



POSITION DESCRIPTION



SOUTH CROYDON FOOTBALL CLUB INC.

Date: 2013

Title: Bar Manager

Incumbent:

Description:

To manage and oversee the "bar" operation for all South Croydon Football Club activities.
Provide good quality beverages at a reasonable price in a clean and healthy environment.

Responsibilities:

- Ensure bar is well stocked for all SCFC activities.
- To review costs and ensure that the club purchases from the best source.
- With the aid of the treasurer set prices in line with market pricing whilst protecting SCFC margin.
- Ensure that the bar is staffed for all functions.
- Ensure that all cash/EFTPOS dockets are passed on to Treasurer.
- Ensure that the bar area is always neat and tidy.

Key Criteria:

- Sales and profit margin achieved.
- Customer satisfaction.

Internal/External Relationships:

- Customers, club members, players
- Suppliers
- All committee personnel

Signed:

Date: