

QUEENSCLIFFE CRUISING YACHT CLUB INC.
Reg. No A0017353E

**Minutes of the 52nd Annual General Meeting held at the
Royal Geelong Yacht Club of Victoria on Tuesday 7th October 2014 at 20:00 (8.00pm)**

1. **Notice Convening the Meeting:** In accordance with the rules notice of this meeting was first given more than 21 days ahead of the meeting and details of the business were given more than 7 days ahead.
2. **Present:** Committee members: Roger Bennett, John Mooney, Richard Lowe, James Ide, Jonathan Crockett, Naomi Wilbraham, Sheryl Gray, Peter Climas, Brian Phillips and Phil Armitage plus approximately 30 members including those listed on the attendance sheet representing 21 Senior or Family memberships.
3. **Proxies:** proxies were received from 19 members all in favour of motions or granting discretion to their proxies. Thus the required quorum of 10% of the current 425 memberships was achieved with the 31 memberships present plus the 19 proxies.
4. **Apologies:** 24 apologies had been received prior to this meeting and are listed on the apology sheet. One further apology was given at the meeting.
5. **Obituaries:** Member Christine Tishler, on 2 June 2014 and Past Member David Seth on 12 June 2014.

Members present stood for a short period of silence in remembrance of these members.

6. **Motion:** that the minutes of the 51st AGM posted on the website since November 2013 and available at this meeting be confirmed as correct.

Moved: Darryl Morrison **Seconded:** John Burgess **Resolved:** by show of hands.

7. **Commodore's report:**

Commodore Roger Bennett reported briefly on the past year. He highlighted our ageing membership and stressed the need for all members to promote QCYC to their family, friends and acquaintances. He thanked all members of the outgoing committee by name for their efforts during 2013/2014 and especially thanked the retiring members of the committee, Lee Renfree, James Ide, Sheryl Gray, Naomi Wilbraham and Brian Philips for their years of service to the Club.

The Commodore then presented the Rear Commodore's burgee to incoming Rear Commodore Richard Lowe and introduced the incoming Hon. Treasurer Sandy Hancock

8. **Presentation of Club Person of the Year Award:**

The Commodore described the purpose and nomination method for the newly instated Club Person of the Year Award as follows:

The Club Person of the Year award will be nominated by members of the General Committee and be made to a member (or members) for any of the following:

- A member who makes an outstanding contribution, primarily to the Club
- A member whose actions in a particular circumstance are judged by others to be meritorious and deserving of recognition
- A member whose conduct at the Club in itself represents an effort above the norm

The Commodore then presented the 2013/2014 Club Person of the Year Award to Brendon Lee for his very considerable input to the Clubhouse renovation work.

In accepting the award Brendon Lee thanked the Commodore and Club and also thanked the many others who had contributed to this large project.

9. **Vice Commodore's Report:**

The Commodore called on Vice Commodore John Mooney to report on the Clubhouse renovation project. Vice Commodore Mooney reported that the master plan had only been unveiled at the previous AGM but great progress had been made. Planning limitations had meant some changes to the plan. The budget set was \$145 000 and so far the cost has been around \$106 000. This is despite the fact that it was found necessary to rewire most of the building, this alone costing some \$30 000 compared to the electrics budget of \$10 000. He acknowledged the considerable contribution of Richard Lowe in undertaking all of the architectural design at no cost to the Club, the large amount of work undertaken by Alan Farman and Brendon Lee, the provision and installation of the kitchen joinery by Wayne Baxter at material cost only and the donation of plaster by Barry Walker.

In all, these donations of materials and time by members have meant that we have almost completed a project that is estimated would have cost around \$250 000 for under the budget of \$145 000.

New refrigerators have been purchased for around \$8 200 leaving enough in the budget of \$15 000 for a new freezer and a bar fridge for the kitchen area.

The work on converting the old Bosun's Locker to a more efficient location for fridges is almost completed.

Peter Climas sourced new outdoor furniture within budget.

Murray Mackay provided a container to provide new storage space to replace the old Bosun's Locker.

The work planned for wharf upgrading has not proceeded and we are continuing to look at alternatives.

