, as set out in this Code of Conduct, will be dealt with in accordance with the provisions of the MOU and not this Code of Conduct.

4. DEFINITIONS

4.1. The following words and phrases, used in this Code of Conduct, shall mean as follows:

"Association" means Hockey Northland.

"Anti-Doping Policy" has the meaning given to it in the Hockey New Zealand constitution.

"Appeal" has the meaning given to it in clause 13.1.

"Board" means the Board of Association or Association Committee.

"Chief Executive" means the Chief Executive Officer or other duly appointed Chair, President or Manager appointed pursuant to the Association Constitution.

"Competition has the meaning given to it in clause 3.1.

"Complaint" has the meaning given to it in clause 6.2.

"Constitution" means the Rules of Association.

"FIH" means the International Hockey Federation.

"Guideline for Suspension Offences" means the guidelines and recommendations for penalties in relation to Suspension Offences as set out in Schedule 1.

"Guidelines on Process for Hearing and Determining any Complaint, Protest and Appeal" means the guidelines for any Judicial Committee for hearing and determining Complaints or Protests as set out in Schedule 2.

"Hockey New Zealand" means The New Zealand Federation of Hockey Incorporated

"Judicial Committee" means the Association Judicial Committee(s) appointed in accordance with clause 9 (Association Judicial Committee).

"Jury of Appeal" means the Association Jury of Appeal(s) appointed in accordance with clause 13.4.

"Legitimate Protests" means incorrectly handled aspects of a procedural nature or related to a technical mistake, in a match, which impacts on the outcome of a match, including but not limited to:

- a. More than 11 players on the field;
- b. A suspended player interfering with play;
- c. A physical assault or significant incident not seen by or dealt with by the umpires;

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- d. A penalty stroke competition taken incorrectly e.g. wrong order or change of players after notification;
- e. A non-registered or ineligible player;
- f. Excessive over-run or shortage of time when both umpires or the technical bench have been negligent; and
- g. Incorrect end to a half or game e.g. non-completion of a penalty corner.

"Misconduct" has the meaning given to it in clause 5.

"On-Field" means ball-related rules and interpretations (including but not limited to goals awarded, penalty strokes/shootouts, free hits and other decisions that are encountered during a hockey match relating to play) and the awarding of green and yellow cards (except where an error has been made e.g. the awarding of a card to the wrong person) but does not include Legitimate Protests.

"Participants" has the meaning given to it in clause 3.1.

"Protest" has the meaning given to it in clause 7.3.

"Public Statements" means any statement in which the whole, part or essence, is made public. Such a statement may be made in a newspaper, magazine, periodical, or by any electronic (internet, email, social media etc.), or other means through the medium of television, radio, or in any other manner whatsoever, regardless of the circumstances in which the statement was made.

"Rules of Hockey" means the laws for playing the game of hockey as approved by FIH.

"Suspension Offences" includes Level 1 Suspension Offences, Level 2 Suspension Offences, Level 3 Suspension Offences and Serious Suspension Offences as each of these are defined and set out in Schedule 1.

5. Standards of Conduct

- 5.1. All Participants shall, at all times, conduct themselves fairly and in a proper manner, including maintaining a high standard of personal conduct, so as not to prejudice the interests of hockey or bring themselves, the game of hockey, or Association, into disrepute.
- 5.2. In addition, the following shall be regarded as conduct which is improper, unfair and unacceptable:
 - a. Verbal or physical abuse, or hostility, towards any other Participant, person or any other member of the public.
 - b. Disputing, protesting and reacting in a provocative or disapproving manner, in an inappropriate way, toward any decision made by an umpire or official.
 - c. Charging or advancing towards an umpire or technical official in an aggressive manner while appealing.
 - d. Using rude or abusive language or hand signals.
 - e. Abuse of any hockey equipment, or clothing, or venue equipment.
 - f. Failure to attend media conferences as requested.
 - g. Any verbal or physical abuse, or hostility, towards any anti-doping officials, ball attendants or other support personnel.
 - h. Making any detrimental Public Statements, in respect of any Participant, person or other member public.
 - i. Committing any Suspension Offence.

