

Highlands Soccer Association Inc.

ABN: 71 417 273 069 Assoc. No. Y0535926
PO Box 2221 Bowral NSW 2576
web: www.hsa.org.au



2022

RULES AND REGULATIONS

MiniRoos Junior and Senior Competitions Cups

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1. GENERAL

- (A) These rules are by-laws of the Highlands Soccer Association (HSA) and shall apply to all Competitions and Cups conducted by the HSA Inc. and shall be directly overseen by the HSA Competition Committee (HSACC) and the HSA Board.
- (B) These competition & cup rules and regulations are subject to alteration as required by a simple majority vote of the HSA Board. FNSW are empowered to alter these rules & regulations at any time.
- (C) Any matters not included in these rules and regulations must be referred to the HSA Board whose decision shall be final.
- (D) The HSA Competition Committee shall determine suitable competitions, cups and similar events for the season.
- (E) All Clubs/schools who wish to participate in the 2022 season are required to apply for access by completing the Team Nomination Form (HSA 001).

The closing date for nominations is 21st February, 2022 for Seniors and 28th February, 2022 for Juniors and MiniRoos.

- (F) Each HSA Club/School wishing to enter teams into any HSA MiniRoos / Junior / Youth Grade competitions must pay an entry fee of \$100 per team (incl GST) with the application. This amount is capped at \$500.
Each HSA Club wishing to enter teams into both HSA MiniRoos / Junior formats and HSA All Age Competitions OR only into All Age Competitions must pay a Admin Supplement fee of \$1000 (incl GST) with the application.
- (G) Where a competition is administered by HSA but is not a joint competition, non-HSA registered Clubs will be charged \$500 to enter the competition. This fee would include two tickets to the Presentation night.
- (H) Clubs with unpaid accounts with HSA Inc. aged greater than 30 days from date of invoice as at 30 November, 2021 will not be able to enter any competition until the debt is paid.
- (I) The Competition and/or Cups will commence late March or early April each year or as determined by the HSA Competition Committee.
- (J) Except where these competition rules specify otherwise, the HSA Inc. competitions and cups will be conducted in accordance with FIFA laws of the game.

2. COMPETITION AND POINTS

- (A) All competition matches will have match result points awarded as follows:

Win.....3 points

Draw.....1 point

Loss.....0 points

Bye.....0 points

Win by forfeit.....3 points (plus 3 goal difference) NB: (Forfeit rules apply as per Rule (20))

Note: For Double Points matches the second match will have a result of a 3-0 given to the winner of the first match with no goal scorers or cards recorded.

- (B) Depending on the number of teams nominating in each age grade, the HSA Competition Committee will determine the number of rounds in each competition. Full rounds will not necessarily be played.

Split rounds, incomplete rounds, or other methods of providing a competition schedule will be employed at the discretion of the HSA Competition Committee.

- (C) There are no mixed gender competitions above U15 age group.

- (D) At the completion of the competition rounds the four top teams will play off in a final series. The final series will normally be played over three weeks. The order of play shall be:

Team ranked 1 plays team ranked 2 with the winner advancing to the Grand Final. The losing team plays the winner of the match between teams ranked 3 and 4 in the second week of the finals with the winner advancing to the Grand Final.

See Appendix H for a detailed configuration of the final series in the event of wet weather.

- (E) If teams finish on equal points at the end of the competition rounds then the team position shall be determined by:

- (i) The number of goals scored by each team less the number of goals scored against that team,
- (ii) Or, if that be equal, then by the number of goals scored by each team,
- (iii) Or, if that be equal, then the head-to-head results between the teams,
- (iv) Or, if that be equal, then by a play-off match between teams.

- (F) In the event of the withdrawal of any team before the conclusion of the competition, all points previously allocated in matches in which they have taken part shall be deleted and the goals for and against adjusted accordingly.

- (G) In the event of a draw at the end of normal time in all final series matches, extra time shall be played as follows:

U12 to A/A.....10 minutes each way

The team with the most total goals at the end of extra time wins the match.

In the event of the match resulting in a draw after extra time has been played the following shall decide the winner:

- Five (5) penalty kicks per team taken alternately.
- If still equal after this, one (1) penalty kick per team shall be taken until one team gains a lead after an equal number of kicks.

No player may be substituted/interchanged after the end of extra time, with the exception of the goalkeeper who may be replaced by a named substitute should the keeper become injured during

the taking of penalty kicks and is unable to continue. A goal keeper may switch places with any player on the field prior to the penalty procedure taking place.

3. MATCH BALLS

- (A) U6 - U9.....size 3
- U10 - U13.....size 4
- U14 - AA.....size 5

Note: In an instance where there may be a combined U13/U14 competition, a size 5 ball will be used.

- (B) It is required that both teams supply a match ball of acceptable standard for each match.

4. MATCH PLAYING TIMES

- (A) U6 – U7.....20 minutes each way
- U8 – U9.....20 minutes each way
- U10 – U11.....25 minutes each way
- U12.....25 minutes each way
- U13 – U14.....30 minutes each way
- U15.....35 minutes each way
- AAM Youth.....45 minutes each way
- AA Women.....45 minutes each way
- AA Men.....45 minutes each way

Half time of 5 minutes is recommended for all MiniRoos games (U6 – U 11).

Half time of 10 minutes is recommended for all competition games (U12 – AA).

- (B) Ten minutes grace only will be allowed from the advised kick-off time before a forfeit can be claimed. Games that start after the advised kick-off time must ensure that the following game is able to commence at its advised starting time.
- (C) For AA Men and AA Women matches, additional time may be added by the Referee for time lost during each half of the game.

5. PLAYING STRIP

- (A) All players in every match must appear in proper uniform (i.e. shirts, shorts and socks) in the club registered colours. Shin guards must always be worn entirely underneath socks. Numbered shirts or bibs are required for competition age groups U12 and above. Numbered shirts are not required for Miniroos.
- (B) Where, in the opinion of the referee, the team colours and design conflict, the HOME team must change into their alternate strip or numbered bibs.
- (C) Goalkeepers must wear colours that distinguish them from the other players and the referees.
- (D) All clubs must have an alternate strip or numbered bibs.
- (E) All players are permitted to wear beanies and gloves provided they are not deemed dangerous.

- (F) HSA interprets FIFA Law basic equipment term “stockings” to mean socks. All tape applied to socks must be the same colour as the part of the sock to which it has been applied. The HSA will negotiate these colours if difficulties arise.
- (G) If skins are going to be worn by players then each club is to determine their teams’ skins colours and advise the HSA Board prior to the start of the playing season. The determined colour must be consistent for all members of the participating team.
- (H) Players up to, and including, U11s are allowed to wear tracksuit pants and a warm top, provided their jersey is worn over it.
- (I) Sponsorship (other than the clothing brand name) will be permitted on socks, shorts, shirts and tracksuits (See Rule 6).
- (J) Players cannot interchange shirts during a match.
- (K) Clubs wishing to change, alter or update a playing strip must apply to the HSA Board for permission to do so prior to taking the field in the changed strip.

6. SPONSORSHIP

- (A) Clubs may obtain sponsorship for teams, and the sponsor’s name and other details may be included on the front and/or back of shirts or shirt sleeves or on the legs of shorts.
- (B) Advertising must not obscure or otherwise affect the shirt number.
- (C) Sponsors’ details must not be of a size greater than approximately 250 mm x 100 mm.
- (D) The advertising of hotels, gambling and alcohol is not permitted on the uniforms of players participating in a competition for age groups U18 or below. HSA may reject, or require the removal, of any advertising which does not meet the requirements of this clause or is considered to be offensive or contrary to the best interests of Highlands Soccer Association.
- (E) All Clubs must comply with requests from HSA in relation to the club’s sponsors’ requests and obligations.

7. REFEREES AND ASSISTANT REFEREES

- (A) The Highlands Football Referees Association (HFRA) appointment officer shall appoint referees and assistant referees. In the event of an appointed official not attending a match the team managers shall select a person to control the game and such person's decisions shall be accepted as official.
- (B) All MiniRoos Game Leaders for U6, U7, U8, U9, U10 and U11 games will be appointed by the ‘host venue Club’. Where no such appointments have been made, the ‘home team’ shall appoint the Game Leader.
- (C) A MiniRoos Game Leader can be a club official, parent, older child/player (minimum age 13 years) or beginner referee. The MiniRoos Game Leader, if under 18, can receive a minimum \$10 reward in cash from either the ‘host venue Club’ Ground Official or the ‘home team’ coach/manager, (which ever appointed the Game Leader), upon presentation of the completed original teamsheet.

8. PLAYER REGISTRATION

- (A) Clubs entering teams in age grade competitions shall, by the act of nominating a player as 'active' in the Football Australia Play Football (FA PF) registration system, certify that the club registrar is satisfied that the date of birth of the player is the same as that entered in the FA PF registration system by the player or player's parent/carer.
- (B) Player registrations must be nominated as 'active' in FA PF no later than 11.00am the day before a match to allow for the transfer of player data into the GameDay competition management system before the start of any match in which the player may participate. Clubs must check that all players' data appears in the Game Day system before fielding players in any match. Players that do not appear in GameDay following registration & before any match cannot play otherwise they will be deemed ineligible players (see 19 (K) for penalties).
- (C) Player registrations must be entered into FA PF and nominated as 'active' before 11pm, 30th June. Where a Club feels that there are exceptional circumstances for requiring a registration after this date, it can apply in writing to the HSA Board. The HSA Board will consider each case on its merit. The HSA Board's decision on each case shall be final.
- (D) Clubs will be billed 60% of their previous year's final full registration costs in February each year with the accounts payable seven (7) days before the first scheduled game day.
- (E) The final balance registration invoice for player registrations will be issued soon after 30th June 2022 and is payable within 30 days of invoice date.
- (F) Players may be able to receive a refund of part of the HSA Component of the registration fee if they deregister before 1st June, 2022. If a player deregisters up to, and including, 30th April, they will receive a refund of 60% of the HSA component. If a player deregisters from 1st May to 31st May then they will receive a refund of 40% of the HSA component.

9. PLAYER AND TEAM OFFICIAL IDENTIFICATION

- (A) Player Identification Cards are not mandatory for HSA Competitions or Cups.
- (B) Should the opposing manager dispute a player's identity, then that player must sign the team sheet in the appropriate 'disputed player' area and the game should proceed. The disputing club must lodge an official protest on the prescribed form "Grievance/Protest Notification" (HSA 005) to HSA Manager (manager@hsa.org.au) per these rules after the match if it wishes the HSA Board to investigate the matter.
- (C) It is mandatory for all team officials, which includes coaches and managers, to be registered with their Club.
- (D) For competition matches team officials must display their identification cards (ID cards) on a lanyard around the neck external to all clothing:
 - (i) whilst in the technical area of the playing field on which their team is playing.
 - (ii) from 30 minutes prior to the fixture kick-off through to the conclusion of all post match official duties for, and on behalf of, the team and club.