10. **Rear Commodore's Report:**

The Commodore called on incoming Rear Commodore Richard Lowe to speak.

Rear Commodore Lowe recognised the considerable achievements of outgoing Rear Commodore Lee Renfree in marketing the Club. He asked members to provide their ideas on how the Club can best provide for their needs. He is now looking with the Flag Officers, the Committee and the building development team at how to implement the remainder of the master plan over the next 10 years. Our landlord, now Parks Victoria, has encouraged us to submit our master plan for approval. The Borough of Queenscliff has recently advised that Sand Island is not included in the flood-prone area mapping for Queenscliff so extension of the Clubhouse outside the current footprint may be possible without raising the floor level as was previously thought necessary.

In closing the Rear Commodore reminded all members of the coming working bee on Sunday 26th October.

11. Treasurers Report:

The Commodore introduced the outgoing Hon. Treasurer James Ide who then presented his Annual Treasurer's Report for 2014. Copies of the audited financial accounts were made available at the meeting.

Treasurer Ide reported that the key financial event for the year was the significant expenditure on the Clubhouse and kitchen renovations which have enriched the Club, bringing the kitchen area right up to date and improving amenity for members. Thanks to the Club being able to call upon the services of its many members who are building and trades professionals, substantial savings have been made in works completed on the site. As the Vice Commodore, John Mooney, indicated, it is estimated that the overall costs have been well under the commercial charges that could have been incurred if the Club had to use outside contractors to complete the works.

The other significant financial decision that the Committee has taken is to ensure that a portion of the Club's funds are allocated to future works and planned maintenance. These works include roads and causeway maintenance, wharf upkeep and general buildings and grounds maintenance. The Committee has planned for these works and has ensured that the Club has sufficient cash funds to meet these costs when they occur.

Overall, the cash position of the Club is sound at the present time. The works undertaken including the kitchen renovations and the on-going renovation costs have all been and will in future be completed with cash and without having to resort to external borrowings. By managing expenditure and proceeding prudently, in accordance with the funds available to the Club, the Club is well-placed to be considering the ongoing planned maintenance and improvements.

The Hon. Treasurer advised the meeting that, due to increased overseas work commitments, he will be stepping down after three years in the role. He stated that he had enjoyed the experience of working with successive Committees and is confident that the Club will be in great hands for a long time to come.

Before the motions concerning fees were put, questions from members were dealt with.

Member Ken McAllister asked why no fees are being collected from non-member causeway users as they had been in the past and as is provided for in the Club's Rules and fee scales. The Treasurer, with input from the Secretary, explained that because of the difficulty of collecting money from these people and the relatively small amount collected, this has not been given priority. Most swing mooring holders and a majority of pile mooring holders are now Club members and we do not have and cannot get a reliable list of the non-members. The Commodore added that we are investigating the possibility of a swipe card system and boom gate on the causeway which would give us full control of access and allow us to collect fees.

Member Doug Curlewis commended the Committee on a good balance sheet with \$250 000 of funds available. He requested that the financial statements be made available prior to the meeting in future.

12. Motions on financial matters attached to the agenda:

Motion 1 that the scale of fees circulated with the agenda and attached to these minutes for financial year 2014/2015 be accepted

Moved: James Ide **Seconded:** Brian Phillips **Resolved:** by show of hands.

Motion 2 that the financial statements for 2013-2014 attached to the Form 1 certificate in accordance with the Associations Incorporation Reform Act 2012 be accepted

Moved: James Ide **Seconded:** Brian Phillips **Resolved:** by show of hands.

13. Election of Office Bearers and General Committee:

Nominations were received before the AGM as follows:

VICE COMMODORE	John Mooney
REAR COMMODORE	Richard Lowe
HON. TREASURER	Andrew (Sandy) Hancock
HON. SECRETARY	Jonathan Crockett

COMMITTEE MEMBERS

Peter Stow	Phillip Armitage
Alan Farman	John Gleeson
Peter Climas	

As the number of nominations for Officers and General Committee Members does not exceed the positions available, an election was not be held and the Commodore declared these members duly elected.

