

QUEENSCLIFFE CRUISING YACHT CLUB INC.

Reg. No A0017353E

Minutes of the 48th Annual General Meeting held at Royal Brighton Yacht Club on Tuesday 19th October 2010 at 8:00pm

PRESENT: Commodore Ken Gayler, Vice Commodore Brian Golland, Rear Commodore Roger Bennett, Hon. Treasurer Peter Geary, Hon. Secretary Naomi Wilbraham, Committee: Mal Billings, Rex Prosser, Brian Phillips, Bill Stubbs and fifty eight members. The Commodore Ken Gayler, as Chairman declared the meeting open at 8:05pm and welcomed all present.

1. **APOLOGIES:** As per apology sheet.

Moved B.Stubbs Seconded M.Billings

2. **OBITUARIES:**

The Commodore reported the deaths of the following members – Dr. Peter Legg, Mr Nick Parsons and Mr David Browne. Members observed a minutes silence as a mark of respect and appreciated their company and service to the Club.

3. **CONFIRMATION OF MINUTES:**

Minutes of the 47th Annual General Meeting held at the Royal Brighton Yacht Club on the 14th October 2009 as tabled and circulated to Members be accepted and confirmed.

Moved P.Lack, Seconded R.Prosser

Carried by show of hands

Commodore Ken Gayler asked if there were any comments, discussion or matters arising from the minutes. There were no further matters.

4. **COMMODORE'S REPORT:**

It is a pleasure to deliver the 48th Annual Report to the members. This is my second report as Commodore of your club and is delivered on behalf of the extraordinary group of individuals who have made up your committee over the last 12 months. I have deliberately deputised responsibilities for the work required to run your club and have been rewarded by impressive outcomes. I am indebted to each and every one of them and extend to them my formal thanks.

It is with regret that I have accepted the resignation from the committee of one of the longest serving members, Rex Prosser. Each time you tie up at the wharf or at one of the swing moorings, you are using facilities created and maintained by Rex. Rex was also Treasurer for a long time and let me assure you that if you want a building project to come in on or under budget, involve a former Treasurer in the project and you will get excellent value for money. Thanks Rex.

I continue to be humbled by the many other super volunteers who do so much for the club. Those of you who attend the Opening Day on November 21st will see first-hand the remarkable job that has been done by our landscaping team led by John Gleeson and Brian Golland. The Rear Commodore and I are particularly indebted to John and Brian for the exciting new look of the club's landscape and for the increase in safe usable space which their projects have created for the members. As the extra plantings of the native species from the area take hold, we believe we will have a

long term stabilization of the site both along the seawall and to the East which will serve the club well for some time to come.

Please take the chance to visit your club shortly and be amazed at how much has been achieved. I would like to extend thanks to Rex and John, three cheers for Rex Prosser and John Gleeson.

We now have over 200 metres of wharf in 1st class condition, 50 metres of brand new wharf built this year and the entire North wharf also fully renovated this year and ready for the summer rush. The road into the club has been widened and lit with security lighting and complies now with the requirements of access for emergency vehicles.

The western seawall is being reinforced as we eliminate the western road and the re-vegetation of that area. A new all weather access road and club entrance to the East of the Dame Pattie mast has also been constructed this year resulting in a similar stabilization of our Eastern boundary and an increase in the effective space on our leasehold.

Relocation of the storage shed, wood yard, gas and other services to a safe and separate area similarly adds to the effectiveness of the site and now give those in the clubhouse unrestricted views of the wetlands on both sides of the club. We have also made significant progress in vermin proofing the site.

New dinghy storage racks which double the existing capacity and fender board racks have also been produced as part of the site rationalization and along with the dinghy ramp complement the effectiveness of our wharf facilities.

Add to this a newly constructed Pizza oven in the outside barbeque area and a secondary kitchen with oven in the main building, all entirely donated by club members, and you will see why I am humbled by the volunteer code of the members of QCYC.

Most importantly, all these developments have been achieved with a remarkably small budget, largely due to the many volunteer workers who have assisted and to the generosity of the many donors of time, expertise and equipment during the year.

Club Management:

I have been guided throughout the year by the long term Strategic Plan and Business and Management Plan which placed the Club's administration on a firm footing in 2007. Revised versions of the 2009-2011 QCYC Strategic and Management Plans have been prepared by the committee, both reporting on the progress during 2009-2010 and setting out Strategies and Management for 2011 and beyond. The detailed reports are available on the Club's Website.