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6. Complaints

- 6.1. An allegation of Misconduct can be made, by any person to the Chief Executive.
- 6.2. The allegation of Misconduct should set out in writing, in as much detail as possible:
 - a. the nature of the incident;
 - b. the persons involved;
 - c. the date(s) and time(s) on which the alleged Misconduct occurred,
 - d. together ("the Complaint").
- 6.3. Nothing in this Code of Conduct prevents the Chief Executive initiating an investigation, in his/her own right, if he/she considers there has been Misconduct.

7. Protests

- 7.1. Written Protests relating to the outcome of a match, or an issue arising from the awarding of a red card, or accumulation of penalty points, can be made by any Participant to the Chief Executive, provided such Protest is lodged within 24 hours after the end of a match or end of a stand-alone shoot-out competition.
- 7.2. A fee of \$100, or such other amount as set by Association from time to time, must accompany the written protest.
- 7.3. The Protest should set out in writing, in as much detail as possible:
 - a. the nature of the incident;
 - b. the persons involved;
 - c. the date(s) and time(s) on which the incident occurred,

together ("the Protest").

- 7.4. No Protest may be considered by the Judicial Committee regarding an umpire's On-Field decision.

8. Structure of the Judicial Provisions

- 8.1. The judicial provisions in this Code of Conduct are divided into three parts:
 - a. **Part A** which apply to matters relating to Competitions;
 - b. **Part B** contains the penalties available for Misconduct; and
 - c. **Part C** contains the Appeal provisions.

PART A – COMPETITIONS

9. Association Judicial Committee

- 9.1. In Competitions, the Chief Executive will appoint a Judicial Committee to hear and determine Complaints and Protests ("Judicial Committee").
- 9.2. The Judicial Committee shall consist of a minimum of three (3) persons, appointed by the Chief Executive, including a Chairperson.

10. Proceedings of Judicial Committee

- 10.1. On receipt of a Complaint or Protest, the Judicial Committee shall conduct a hearing in accordance with the Guidelines to Process For Hearing and Determining Any Complaint, Protest or Appeal, unless in their sole discretion, a hearing is not warranted.

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- 10.2. All proceedings (including the hearing and decision) before the Judicial Committee are confidential to the parties unless the Judicial Committee directs otherwise. In the case of a decision involving a sanction, the details of the charge, verdict and sanction will be communicated to the wider hockey community.
- 10.3. Each party shall be responsible for their own costs (if any) associated with the hearing.

11. The Decision

- 11.1. After the hearing of a Complaint, the Judicial Committee shall:
- dismiss the matter if it finds that Misconduct has not been committed;
 - issue such penalty as it thinks fit, in accordance with clause 12 (Penalties and Recommendations), if it finds that Misconduct has occurred; and/or
 - refer the Complaint to the Board for hearing and determination, in accordance with Rule 31.1 of the Constitution, where the Judicial Committee, in its sole discretion, concludes that a hearing, and determination by the Board, may be more appropriate in the circumstances; and/or
 - refer the matter to the Police.
- 11.2. After the hearing of a Protest, the Judicial Committee shall determine:
- whether the Protest should be dismissed; or
 - whether the Protest should be upheld and take such action as it thinks fit.
- 11.3. All Decisions of the Judicial Committee shall be final and binding on the parties, except where the provisions of clause 13.1 apply.

