



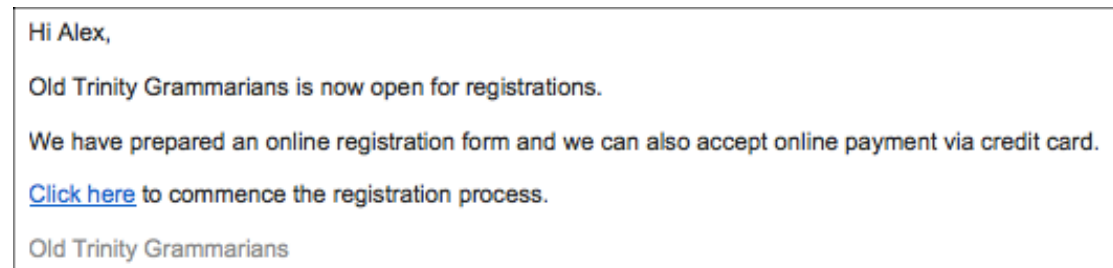
## **Footyweb National Registration Player Registration Process**

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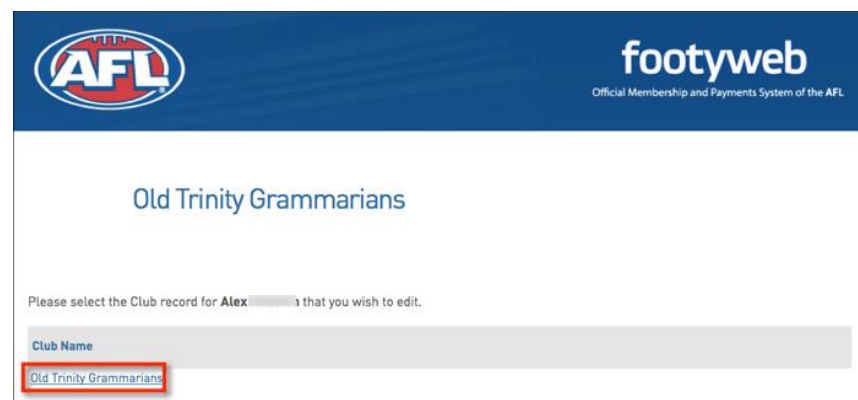
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## Automated Registration Via Renewal Email

If you have previously played for a club in the previous season you may be sent an email asking you to re-register. The email you receive will look similar to the example below.



If you have received this email from the club that you want to register for then you will have a simple process as you will not need your username or password. All you need to do is click the **Click Here** link and then click on the **Club Name** that you are registering to, in this case **Old Trinity Grammarians**



You will then see a screen that has your basic information displayed. If this is correct click **Continue**. If the information is incorrect you will need to contact the club.



The screenshot shows the '2. Basic Info' step of the registration process. At the top, there are four tabs: 'Choose Type' (with a green checkmark), '2. Basic Info' (active), '3. Extra Info', and '4. Summary'. Below the tabs is a progress bar with the first segment highlighted in blue. The form fields are as follows:

Legal first name :	Alex
Family name :	[Redacted]
Date of Birth :	19/06/1993 *
Gender :	Male

At the bottom left, there is a green 'Continue' button highlighted with a red box.

From there you will need to add in extra information if it is not automatically completed.

**Personal Details**

Legal first name:	Alex
Family name:	Heuston
Date of Birth:	19/06/1993
Gender:	Male
Address Line 1:	<input type="text" value="26 Riverwood Lane"/>
Suburb:	<input type="text" value="Lower Templestowe"/>
State:	<input type="text" value="VIC"/>
Postal Code:	<input type="text" value="3107"/>
Phone (Mobile):	<input type="text" value="0411875534"/>
Email:	<input type="text" value="114208@trinity.vic.edu.au"/>

At the lower end of this page you will notice that there are products that you may want to select and there may also be some compulsory products pre-selected. You will also see that there are a number of check boxes for you to select or leave blank.

