



## POSITION DESCRIPTION



**SOUTH CROYDON FOOTBALL CLUB INC.**

**Date: 2013**

**Title: Equipment & Merchandise Manager**

**Incumbent: Bryan King**

**Description:**

To purchase, manage and oversee the all football related club equipment.

To create, purchase, manage and maintain a range of club merchandise for use by players and for sale to members and supporters.

**Responsibilities:**

- Order, handle, package and sell player related equipment:
  - Jumpers
  - Socks
  - Shorts
- Order, handle, package and sell club merchandise:
  - Polo shirts
  - Caps & beanies
  - Stubbie holders
- Ensure that all merchandise is paid for
- Create and participate in creating forward planning strategies for the 'off field' development of the club

**Key Criteria:**

- Timely distribution of all equipment
- Effective liaison with EFL and suppliers
- Performance to budget

**Internal/External Relationships:**

- All committee personnel
- Players, coaches and ancillary football staff
- Club members
- EFL

**Signed:**

**Date:**