PART B – PENALTIES

12. Penalties Available for Judicial Committee

- 12.1. If the Judicial Committee finds that Misconduct has occurred, it may impose any one or more of the following penalties:
- a warning or reprimand;
 - require the Participant to make a formal apology;
 - suspension from such activities of the Association, including competitions, events, meetings, and other functions, for such period(s) and on such terms and conditions as it thinks fit;
 - exclusion from a particular competition activity, meeting, event, or events of Association;
 - demotion from any position or function granted by Association or as a representative of Association;
 - the cancellation of results of a competition or event (including team results if the Judicial Committee considers it appropriate to do so);
 - reparation and/or compensation by way of monetary payment to the complainant and/or other parties involved in the matter, in an amount and in such manner as the Judicial Committee thinks fit;
 - fines imposed in such manner, and in such amount(s), as the Judicial Committee thinks fit; and/or
 - such other penalty as the Judicial Committee considers commensurate with the offence.
- 12.2. In addition to the penalties set out in clause a above, where the Misconduct is a Suspension Offence, the Judicial Committee may award penalty points or suspend for one or more

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matches for participants who, in the Judicial Committee's opinion, have committed a Suspension Offence whether before, during or after a match. In particular cases, a clear timeframe for the suspension period may be more suitable than detailing particular matches.

- 12.3. When considering penalties for a Suspension Offence, the Judicial Committee must follow the Guidelines for Suspension Offences outlined in Schedule 1.

PART C – APPEALS

13. Appeals

- 13.1. A party to a decision of the Judicial Committee may appeal such decision, to a Jury of Appeal ("Appeal"), only on one of the following grounds:
- a. natural justice was denied;
 - b. the decision-maker or decision-making body acted outside of its powers and/or jurisdiction (i.e. acted ultra vires);
 - c. the sanction imposed by the Judicial Committee was inconsistent with the Guidelines for Suspension Offences.
- 13.2. An Appeal must be made in writing to the Chief Executive of Hockey New Zealand accompanied by a fee of \$300, within one week of the release of the Judicial Committee decision.
- 13.3. Hockey New Zealand will appoint a Jury of Appeal to hear and determine appeals ("Jury of Appeal") of a Judicial Committee where one of the grounds in clause 13.1 exist.
- 13.4. A Jury of Appeal shall consist of three persons, including a chairperson.
- 13.5. Any person who has taken part in any previous proceedings, in relation to the matter under appeal, must not be appointed to the relevant Jury of Appeal.
- 13.6. The Appeal is not by way of a re-hearing of the evidence but is limited to a review of the matters set out in clause 13.1. However, in exceptional circumstances, the Jury of Appeal may choose to re-hear the matter on a de novo basis. In this case, they may re-consider substantive issues at their discretion where they deem this necessary to fulfil the requirements of natural justice.

14. Proceedings of the Jury of Appeal

- 14.1. On receipt of an Appeal, the Jury of Appeal shall conduct a hearing in accordance with the Guidelines to Process for Hearing and Determining Any Complaint, Protest or Appeal.
- 14.2. All proceedings (including the hearing and decision) before the Jury of Appeal are confidential to the parties unless the Jury of Appeal directs otherwise. In the case of a decision involving a sanction, the details of the charge, verdict and sanction will be communicated to the wider hockey community. Each party shall be responsible for their own costs (if any) associated with the hearing.

15. The Decision

- 15.1. After the hearing of an Appeal, the Jury of Appeal has the power to:
- a. allow or dismiss the Appeal;
 - b. vary the decision of the Judicial Committee;
 - c. increase, decrease, remit, or otherwise vary, any penalty included in the decision of the Judicial Committee;
 - d. impose such other penalty or sanction as it deems fit;

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- e. make an order that the appeal fee be refunded or forfeited; and/or
 - f. make an order for costs against any party.
- 15.2. The decision of the Jury of Appeal is final and binding on all parties and there shall be no further right of appeal.

Adopted by the Hockey Northland Board on 31st March 2014.

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SCHEDULE 1

Guideline for Suspension Offences

The purpose of this guideline is to determine appropriate penalties for Judicial Committees to adhere to.