- (E) Only up to three (3) so identified team officials and up to five (5) players, whose names appear on the match team sheet, are permitted in the technical area.

Only one (1) team official from each team may stand at any one time in the technical area.

- (F) Team official ID cards must be made available to the opposing team’s team officials or to the referee or Ground Official upon request for the purposes of identifying the registered team official. If these ID cards are not produced as requested, the disputing club or party must lodge an official protest on the prescribed form “Grievance/Protest Notification” (HSA 005) to the HSA Manager (manager@hsa.org.au) per these rules after the match if it wishes the HSA Board to investigate the matter. The Ground Official &/or referee is empowered with discretionary authority to have non-identified persons removed from the technical area and/or playing facility at all HSA sanctioned events.

10. TEAM SHEETS

- (A) The HSA Inc. shall supply electronically the team sheet templates.
- (B) All team sheets must be fully completed in black pen, BLOCK LETTERS and be legible.
- (C) All players taking part in a match, either on the field or as a substitute, must be named on the team sheet. Any player participating in a match and not listed on the team sheet will be considered an ineligible player and the club fined accordingly, see Rule 19 (K).
- (D) Any player who is listed on the team sheet but is not participating in the match must be crossed out completely or they will be considered to have played the match.
- (E) Any player under suspension must be listed on the team sheet but have their name crossed out with the notation SP after it.
- (F) Shirt numbers are to be shown for all players in Junior and All Age Competitions and the Goal Keeper clearly marked, either GK or 1. No two (2) or more players can have the same shirt number, excluding where there has been a change of Goal Keepers.
- (G) All Over 35 players in the AAM Youth grade competition must have O35 next to their name.
- (H) FA Player Registration Numbers are not required to be entered onto the team sheet for competition or cup matches.
- (I) All teams must have a coach and manager listed on the team sheet.
- (J) No alterations and/or additions can be made to the U12 – All Age competition team sheet once the match kicks off.
- (K) A maximum number of player names are to be listed on the team sheet according to this schedule:

U6 – U77 players
U8 – U911 players
U10 – U1114 players
U12 – All Age16 players

- (L) At the conclusion of a game in MiniRoos:
- (i) The Game Leader shall sign the team sheet.
 - (ii) A team official (coach/manager) from both the home and away Club shall sign the team sheet to confirm the players listed.
- (M) At the conclusion of a game in the U12 – All Age competition:
- (i) The Match Official shall complete their section of the team sheet with the score and note any players who have been cautioned or sent off using the codes as per Rules 31 and 32.
 - (ii) A team official (coach/manager) from both the home and away Club shall sign the team sheet to confirm the information is correct including the players listed, match officials listed, full time scores and players who were cautioned and/or sent off.
 - (iii) The “host venue” Ground Official present shall sign the team sheet.
- (N) Neither the original team sheet, nor copies, are to be altered at all after the signing of the team sheet by each team’s coach/manager at the conclusion of the match.
- (O) If a team official disagrees with final details on a team sheet and wishes to protest, the disputing club must lodge an official protest on the prescribed form “Grievance/Protest Notification” (HSA 005) to the HSA Manager after the match if it wishes the HSA Board to investigate the matter. The disputing Club must lodge the protest within 48 hours of the conclusion of the match.
- Note: Clubs which do sign the match sheet, yet find out afterwards that they have grounds for a protest, can still file a protest form, (HSA 005), with the HSA Board provided it is submitted within the scheduled 48 hour period, as per Rule 11.
- (P) Once HSA declares the result of a match or competition after the conclusion of that match or competition, then that result will stand. There will be no appeal against the match score shown on a team sheet once it is received by the HSA Director of Records and the result declared for the match.
- (Q) Fines will be issued for incomplete team sheets. This includes incorrect shirt numbers, incorrect names and failure by coach/manager/ground official to sign the team sheet. For penalties see Rule 19 (S).
- (R) Each Club is to provide a “Drop Box” at their canteen where teams are able to put completed match sheets in after their game.
- (S) It is the responsibility of the HOME TEAM (i.e. the team listed first in the draw) Club Recorder to ensure that completed team sheets are scanned in a PDF format and emailed to the HSA Director of Records (dir.records@hsa.org.au).
- (T) The electronic copy of the team sheet is to be received by the Director of Records by Tuesday 11pm after a weekend match or within 2 days for all other matches.
- (U) A copy of the team sheet must be retained by the ‘away’ club and filed on a weekly basis with the club Secretary or Recorder.

- (V) A copy of the team sheet must be retained by the 'home' club and filed on a weekly basis with the club Secretary or Recorder.
- (E) For U12 to All Age competitions, clubs are required to enter match results into Game Day by 8.00pm on match day. Issues that arise specifically in relation to recording of results can be directed to the HSA Manager and/or Director of Records by phone or email only before 7.00pm match days per:

HSA Manager - Email: manager@hsa.org.au Ph: 0448 184 646

Director of Records - Email: dir.records@hsa.org.au Ph: 48836421

- (F) For U12 to All Age competitions, clubs are required to comply with the data entry requirements of Appendix C, GameDay Data Entry Rules.

11. PROTESTS AND DISPUTES

- (A) Any club may protest in writing to the HSA Board on any matter relating to, or arising out of, the competitions conducted by the HSA Inc.
- (B) All protests must be lodged on the prescribed form "Grievance/Protest Notification" (HSA 005) and sent within forty eight (48) hours of the match/incident to which it is related. The HSA Manager shall send a copy of the protest and particulars thereof to the club against which it has been lodged.
- (C) Fines and penalties will be applied automatically in accordance with these Rules and Regulations. Clubs may lodge an appeal of any fine &/or penalty applied on the prescribed form "Appeal of Fine" (HSA 006).

12. DEFERRED GAMES

- (A) There will be no deferred games except for Representative Team commitments (see Rule 18 (C)), wet weather deferred matches or where an application to change a fixture has been accepted by the HSA Competition Committee.
- (B) Where circumstances arise whereby a team will not be able to field a minimum number of players for an upcoming match, that team's Club may apply to the HSA Competition Committee for an alteration to the fixture schedule.
- (C) All applications for fixture changes must use the prescribed form "Change of Fixture Application" (HSA 002) and be lodged with the HSA Manager no less than five (5) days prior to the affected fixture. It is the responsibility of the requesting team to contact the opposing team and request a change of fixture, to make venue arrangements and pay all associated costs (eg venue floodlight hire etc). If the opposing team agrees to re-schedule the fixture, the match fixture must be played before the original fixture time/date or within two weeks after the original fixture date. If a mutually agreeable time/place cannot be found to play the match fixture, the requesting team will be deemed to have forfeited the match.
- (D) If an agreed deferred game is unable to be played due to circumstances outside the control of the participating teams then the match score will be deemed a one-one (1-1) draw.

13. GROUND OFFICIALS

- (A) On match days at least one (1) uniformed Ground Official shall be on duty per fixture/field. The Ground Official shall be over 18 years of age, not be a coach, manager or a player listed on the team sheet of a game in progress, and shall be provided by the 'host venue Club' (See (D) below for an exemption for matches played during the week).
- (B) Ground Officials must be easily identifiable via a high-visibility vest, with the words "Official" or similar printed on it.
- (C) The Ground Official must be visible to the match referee and/or MiniRoos 'Games Leader' for the full duration of the fixture. This will require the Ground Official to be close to the field of play and/or technical area without entering the technical area unless directed by the referee.
- (D) Ground Officials at competition matches played during the week will be supplied by the participating teams and not the 'host venue Club' if the 'host venue Club' is not one of the teams playing. In this case each team is to supply a Ground Official who is neither the coach nor manager nor listed on the team sheet for the match.
- (E) For Saturday match days the 'host venue Club' must provide an additional Ground Official (Ground Marshall) for the whole venue whose role is to support the Ground Officials. The Ground Marshall is the senior Ground Official whose direction and decision is final in the event of any uncertainty on matters arising.
- (F) If the appointed referee decides not to proceed with officiating a match at a playing field because NO Ground Official is present as per Rule 13 (A), the 'host venue Club' and both teams shall be granted up to 10 minutes after the scheduled fixture starting time to appoint a Ground Official(s).

If the 'host venue Club' cannot, or is unwilling, to appoint a Ground Official(s) within the time permitted by this Rule and neither team is able to provide a Ground Official then the match shall be deemed abandoned.
- (G) The Ground Officials shall circulate around the ground(s) and playing field facility to ensure they remain visible to the referee and spectators.
- (H) All persons at the ground(s) and playing field facility shall abide by any requests made by the Ground Officials.
- (I) Any incident report by Ground Officials must be on the prescribed form "Ground Official Incident Report" (HSA 007).

Refer to Appendix D for more information about the role of a Ground Official.

14. GROUNDS, MARKING AND EQUIPMENT

- (A) All Clubs and Schools hosting matches in any HSA Competition and/or Cup are to provide a diagram of their field set up prior to the season commencing, including the position of the designated send-off area. They are also to provide details of the goals used for each age group and a risk assessment for their use.

- (B) It shall be the responsibility of the 'home team' and/or 'host venue club' to ensure that the following field conditions are met each match day:
- The playing fields for U6 to U11 MiniRoos games are marked with cones, domes or line marking paint per FA MiniRoos regulations.
If movable goals are used, they are to be set up following the procedures in the Club's User Agreement with Wingecarribee Shire Council. Refer to <https://footballnsw.com.au/resources> for information on goalpost safety.
 - The playing fields for U12 to All Age competitions are marked as per directions in the FIFA Laws of the Game to international standards, including corner flags and nets.
 - A technical area is clearly marked for each team, with seating available for eight (8) persons per team. Only three (3) team officials and a maximum of five (5) substitutes are permitted to be in the technical area. The technical areas should not be any closer than 1 metre from the touchline and extend 1 metre either side of the designated seating area.
 - A recognisable spectator viewing area separate from the playing area is to be established. Spectator areas must be 2m from the field sidelines and 5m from the technical areas.
 - There is a designated chair close to the halfway line on the opposite side of the field to the technical area for players to sit on for a period of temporary dismissal from the field of play.
 - There is a designated area where players sent from the field of play are to remain for the duration of their game should they not leave the facility.
- (C) Playing fields for U12 to All Age must be fully set up no less than 15 minutes before the scheduled kick-off time. An appointed referee may declare the field setup is unsatisfactory at any point in time from 15 minutes before the scheduled kick-off.
- (D) If the appointed referee decides not to proceed to officiate a match at a playing field because they deem the playing field setup does not meet the requirements of Rule 14 (B), the 'host venue club' shall be granted up to 10 minutes after the scheduled match starting time to rectify the field set up deficiencies identified by the referee. If the 'host venue club' cannot, or is unwilling, to rectify any field set up deficiencies within the time permitted by this Rule, the 'host venue club' will be fined as per Rule 19 (H), the match deemed to be abandoned and rescheduled.
- (E) Should the appointed referee decide that the appointed ground is unfit for play per Rule 14 (B), the 'host venue club' Ground Official is empowered to move the game to be played onto an alternative, complying field at the same venue, provided that moving the game does not conflict with any other fixture.
- (F) It is recommended that each team have a first aid kit available at each of their matches.
- (G) No person is to stand or sit in the area 5m off the field of play beyond the goal line. If the ground has a permanent fixed fence situated behind the goal line, then this will be the allowable distance that persons will be permitted to stand. The referee and/or Ground Officials are empowered to clear this area of all persons.
- (H) The HSA Board may at times require Clubs to amend the way grounds are prepared and operated when hosting competition games and MiniRoos.

