

Please find below information about hosting a sanctioned charity/fundraiser match.

## Event Requirements:

- The FNSW affiliated club or association applying for the sanctioning of the event will be in charge of the event and responsible for the running of the event;
- The Laws of the Game will apply, and the event will be conducted in line with the operations of a normal football activity;
- Shin pads and football boots are compulsory for all players;
- An inspection of the playing surface, goalposts, spectator area and facilities will be conducted by organisers prior to the event;
- Registered match officials will be appointed to all game/s;
- Qualified first aid personnel will be in attendance for the duration of the event;
- All players must wear an appropriate playing strip including footwear and shin pads;
- No jewellery or other items will be worn in accordance with Law 4 of the Game;
- Each team will be allocated a coach and manager;
- Sufficient water bottles and water should be provided by the event organisers for all players and match officials;
- Unlimited interchange shall apply to all charity matches and any players who appear to require a rest during play should be rested thru interchange and any players who appear unwell or injured are to be provided immediate first aid.

For charity or fundraising matches involving NON-REGISTERED or **invited guest players** including those who do not usually play football, the following will also apply:

- Non-registered invited guest players are permitted to participate in a Charity or Fundraising event;
- It is recommended the games be conducted in a modified version (1/2 field – 7 a-side ideally);
- All games must operate with unlimited interchange;
- The game will comprise of shortened halves with an extended half time break;

- **A fully operational defibrillator (Automated external defibrillator) must be available at the venue;**
- The welfare of all players, and particularly those players who are not regular football players, is to be monitored closely by team coaches and event organisers.
- If the event is planned to be held in Summer or warmer months, games should be planned for cooler times of the day or evening.

## Charitable Fundraising Legislation

**Note:** Fundraising regulations may change from time to time. To ensure you have the most current information, check with [Fair Trading](#).

The request or acceptance of any money, property or other benefit from the public is considered a fundraising appeal if a representation is made (or implied) that the appeal is for a charitable purpose or for the support of an organisation having a charitable purpose. An authority to fundraise is required for undertaking a charitable fundraising appeal unless you are exempt from the Act (for example, you are collecting less than \$15,000 gross in a financial year). The licensing scheme is governed by the *Charitable Fundraising Act 1991*. Under this scheme, an organisation does not have to be a charity, it only needs one or more charitable purposes.

[Intention to Fundraise](#)

[What is a Charity?](#)

[Charitable Purposes](#)

[Exemptions](#)

[Charitable fundraising application form](#)

## Additional Information

[Raffles & guessing competitions - not-for-profit organisations](#)

For further information visit [www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au)  
Phone 13 32 20

## Player Registration & Information Form requirements

- All **invited Charity event** players **who are not already registered in Play Football** must complete a **Player Information Form** prior to participation in the event.
- **The player information forms** must be readily accessible for organisers on the day of the event in case of emergency and then held on file by the club for 7 years;
- A full list of all participating players (registered and non-registered) must be compiled and emailed to Football NSW within 2 days of the event. Email to [sanctioning@footballnsw.com.au](mailto:sanctioning@footballnsw.com.au)
- The Football Event Risk Warning must be displayed at the entry points to the venue and at the registration table and visible for all persons participating and should be included in any event programme.

## Player Injuries & Event Incidents

- Details of any non-player persons injured or property damage caused during the event and details of the relevant injury are to be recorded and kept on file by the club for insurance purposes if required. Photographs of any reported property damage should also be taken for record and potential insurance claim;
- Details of any players injured and details of the relevant injury are to be recorded and kept on file by the organisers and retained by the association for insurance purposes if required;
- Any players injured should be referred to the FNSW insurance webpage <http://www.gowgatessport.com.au/football/nsw/>
- All sport injury claims from these events will be signed by the organisers and verified by the Association;
- In the event that an injury claim is to be submitted for a Charity event player who is not already registered in Play Football, the player must then register in Play Football to obtain an FFA Number for the claim form. A fee package will need to be set up for such players in the event of an injury under the 'Sanctioned other player' fee package for zero fees. Participation in

a FNSW Sanctioned Charity/Fundraiser match for a FNSW approved (sanctioned) Charity or Fundraiser is the only exception where a player is able to claim under the FNSW insurance scheme without payment of fees to FNSW or FFA.