One of the unseen but vital accomplishments this year has been an almost complete revision of the club's database. I want to formally acknowledge the huge efforts of Naomi and Ian Wilbraham to complete this. The club is fortunate to have two such devoted people providing both this and our normal secretarial services at the same time. We are currently looking into alternative systems such as Yachting Victoria's My Club in the hope that they may offer similar database services with a reduced workload.

New members Orientation Days:

This year we have held a number of new member orientation days and these have been well attended with all being well and truly able to man the fire pump and boil the billy at the club.

Finances:

It last year's AGM I reported to you that the extensive renovations to the clubhouse and to the North Wharf complex had placed heavy demands on the club's previous finances. As a consequence the ability of the Club to undertake further capital works was severely limited.

I indicated that by tight financial management of recurrent expenditure on the club's general running costs, limitation of capital expenditure to approximately \$50,000 per financial year and by adjustment to membership, wharfage and visitor's fees, the Club's capital reserves would begin to accumulate to a healthier \$70,000 over the next three years. As the Treasurer will confirm, we have achieved all the above works programs well within these limits and accordingly our reserves are recovering as anticipated.

In other words during the next two years the Club will be in position to enjoy the benefits of the new facilities in the renovated Clubhouse and wharves while consolidating its finances. Our objectives are to maintain the Club as an affordable second club for our members and this objective has been the prime factor in setting modest goals for capital expenditure in the next two years.

As previously mentioned the annual reviews of the Strategic Plan and the Management Plan Documents (available on the Website) give further details of the planning and works schedule for the next financial year and we expect to continue to be able to improve the club's financial position during 2011.

Under current financial arrangements we will again be unable to employ a full time Manager /Caretaker. As a consequence, it will be necessary to increase the Committee's workforce and a motion to that effect will be put to the AGM.

During the year the committee has intensified negotiations with DS&E and Parks Victoria over the control of both the water and the land used by QCYC. This was backed up by our own Wharf Management Policy supplied to them on protocols for use and process. With input from the Borough of Queenscliff considerable progress has been made in consolidation of QCYC for the longer term. QCYC's submission, alongside other community representations into the retaining of the dinghy basin (beside the DoD security bridge), as part of the intended rebuilding of the Fisherman's Wharf appears successful. Our decision to rejoin Yachting Victoria this year has been of immediate value in the more detailed negotiations with our current and future landlords. These detailed negotiations remain an important activity of your committee members.

During 2009-2010, we have continued to review our OH&S protocols and the associated club insurance.

A handbook of Emergency Response Plans has been completed. The contents of these procedures will be displayed on the club notice board and copies of the handbook will be available for all members at the club. In addition the club now has a new insurance agency, a bright shiny Fire pump and a brand new First Aid kit. The

club has also applied for a grant for an automatic defibrillator for the club which we hope to acquire before Xmas.

Club Functions:

Our club was formally opened on November 22nd 2009 by Captain Sheldon Williams, Commanding Officer of HMAS Cerberus and the fleet blessed in the traditional manner by the Reverend Geoff Traill and the Reverend Peter Martin of Queenscliff.

Guests and club members were treated to a sumptuous buffet, an example of the efforts of the many members, mostly but not only ladies, who have assisted in the decoration, set up, catering and cleaning up for the many functions small and large held at the Club throughout the year. Special mention must also be made of the raffle-ticket sellers and prize donors who allowed the club to raise a \$5000 donation for Cottage by the Sea.

The Club had another successful Christmas / New Year season with at least 150 members visiting the club for various lengths of time during the holiday period. Generally Members and Guests were relaxed and happy keeping the Club and surrounds clean and in good condition.

As is normally the case there was the tireless group of Members who worked non-stop to keep the Club functioning – from mooring boats to running the bar, from arranging for supplies to removing the rubbish, and everything else that happens behind the scenes. To all those Members who continue to support the Club in this way, I extend my personal thanks.

The New Year's Eve Spit Roast, which this year attracted its usual enthusiastic crowd, is likely to be replaced in 2010 by a club catered function making use of our own ovens and cooking skills. Our Social director is working on this as I go to press. Likewise a change in the catering arrangements for Xmas in July is envisaged for 2010, there being a loyal but dwindling crowd for the function in its traditional format.

By contrast the New Year's Day Prawn and Oyster Luncheon continues to attract the largest crowd for the year. It was again attended by record numbers of Members and Guests this year so that all seafood was sold out on the day.