**NOTE:** Some check boxes will be required fields to continue with the registration

**Items**

Check the box against the items you would like to select

Select	Name	Cost
<input type="checkbox"/>	EFL Registration Fee	\$1.00

☐ I would like to receive communications and special offers from Australian Football Bodies and on behalf of selected partners that may include tickets to matches, membership notifications and other promotions from time to time in accordance with the Australian Football Privacy Policy available at <http://www.aflcommunity.com.au/privacy>

☐ I understand that by registering I have agreed to the [Terms and Conditions of participation](#)

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The final step to finalise your registration may be to pay the online payment of the items you have chosen to purchase.

Thank you, we have registered you in <b>Club C</b> .			
Pay now			
Invoice Number	Item	Name	Price
144720943	EFL Registration Fee	Test Test Stew	\$1.00
Total			\$1.00

## Manual Registration Process

There are three options for perspective members to select when attempting to register to a club.

1. For members who have previously been registered and know their username and password
2. For members who have previously been registered but do not know their username and password
3. For potential members who have never been registered before to the club or are transitioning from Auskick to Junior Football

**Club C**

1. Choose Type

2. Basic Info

3. Extra Info

4. Summary

I have participated in this Club before and have my username and password

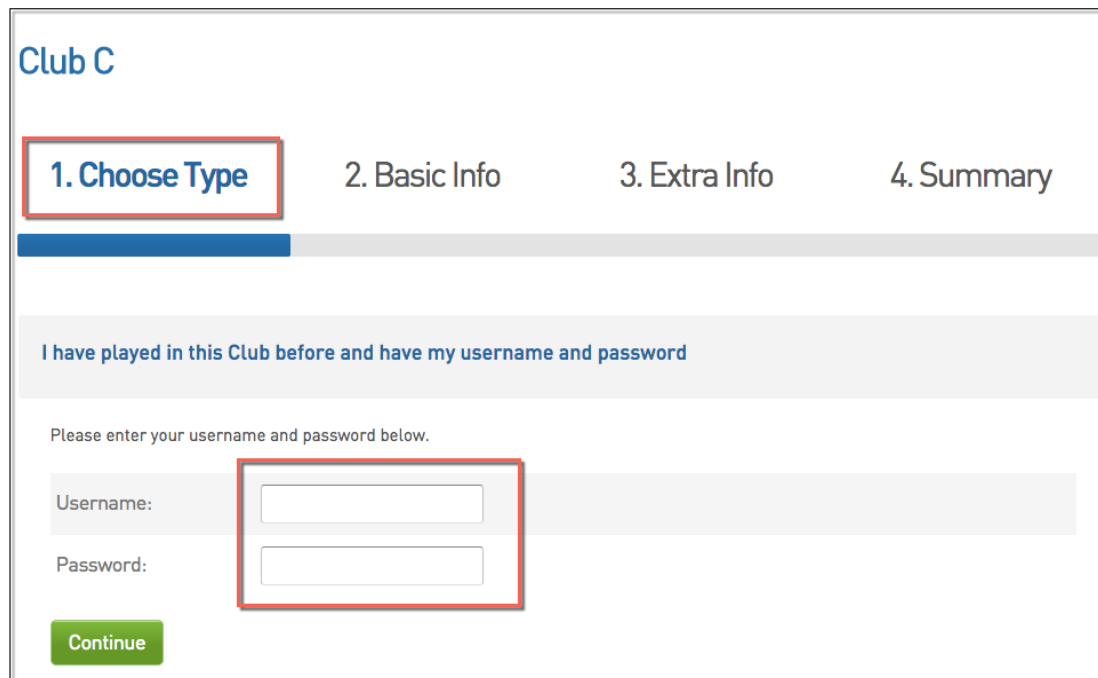
I would like to request my username and password

I am registering to participate to this Club for the first time or transitioning from Auskick to Junior Football

## For members who have previously been registered and know their username and password

For any members who have been registered in the past will be able to use their existing username and password.

