

GEELONG WALKERS CLUB INCORPORATED

CONSTITUTION

1. NAME

- 1.1 Name of the Club shall be THE GEELONG WALKERS CLUB INCORPORATED (HEREINAFTER REFERRED TO AS "CLUB".)

2. HEADQUARTERS

- 2.1 Headquarters of the CLUB shall be at Geelong, in the State of Victoria.
- 2.2 Address: 23 Kingsley drive Corio. 3214 (Geelong.)

3. DEFINITIONS

- 3.1 In this constitution, unless the contrary intention appears: -
"Committee" means the Committee of Management of the Club;
"Financial Year" means the year ending on AUGUST 31st;
"Club" means the properly constituted body of members known as the Geelong Walkers Club Incorporated;
"Member" means a member of the Geelong Walkers Club Incorporated: -
- (a) Adult Member;
 - (b) Junior member;
 - (c) An Associate member;
 - (d) Life Member;
- "By-Laws" means the By-Laws of the Geelong Walkers Club Incorporated.

4. OBJECTIVES AND AIMS

- 4.1 The aim of the Club is conduct and promote the sport of Race Walking, as laid down by IAAF Rule 191; Definition of Race-walking.
- 4.2 Objects of the Club are:
- (a) The improvement of standards in race walking at every level;
 - (b) The development of all Walkers within the Geelong region.

5. MEMBERSHIP

- 5.1 Members of the Club shall be natural persons.
- 5.2 There shall be the following categories of members:
- (a) Ordinary members who shall be financial at all times;
 - (b) Associate Members as prescribed in the By-Laws;
 - (c) Life members as elected by the Club; as prescribed in the By-Laws;
 - (c) Junior members under the age of (18) eighteen years.

6. APPLICATION FOR MEMBERSHIP

- 6.1 Any person desirous of becoming a member of the Club shall make correct application on the prescribed form, which shall be lodged with the Secretary.
- 6.2 A Nominee and a seconder, both of whom shall be financial members of the Club, shall endorse such application.
- 6.3 Such application shall be endorsed by the Committee and the Annual Subscription received from the applicant before membership is granted.
- 6.4 The Committee shall have the power to reject any application for Membership without assigning any reason.

7. ANNUAL SUBSCRIPTION

- 7.1 All Members (excepting Life members) shall pay an Annual Subscription as determined by the Annual General Meeting.
- 7.2 The Committee shall determine the Race Entry Fees for Club events.
- 7.3 If a member shall fail to pay the Annual Subscription by the 31st day of November in any year then the membership of that person in respect of whom a subscription has not been paid shall cease.

8. COMMITTEE OF MANAGEMENT

- 8.1 The management and control of the Club shall be vested in the General Committee who shall be elected at the Annual General Meeting. The Committee shall deal with matters delegated to them, or with such matters requiring decisions between meetings of the General Committee, but it shall have no power to incur expenditure on behalf of the Club without definite authority from the General Committee.
- 8.2 The Officers of the Club shall be: -
- (a) The President;
 - (b) A Vice President;
 - (c) A Treasurer;
 - (d) A Secretary
- 8.3 The provisions of Rule 9, so far as they are applicable and with the necessary modification apply to and relation to the election of persons to any of the Offices mentioned in sub-clause 8.1.
- 8.4 Each Officer of the Club shall hold office until the Annual General Meeting next after the date of his/her election but is eligible for re-election.
- 8.5 In the event of a casual vacancy in any Office referred to in sub-clause 8.3L the Committee may appoint one of its members to the vacant Office and the member so appointed may continue in Office up to and including the conclusion of the Annual General Meeting next following the date of their appointment.
- 8.6 Subject to section 9 of the Act, the Committee shall consist of: -
- (a) The Officers of the Club;
 - (b) (5) Five ordinary members;
- each of whom shall be elected at the Annual General Meeting of the Club in each year. One will be a junior member. Each ordinary member of the Committee shall be subject to these rules and hold office until the next Annual General Meeting after the date of their election but is eligible for re-election.
- 8.7 In the event of a casual vacancy occurring in the Office of an ordinary member of the committee, the committee may appoint a Member of the Club to fill the vacancy and the member so appointed shall hold Office, subject to these rules until the conclusion of the Annual General Meeting next following the date of their appointment.