15. WET WEATHER PROCEDURES

(A) Non Storming Conditions:

- When inclement weather conditions occur participants are to assume that all games are still **ON**. Games are only cancelled when fields are unplayable, not because it is raining.
- Pitches are considered unplayable when the ball is stopped/impeded from rolling freely due to surface water, when the pitch is waterlogged and commencement or continuance of play will ruin the playing surface or are considered unsafe to play on by either the host Club, referee or Wingecarribee Shire Council. Refer to Appendix G for assessment criteria.
- Individuals and individual teams are not authorised to make decisions to not play or defer matches due to rain. In any instance where a team(s) decide(s) not to play because of rain where the pitch on which the match is scheduled to be played (or adjoining pitch) has not been closed, the defaulting team(s) shall be considered as forfeiting without notice and shall be liable for any match official fees (if officials were appointed) together with the prescribed fines, (see Rule 20).

(B) Storming or Imminent Storming Conditions:

- When lightning is imminent team officials, referees and host Clubs are to observe the Football NSW Lightning Policy 30/30 Guideline below-
 - (i) Stop play if the time between seeing a lightning flash and hearing thunder is less than 30 seconds, and immediately seek safety under appropriate shelter.
 - (ii) Do not resume play until at least 30 minutes has passed since the last thunder was heard.
- In instances where there is hail, flying debris or debris on the pitch (fallen branches), referees and host Clubs are to use common sense to minimise the risk of injury or death to players, coaches and spectators.

(C) Where matches affected involve MiniRoos teams (U6 – U11) cancelled matches will not be rescheduled.

(D) Where competition matches are affected by weather, the match result will stand if a minimum of 75 percent of the match has been played (see rule 21 (C)).

16. LIGHTING STANDARDS

(A) Clubs wishing to play competition fixtures under lights must ensure that lighting complies with the FNSW guidelines for Grassroots clubs, i.e., a maintained average horizontal floodlighting luminance of 100 lux for the match and a minimum 50 lux standard for warm-up areas.

(B) All scheduled competition night matches shall be subject to approval by the HSA Competition Committee.

17. SUBSTITUTES / INTERCHANGE

(A) For U12 – All Age competition matches, a maximum of five (5) substitutes per team may be listed on the team sheet. Substitutions may take place at any time and for any reason during a match as long as the substitute players were entered on the team sheet prior to the commencement of the game.

- (B) The interchange rule is to apply to the use of substitutes. Interchange shall be at the discretion of the referee in all cases.
- (C) Interchanges are to be conducted within 1m of the halfway line, with both teams to interchange from the same side of the field.

18. REPRESENTATIVE TEAMS

- (A) The predominant colour of the HSA Representative teams' strip shall be blue.
- (B) All equipment supplied to representative teams is to remain the property of the HSA Inc.
- (C) The composition of any representative team will be determined by the HSA Board.
- (D) All players selected for representative teams are obliged to play for their representative team before playing for their club team. Representative team players may play for their local competition club when not required for the representative team.
A player picked to play in a representative match who does not fulfill this obligation without due reason will be suspended for two (2) ordinary competition matches.
- (E) Any HSA competition team with four (4) or more representative players, coaches or managers may have their competition game deferred when these players, coaches or managers are required for representative games (see Rule 12 for Deferred Games procedures).

19. FINES AND PENALTIES

(A)	Club Bond (where applied by the HSA Board)	\$500 minimum
(B)	Withdrawal of a team after the draw has been compiled	\$200
(C)	Forfeit without required notice (See Rule 20)	\$50 Seniors minimum \$50 Juniors minimum
(D)	Failure to report any match result as required	\$50 each occasion
(E)	Failure to submit team sheet per Rule 10 (Fine applied for each sheet listed on HSA Missing Team Sheet Reports)	\$10 for each MiniRoos team sheet \$20 for each Junior and Senior competition team sheet
(F)	HSA Disciplinary Appeal fee	\$250 (\$100 is non-refundable)
(G)	Failure to adhere to the conditions of Rule 13	\$100 each occurrence
(H)	Failure to adhere to the conditions of Rule 14	\$100 each occurrence
(I)	Failure to return trophies per Rule 23	\$200 each + trophy replacement costs
(J)	No Club delegate at HSA General Meetings/AGM	\$10 with apology \$30 without apology
(K1)	Playing an ineligible player/s – 1 st match	\$100 (3-0 score or match score if greater goal diff)
(K2)	Playing an ineligible player/s – 2 nd match	\$100 + loss of 1 pt (3-0 score or match score if greater goal diff)

(K3)	Playing an ineligible player/s – 3 rd match	\$100 + loss of 2 pts (3-0 score or match score if greater goal diff)
(K4)	Playing an ineligible player/s – 4 th & subsequent matches	\$100 + loss of 3 pts (3-0 score or match score if greater goal diff)
(K5)	Playing an ineligible player/s – any finals match	\$200 (minimum) \$200 + overturn match result (maximum)
(L)	Failure to provide a club Assistant Referee if requested	\$20
(M)	Failure to submit an incident or other report as directed by the HSA Board.	\$300
(N)	Send-off – 1 st instance for the season per player	\$50
(O)	Send-off – 2 nd and subsequent instances per player	\$75
(P)	Sent-off player fails to leave field of play &/or technical area or fails to comply with direction otherwise of a Referee or Ground Official	\$200
(Q)	Unauthorized person inside technical area (i.e a player not on the team sheet or person not wearing team official identification)	\$50
(R)	Player or official or other person cited to appear before the Disciplinary Tribunal	\$100
(S)	Incomplete or illegible team sheet	\$5 each occurrence
(T)	Team Official found to have entered either the field of play or technical area while suspended	\$250 (maximum)

In addition to the above penalties there is a Team Demerit point system. Refer to Appendix E for further details.

20. FORFEITS

(A) The Director of Competitions shall assign the venues, grounds and kick-off times for all fixtures. Fixtures shall start at the advertised time. Any team not ready to commence playing at the advertised time has ten minutes before the team shall be deemed to have forfeited the match and shall be liable for all referee expenses incurred together with the prescribed penalties.

(B) **Forfeit Notification and Penalties:**

U6 – U11 MiniRoos:

- If the forfeit is notified by **Friday 7.00pm** before the Saturday match and the Forfeit Procedures are followed, (see below), then there will be no fine for the forfeiting team.
- Notification after Friday 7.00pm will incur a \$50 fine for the forfeiting team. The forfeiting team is still expected to follow Forfeit Procedures.
- If there is no notification before the start of play there will be a \$100 fine for the forfeiting team.

U12 – All Age Competition and Cups:

- If the forfeit is notified by **Thursday 5.00pm** before the Saturday match and the Forfeit Procedures are followed, (see below), then there will be no fine for the forfeiting team.
- Notification after Thursday 5.00pm and before 7.00am Saturday morning will incur a \$50 fine for the forfeiting team. The forfeiting team is still expected to follow Forfeit Procedures.
- Notification on Saturday after 7.00am, and at least 2 hours prior to the match, will incur a \$100 fine for the forfeiting team.
- If there is no notification of the forfeit, or the forfeit is notified within 2 hours of the start of the match, then there will be a \$200 fine and a loss of three (3) competition points for the forfeiting team. The forfeiting club will be liable for any expenses incurred including referees.
- For Sunday matches the same penalties will apply as per a Saturday match with no fine if the notification of the forfeit is by **Saturday 7.00pm** and Forfeit Procedures are followed.
- For games held during the week, notification of a forfeit is required by **5.00pm the day before** the scheduled match. If there is no notification of the forfeit by the required time penalties will apply as per a Saturday match.

(C) Forfeit Procedures:

- The forfeiting team is required to notify the following by email:
 - Director of Competitions..... (dir.comps@hsa.org.au)
 - HSA Manager..... (manager@hsa.org.au)
 - Director of Records..... (dir.records@hsa.org.au)
 - HFRA Appointments..... (appointments@hfra.org.au) (if competition match)
 - HFRA Secretary..... (secretary@hfra.org.au) (if competition match)
 - President and Secretary of the Opposing Club
 - Secretary of the Host Club where the game is being played at a venue that is neither Clubs' home ground.
- The following information is required:
 - The team forfeiting (including team name – e.g., Yerrinbool Green)
 - The name of the team receiving the forfeit
 - The date and time of the forfeited game
 - The venue of the game
- Where notice of less than 24 hours is given, the forfeiting team is required to contact the opposition team by phone to confirm the forfeit in addition to the email notifications as set out above.

(D) For All Age competitions, when a forfeit is unavoidable, the lowest graded team(s) must forfeit before any higher graded team(s). Failure to comply with this rule will result in the lowest graded team that did play being deemed ineligible for the match and the full penalty of Rule 19 (K) will be applied in addition to Rule 19 (C) to the team that did forfeit.

(E) No team sheets are required for forfeits in MiniRoos.

- (F) For all U12 to All Age Competition and Cup matches the non-forfeiting team is required to submit a team sheet, per Rule 10 (C), to claim a forfeit and therefore be awarded three (3) points and three (3) 'goals for'.
- (G) Forfeits count as serving a one (1) fixture suspension for any suspended player from the non-forfeiting team provided such player(s) are recorded on the team sheet when the team sheet is forwarded to HSA Inc. by the non-forfeiting team. The team responsible for the forfeit gains no advantage with respect to suspended players or the total games played by any player within that grade.