1. Penalty Point Accumulation System

The Association has adopted a point's accumulation system based on the awarding of coloured cards by umpires. Depending on the card, and the number of points accumulated, an automatic penalty may be imposed, or a further penalty or suspension may result depending on the decision of the Tournament Director or Judicial Committee. The issuing of a card carries points, which can be awarded by umpires to any Participant associated with the team during a match (which is defined as the period 30 minutes prior to the start of a match until 30 minutes after the match has ended).

Note: if an umpire does not have access to the appropriate coloured card, then verbally stating the nature of the card will equally suffice as a valid mode of delivery of the card.

Each card will carry penalty points as follows:

Green	1 Point.
Yellow	3 to 6 Points as determined by the umpires at the end of the match.
Red	Automatic suspension of one match. The suspension may be increased if additional sanctions are applied through the outcome of a judicial process.

Participants accumulating 12 points (through receiving green and/or yellow cards) during a Competition will automatically be suspended for one match. Further action may be taken at the discretion of the Tournament Director or Judicial Committee. Following the suspension, six points will remain credited to the Participant, and shall remain on the record of the Participant for a duration of 12 months.

Where a red card has been awarded to a Participant, the Tournament Director or Judicial Committee may decide a further hearing is required and, if so, the offender is required to attend a hearing. The Tournament Director or Judicial Committee may impose whatever penalty or suspension they consider appropriate, in addition to the one match automatic suspension.

Following the suspension, a minimum of six points will remain credited to the Participant, and shall remain on the record of the Participant, for the duration of 12 months. If the Participant had accumulated more than six points before the issuing of the red card, then this balance of points will remain on record.

In the case of a card being awarded to the wrong player, or any other situation where the Tournament Director or Judicial Committee concludes that a gross error or an injustice has occurred, the Tournament Director or Judicial Committee may, in its discretion, retract the card and make the appropriate adjustments to the documentation and accumulated points total.

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2. Level 1 Suspension Offence:

- 2.1. The penalty for a Level 1 Suspension Offence may be a suspension of the Participant for a minimum of one match to a maximum of three matches.
- 2.2. For the purposes of the Code of Conduct "*Level 1 Suspension Offence*" means:
- a. Verbal abuse or hostility towards any other Participant, person or any other member of the public.
 - b. Spitting at another player, Participant or spectator.
 - c. Disputing/protesting, reacting in a provocative or disapproving manner in an inappropriate way toward any decision made by an umpire or official.
 - d. Charging or advancing towards an umpire or technical official in an aggressive manner.
 - e. Excessive appealing of an umpire's decision.
 - f. Throwing a stick or ball at, or near, a player, umpire, or official, in an inappropriate and/or dangerous manner.
 - g. Inappropriate physical contact between players.
 - h. Using rude or abusive language, or gestures that are considered to be obscene, offensive, or insulting.
 - i. Minor sexual harassment, sexual inferences or undertones.
 - j. Racial comments, inferences or undertones.
 - k. Abuse of hockey equipment or clothing, venue equipment or fixtures and fittings.
 - l. Team managers and/or team personnel not taking control of the conduct of their team bench, dugout area, coaching boxes, video towers and other areas specified by the Association to ensure their team and spectator behaviour is appropriate.
 - m. Making public statements that are not fair, constructive or reasonable and involve a personal attack on another player, umpire, appointed official or administrator.
 - n. Engaging in social media activities that are not deemed constructive and/or are offensive, demeaning or intending to belittle Participants, or other members of the hockey community.
- 2.3. Table 1 summarises a range of Level 1 Suspension Offences and gives guidance about the number of matches an offender should stand-down for. Additional considerations should include attitude of the offender, degree of remorse and degree of harm inflicted.