1. The first step is to enter the **username** and **password** within the **Choose Type** tab and click **Continue**.



Club C

1. Choose Type    2. Basic Info    3. Extra Info    4. Summary

I have played in this Club before and have my username and password

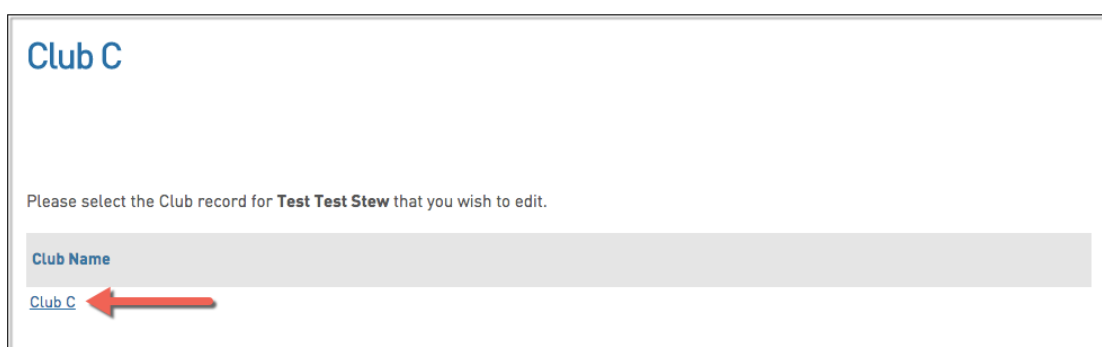
Please enter your username and password below.

Username:

Password:

Continue

2. Choose which club.



Club C

Please select the Club record for **Test Test Stew** that you wish to edit.

Club Name
<a href="#">Club C</a>

3. From within the **Basic Info** tab, check the member details are correct and click **Continue**.

**Club C**

✔ Choose Type

**2. Basic Info**

3. Extra Info

4. Summary

Legal first name :

Test

Family name :

Test Stew

Date of Birth :

16/02/2005 \*

Gender :

Male

Registering As :

Player

Continue

4. You will then be presented with extra information fields that need to be completed.

✔ Choose Type

✔ Basic Info

**3. Extra Info**

4. Summary

Legal first name:

Test

Family name:

Test Stew

Date of Birth:

16/02/2005

Gender:

Male

Address Line 1:

Level 9

Suburb:

test 1

State:

test

Postal Code:

1234

Email:

noreply@foxsportspulse.com



4. The bottom of the **Extra Info** tab you will need to select the products that you want to purchase. Once chosen, click **Continue**.

**NOTE:** Some products may be compulsory and preselected

### Items

Check the box against the items you would like to select

Select	Name	Cost
<input type="checkbox"/>	2015 Player Fee	\$150.00

☐ I would like to receive communications from my local club, local league, state body, the AFL and on behalf of their selected partners that may include tickets to matches, special offers and other promotions from time to time in accordance with the Australian Football Privacy Policy available at <http://www.aflcommunity.com.au/privacy>

☐ I understand that by registering I have agreed to the [Terms and Conditions of participation](#) ✖

Fox Sports Pulse Pty Ltd (FSP) powers the platform used by your sporting organisation to process on-line registrations. As such, FSP would like you to be familiar with our [Privacy Policy](#), which describes our practices in connection with information collected through all our services, noting that FSP does not use information collected by your sporting organisation, other than in providing services to your sporting organisation.

Confirm

5. The **Summary** page will then be displayed. This page will list the club that you have registered to and also the outstanding products that you will need to pay.

✓ Choose Type

✓ Basic Info

✓ Extra Info

✓ Summary

Thank you, we have registered you in **Club C**.

Pay now

Invoice Number	Item	Name	Price
144720943	EFL Registration Fee	Test Test Stew	\$1.00
Total			\$1.00

## For members who have previously been registered but do not know their username and password

If you have previously been registered in the Footyweb system you will have a username and password. If you do not know your username and password click **I would like to request my username and password**.

1. You will then need to enter the email address that would be registered within the Footyweb system and click **Send me my Username and Password**.

**Club C**

1. Choose Type

2. Basic Info

3. Extra Info

4. Summary

I have played in this Club before and have my username and password

I would like to request my username and password

Please enter your email address below

Email Address:

When you click **Send me my Username and Password** you will receive an email with all usernames and passwords that are assigned to this emails address.

Please make sure that you have allowed incoming email from sportingpulse.com, and check your junk mail for your password reminder.

Send me my Username and Password

## For potential members who have never been registered before to the club

New members to the Club can now register online.