21. ABANDONED MATCHES

- (A) In cases where a fixture has been abandoned by the referee, the HSA Competition Committee may investigate the circumstances of the abandonment and impose such penalties as it deems fit on Clubs, Club Officials, players and/or spectators adjudged to be associated with the abandonment.
- (B) Should a Club, Club Official, its players or spectators be found to have caused the abandonment of the match, the match will be forfeited by that Club to the opposition. If the goal difference to the opposition is greater than 3 goals at the abandonment then the opposition will be awarded the greater number of goals.
- (C) When a match is abandoned, (or not played), for any reason over which neither Club was responsible, then
- a. If 75% or more of the match has been played the score at the time of abandonment will stand.
 - b. If less than 75% of the match has been played the match will be replayed on a date to be arranged at the earliest reasonable opportunity by the HSA Competition Committee.
- (D) When a match is abandoned for any reason other than weather or causes over which neither Club has any control, the match may only be replayed by the authority of the HSA Board.
- (E) If a match is unable to be replayed prior to the Final Series then the match will be deemed a one-one (1-1) draw.

22. AGE GROUP ELIGIBILITY

- (A) A player's age is determined by their actual age on 31st December of the current season i.e. the age the player turns in the calendar year.
- (B) **MiniRoos:**
- MiniRoos covers the age group games from U6 to U11. The minimum age for MiniRoos is turning five (5) between 1st January and 31st December of the current year.
- (C) **Junior and All Age Competition:**
- Age eligibility to play in the Junior and All Age competitions is as follows:
- (i) Under 12 Junior Competition (for males and females).
 - 12 years old (born 2010) – eligible
 - 11 years old (born 2011) – eligible

- 10 years old (born 2012) – player needs assessment made by the Club on the prescribed form “Application for Dispensation to Play Above Age Group” (HSA 003).
- 9 years old (born 2013) – player needs assessment made by Technical Director. Clubs are to apply on the prescribed form “Application for Assessment by Technical Director to Play Above Age Group” (HSA 004)

(ii) Under 13 Junior Competition (for males and females).

- 13 years old (born 2009) – eligible
- 12 years old (born 2010) – eligible
- 11 years old (born 2011) – player needs assessment made by the Club on the prescribed form “Application for Dispensation to Play Above Age Group” (HSA 003).
- 10 years old (born 2012) – player needs assessment made by Technical Director. Clubs are to apply on the prescribed form “Application for Assessment by Technical Director to Play Above Age Group” (HSA 004)

(iii) Under 15 Junior Competition (for males and females).

- 15 years old (born 2007) – eligible
- 14 years old (born 2008) – eligible
- 13 years old (born 2009) – player needs assessment made by the Club on the prescribed form “Application for Dispensation to Play Above Age Group” (HSA 003).
- 12 years old (born 2010) – player needs assessment made by Technical Director. Clubs are to apply on the prescribed form “Application for Assessment by Technical Director to Play Above Age Group” (HSA 004)

(iv) Youth Grade Male Competition

- Over 35 years old (born 1986 or earlier) - eligible
- 18 years old (born 2004) – eligible
- 17 years old (born 2005) – eligible
- 16 years old (born 2006) – eligible
- 15 years old (born 2007) – player needs assessment made by the Club on the prescribed form “Application for Dispensation to Play Above Age Group” (HSA 003).
- 14 years old (born 2008) – player needs assessment made by Technical Director. Clubs are to apply on the prescribed form “Application for Assessment by Technical Director to Play Above Age Group” (HSA 004)

(v) All Age Men

- 16 years old and over (born 2006 or earlier) – eligible
- 15 years old (born 2007) – player needs assessment made by the Club on the prescribed form “Application for Dispensation to Play Above Age Group” (HSA 003).
- 14 years old (born 2008) – player needs assessment made by Technical Director. Clubs are to apply on the prescribed form “Application for Assessment by Technical Director to Play Above Age Group” (HSA 004)

(vi) All Age Women

- 14 years old or over (born 2008 or earlier) – eligible
- 13 years old (born 2009) – player needs assessment made by the Club on the prescribed form “Application for Dispensation to Play Above Age Group” (HSA 003).
- 12 years old (born 2010) – player needs assessment made by Technical Director. Clubs are to apply on the prescribed form “Application for Assessment by Technical Director to Play Above Age Group” (HSA 004)

23. ASSOCIATION TROPHIES

- (A) All perpetual cups and trophies shall be returned to HSA Inc. on the very same day these perpetual trophies are awarded. The applicable fine and replacement trophy cost penalties will automatically apply for breaches of this rule.
- (B) A smaller replica trophy shall be awarded with all perpetual trophies for the winning team/club/individual to keep.
- (C) HSA Inc. may recall all presented trophies where proven player ineligibility penalty includes the overturning of a match result.

24. CLUB CHAMPIONSHIP/ FAIR PLAY TROPHY

(A) Club Championship:

A trophy known as the HSA Club Championship will be awarded to the club adjudged the annual Championship Club based on performances in competitions and Cups.

Club Championship points shall be awarded to, and deducted from, clubs as follows:

U12 – All Age Minor Premiers (for divisions graded at Competition commencement)	Minor Premiers	6 points
	Runners up	3 points
	Third	2 points
	Fourth	1 point
U12 – All Age Grand Final Winners	Winner	2 points
	Runner up	1 point
All Age Men Darryl Kill Cup (Premier League/PL1)	Winner	2 points
	Runner up	1 point
All Age Women Noelene Munro Cup (Premier League/PL1)	Winner	2 points
	Runner up	1 point
All Age Men Liberale Cup (Reserve Grade/PL2)	Winner	2 points
	Runner up	1 point
All Age Women Chris Jacobs Cup (Reserve Grade/PL2)	Winner	2 points
	Runner up	1 point
All Age Men George Auld Cup (Highlands League)	Winner	2 points
	Runner up	1 point
All Age Men HSA Cup (Youth Grade)	Winner	2 points
	Runner up	1 point
U15 Jan Plain Memorial Cup	Winner	2 points
	Runner up	1 point
U13 Antony Liberale Cup	Winner	2 points
	Runner up	1 point
For all red cards or send-off offences, the offending player's club will have one (1) Club Championship point deducted from that Club's total points tally for the season.		

(B) **Club Fair Play Trophy:**

- (i) Points will be tallied for all clubs participating in the competition providing they have at least one (1) All Age team and one (1) Junior team.
- (ii) Points will be tallied for **Cup, competition and finals matches.**
- (iii) Red cards will be attributed three (3) points and Yellow cards will be attributed one (1) point. If 2 Yellow cards are given to a player in a match resulting in a Red card, only three (3) points will be attributed.
- (iv) The club with the least number of points at the end of the season will be awarded the Club Fair Play Trophy.

25. MINIROOS

- (A) MiniRoos will be conducted for U6 to U11 inclusive.
- (B) In U6 – U11 MiniRoos games, there are no restrictions on players being borrowed to play for any other team in the same age group or one (1) year above the player’s calendar year age group.
- (C) If a player wishes to play in a team two (2) or more years above the player’s calendar year age group then the relevant club has to apply to the HSA Competition Committee using the prescribed form “Application for Dispensation to Play Above Age Group” (HSA 003).
- (D) Regrades:
 - i) For the U6-U9 age group a maximum of one (1) player from one (1) higher age group may be regraded down one (1) year for the purpose of nominating and/or maintaining the complement of a team or when a specific MiniRoos age group is not going to be entered by a Club.
 - ii) For the U10-U11 age group a maximum of two (2) players from one (1) higher age group may be regraded down one (1) year for the purpose of nominating and/or maintaining the complement of a team or when a specific MiniRoos age group is not going to be entered by a Club.
 - iii) If there is **no** stand-alone U12 junior competition:
 - (a) an unlimited number of female players from the U12 age group may be regraded for the purposes of nominating and/or maintaining the complement of a team in the U11 MiniRoos age group.
 - (b) A maximum of two (2) male players from the U12 age group may be regraded for the purposes of nominating and/or maintaining the complement of a team in the U11 MiniRoos age group.
 - iv) All regrade requests will require HSA Competition Committee approval.
- (E) Coaches are permitted on the field in U6 and U7 MiniRoos games.
- (F) Coaches are NOT permitted on the field in U8 through to U11 MiniRoos games. Only the Game Leader is permitted on the field.
- (G) Refer to Football Australia website for all resources: www.miniroos.com.au

26. COMPETITION ELIGIBILITY

- (A) All HSA Clubs are required to have paid all HSA and Highlands Football Referee Association (HFRA) accounts aged more than thirty (30) days after invoice date as of **1st August 2022** to be eligible to compete in any competition semi final, final or grand final match. The only exception will be for any Club which has tendered a formal 'deed of arrangement' to repay any outstanding accounts in full, whereby this 'deed of arrangement' has been formally accepted by HSA/HFRA and acceptance has been advised to HSA prior to **1st August 2022**.

All invoices from HSA & HFRA are payable within thirty (30) days of invoice date. Clubs that do not pay HSA & HFRA invoices within these payment terms during the semi final, final or grand final match series will be deemed ineligible to play in these matches.

- (B) Clubs must certify that players have at least paid their applicable player registration fees including all FA, FNSW, HSA and WSC user fees (i.e. all dispersements) at the time of team nominations and/or time of player registration with HSA. The act of a club registering a player in the Football Australia Play Football (FA PF) registration database as 'active' will serve as the required certification.

Clubs have no recourse to limit player rights under FA statutes to de-register and/or transfer and/or re-register at another club as an Amateur Player should they nominate a player as 'active' in PF. i.e. Clubs cannot claim the player unfinancial for unpaid registration fees once the player is nominated as 'active' in PF.

Further, the act of a club entering a player's name on a team sheet for a MiniRoos, Cup or Competition match will also serve as the required certification as far as these playing rules apply to the player and Club.

Note: any team playing a match who believes that the opposition is violating eligibility should still play the game, NOT sign the match sheet and explain to the referee that a protest on the prescribed form "Grievance/Protest Notification" (HSA 005) will be lodged to reach the HSA Manager within 48 hours. If no protest is received in this manner, then the right to protest will be voided.

- (C) Definition of Grades in Ascending Order:

- Mixed: U6, U7, U8, U9, U10, U11, U12, U13, U14, U15
- Male: AA Men Youth Grade, AA Men Third Grade/Highlands League, AA Men Reserve Grade/PL2, AA Men Premier League/PL1 (determined by the HSA Competition Committee).
- Female: AA Women Reserve Grade/PL2 and AA Women Premier League/PL1 (determined by the HSA Competition Committee).

- (D) Excepting All Age, players may NOT play in a lower grade unless a regrade has been approved, (see Rule 27).

- (E) Players who participate in external (non-HSA) competitions cannot play in any HSA competition unless prior approval has been given by the HSA Competition Committee.

- (F) **Junior Competition (U12-U15) – General:**

For Clubs with more than one junior (U12-U15 inclusive) team in a grade, only three (3) players listed on any competition team sheet can play in another same age group competition team on the same day.

