



## WESTON MOLONGLO FOOTBALL CLUB

### Merchandise Coordinator

The primary objective of the Merchandise Coordinator is to support the club with administrative and regulatory duties

- Oversee the operation of the merchandise shop

#### Responsibilities:

- Management of merchandising / apparel / equipment arrangements
- Purchase of merchandise and equipment
- Day to day operation of the merchandise shop

#### Relationships:

- Reports to the President and Executive Committee.

#### Reporting and expectations:

- The Canteen coordinator reports to the Executive Committee but does not need to attend Executive committee meetings

#### Relevant skills

- Can communicate effectively.
- Is positive, enthusiastic and creative.
- Good organisational skills.
- Retail and inventory management skills