1. If you are registering to the Club for the first time or transitioning from Auskick to Junior Football then you need to click the third option **I am registering to participate to this Club for the first time or transitioning from Auskick to Junior Football** and click **Next**.

**I am registering to play Australian Rules Football for the first time**

**Club C**  
Only choose this registration option if you are new to Australian Rules Football. If you have played for another Club previously, please contact this Club you are trying to register to and seek an Online Transfer.  
  
Please ensure you register using your Legal First Name (no abbreviations), Family Name & Date of Birth as per your Birth Certificate/Drivers License. Entering false or misleading information is in breach of League rules and sanctions will apply.

**Next**

2. You will then need to enter the required basic information for verification purposes. You will need to enter your Legal first name (no abbreviations), Family name & DOB as listed on your ID (ie Drivers License/Birth Certificate/Passport).

Legal first name :

Family name :

Date of Birth : 

DAY

MONTH

YEAR

Gender :

Registering As : 

Player

**Continue**

3. Once your basic information has been required you will be required to enter some extra information and select the products at the bottom of the page that you want to purchase. Once done, click **Continue**.


**NOTE:** Some products may be compulsory and preselected

**Items**

Check the box against the items you would like to select

Select	Name	Cost
<input type="checkbox"/>	2015 Player Fee	\$150.00

☐ I would like to receive communications from my local club, local league, state body, the AFL and on behalf of their selected partners that may include tickets to matches, special offers and other promotions from time to time in accordance with the Australian Football Privacy Policy available at <http://www.aflcommunity.com.au/privacy>

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**Confirm**

4. The **Summary** page will then be displayed. This page will list the association or club that you have registered to and also the outstanding products that you will need to pay

✔ Choose Type
✔ Basic Info
✔ Extra Info
✔ Summary

Thank you, we have registered you in **Club C**.

**Pay now**

Invoice Number	Item	Name	Price
144720943	EFL Registration Fee	Test Test Stew	\$1.00
<b>Total</b>			<b>\$1.00</b>

## Follow these simple steps to register a player from Auskick to a Junior Football Club.

1. Obtain the Registration Form link from either the club or the club's website.
2. Once the Registration Form has been opened, click '**I am registering to participate to this Club for the first time or transitioning from Auskick to Junior Football**' and choose the appropriate club. Click '**Next**'.

**Club C**

1. Choose Type      2. Basic Info      3. Extra Info      4. Summary

I have participated in this Club before and have my username and password

I would like to request my username and password

**I am registering to participate to this Club for the first time or transitioning from Auskick to Junior Football**

**Club C**

Only choose this registration option if you are new to Australian Football. If you have played for another Club previously, please contact this Club you are trying to register to and seek an Online Transfer.

Please ensure you register using your Legal First Name (no abbreviations), Family Name & Date of Birth as per your Birth Certificate/Drivers License. Entering false or misleading information is in breach of League rules and sanctions will apply.

**Next**

3. Once the mandatory fields have been filled out, the system will recognise the player has previously played Auskick. A red box will appear with the player's Auskick information - click on the circle next to the name to confirm those details. Click '**Continue**'.

Hi, we've noticed you've participated in Auskick before, is this you?

Register	Name	Date of Birth	FootyWeb Number	Auskick Association
<input type="radio"/>	John Smith			
<input checked="" type="radio"/>	None of them			

Legal first name :  \*

Family name :  \*

Date of Birth :  DAY /  MONTH /  YEAR \*

Gender :  \*

Registering As :

- ☐ Player
- ☐ Coach
- ☐ Official
- ☐ Misc
- ☐ Volunteer

\* Please choose at least one member type

[Continue](#)

4. The below page is the registration form - fill in all mandatory fields on the registration form.

Registering as:

- Player

**Personal Details**

Legal first name: John

Family name: Smith

Date of Birth:

Gender: Male

Address Line 1:  \*

Suburb:  \*


State:  \*

5. Choose a product and click '**Confirm**'.


Check the box against the items you would like to select

Select	Name	Cost
<input checked="" type="checkbox"/>	Channel Product	\$10.00

☐ I would like to receive communications and special offers from Australian Football Bodies and on behalf of selected partners that may include tickets to matches, membership notifications and other promotions from time to time in accordance with the Australian Football Privacy Policy available at <http://www.aflcommunity.com.au/privacy>

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**Confirm** 

6. After clicking Confirm, the summary page will provide the player's username and password. Payment for the product chosen is made here.

Choose Type

Basic Info

Extra Info

Summary

---

Thank you, we have registered you in **Channel**.

We have allocated you a username and password and your registration is now complete subject to any relevant registration fees.

John Smith

Username:

Password:

Please take a note of these details. They have been emailed to you.

### Pay now

Invoice Number	Item	Name	Price
154826465	Channel Product	John Smith	\$10.00
154826473	PROCESSING FEE*	John Smith	\$1.00
<b>Total</b>			<b>\$11.00</b>

\* Payment processing fee is 3.9% inc GST of total transaction (with a minimum of \$1 or part thereof).

- An email confirming the player's registration will be sent along with their username and password. It will also state that the registration is **currently pending approval**. The club will notify the player when this occurs.

Dear John Smith,

Thank you for your request to register to Channel. Your registration is currently pending approval.

We have issued you with a username and password, you might need this in the future so please retain this email.

**Username**

**Password:**

If you have any questions please contact:

Channel ([noreply@foxsportspulse.com](mailto:noreply@foxsportspulse.com))

Thank you for registering online.

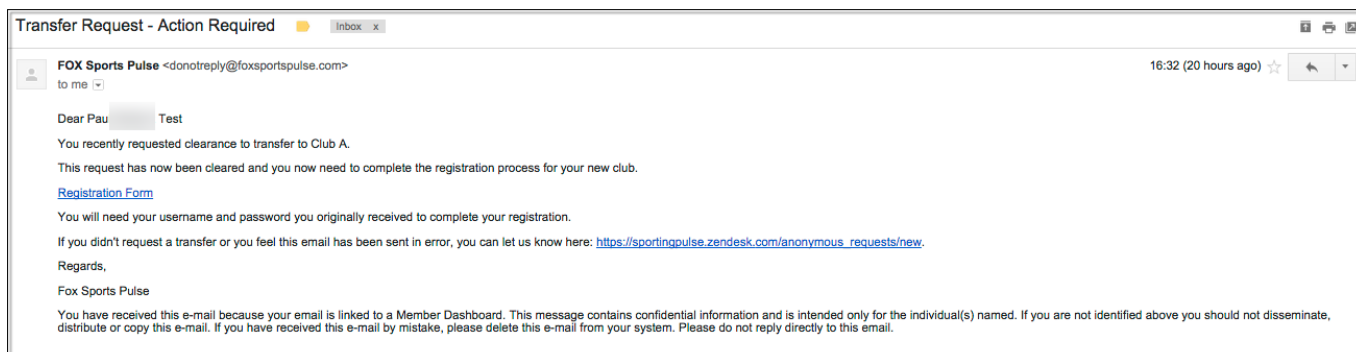
Channel

You have received this e-mail because you requested registration to Channel. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail Channel ([noreply@foxsportspulse.com](mailto:noreply@foxsportspulse.com)) if you have received this e-mail by mistake and delete this e-mail from your system. Please do not reply directly to this email.



## New process for transferred players

1. When a player is transferred from another league, the clubs involved will need to transfer the player through the back end. The player will receive an email like the one below and will need to fill out the registration form to ensure the transfer is complete and that they are registered in to the new season.



2. Once the link in the email has been clicked, the player will need to confirm their Date of Birth before proceeding to fill out the registration form.

A screenshot of a web page for "Club A" on the "footyweb" platform, which is the "Official Membership and Payments System of the AFL". The page has a blue header with the AFL logo and the footyweb logo. Below the header, the text "Club A" is displayed. A prompt says "Please confirm your Date of Birth to proceed". Below this is a form for "Date of Birth:" with three dropdown menus: "07" (labeled "DAY"), "Jul" (labeled "MONTH"), and "2000" (labeled "YEAR"). A red asterisk is next to the year field. A green "Proceed" button is at the bottom of the form.

Once the registration form has been filled out by the player, the process is complete.

**Please Note:** If the player did not receive an email the club will need to reset their password and send it to the player along with the link to the registration form.