Both Xmas in July and New Year's Day functions were successful in raising money for our local charity, Cottage by the Sea, with the quality of the prizes donated for the auction and raffles of extremely high standard. Again there was that faithful band of volunteers who set up and decorated the dining room for New Year and for Xmas in July. Thank you all for your efforts.

In January there were reciprocal visits between the Blairgowrie Yacht Squadron and Queenscliff with both Clubs proving excellent hosts for each other. Visits from Royal Geelong Yacht Club in April for The RGYC Murray McAllister Perpetual Trophy, Royal Yacht Club of Victoria for the annual Phoenix Trophy Race, Royal Brighton Yacht Club at the end of the Alan Robinson Race and even a visit from the Cruising group from Sandringham Yacht Club have seen many new and interested faces around the club. These further extend our pursuit of informal alliances with the other yachting and boating clubs as an important way to secure the club for the future.

Easter at the Club was busy as always. The HMAS Goorangai Memorial Trophy Race, traditionally held on the Saturday before Easter, has been rescheduled this year to coincide with Opening Day Weekend. Please enter your boats in this memorial race from Brighton to Queenscliff on Saturday 20th November, a weekend which coincides with both our Opening Day and also the Annual HMAS Goorangai Commemorations in Queenscliff.

As if they didn't have enough to do organizing Xmas in July, our social subcommittee, largely Bill and Gill Stubbs, also organized an inaugural Winery tour in July. I suspect it will be the first of many. Thanks again Bill and Gill. These and the regular and growing Friday Night Sundowner at the Club extend what has been a busy social program in 2009-2010. Please feel free to attend if you are in the district.

Working Bees:

2009-2010 at the club has seen multiple small working bees in addition to the two main working bees. Our first major working bee coincided with Clean Up Australia Day in January and a remarkable pile of rubbish was removed from the site. The November working bee, our main working bee for preparing the club for the summer onslaught, again saw a large number of members, keen to help. To all these members and the many members who attended regularly and willingly at the many smaller working bees which were required in order to build our new wharves, new roads, new gardens and our many buried service pipes, the rest of the club owes a substantial vote of thanks.

To the rest of your committee, Brian Phillips (lease and engineering), Mal Billings and Tanya Stanford cruising, racing and inter club functions, Peter Geary (Wine merchant and Treasurer), Bill and Gill Stubbs (Social), Roger and Pam Bennett and Brian and Jill Golland who form an excellent executive team willing to put in whatever hours it takes to keep me honest (and incidentally well fed), I extend your thanks for a great deal of hard work. To Tanya, we hope that your other commitments may eventually allow you to rejoin the committee and continue your valuable input.

Other contributions to the club this year include our new kitchen cupboards and oven donated and installed by David McDonald (new member and local builder), the Pizza oven donated and built by Phil Lack, Brendan Lee and band of friends, contributions to the club library from John Gleeson and an array of Barbeque equipment from Tony Spencer.

QCYC history:

In two years time we will be celebrating the 50th anniversary of the club. Right now we are gearing up to gather information and write much of the background and passage of time that has been QCYC. Please feel free to contribute anything that will tell the story in words and pictures to the committee who would love to both use and acknowledge such contributions in what we believe will be a presentation for all members, past and present, to enjoy.

Cruising:

Following a successful Cup Weekend Cruise within Port Phillip Bay, subsequent Off shore cruises to Westernport and to Wilson's Promontory were less well patronized and the program has as a consequence been substantially revised for 2010-2011.

Details of the cruises on offer in 2010-2011 cruising program can be found on the QCYC Website. These cruises can only go ahead if members indicate their intentions to the Cruising Director Mal Billings soon.

To the incoming committee members, you have a hard act to follow.