14. Appointment of Honorary Solicitor:

Mr. Andrew Green agreed to continue in this role for 2014/2015.

Motion: that member Andrew Green be appointed as Honorary Solicitor for 2014/2015.

Moved: Darryl Morrison **Seconded:** John Burgess **Resolved:** by show of hands.

15. Next AGM:

Motion: that the next AGM be held on Tuesday 6th October 2015 at RBYC

Moved: Roger Bennett **Seconded:** Jonathan Crockett
Resolved: by show of hands.

16. General Business:

The meeting was then opened for General Business and questions from Members.

Phil Armitage noted that he is working on an invoicing and stock control system for the bar.

Veronica Burgess asked if nominations for vacant positions are being accepted. The Commodore explained that the Committee needs to fill 3 roles: marketing; an understudy for the Secretary who will

step down at the next AGM and an understudy to the Treasurer. The Committee can appoint members to fill vacancies at any time and an election is not necessary. Members interested are encouraged to speak to the Commodore or a Committee member.

Darryl Morrison raised whether we should appoint an auditor. The Secretary and Treasurer noted that the Rules were changed at a Special General Meeting in June 2013 to change the previous rule requiring this and to allow the Committee to select an auditor.

Graham Martini raised the poor cleanliness and condition of the barbeques. The Commodore agreed that the condition is poor and that this should be looked at by the Committee.

Judy Hodgkins moved a vote of thanks to all the ladies who help at the various functions at the club. Those present expressed their agreement and thanks by applause.

Darryl Morrison raised concerns about a decline in cruising. The Commodore agreed that this needs action but pointed out that decline in participation is being experienced by all clubs. Rear Commodore Richard Lowe will be placing emphasis on revitalising the cruising program in his role as Rear Commodore and he thanked Darryl for his offer to assist. Brian Phillips pointed out that the cruise to King Island earlier in the year was well-patronised and successful albeit with mainly SYC participants.

17. Closing Remarks:

The Commodore thanked Darryl and Betty Morrison for finding the people who have done good work in repairing the Club's artwork, including the painting on display at the meeting. He also thanked Tony Sneddon for running training sessions, Jim Richardson for introducing a number of new members and to all other members of QCYC who contribute in many and varied ways.

The meeting closed at 21:02

Following the meeting Grant St Quentin gave a presentation summarising the results from the recent questionnaire to members.

Details of Motion Fees:

Motion 1:

That from the 1st July 2014 the Application Fee, Joining Fee, the Boat Register Joining Fee, the annual Boat Register Fee and Subscription for each category of membership (inclusive of GST) be confirmed as listed:

i. Annual Subscription	Current (1st July 14)	Proposed (1st July 15)
Senior Member	\$ 200.00	\$210.00
Forty Year Member	\$ 200.00	\$210.00
Disabled Member Concession	\$70.00	\$70.00
Intermediate Member (age 18 to 29)	\$65.00	\$65.00
Junior / Student Member	N/A	N/A
Honorary Member	Nil	Nil
Honorary Life Member	Nil	Nil
Family Member (per Family)	\$ 300.00	\$310.00
Absentee Member	\$120.00	\$125.00
Emeritus Senior Member	\$100.00	\$100.00
Senior Emeritus Member Plus Family	-	\$250.00
Non-Member Causeway User & Dinghy Storage (both)	\$ 70.00	\$70.00
Gold 10 Year Senior Membership	N/A	N/A
Gold 10 Year Family Membership	N/A	N/A
ii. Joining Fee	Current	Proposed
Junior / Student Member	N/A	N/A
Senior Member	\$ 220.00	\$220.00
Family Member (per Family)	\$275.00	\$275.00
Intermediate Member (nil if transfer from family)	\$70.00	\$70.00
iii. Boat Register	Current	Proposed
Boat Joining Fee	\$190.00	\$190.00
Annual Boat Registration Fee (includes dinghy storage)	\$100.00	\$100.00
Boat Joining Fee for Intermediate Member	\$60.00	\$60.00
Dinghy Registration Fee (Member)	Nil	Nil
iv. Application Fee	Current	Proposed
Application Fee	Nil	Nil