9. ELECTION OF COMMITTEE MEMBERS

- 9.1 Nominations of candidates for election as Officers of the Club or as ordinary members of the Committee: -
- (a) Shall be made in writing, signed by two members of the Club and accompanied by the written consent of the candidate (which maybe endorsed on the form of nomination) and
 - (b) Shall be delivered to the Secretary of the Club not less than (14) fourteen days before the date fixed for the holding of the Annual General Meeting.
- 9.2 If insufficient nominations are received to fill all vacancies on the committee, the candidate nominated shall be deemed to be elected and further nominations shall be received at the Annual general Meeting.
- 9.3 If the number of nominations received is equal to the number of vacancies to be filled, the person nominated shall be deemed to be elected. If the number of nominations exceeds the number of vacancies to be filled a ballot shall be held.
- 9.4 The ballot for the election for Officers and Ordinary members of the Committee shall be conducted at the Annual General Meeting in such usual and proper manner as the Committee may direct.
- 9.5 A nomination of a candidate for election under this clause is NOT VALID if that candidate has been nominated for another Office (as in sub-clause 8.1L) at the same election.

10. GROUNDS FOR TERMINATION OF OFFICE

- 10.1 For the purpose of these rules the Office of an Officer of the Club or an Ordinary member of the Committee becomes vacant if the officer or member:-
- (a) ceases to be a member of the association;
 - (b) becomes an insolvent under the administration within the meaning of the Companies (Victoria) Code; or
 - (c) Resigns his Office by notice in writing given to the Secretary.

11. MEETINGS

- 11-1 (A) Annual General.
- The Annual general Meeting of the Club shall be held in Geelong no more than two months after the completion of the programme for the season.
- 11.2 Notification of such meeting shall be given in writing to each Member at least 21 clear days, prior to the date of the meeting.
- 11.3 The following business shall take precedence over all other business at the Meeting:
- (a) The reading and confirmation of the Minutes of the previous Annual General meeting. Should the occasion arisen calling for the convening of any Special general meeting, the Minutes of such special Meeting shall also be read.
 - (b) The Annual Reports and Statements of Accounts from respective Office Bearers.
 - (c) The election of Offices and ordinary Committee Members of the Geelong Walkers Club Incorporated.
 - (d) The Annual General Meeting may transact special business of which notice is given in accordance with the Model rules.
- 11.4 SPECIAL GENERAL. A Special General Meeting may be held at any time, provided that 14 days notice in writing of the intention to hold such meeting has been given to each member.
- 11.5 A Special General Meeting may be convened on: -
- (a) A motion of the General Committee;
 - (b) A requisition signed by not fewer than (15) fifteen financial members and stating the nature of the business to be considered.
- 11.6 No other business other than that for which the meeting has been called shall be transacted at such meetings.
- 11.7 Notices stating the business to be transacted shall be sent to all members.
- 11.8 COMMITTEE. The General Committee shall hold its first meeting in the month following the Annual General Meeting and bi-monthly thereafter.
- 11.9 Additional meetings may be held as required.
- 11.10 The Secretary shall convene meetings of the General committee transmitting not less than two business days before the date for which the meeting is called a written notice to each General Committee Member.

12. MINUTES

- 12.1 The Secretary of the club shall keep Minutes of the resolutions and proceedings of each General Meeting and each Committee Meeting in books provided for that purpose together with a record of names of persons present at Committee Meetings.

13. TREASURER

- 13.1 The treasurer of the Club: -
- (a) shall collect and receive all monies due to the Club and make all payments, authorised by the Club; AND
 - (b) shall correct accounts and books showing the financial affairs of the Club with full details of all receipts and expenditure connected with the activities of the Club.
- 13.2 The accounts and books referred to in sub-clause (13.1b) shall be available for inspection by Members.