(G) Junior Competition (U12-U15) – Finals:

- (i) A player must have played five (5) competition matches with a club to be eligible to play for that club in the final series.
- (ii) Where a club has 2 or more teams in the same age group, players from that club can only participate in the finals with the team that they have played the most number of games with. If they have played an equal number of games with each team then they must play with the highest placed team.
- (iii) Any player can play up in an older age group final series as long as they satisfy the eligibility criteria of Rule 22 and have played 5 matches for the club (as per (i) above).

(H) All Age Competition – Youth Grade:

- (i) To be eligible to play Youth Grade a player must be no older than 18 on 31st December 2022 (Youth Player) or have turned 35 by 31st December 2021 (Over 35 player).
- (ii) Only five (5) Over 35 players can appear on a Youth Grade team sheet on any match day with only three (3) Over 35 players permitted to be on the field at any one time.
- (iii) A player who has played (or will play) in a Youth Grade fixture can play in any other grade.
- (iv) If an Over 35 player in AAM Youth Grade is suspended for an R1/R2/R3/R6 offence, then that player is not eligible to play in AAM Youth Grade for the remainder of the season.

(H) All Age Competition – Men and Women:

On any competition round match day:

- (i) There are no restrictions on any player playing in any, or all, grades if they fulfil the age eligibility of Rule 22.
- (ii) A Youth Grade player can play in any AAM grade.

(I) All Age Competition – Finals:

For each division the following eligibility criteria apply for finals:

- (i) Premier League / (PL1) – Any player that has played at least five (5) fixtures for the Club.
- (ii) Reserve Grade / (PL2) – Any player that has played at least five (5) fixtures for the Club and has played more fixtures for Reserve Grade (PL2) than Premier League (PL1).
- (iii) Highlands League – Any player that has played at least five (5) fixtures for the Club and has played more matches for Highlands League than Reserve Grade (PL2) or Premier League (PL1).
- (iv) Youth Grade – Any player that has played at least five (5) fixtures for the Club and must be no older than 18 on 31st December 2022 (youth player) or have turned 35 by 31st December 2021 (O35 player).

Note: One (1) fixture is a 90 min game. In a Round Robin competition with modified games, one (1) fixture is all the games played on the one day.

- (v) For competitions that are split at the final series into two grades – Where a club has two (2) or more teams in the same grade for the finals, players from that club can only participate in the finals with the team that they have played the greatest number of games with. If they have played an equal number of games with each team, then they must play with the highest placed team.
- (J) An exemption to Rule 26 (I) to enable a player to play in a finals series may be applied for on the prescribed form “Application for Dispensation to Play in the Final Series” (HSA 008) no later than five (5) days prior to the match.
- (K) A player cannot take the field of play in another match until the match they first played in has been completed including extra-time and penalties.

27. REGRADES

- (A) For regrades in MiniRoos see Rule 25 (D).
- (B) In Junior and All Age competitions, no regrades will be considered except upon written application from the club to the HSA Competition Committee on the prescribed form “Regrade Request” (HSA 009) specifying the exceptional circumstances whereby that club believes that a regrade should occur. Exceptional circumstances would include a proven medical condition or a disability.
- (C) No more than two (2) regrades will be permitted per team by the HSA Competition Committee unless further extenuating circumstances arise. For combined competitions (e.g., U12/U13 or U14/U15) only one (1) regrade will be permitted per team.
- (D) The HSA Competition Committee will respond to all applications as either ‘denied’ or ‘approved’.

28. SUNDAY AVAILABILITY

Each player and club shall keep any Sundays designated on the 2022 Competition Calendar free in order to play wet weather catch-up games, cup games or any other game as required.

29. SENIOR CUP RULES

- (A) These Cup rules apply to the Darryl Kill, Noelene Munro, Liberale, Chris Jacobs, George Auld and HSA Cups. For other cups/tournaments refer to Appendix J.
- (B) **Format:**
- All teams competing in the HSA Local Competition are automatically entered into the various Cup competitions.
 - All Cups will consist of either a knockout tournament or round robin draw or both. The Cup draw format is dependant on the number of teams competing. The knockout / round robin draw & rules will be determined by the HSA Competition Committee.
 - All Senior Cup matches will have match result points awarded as follows:

Win..... 3 points
Draw..... 1 point
Loss..... 0 points
Bye 0 points
Win by forfeit 3 points (plus 3 goal difference)

(Note: Forfeit rules apply as per Rule (20))

- Teams finishing on equal points will have final placings determined by goal difference.
- In the event of a drawn match in any final, Rule 2 (G) will apply to determine the winner.
- Five (5) interchange players will be permitted in these cups.

(C) Eligibility for Darryl Kill, Liberale, George Auld, Noelene Munro and Chris Jacobs Cups:

- In Round 1 all players can play in any one (1) team. (In a round robin competition Round 1 is defined as all games played on the same day).
- In Round 2 and subsequent rounds and finals -
 - (i) Players can play in the team that they played for in Round 1 and/or up in grade, but not down in grade.
 - (ii) Borrowed players (see (i) above) are not cup tied to the temporary team.
 - (iii) Only a maximum of three (3) players can be borrowed from each grade to make up to 12 players listed on the team sheet.
 - (iv) For competitions with more than one (1) club team, players from that club can only participate in the finals with the team that they have played the most number of games with. If they have played an equal number of games with each team then they must play with the highest placed team.

(D) Youth Grade players (U18 or O35) are eligible to play in the HSA Cup and in any other cup round or final as long as the eligibility rules of 29(C) are followed for these other cups.

(E) Teams must nominate nine (9) players for any forfeited match on a team sheet. The team sheet must be submitted as per Rule 10.

(F) For All Age Cups, when a forfeit is unavoidable, the lowest graded team(s) must forfeit before any higher graded team(s). Failure to comply with this rule will result in the lowest graded team that did play being deemed ineligible for the match and the full penalty of Rule 19 (K) will be applied in addition to Rule 19 (C) to the team that did forfeit

(G) Fees for official referees and linesmen shall be those applicable to normal competition games for those grades.

(H) Other cups conducted by the HSA Inc. shall have the rules/eligibility specified by the HSA Competition Committee (refer to Appendix J).

30. DISCIPLINE BY JUDICIARY COMMITTEE AND/OR DISCIPLINARY TRIBUNAL

- (A) The HSA Competition Committee will appoint a Judiciary Committee of two (2) to three (3) people to examine and adjudicate reports from referees regarding players who have been sent from the field of play, or of incidents involving players, team officials or spectators relating to any fixture.
- (B) The Judiciary Committee shall make a determination of any matter within ten (10) days of the date of the send-off or incident.
- (C) The Judiciary Committee has the right to consider:
 - a. the severity of the offence.
 - b. the player's past record.
 - c. extenuating circumstances.
- (D) The Judiciary Committee may:
 - a. Hand down an automatic sentence and penalty within the range of sanctions listed per offence in Rule 32.5.
 - b. Impose any sanction provided for by the Laws of the Game and/or 32.5 of these Rules pursuant to the HSA By-Laws
 - c. Refer the player to appear before a Disciplinary Tribunal.
- (E) A Disciplinary Tribunal shall be formed:
 - a. to hear an appeal against a determination of the Judiciary Committee. Appeals must be lodged on the prescribed form "Disciplinary Appeal" (HSA 010) within seven (7) days of the decision or finding being notified to the appellant. The appeal fee of \$250 with a non refundable component of \$100 is to accompany any appeal.
 - b. to hear and determine a matter arising from a Send-off Report or Incident Report where actual or threatened assault of a match official is reported.
 - c. when requested by the Chairperson/President of the HFRA if they believe a matter raised in a Send-off Report or Incident Report may identify actual or threatened assault of a match official.
 - d. when required by the Judiciary Committee.
- (F) A Disciplinary Tribunal will be formed within twenty one (21) days of the date of the send-off /incident.
- (G) The offender's Club shall be notified no less than forty eight (48) hours prior to the Disciplinary Tribunal hearing of the meeting day and place for the Disciplinary Tribunal hearing. Offenders shall be deemed to have received notice from the Club as to the meeting day of the Disciplinary Tribunal hearing.
- (H) Offenders may, no later than twenty four (24) hours prior to the Disciplinary Tribunal hearing, inform the HSA Manager in writing that they consent to the matter being heard ex-parte and submit written evidence in support of their defence or in mitigation of penalty.

- (I) If an offender sent from the field of play, or involved in an incident, does not attend a Disciplinary Tribunal as required, the matter will be dealt with in their absence.
- (J) If an offender fails to attend a Disciplinary Tribunal hearing regarding an appeal against a determination of the Judiciary Committee then his/her appeal will be dismissed.
- (K) A determination of the Disciplinary Tribunal will be made within ten (10) days of the hearing.
- (L) The Disciplinary Tribunal will be chaired by an independent person who is neither paid staff nor a member of the HSA Board.

31. MATCH CAUTIONS

31.1 Match Cautions:

- (A) A player shall be cautioned for the following offences as prescribed for in the Laws of the Game;
 - Y1 The player is guilty of unsporting behaviour
 - Y2 The player shows dissent by word or action
 - Y3 The player persistently infringes the Laws of the Game
 - Y4 The player delays the restart of play
 - Y5 The player fails to respect the required distance when play is restarted with a corner kick, free kick or throw-in
 - Y6 The player enters or re-enters the field of play without the referee's permission
 - Y7 The player deliberately leaves the field of play without the referee's permission
- (B) A caution is administered by the referee recording a player's name and number and the offence committed on the Match Teamsheet at the conclusion of the match. Where there are no cautions then NIL CAUTIONS must be entered on the sheet.
- (C) There shall be no appeal against the receiving of a caution from the Referee.
- (D) After an individual player has received five (5) official cautions, the player shall serve a one (1) fixture suspension. The suspension shall be served in the same grade (the same team if the club has two (2) or more teams in the same grade) that the fifth (5th) caution was received in. The player cannot play in any other grade until the suspension is served. There shall be no appeal against a one (1) fixture suspension after receiving five (5) official cautions.
- (E) Any player who accumulates a further three (3) official cautions, making a total of eight (8), shall be suspended for a further two (2) fixtures in the grade (the same team if the club has two (2) or more teams in the same grade) in which they received the eighth (8th) caution. The player must serve the two (2) fixture suspension in the team's next two (2) competition fixtures following the match in which the eighth (8th) official caution was received.

- (F) Any player who accumulates more than eight (8) official cautions in any one season may incur further penalties as determined by the Judiciary Committee.
- (G) For any player who is dismissed from the field upon being cautioned for a second yellow card offence (i.e. R7), the yellow cards received will NOT be taken into account for the purpose of the accumulation of cautions for the application of suspension in accordance with Rule 31.1(D) and 31.1(E). If a player receives a yellow card and then a Red Card, (other than an R7), the yellow card will count towards the accumulation of cautions.
- (H) Premiership cautions shall not carry over from season to season. The termination of a premiership season shall be at the conclusion of the last premiership fixture of the season before the final series.