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Table 1

Breach or Misconduct	Number of match stand-downs		
	<i>1 match</i>	<i>2 matches</i>	<i>3 matches</i>
Verbal abuse, protesting, charging/advancing, appealing, stick throwing, rude language and gestures, harassment, equipment abuse, unsporting behaviour	Provoked Without intention to cause harm Evidence of 'mischievous' rather than cruel or nasty	Unprovoked Without responsibility and with no care about impact on other people	Intentional with malice Intended to cause harm, be hurtful or offensive Coming from a distance repeating words and gestures
Spitting (spittle does not connect with target person)	With no intent to spit on another person	Careless and irresponsible	With intent to spit on another person, but unsuccessful
Inappropriate conduct with regard to Manager's responsibilities, public statements and social media activities and postings	'Honest' mistake No harm intended Evidence of naivety or lack of understanding	Without responsibility and with no care about impact on other people	Malicious negligence and unwilling to accept responsibility Intention to be hurtful or demeaning

3. Level 2 Suspension Offence:

- 3.1. The penalty for a Level 2 Suspension Offence may be suspension of the Participant for a minimum of three matches to a maximum of eight matches.
- 3.2. For the purposes of the Code of Conduct "*Level 2 Suspension Offence*" means:
- a. Threat of assault on an umpire or official.
 - b. Spitting on another player, Participant or spectator.
 - c. Striking and/or physical assault, without serious injury, of another player, umpire, official or spectator.
 - d. Persistent and deliberate breach of the Rules of Hockey (generally considered dangerous and intimidating) following a warning from an umpire.
 - e. Using language or gestures which seriously offends, insults, intimidates, threatens, disparages or vilifies another person on the basis of that person's race, religion, gender, colour, descent or national or ethnic origin.
 - f. Sexual harassment, racial abuse or verbal attacks
 - g. Participating in, or any involvement with any form of betting or gaming activities, including online betting or gaming activities, related to the event in which they are Participants.
 - h. Recurrent breaches of Level 1 Suspension Offence.

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- 3.3. Table 2 summarises a range of Level 2 Suspension Offence and gives guidance about the number of matches an offender should stand-down for. Additional considerations should include attitude of the offender, degree of remorse and degree of harm inflicted.

Table 2

Breach or Misconduct	Number of match stand-downs		
	3 - 4 matches	5 - 6 matches	7 - 8 matches
Threatening, dangerous or intimidating behaviour	Provoked Related to a close contest between opposition players and the ball Excessive, relentless	Unprovoked Coming from a distance to incite violence Actions result in escalation of incident	Intentional with malice Actions start a brawl or nasty, objectionable scene
Spitting (spittle connects with target person)	Evidence of frustration or provocation	Unprovoked Malicious	Combined with nasty, hateful, spiteful or repulsive language or gestures
Striking, physical assault (without serious injury)	Evidence of frustration or provocation	Unprovoked Strike to mid/lower body region such as stomach or legs	Deliberate with intent to harm Strike to the head region with stick or fist
Foul language, gestures, sexual harassment and racial abuse	Distasteful or unsavory	Nasty, mean, spiteful or vindictive	Intended to be hurtful or offensive Inciting violence
Inappropriate conduct with regard to betting and/or gaming	'Honest' mistake Evidence of naivety or lack of understanding	Deliberate act Irresponsible and negligent	Involved in organised money making activities

4. Level 3 Suspension Offence:

- 4.1. The penalty for a Level 3 Suspension Offence may be suspension of the Participant for a minimum of eight matches to a maximum of twenty matches.
- 4.2. For the purposes of the Code of Conduct "*Level 3 Suspension Offence*" means:
- a. Any act of violence on or off the field of play.
 - b. Physical assault causing serious bodily injury to another player, umpire, official or spectator.
 - c. Match fixing involvement or activities
 - d. Recurrent breaches of Level 2 Suspension Offences.
- 4.3. Table 3 summarises a range of Level 3 Suspension Offences and gives guidance about the number of matches an offender should stand-down for. Additional considerations should include attitude of the offender, degree of remorse and degree of harm inflicted.