14. DUTIES OF OFFICE BEARERS

- 14.1 The President, or in his/her absence a Vice president shall act as Chairperson at all Meetings. In the absence of the President and Vice President, the meeting shall elect a chairperson.
The Chairperson shall have a casting vote if necessary.
- 14.2 The secretary shall issue all notices of meetings and conduct all correspondence. He/She shall attend all meetings whenever possible, keep correct Minutes of the proceedings, which are to be produced for confirmation at the next subsequent meeting. He/she shall submit to the Annual General Meeting a report of the year's activities, keep a register of all Members and their financial status and generally fulfill all directions of the Committee and members by resolution duly passed.
- 14.3 The Treasurer shall collect all monies due to the Club and pay same into the Bank Account. He/She shall submit the financial statement at each meeting and submit an Audited Balance Sheet at the Annual General Meeting.

15. FINANCIAL REQUIREMENTS

- 15.1 The cheques on the Clubs bank Accounts shall be signed by any (2) two of:
President, Secretary, Treasurer.

16. NOTICE OF MOTION

- 16.1 Notice of Motion for consideration at any general Meeting shall be moved and seconded by Financial Members of the Club, and forwarded in writing to the secretary and reach him/her at least 21 days prior to such meeting, details of the Notice of Motion must be included on the notice calling the meeting.

17. ALTERATION TO CONSTITUTION

- 17.1 Any alteration, addition or rescission to this constitution may only be made at a General Meeting of the Club and the provisions of Clause 16, 1 (Notice of Motion) must be complied with. A majority of 3/4s of Members present at the Meeting is required for the Motion to be carried.

18. ELECTIONS

- 18.1 Nominations for the elections of Office bearers shall be lodged in writing with the secretary not later than (14) fourteen days prior to the Annual General Meeting. The Nominee, Proposer and Seconder shall all be Adult Financial Members of the Club, and shall sign the nomination paper prior to lodging the same with the Secretary. All contested Elections shall be by secret ballot.

19. VOTING

- 19.1 Annual or Special General Meetings voting shall be restricted to Life members and those members who have been financial members in the Year immediately preceding the Annual general Meeting.
- 19.2 Committee Meetings.
Life members, Office-Bearers and Committee Members shall be the only persons entitled to vote at such meetings.
- 19.3 Other members shall be entitled to attend Committee meetings and to speak with the permission of the meeting.

20. ANNUAL AUDIT

- 20.1 The books and accounts of the Club shall be audited in the month of May each year by a duly Certified Auditor who shall be elected at the previous Annual general Meeting.

21. INTERPRETATION

- 21.1 Should any dispute arise, involving the interpretation of this Constitution or otherwise, the matter shall be referred to the General Committee, whose decision shall be binding and final on all Members of the Club?
- 21.2 Should any question arise relating to any matter not herein provided for the General committee may take such action, as it considers appropriate and shall bring such matter forward, together with a report on any action taken or endorsed, for consideration at the following Annual General Meeting.

22. DISQUALIFICATIONS

- 22.1 Any Member who is reported to the General Committee to be in default in regard to their subscription, race fees or other monies lawfully due by them under this constitution may be suspended by the General Committee until such amounts have been paid.
- 22.2 No awards shall be made to any member winning it while in an unfinancial position with their subscription or other dues.
- 22.3 Any member wishing to lodge a complaint against another Member with regard to an infringement of this Constitution or other misconduct shall lodge such complaint with the Secretary within (14) fourteen days of such infringement or misconduct.
- 22.4 The Executive Committee shall investigate the Charge, all parties concerned being required to be present for examination. The finding of the Committee shall be forwarded in writing to be considered at the next meeting of the General Committee, which shall have the power to impose such penalties as it considers justified.
- 22.5 Any Appeal against the decision of the general Committee shall be lodged in writing with the secretary within (7) seven days of receipt of such decision Appeals shall be heard by a general Meeting, which shall be held within (21) Twenty-one days of lodgment of the Appeal.

23. EXPULSIONS

- 23.1 If by a 3/4ths majority the general Committee believes that a member should be expelled from the Club it shall suspend the member until the next General Meeting which shall be held within (45) forty-five days or the date of suspension. At the General Meeting a 3/4ths majority of members present is required for the expulsion to be confirmed.

24. RESIGNATIONS

- 24.1 All resignations should be in writing and shall be forwarded to the Secretary together with any dues outstanding.

25. PUBLICITY

- 25.1 A copy of this Constitution with any subsequent amendments shall be kept on permanent display with the Secretary. Additional copies are to be held available for sale at a nominal fee.