31.2 Temporary dismissals ('sin bins'):

Any player cautioned for dissent, i.e.Y2, will receive a yellow card (as per existing Laws), and will also be required to leave the field for a period of:

- Ten (10) minutes, for matches greater than 60 minutes' duration; or
- Five (5) minutes, for matches of 60 minutes or less in duration.

For the period of the temporary dismissal the player will sit on a designated chair close to the halfway line on the opposite side of the field to the technical area.

The player can return to the field after the 'sin bin', but a second yellow card will result in the player being sent off.

31.3 Final Series Cautions:

- (A) At the completion of the competition rounds, all players will start on zero (0) yellow cards for the finals.
- (B) Any player accumulating two (2) cautions in the final series shall automatically stand down the next fixture. If the player's team/club have completed its final series commitments the player shall stand down the first competition game in the following season.

32. MATCH SUSPENSIONS

32.1 For the purpose of defining suspensions, fixtures shall be deemed to be –

- (i) any premiership competition fixture or play-off controlled or organized by the HSA that the suspended party's team actually participates in
- (ii) any cup fixture or play off controlled or organized by the HSA that the suspended party's team actually participates in.
- (iii) any cup / tournament run by FNSW/FA that the suspended party's team actually participates in.

32.2 **Players Sent Off:**

- (A) For the purpose of these Regulations, reference to a player during a match includes a substitute and a substituted player.
- (B) A player shall be sent from the field for the following offences as prescribed for in the Laws of the Game;
 - R1 The player is guilty of serious foul play
 - R2 The player is guilty of violent conduct
 - R3 The player spits at an opponent or any other person
 - R4 The player denies the opposing team a goal or an obvious goal scoring opportunity by deliberately handling the ball (this does not apply to a goal keeper within his or her own penalty area)
 - R5 The player denies an obvious goal scoring opportunity to an opponent moving towards the player's goal by an offence punishable by a free kick or a penalty kick.
 - R6 The player uses offensive or insulting or abusive language and/or gestures
 - R7 The player receives a second caution in the same match
- (C) Players sent from the field shall incur a minimum one (1) match suspension. This one (1) match suspension is mandatory and is not subject to challenge, appeal or waiver by the Judiciary Committee unless the Club can prove that the player sent off was incorrectly identified. Clubs must contact the HSA Manager within 48 hours of the match if the player sent off was incorrectly identified.
- (D) Send off reports are to be completed by the match referee with regard to any Red card offences entered on the team sheet.
- (E) Send off reports from each match are to be sent so as to reach the HSA Manager within seventy two (72) hours of the match. Reports not received by this time may not be dealt with.
- (F) The HSA Manager will provide a copy of any send-off report to the offending person's Club within forty eight (48) hours of receipt of such report in accordance with Rule 32.2 (E) with Clubs having 48 hours to provide evidence to be considered by the Judiciary Committee.

32.3 **Players Sent From the Field of Play:**

A player who has been sent from the field will not participate in another match on the same day. Any club who is found to have played a player who should have been stood down will be fined up to \$500.00 and the match will be awarded to the opponents with the score line reading three goals to nil (3-0).

32.4 **Suspended Players – Trial Games:**

A player under suspension for a number of competition fixtures shall not be permitted to play in trial games without the specific sanction of the HSA Competition Committee.

32.5 Penalties:

The Judiciary Committee shall impose penalties within the following guidelines set out in the Table of Offences below:

TABLE OF OFFENCES

Note: Second and subsequent offences applies if the participant is found guilty of the second offence in the season in which the first offence was committed.

TABLE A: OFFENCES BY PLAYERS (including substitutes)

RED CARD	OFFENCE DESCRIPTION	GRADING GUIDELINE	INCIDENCE (Applies to 1 winter season)	PARTICIPANT SANCTION			
				MINIMUM	MAXIMUM		
R1	SERIOUS FOUL PLAY (Typically, but not limited to tackles or challenges on an opponent with the ball)	Serious foul play tackle or challenge	First	1 Fixture	24 months		
			Second and subsequent	2 Fixtures			
		Attempting to gain possession of the ball using excessive force	First	2 Fixtures	24 months		
			Second and subsequent	3 Fixtures			
		Conduct that endangers the safety of an opponent in a contest for the ball which has the potential to injure	First	3 Fixtures	24 months		
			Second and subsequent	4 Fixtures			
		Conduct causing minor injury	First	4 Fixtures	24 months		
			Second and subsequent	5 Fixtures			
		Conduct causing serious injury	First	7 Fixtures	24 months		
			Second and subsequent	11 Fixtures			
		R2	VIOLENT CONDUCT (Typically, but not limited to the use or attempted use of excessive force against an opponent when <u>not</u> challenging for the ball or against a teammate, Club Official, Team Official, Match Official, or spectator)	Excessive Force	First	1 Fixture	24 months
Second and subsequent	2 Fixtures						
Violent Conduct e.g. Head butting, Punching, Kicking, Elbowing	First			2 Fixtures	24 months		
	Second and subsequent			4 Fixtures			
Serious and/or premediated violent conduct	First			6 Fixtures	24 months		
	Second and subsequent			8 Fixtures			
Serious violent conduct that caused bodily harm or responsibility for a Melee	First			12 Fixtures	24 months		
	Second and subsequent			20 Fixtures			

R3	SPITTING	Spitting at/towards an opponent or any other person	First	4 Fixtures	24 months
			Second and subsequent	8 Fixtures	
R4	DENYING GOAL SCORING OPPORTUNITY	Denying the opposing team a goal or an obvious goal scoring opportunity by deliberately handling the ball (non-Keeper)	First	1 Fixture	4 Fixtures
			Second and subsequent	1 Fixture	
R5	DENYING GOAL SCORING OPPORTUNITY	Denying the opposing team a goal or an obvious goal scoring opportunity by holding, tripping or impeding (offence punishable by a free kick)	First	1 Fixture	6 Fixtures
			Second and subsequent	1 Fixture	
R6*	OFFENSIVE, INSULTING, ABUSIVE OR INTIMIDATING LANGUAGE AND/OR GESTURES	Using offensive, insulting or abusive gestures and/or language in frustration	First	1 Fixture	3 Fixtures
			Second & Subsequent	1 Fixture	
		Using offensive, insulting or abusive gestures and/or language directed at or towards another person	First	2 Fixtures	24 months
			Second & Subsequent	4 Fixtures	
		Using threatening or intimidating language and/or conduct directed at or towards another person	First	4 Fixtures	24 months
			Second & Subsequent	8 Fixtures	
		Incitement to violence, or repeated use of offensive language and/or gestures directed at or towards another person	First	4 Fixtures	24 months
			Second & Subsequent	8 Fixtures	
		Using discriminatory, homophobic, racist, religious, ethnic, or sexist language and/or gestures	First	6 Fixtures	24 months
			Second & Subsequent	14 Fixtures	
		Threat of physical violence directed at or towards another person or their family or property	First	8 Fixtures	24 months
			Second & Subsequent	16 Fixtures	
R7	SECOND CAUTION OR RECEIVING TWO TEMPORARY DISMISSALS IN THE SAME MATCH	Second Yellow Card in a match	First	1 Fixture	1 Fixture
			Second & Subsequent	1 Fixture	

*R6 suspension or penalties can be added to any other Red Card Code.

TABLE B: OFFENCES BY PARTICIPANTS (players, team officials, club officials, spectators, media) AGAINST MATCH OFFICIALS

Offence Code	Offence Description	Incidence	Minimum Suspension Period	Maximum Suspension
N1	Failing to abide by or comply with a direction of a Match Official	First	1 week/fixture	24 months
		Second & subsequent	2 weeks/fixtures	
N2	Disputing a decision of a Match Official, dissent or unsportsmanlike behaviour (R6 for players)	First	1 week/fixture	24 months
		Second & subsequent	2 weeks/fixtures	
N3	Using offensive, insulting or abusive language or gestures in frustration (R6 for players)	First	1 week/fixture	24 months
		Second & subsequent	2 weeks/fixtures	
N4	Using offensive, insulting or abusive language or gestures (R6 for players)	First	4 weeks/fixtures	24 months
		Second & subsequent	6 weeks/fixtures	
N5	Provocation or incitement of hatred or violence (R6 for players)	First	8 weeks/fixtures	24 months
		Second & subsequent	12 weeks/fixtures	
N6	Use of discriminatory, homophobic, racist, religious, ethnic or sexist language and/or gestures (R6 for players)	First	10 weeks/fixtures	24 months
		Second & subsequent	12 weeks/fixtures	
N7	Threatening or intimidating language or conduct towards a match official (R6 for players)	First	12 weeks/fixtures	24 months
		Second & subsequent	16 weeks/fixtures	
N8	Threat of physical violence towards a Match Official or his/her family or property (R6 for players)	First	12 weeks/fixtures	24 months
		Second & subsequent	12 months	
N9	Inappropriate contact with a Match Official (R2 for players)	First	1 week/fixture	24 months
		Second & subsequent	2 weeks/fixtures	
N10	Pushing, Tripping, Striking with a ball or other object (R2 for players)	First	12mths	Life
		Second and subsequent	2 years	
N11	Punching, kicking, elbowing or striking a Match Official (R2 for players)	First	2 years	Life
		Second and subsequent	4 years	
N12	Spitting at, towards or on a Match Official (R3 for players)	First	12 months	Life
		Second and subsequent	2 years	

Note: For any other offences by members Football NSW Grievance and Disciplinary Regulations 2022 will be referred to.

32.6 Team Officials – Mandatory Match Suspension:

A referee may take action against a Team Official who fails to conduct themselves in a responsible manner and may expel the Team Official from the field of play and its surroundings, including the technical area.

A Team Official who has been expelled from the field of play or technical area by a referee must serve a mandatory one (1) fixture suspension.

Clubs may be fined up to \$250 if any of their Team Officials are found to have entered either the field of play or technical area whilst suspended (See 19 (T))

32.7 Abandoned Matches – Cautions and Send Offs:

A yellow card issued during an abandoned match will be annulled if that match is replayed and upheld if that match is not replayed.

A red card issued during an abandoned match will be upheld, regardless of whether the match is replayed or not.

32.8 Use of Video Evidence:

The admissibility and weight to be given to electronic, audio and visual evidence in any proceedings shall be at the discretion of the Judiciary Committee or Disciplinary Tribunal hearing the matter.

32.9 Application of Fixture versus Time Suspensions:

Suspensions in terms of fixtures apply only to the style of football in which they were received (11 – a – side or Futsal etc).

Suspensions in terms of time (e.g: months) apply to all types of football (11 – a – side or Futsal etc).

For competitions in 2022, suspensions will be regarded as a number of fixtures unless otherwise specified. When there are multiple matches on any one (1) day (i.e. a round robin competition) then these matches will be regarded as one (1) fixture.