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Table 3

Breach or Misconduct	Number of match stand-downs		
	<i>8 - 11 matches</i>	<i>12 - 16 matches</i>	<i>17 - 20 matches</i>
Act of violence	Provoked, triggered by on-field incident Actions result in escalation of incident	Unprovoked Actions start a brawl or nasty, objectionable scene	Intentional with malice Hostile, brutal, vicious, inhumane Incident off field or after being shown a red card
Striking, physical assault (causing serious injury)	Evidence of frustration or provocation	Unprovoked Strike to mid/lower body region such as stomach or legs	Deliberate with intent to harm Strike to the head region with stick or fist
Match fixing involvement or activities	Evidence of naivety or provocation or pressure to partake	Choices made to partake without pressuring others to also partake	Involved in organised cartel with intent to influence and/or pressure others to partake

5. Serious Suspension Offence:

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- 5.1. In the case of serious, highly dangerous, and/or life-threatening offences ("Serious Suspension Offence") more than a maximum of a twenty-match suspension may be justified. In these cases, the Judicial Committee should consult with the Board.
- 5.2. In the case of repeat offenders being found guilty of a Level 3 Suspension Offence, a one year through to a life ban may be appropriate.

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SCHEDULE 2

Guidelines On Process For Hearing and Determining any Complaint, Protest or Appeal

The purpose of this guideline is to ensure Judicial Committees follow a consistent process and comply with the principles of natural justice.

1. Receipt of Protest, Complaint or Appeal

- 1.1. On receipt of a Complaint, Protest or Appeal, the Judicial Committee or Jury of Appeal shall notify the complainant and the Participant against whom the Complaint, Protest or Appeal is made, and any other relevant parties of:
 - a. the details of the Complaint or Protest (as set out in paragraph 2.1 of this Schedule) or Appeal (as set out in paragraph 2.2);
 - b. the time and place of the hearing;
 - c. where relevant, the names of the people who will be serving on the Judicial Committee or Jury of Appeal for the proceedings; and
 - d. the right of all parties to be represented (this includes the Participant(s) against whom the Complaint or Protest is made having one representative).
- 1.2. The Judicial Committee or Jury of Appeal shall hear and determine the Complaint, Protest or Appeal in whatever manner he/she/it considers appropriate in the circumstances (including by way of teleconference, videoconference, in person or otherwise).

2. Details of the Complaint, Protest or Appeal

- 2.1. The details of the Complaint or Protest will be in writing and include:
 - a. the fact of the report of the Complaint or Protest;
 - b. the identity of the Participant when Misconduct is alleged;
 - c. the Misconduct alleged or the decision that the Participant or team is protesting; and
 - d. any evidence provided with the Complaint or Protest.
- 2.2. The details of any Appeal will be in writing and include:
 - a. the fact of the report of the Appeal; and
 - b. the grounds on which the Appeal has been made.

3. The Hearing

- 3.1. The Participant(s) who is the subject of the Complaint or Protest is entitled to be present at the hearing. Should the Participant fail to attend the hearing, the hearing shall take place in the absence of the Participant and the fact of the failure to attend shall be taken into account in the determination of the appropriate penalty in the event that Misconduct is found to have been committed.
 - 3.2. At the hearing, the Judicial Committee shall:
 - a. provide the Participant with an opportunity to make a statement or provide evidence in relation to the Complaint, Protest or investigation;
 - b. consider other evidence e.g. umpire reports, technical official reports, witness statements, video evidence etc.;
 - c. provide the Participant with an opportunity to make further submissions or provide additional evidence; and
 - d. give due consideration to the allegations and the evidence.
 - 3.3. At the hearing, the Jury of Appeal shall:
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- a. provide the Participant with an opportunity to make a statement or representation at the hearing;
- b. if the Appeal has been raised under clause 13.1 (d) of the Code, consider any other evidence which has come to light after the original decision; and
- c. give due consideration to the Appeal.