Motion to accept report

Moved M. Billings, Seconded P. Geary

5. CRUISING REPORT

M.Billings: blow by blow cruising report not necessary; just a matter of going what things are important; thank you to Darryl Morrison's enthusiasm and knowledge; Cup weekend cruise: great weather, great time, all went well; 10 boats have shown an interest this year; numbers required for catering at Geelong; menu from each boat required from trip to Geelong; prizes to be awarded from Four Winds Marine; Bass Straight and Western Port cruises went well although numbers were down due to boats pulling out; \$150 donation to Mary Kaye and Tamar; thanks to Roger Bennett; clashing with Queenscliff Maritime weekend and clashing with opening of Queenscliff Harbour; run by Queenscliff Lonsdale YC; Goorangai moved to help with having boats at opening day in November; 4 entries received to date; same weekend BYS running William Buckley timed to when first crew member enters the bar at QCYC; had a lot of club visits, eg. Jaguar Car Club, Camerons Bights, H28 association; thanks to Tanya Stanford for her efforts and wish her well in her new role with ORCV; encouraged by potential new members showing an interest due to cruising program; Bass Straight cruise going the Gippsland Lakes; information available on Lake Entrance web site;

6. SUB-COMMITTEE' REPORT

Vice Commodore: Brian Golland

So pleased with the committee with people taking on roles without having to be asked and support offered; eg. Anne Prosser acknowledged as the back bone of support for young Rex; various long serving members continue to contribute; John Gleeson continues to be heavily involved eg. with running the bar of an afternoon with many a story to be told; commend the club for joining YV to assist with following processes; really important in the short term to get these things right, eg. lease negotiations; 50 year celebration coming up in a couple of years; will be well worth attending; Thank you to everybody, in particular new and departing committee members.

Motion to accept report

Moved J.McIntosh Seconded B.Chapman

7. TREASURER'S REPORT

Financial Performance Report for 2009-10 by Hon. Treasurer, Peter Geary:

As the Honorary Treasurer, I am pleased to present the annual financial statements of the Club for the year ended 30 June 2010. The accompanying statements were prepared by the Club and were audited by Mr Tony Clarke CPA.

The Club is registered for GST and commentary on various Income and Expenditure items in this report excludes GST.

It is gratifying to be able to report, that the Club made a Net Surplus for the year of \$23,195 compared with a Net Loss of \$39,271 in the previous year. This turnaround, totalling \$62,466, was due to an increase in revenue of \$18,680 and a decrease in expenditure of \$43,786 and was in accordance with our 2009-10 Budget. The increase in revenue, was a consequence of our overall increase in membership subscriptions, boat registration and boat joining fees and bar takings. The decrease in Expenditure, was largely due to a decrease in repairs and maintenance projects, in the light of our planned capital expenditure on the North Wharf. These major capital works undertaken during 2009-10, related to the new North Wharf extension (\$24,175), wrapping the North Wharf piles (\$59,600) and installation of whalers on the North Wharf (\$13,500).

Once again, as noted above, the Bar continued to make a significant contribution to the Club's financial position. Bar takings were \$26,533 (2008-09, \$19,888) with bar supplies costing \$ 9,190 (2008-09 \$10,477) resulting in a surplus of \$17,343 (\$9,411 2008-09).

Cash on Hand and on Deposit with the Commonwealth Bank as at 30 June 2010, totalled \$84,626 (\$92,116 in 2008-09).

The total written down value of the Fixed Assets of the Club is now \$415,307 (\$374,917 in 2007-08).

The Club's liability in relation to the remaining seven years Gold 10 Year Memberships prepaid is recognised in the accounts, as are Member's donations to Cottage by the Sea, totalling \$1,153 which is yet to be handed over to this Club supported local charity.

Although the Club currently has adequate financial resources, the current Management Plan involves significant capital expenditure of \$100,000 over the next two years. The revenue base of the Club will, therefore, need to be maintained and operational expenditure will need to be contained again next year, to ensure that the Club's financial position is secured.

Peter Geary
Honorary Treasurer

Motion to move the Treasurers Report
Moved B.Phillips, Seconded J.Golland

Carried by show of hands

8. ELECTION OF OFFICE BEARERS AND COMMITTEE:

As the number of candidates did not exceed to available places on Committee there was no election. The new Committee is:

Ken Gayler	Commodore	Boat Owner
Brian Golland	Vice Commodore	Boat Owner
Roger Bennett	Rear Commodore	Boat Owner
Peter Geary	Honorary Treasurer	Boat Owner
Naomi Wilbraham	Honorary Secretary	Boat Owner
Mal Billings	Committee	Boat Owner
John Gleeson	Committee	Boat Owner
Brian Phillips	Committee	Boat Owner
Bill Stubbs	Committee	Boat Owner
Phil Lack	Committee	Boat Owner
Jonathan Crocket	Committee	Boat Owner

Motion to accept all nominations

Moved K.McAllister Seconded R.Prosser

Carried by show of hands

K. Gayler congratulated the appointment of the new Flag officers and welcomed Roger Bennett, Bill Stubbs and Tanya Stanford to the committee.

9. APPOINTMENT OF HONORARY AUDITOR

Mr. Anthony Clarke was thanked for his services over the past year and was renominated for appointment as Honorary Auditor - elected unopposed

Moved P.Lack, Seconded R.Prosser

Carried by show of hands

12. APPOINTMENT OF HONORARY SOLICITOR

Mr. Andrew Green was thanked for his services over the past year and was renominated for appointment of Honorary Solicitor – elected unopposed

Moved B.Stubbs Seconded J.Billings

Carried by show of hands

12. APPOINTMENT OF HONORARY HISTORIAN

Mr. Ron Davies was thanked for his contribution over the past year and was nominated for appointment of Honorary Historian – elected unopposed

Moved D.Pollard Seconded B.Stubbs

Carried by show of hands

Progress in the book is continuing; the late Peter Reid had provided a picture of Lady Nelson entering Port Phillip Heads in the early 1800's which will appear in the book; cost to produce book to be determined; draft collection policy template tabled; there are plans to interview past commodores as valuable source of information;

10. COMMODORE'S COMMENTS ON THE YEAR AHEAD

Congratulations to new committee members. Very proud of what has been achieved over the past years; QCYC is moving forward; significant improvements including causeway and clubhouse; a place which members think is worth belonging to; club has to change with surrounding changes, eg. commercial harbour development; continue to show Parks Vic and DSE we are looking after and utilising the site; request members to provide ideas for continuous improvement; bring your friends to the club when club functions are on and encourage them to join; club membership currently around 450; ongoing replacement of departing members required; the need to expand the committee to share the work load;

13. NOTICE OF MOTION:

Motion 1:

That from the 1st July 2011 annual Membership Fees (including GST) shall be increased to:

i. Annual Subscription	Current (1st July 10)	Proposed (1st July 11)
Senior Member	\$170.00	\$177.00
Forty Year Member	\$170.00	\$177.00
Junior / Student Member	N/A	N/A
Honorary Member	Nil	Nil
Honorary Life Member	Nil	Nil
Family Member (per Family)	\$260.00	\$270.00
Absentee Member	\$100.00	\$104.00
Emeritus Senior Member	\$100.00	\$104.00 (R.P. remain at \$100)
Causeway User	\$55.00	\$57.00
Gold 10 Year Senior Membership	N/A	N/A
Gold 10 Year Family Membership	N/A	N/A

ii. Joining Fee	Current	Proposed
Junior / Student Member	N/A	N/A
Senior Member	\$200.00	\$208.00
Family Member (per Family)	\$250.00	\$260.00

iii. Boat Register	Current	Proposed
Boat Joining Fee	\$170.00	\$177.00
Annual Boat Registration Fee (includes dinghy storage)	\$80.00	\$92.00
Dinghy Registration Fee (Member)	Nil	Nil
Dinghy Registration Fee (Non Member)	\$60.00	\$63.00

iv. Application Fee	Current	Proposed
Application Fee	\$200.00	\$208.00

Moved P.Geary, Seconded B.Phillips

Carried by show of hands

K.McAllister: application fee introduced as an admin fee; costs have significantly increased; now competing with Queenscliff Harbour; P.Geary: plans for future development require increase fees; J. McIntosh commented about levies applied in the past and new members also need to contribute; R.Prosser: unless there are improvements members will leave the club;

Motion 2:

Increase in general committee members to 8:

Motion: That section 23 of the constitution be changed to read:

(i) Subject to section 23 of the Act, the Committee shall consist of-

a. The Officers of the Association and

b. 8 ordinary Members – each of whom shall be elected at the Annual General Meeting of the Association in each year and who shall be elected by a class of members that

constitutes not less than 60% of the total membership including temporary or honorary members

Moved K.Gayler, Seconded B.Phillips

Carried by show of hands

Motion 3:

Boats on Register – Allow registration of all boats fully owned by members

Motion: That section 9. (3) of the constitution which reads “No member shall be entitled to have more than one boat registered in his/her name” be deleted.

Moved K.Gayler, Seconded B.Stubbs

Carried by show of hands

14. GENERAL BUSINESS:

1. Working bee next Sunday, 9:30AM; Vice Commodore has working list; refreshments afterwards;
2. Members were invited to join Flag Officers and Committee Members at the bar.

Meeting closed at 9:33PM