Where a club has two (2) or more teams in the same grade then the suspension has to be served in the team that the player/official received the suspension.

32.10 Send Offs for Over 35 players in AAM Youth Grade:

If an Over 35 player in AAM Youth Grade is suspended for an R1/R2/R3/R6 offence then that player is not eligible to play in AAM Youth Grade for the remainder of the season.

33. MEDIA COMMENT

- (A) Clubs and/or Club Officials must not make derogatory or detrimental comment(s) to the media about HSA Inc or the performance of Match Officials. Any such complaints in the first instance should be made in writing to the HSA Manager on the prescribed form “Grievance/Protest Notification” (HSA 005).

- (B) Players, officials and club/team associates must adhere to the FNSW Social Media Policy and any relevant HSA Policies. (Refer to <https://footballnsw.com.au/media/social-media-policy/>)

34. PRIVATE ACADEMIES

- (A) No member club of the Highlands Soccer Association, (or any individual club team), is to establish, participate in, endorse or recommend any private academy or other external provider of football services.
- (B) Should a Club, (or team), be found to breach Rule 34 (A) then that club may face sanctions.

35. GENERAL MEETINGS

- (A) HSA shall publish all meeting dates at the start of the competition year.
- (B) All clubs are to have at least one (1) representative at each general meeting and the AGM. Clubs will be fined for non attendance according to 19 (J).
- (C) A HSA Board member cannot be one of the club representatives.

~~~ End of Document – Appendices attached ~~~

## HSA Contacts

|                    |                      |              |
|--------------------|----------------------|--------------|
| HSA Manager        | manager@hsa.org.au   | 0448 184 646 |
| Technical Director | dir.coach@hsa.org.au | 0407 917 062 |

## HSA Board

|                                                                              |                            |              |
|------------------------------------------------------------------------------|----------------------------|--------------|
| HSA Chairperson                                                              | chairman@hsa.org.au        | 0412 999 661 |
| HFC Chairperson                                                              | chairman@hsa.org.au        |              |
| Director of Competitions                                                     | dir.comps@hsa.org.au       | 0408 802 201 |
| Director of Records, Competition Integrity and Governance Executive Director | dir.records@hsa.org.au     |              |
| Director of Finance                                                          | dir.finance@hsa.org.au     |              |
| Director of Strategic Planning                                               | dir.planning@hsa.org.au    |              |
| Director of Sponsor Relations                                                | dir.sponsorship@hsa.org.au |              |
| Director of Infrastructure                                                   | dir.facilities@hsa.org.au  |              |

## HSA Competition Committee

|                                               |                        |              |
|-----------------------------------------------|------------------------|--------------|
| HSA Manager                                   | manager@hsa.org.au     | 0448 184 646 |
| Director of Competitions                      | dir.comps@hsa.org.au   | 0408 802 201 |
| Director of Records and Competition Integrity | dir.records@hsa.org.au |              |

## Resources

1. **Policies, Procedures and Rules**  
(as posted on [www.hsa.org.au](http://www.hsa.org.au))

2. **Forms**

|         |                                                                          |                                                                                                 |
|---------|--------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| HSA 001 | Team Nomination Form                                                     | <a href="https://form.jotform.co/83387373693875">https://form.jotform.co/83387373693875</a>     |
| HSA 002 | Change of Fixture Application                                            | <a href="https://form.jotform.co/90837688333873">https://form.jotform.co/90837688333873</a>     |
| HSA 003 | Application for Dispensation to Play Above Age Group                     | <a href="https://form.jotform.co/90828206492865">https://form.jotform.co/90828206492865</a>     |
| HSA 004 | Application for Assessment by Technical Director to Play Above Age Group | <a href="https://form.jotform.co/90897370019868">https://form.jotform.co/90897370019868</a>     |
| HSA 005 | Grievance / Protest Notification                                         | <a href="https://form.jotform.co/90857311036858">https://form.jotform.co/90857311036858</a>     |
| HSA 006 | Appeal of Fine                                                           | <a href="https://form.jotform.co/90899121442864">https://form.jotform.co/90899121442864</a>     |
| HSA 007 | Ground Official Incident Report                                          | <a href="https://form.jotform.co/90857379319876">https://form.jotform.co/90857379319876</a>     |
| HSA 008 | Application for Dispensation to Play in the Final Series                 | <a href="https://form.jotform.co/92307978355873">https://form.jotform.co/92307978355873</a>     |
| HSA 009 | Regrade Request                                                          | <a href="https://form.jotform.co/90851323912858">https://form.jotform.co/90851323912858</a>     |
| HSA 010 | Disciplinary Appeal                                                      | <a href="https://form.jotform.co/92508029042856">https://form.jotform.co/92508029042856</a>     |
| HSA 011 | Request for Services of Technical Director                               | <a href="https://form.jotform.com/210406559514857">https://form.jotform.com/210406559514857</a> |

## GameDay Data Entry Rules

### U12s to All Age

- (A) Match results for all competition and Cup matches, U12s – All Age, are to be entered into the GameDay Results module.
- (B) Initial access for Clubs to the GameDay Results module will be provided by the HSA Director of Records, [dir.records@hsa.org.au](mailto:dir.records@hsa.org.au). Club Recorders, (or nominated club officials), must have a GameDay Passport, (register at <https://passport.mygameday.app/login/>).
- (C) Once given access, the Club Recorder (or nominated Club official) can sign in and enter results at <https://passport.mygameday.app/login/>.
- (D) The HOME team of the two teams that played in any U12s to All Age competition/cup match is required to enter the match result into the GameDay Results module.
- (E) All competition/cup match results must be entered into the GameDay results module by **8.00pm** the same day of each match. For matches played on a weeknight all data has to be in GameDay by **8.00pm** the following night.
- (F) Each team is required to enter the names of those who played, shirt numbers, goals scored and any Yellow or Red card offences exactly as written on the actual team sheet for their own team after each match. This data for each team must be entered into the GameDay Results module by **11.00pm** the Sunday after each competition match.
- (G) The GameDay system will automatically lock out access to update the weekend's match records at midnight, Sunday of each week. Clubs that are locked out but yet to update all their match details as required will have to lodge a request for access to the HSA Director of Records [dir.records@hsa.org.au](mailto:dir.records@hsa.org.au) by 11.00pm Tuesday after the match. There will be an administration fee of \$5 applied for each request on a per match basis.
- (H) Requests lodged after 11.00pm Tuesday following the match will incur a \$20 administration fee on a per match basis.
- (I) If the data for any U12s to AA match remains outstanding in the GameDay system at 3.00pm on the Friday after the match was played, HSA will deem that the offending team forfeited the game and update the results table accordingly. If both teams have not entered the data, the result will be a forfeit by both teams and applicable forfeit fines applied to both teams.
- (J) A fine of \$20 per week will be applied after the first week for each week that the data is not entered into the GameDay system. If the data entry into the GameDay system remains outstanding for more than four (4) weeks after the match, the team will be disqualified from the competition.
- (K) Teams that dispute correctness of the opponent's team data entered into GameDay when compared to the actual team sheet will have until 11pm the Monday after each match to lodge a protest with the HSA Director of Records at [dir.records@hsa.org.au](mailto:dir.records@hsa.org.au) (or 24 hrs after the data is actually entered in the case that data entry occurs after the data entry lock out time on Sunday night).

## The Role of the Ground Official

### The Ground Official should:

- Wear a high visibility 'Officials' vest to identify yourself.
- Make sure your name is on the team sheet.
- Assist in the control of the spectators.
- Assist the match officials in any way when requested.
- Try to ensure the HSA Codes of Conduct are adhered to.
- Ensure the safety of players.
- Ensure the safety of spectators.
- Ensure the safety of match officials.
- Complete and submit relevant reports as directed by the HSA Board.
- Assist with complaints.
- At all Junior matches – ask people drinking alcohol to stop or leave the venue to drink (the greater distance of beyond the venue fence line or 30m from the playing field /amenities).

### What a Ground Official Does NOT do: -

- Try to control angry spectators.
- Get into situations where injury may occur.
- Get involved in dangerous situations.

### Helpful hints:

- By the time a Ground Official is required, a situation is usually inflamed. Try to be aware of the feelings of the crowd and react early to stop poor behaviour before it escalates.
- When addressing spectators and volunteers remind them of the damage they do to their Club's reputation and the reputation of football.
- Make yourself aware of the Codes of Conduct.
- Report any incident to your Club Secretary on the day of the incident and if necessary, complete the prescribed form "Ground Official Incident Report" (HSA 007).
- Ground Officials are not the police. Some behaviour, such as drinking alcohol, is against the Law and Council regulations, not just our rules. Whilst we ask you remind anyone drinking that it is illegal to do so, we do not expect you to make them stop. If you think their behaviour is declining due to alcohol consumption, call the police.
- Stay safe – try to keep yourself safe.

### Complaints:

- People who complain do so because they think they have a genuine problem. Not dealing with the original issue will likely manifest itself later and can easily lead to Sport Rage.
- Offer the prescribed form "Grievance/Protest Notification" (HSA 005) to people to write any complaint or perceived problem. Refer complaints to the correct person and tell the complainant that their complaint will be dealt with.

## Team demerit points

- (A) At the beginning of the season all teams will start with zero (0) team demerit points.
- (B) Nominated offences carry demerit points which teams can accumulate throughout the season (see table below).

### OFFENCES

| <b>Code</b> | <b>Offence</b>                                                                                                                                               | <b>Demerit Points Accumulated</b> |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| R1          | Serious Foul Play                                                                                                                                            | 3 points                          |
| R2          | Violent conduct – against a player or other person                                                                                                           | 5 points                          |
| R2          | Violent conduct – against match official                                                                                                                     | 10 points                         |
| R3          | Spitting - against a player or other person                                                                                                                  | 5 points                          |
| R3          | Spitting - against match official                                                                                                                            | 10 points                         |
| R4 / R5     | Sabotaging an obvious goal scoring opportunity                                                                                                               | 0 points                          |
| R6          | Uses offensive, insulting or abusive language or gestures or indecent actions – against a player or other person                                             | 3 points                          |
| R6          | Uses offensive, insulting or abusive language or gestures or indecent actions – against a match official                                                     | 5 points                          |
| R7          | Second caution                                                                                                                                               | 0 points                          |