4. Proof

- 4.1. The onus of proof will be on the person who has made the Complaint, Protest or Appeal.
- 4.2. The standard of proof is on the balance of probabilities. The Judicial Committee or Jury of Appeal need only be satisfied on the balance of probabilities (more likely than not).
- 4.3. Where there is a direct conflict between evidence of the Participant and other relevant parties and no corroborative supporting evidence exists either way then the Judicial Committee or Jury of Appeal may in their absolute discretion, give a presumptive but not conclusive weight, to an official's account without in any way pre-determining the final decision.
- 4.4. Greater significance should be placed on the Participant's intention than on the actual outcome in reaching any decision. The consequences of the action may however, influence the penalty.
- 4.5. In any case in which it is claimed a Participant was guilty of an offence by reason of provocative conduct on the part of another Participant or person, such provocative conduct shall be no defence for any incident but may be taken into account in determining the penalty or suspension.
- 4.6. A Participant's previous history should not be considered when determining guilt. However, their history should be considered when determining a penalty or suspension. Repeat offenders should expect more severe penalties.

5. The Decision

- 5.1. Any decision in relation to a Complaint or investigation should be in writing and deal with the following matters:
 - a. Whether the Participant(s) accepts that Misconduct has occurred resulting in a breach of this Code of Conduct.
 - b. If the Participant does not accept the breach, a finding as to whether a breach has occurred and why.
 - c. The penalty for any breach.
- 5.2. Any decision in relation to a Protest or Appeal should be in writing and deal with the following matters:
 - a. The outcome of the Protest or Appeal.
 - b. Any implications for other Participants or teams in the Competitions.
 - c. If the Protest or Appeal is upheld, whether the fee for lodgement of the Protest will be returned.
- 5.3. When a decision by the Judicial Committee involves a suspension, such a suspension period should be served at a level of hockey equivalent and/or above the level at which the breach occurred, unless otherwise directed by the Judicial Committee.
- 5.4. While serving a suspension period a Participant shall not participate at any level, nor be involved in hockey in another capacity at any level until completion of the match or matches comprising the suspension period, unless otherwise directed by the Judicial Committee.

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- 5.5. A Participant shall not participate in any match if they have been issued a red card, or if they are the subject of a formal complaint, protest or appeal, until the case has been heard and determined before the Judicial Committee, unless specifically authorised to do so by the Judicial Committee.

6. The Penalty

- 6.1. A clear definition of the penalty will include:
- a. The penalty imposed;
 - b. Where a penalty imposed contains a suspension period:
 - i. The number of matches and/or timeframe for which the Participant is suspended;
 - ii. The date of commencement of the suspension; and
 - iii. The match or matches to which the suspension will apply.

SCHEDULE 3

Guideline for Jurisdiction

The purpose for this guideline is to ensure that all hockey played in New Zealand has the relevant Code of Conduct aligned to its competitions, events and activities. In cases where jurisdiction is not clear, Hockey New Zealand, together with the relevant Association or region will decide on appropriate jurisdiction.

Type of match or event	Jurisdiction	Relevant Code
FIH sanctioned tournament FIH sanctioned test series Other matches involving international teams	Appointed TD	FIH Code of Conduct
National Competitions with an appointed TD	Appointed TD	Hockey NZ Code of Conduct
National Competitions without an appointed TD	Hockey NZ	Hockey NZ Code of Conduct
Other national events including but not limited to: Masters, Maori, Indian, University, Armed Forces	Appointed TD	Hockey NZ Code of Conduct
Hockey NZ squad games, practices and events	Hockey NZ	Memorandum of Understanding /Hockey NZ Code of Conduct
All other related events and activities under the control or jurisdiction of Hockey NZ	Hockey NZ	Hockey NZ Code of Conduct
Association, school or regional match, event or activity	Association, school or region	Association Code of Conduct