



# **NOTICE OF ANNUAL GENERAL MEETING**

The 2022 Annual General Meeting of the Hornsby Ku-ring-gai Basketball Association (HKBA) Inc. will be held on:

**WEDNESDAY 1<sup>st</sup> June 2022 AT 7:00 PM Brickpit &  
VIA ZOOM MEETINGS (Information to follow for registered attendees)**

## **AGENDA:**

1. To elect the 2022 Office Bearers and Committee of the Hornsby Ku-ring-gai Basketball Association Inc.
2. The appointment of Auditors of the Association.
3. To nominate potential Life Members of the Association.
4. To transact such other business as the meeting requires and which is brought forward in conformity with the Constitution of the Hornsby Ku-ring-gai Basketball Association Inc.

Nominations for the positions of:

**President (1 year appointment only - vacancy)  
Vice President (2 year appointment)  
Treasurer (2 year appointment) - see position description  
Committee Members (2 year appointment – 2 Positions Available, 1 year  
appointment – 1 Position Available)**

Nomination forms are available upon request from either [board@hkbaspiders.com.au](mailto:board@hkbaspiders.com.au) or [vicki.dean@hkbaspiders.com.au](mailto:vicki.dean@hkbaspiders.com.au). Nominees must be a current member of the HKBA for the past 12 months, and you are required to submit a Board Resume along with the nomination, outlining specific skills and qualifications that will benefit/contribute the HKBA Board and Association e.g. marketing, finance, leadership, governance, prior board experience etc.

Only one proxy vote can be used per Member. Junior Members may appoint one parent or guardian per family to vote on their behalf.

**Nominations close at 7pm on Wednesday 18<sup>th</sup> May 2022.**

Position description for Treasurer listed below, abstract is taken from the Constitution. For further clarification on qualifications required, please refer to the Constitution which is available to members on the HKBA webpage (see under HKBA/Board/Board Documents). Or contact Board Secretary, details are below:

**Karen Mocatta (HKBA Secretary)**  
**Email:** [board@hkbaspiders.com.au](mailto:board@hkbaspiders.com.au)  
**Phone:** 0403 777 646



## **20.2 Treasurer**

It is the duty of the treasurer in affiliation with the employed General Manager of the association to ensure:

- (a) That all money due to the Association is collected and received and that all payments authorised by the Association are made.
- (b) That correct books and accounts are kept showing the financial affairs of the Association, including full details of all receipts and expenditure connected with the activities of the Association.
- (c) The Board may from time to time require an assurance that the financial reports prepared by the Treasurer show true and fair view of the performance of the Association and its net asset position.
- (d) That any mandatory payments that do not require Board approval are made.
- (e) The Treasurer is responsible for lodging all financial records as required by the Associations Incorporation Act 2009 and Association Incorporation Regulation 2010 (effective 1 July 2010), and the Australian Taxation Office and complying with any other financial requirements of the Association.