| T1          | Team official dismissed from the field of play                                                                                                               | 5 points                          |
| C1          | Accumulation of cautions per Rule 31.1 (D), (E) and (F).                                                                                                     | 1 point                           |
| S1          | Accumulation of send-offs – for any second and subsequent send off per player                                                                                | 1 point                           |
| O1          | Breaches of the Code of Conduct by players, team officials, parents, spectators or club officials.                                                           | 5 points                          |
| O2          | Where a Club Member, player, team official, spectator or club official is cited to appear before any Tribunal or HSA Board in addition to any other offence. | 3 points                          |

- (C) The Team Demerit Points system applies to MiniRoos, Junior and All Age Competitions and Cups.
- (D) During the Competition Rounds:
  - (i) When a team accumulates **10** demerit points the team (U12 to All Age) will have one (1) competition point deducted.
  - (ii) When a team accumulates **15** demerit points the team (U12 to All Age) will have two (2) competition points deducted.
  - (iii) When a team accumulates **20** demerit points the team (U12 to All Age) will have three (3) competition points deducted.
  - (iv) When a team accumulates **25** demerit points the team will be withdrawn from all MiniRoos/Competitions/Cups. If the team's next match is a finals match, the team will not play in the finals and the fifth placed team will take their place.
- (E) Demerit points for all teams will reset back to zero (0) for the start of the Finals Series.

During the Final Series:

- (i) When a team accumulates **10** demerit points the Club will be fined \$250.
- (iii) For each demerit point received thereafter a fine of \$25 per point will apply.
- (F) Demerit points will be awarded for offences by players, team officials and spectators.

### **Automatic Withdrawals**

- (G) Teams will be automatically withdrawn from the competition by breaching the HSA By-Laws where the penalty for such demands team withdrawal.

### **Persistent offenders**

- (H) Where it is noted that a club has persistent offenders, the HSA Board may cite the club, if, in its opinion, the Club is not performing its role of Club discipline.

## All Age Player Awards

Points will be tallied for All Age Men Premier League (PL1), All Age Women Premier League (PL1), All Age Men Reserve Grade (PL2), All Age Women Reserve Grade (PL2), All Age Men Highlands League and All Age Youth Grade teams.

Points will be tallied for the **competition rounds only**.

(A) **Golden Gloves Award**

Goal keepers (clearly marked shirt No.1 or GK on the team sheet) will receive one (1) point for every match in which the score for their team is zero (0). If a team's goal keeper is changed during the match and the score for their team is zero (0) then each goal keeper will receive a point.

The winner in each grade will be the/those players with the highest accumulated points at the conclusion of the competition.

(B) **Golden Boot Award**

This will be awarded to the highest goal scorer in each grade.

(C) **Player of The Year Award**

For 2022, the voting method for the Player of the Year will be determined by the HSA Competition Committee.



## Wet Weather: Guidelines for Assessing Playing Fields

The following measures are to be used as a guide to assist clubs and referees in deciding whether grounds are not fit for safe play:

### **1. Surface water:**

Competition matches must be cancelled if there is substantial surface water visible on the field. The only exception to this would be if the area affected was small (less than 2 to 5m<sup>2</sup>), in a low usage/wear area, the rest of the ground was firm, and no other issues such as ground softness and poor grass cover were evident. Surface water means that the ground has reached saturation point and will be damaged very quickly if played on.

### **2. Ground softness:**

Competition matches must be cancelled if there is any sinking into the field when walking on it and it does not bounce back or, if when standing still/walking, water rises to the surface. The only exception to this would be if the only area affected was small (less than 2 to 5m<sup>2</sup>), in a low usage/wear area and the rest of the field was firm (and poor grass cover was not an additional issue.) Water rising to the surface when walking on it means that the ground has reached saturation point and will be damaged very quickly if played on.

### **3. Amount of rainfall:**

Rainfall leading into match day should be used to guide decisions. If it has rained heavily or consistently leading up to match day, then this should aid the decision to be made. Some grounds will take rain all week and be fine on the weekend while other grounds will have no rain all week, rain the night before an event and will need to be cancelled. Clubs and referees should take into consideration the rainfall during the week, the night before, the forecast for match day and, where applicable, the day after when making decisions.

### **4. Soil profile and drainage:**

Some fields naturally drain better than others; this has to do with the soil profile below the surface. Sand based fields or deep coal wash drain quicker and more effectively than those on natural ground. Clubs and referees should have a good idea of the drainage and amount of rainfall these grounds can take, and this should be considered when making decisions.

### **5. Grass cover:**

During the winter season grass cover can often get below 80% and be fine for play during dry weather. However, during wet weather, if overall grass cover is below 80% then this ground is likely to wear more substantially if played on. If a decision is made to play on wet ground with low grass cover, then this may cause irreparable damage to the ground.

### **6. Amount of activity:**

Once all the above is assessed final consideration is to be given to how many matches the field will safely be able to host on match day.

**Final Series Configurations for Wet Weather**

| <b>Week 1</b> | <b>Week 2</b> | <b>Week 3 - GF</b> | <b>Week 4 - Reserve</b> | <b>Determined Outcome</b>                         |
|---------------|---------------|--------------------|-------------------------|---------------------------------------------------|
| Play 1v2, 3v4 | Play Final    | Play Grand Final   |                         |                                                   |
| Play 1v2, 3v4 | Play Final    | Wash Out           | Play Grand Final        |                                                   |
| Play 1v2, 3v4 | Play Final    | Wash Out           | Wash Out                | Grand Final Winner:<br>Winner Wk 1 – 1v2          |
| Play 1v2, 3v4 | Wash Out      | Play Final         | Play Grand Final        |                                                   |
| Play 1v2, 3v4 | Wash Out      | Wash Out           | No Play                 | Grand Final Winner:<br>Winner Wk 1 – 1v2          |
| Play 1v2, 3v4 | Wash Out      | Play Final         | Wash Out                | Grand Final Winner:<br>Winner Wk 1 – 1v2          |
| Wash Out      | Play 1v4, 2v3 | Play Grand Final   |                         |                                                   |
| Wash Out      | Play 1v4, 2v3 | Wash Out           | Play Grand Final        |                                                   |
| Wash Out      | Play 1v4, 2v3 | Wash Out           | Wash Out                | Grand Final Winner:<br>Highest ranked winner Wk 2 |
| Wash Out      | Wash Out      | Play 1v4, 2v3      | Play Grand Final        |                                                   |
| Wash Out      | Wash Out      | Play 1v4, 2v3      | Wash Out                | Grand Final Winner:<br>Highest ranked winner Wk 3 |
| Wash Out      | Wash Out      | Wash Out           | Play Grand Final<br>1v2 |                                                   |
| Wash Out      | Wash Out      | Wash Out           | Wash Out                | Grand Final Winner:<br>Minor Premier              |

## **U12/13 Twenty Five Metre Rule**

The 25 metre rule will be implemented in the U12 and U13 age grades of the HSA Winter competition as follows:

- (A) Goal kicks will be taken from anywhere within the 5.5 metre area (6 yard box) and defending players will be required to retreat at least twenty-five (25) metres to allow the attacking team to build up play out of the back third.
- (B) An attacking player will not be able to encroach inside the 25 metre area until a defending player has had his/her first touch of the ball once the whole of the ball has vacated the 18yrd box.
- (C) If an attacking player encroaches prior to the defending player having his/her first touch then the goal kick will be retaken.
- (D) The 25 metre line must be marked by the Home Club via placement of a cone or pole to the side of both touch lines, 25 metres from the goal line at both ends of the field.
- (E) If in the opinion of the Referee, the 25 metre rule is being utilised to waste time by either the attacking or defending team, the players guilty of the perceived time wasting will be cautioned.

## Other Cups and Tournaments

(A) **FA Cup:**

The Minor Premier of the AAM PL 1 competition for the previous Winter Competition will represent HSA in the FA Cup.

(B) **Pre-Season Cup:**

- The two teams in each competition to participate will be determined from the previous Winter season's standings or results as follows:
  - (i) The Minor Premiers of AAM / AAW Premier League 1 (PL1) will play the winner of the HSA AAM / AAW Premier League 1 Grand Final.  
  
If this is the same team then;
  - (ii) The Minor Premier (PL1) will play the winner of either the Noelene Munroe or Darryl Kill Cups.  
  
If this is the same team then;
  - (iii) The Minor Premier (PL1) will play the Runner Up to the Minor Premier.
- In order to be eligible to play, players must be registered in the FA Play Football system.

(C) **Champion of Champions:**

- (i) The date of Round 1 of the Football NSW Champion of Champions competition will be determined by FNSW. The Minor Premiers of Youth Grade, AAW Premier League (PL1) and AAM Premier League (PL1) (as well as O35 Womens, O35 Mens, O45 Mens and any other grades as determined by the HSA Competition Committee) will represent and play in the Champion of Champions competition against the minor premiers of other FNSW Associations.
- (ii) Where Highlands FC has teams in a junior age group corresponding to a HSA junior age group then Highlands FC may play off against the HSA Minor Premier of that age group to determine who will play in the Champion of Champions. If a HFC Junior team has no equivalent HSA Junior age group then the HFC team will represent the HSA.
- (iii) Teams that play in the Champion of Champions matches are required to, on match day, pay the full referee fees to the grounds canteen prior to taking the field of play.
- (iv) If a player is eligible to play in the Champion of Champions for both a representative team and a club team then that player is required to play for the club team.

(D) **Joadja Cup:**

The Minor Premiers of the AAM PL1 and AAW PL1 competitions will represent the HSA in the Joadja Cup. Other teams may also represent the HSA as determined by the HSA Board.

**Playing Information**

|                           | No. of Players                                 | Size of Ball | Duration         | Half Time  |
|---------------------------|------------------------------------------------|--------------|------------------|------------|
| <b>MiniRoos</b>           |                                                |              |                  |            |
| U6 – U7                   | 4-a-side<br>Max 3 substitutes<br>No goalkeeper | 3            | 20 mins each way | Min 5 mins |
| U8 – U9                   | 7-a-side<br>Max 4 substitutes                  | 3            | 20 mins each way | Min 5 mins |
| U10 – U11                 | 9-a-side<br>Max 5 substitutes                  | 4            | 25 mins each way | Min 5 mins |
| <b>Junior Competition</b> |                                                |              |                  |            |
| U12                       | 11-a-side<br>Max 5 substitutes                 | 4            | 25 mins each way | 10 mins    |
| U13                       | 11-a-side<br>Max 5 substitutes                 | 4            | 30 mins each way | 10 mins    |
| U14                       | 11-a-side<br>Max 5 substitutes                 | 5            | 30 mins each way | 10 mins    |
| U15                       | 11-a-side<br>Max 5 substitutes                 | 5            | 35 mins each way | 10 mins    |
| <b>Senior Competition</b> |                                                |              |                  |            |
| AAM Youth                 | 11-a-side<br>Max 5 substitutes                 | 5            | 45 mins each way | 10 mins    |
| AA Women                  | 11-a-side<br>Max 5 substitutes                 | 5            | 45 mins each way | 10 mins    |
| AA Men                    | 11-a-side<br>Max 5 substitutes                 | 5            | 45 mins each way | 10 mins    |

~~~ End of Appendices ~~~
