

Venue user meeting 23<sup>rd</sup> of February 2022 at PCYC.

Present: Tracey Greatbatch ONA, Jane Dennis ONA, Craig Harvey OBA, Ben Keegan OCC, Dave Cleal PCYC, Dave Hitchick PCYC.

Apologies Carl Smith OBA, Kate Pulbrook Hockey NSW

Craig Harvey thanked PCYC for sending through venue user agreement  
Craig raised the issue of the replacement of the heaters in the seating area downstairs.

Ben Keegan spoke on behalf of Council they received quotes for electrical replacements but costs to install with having to upgrade wiring circuits and operational costs to PCYC gas looks the best options Ben noted that Council should have install quotes in the coming weeks. Ben also commented that Council had some left-over funding from the floor resurface so associations may not to contribute.

Dave Hitchick said that PCYC would appreciate operational cost assistance via any grants if possible.

Craig from OBA mentioned they are looking at office upgrades asking about permission Dave C mentioned Shirley Hyde from Council needs to be contacted, also cameras for security and safety and live streaming of there under 23 games.

Discussion was held on the battery packs and clocks who is responsible for repairs or replacing .

Jane Dennis mentioned replacement/ maintenance program in venue hire rate (eg) \$5.00 per hour subsidy then PCYC pay for all maintenance.

Dave C to investigate a locked box in the downstairs area with power and a coded locked door to store the score panels and battery packs for easy access for all venue users.

Check how many score panels are in the do they all work.

Craig from OBA also raised the damage to some of the lines on the stadium floor, Ben Keegan spoke he mentioned that he had spoken to the contractor who did the floor, and he will be coming up to look at what can be done to repair, also a quote for PCYC for annual maintenance rather than a complete re-sand every 2 years will prolong a good surface.

Ben also mentioned we need to pro-active ensuring that venue users use the correct tap for line marking and it must be removed carefully and as soon as the event is finished.

Craig from OBA if possible, to have a portal to view stadium bookings so venue users can plan future events based on availability.

Dave H from PCYC to see, if possible, to download booking data for venue users to see.

Dave H from PCYC to distribute new venue user hire costs asap.  
Ben from OCC mentioned that the Bird Show to use carpet under the legs of tables in their upcoming event 5<sup>th</sup> of March.

Grandstands for the OBA under 23 games to use gym matts under frames to protect the floor surface. Potential to purchase of grandstand seating with grants.

Tracey from ONA mentioned the internal door to the Netball office, Dave C spoke and said the lock is working the locksmith has ordered a new complete unit Dave needs to check with the locksmith if the door is secure due to a split in the timber of the door.

Jane from ONA raised a matter on who is responsible for damage? Doors sometimes unlocked, other venue users using OBA and ONA office's, PCYC to look at a lock up procedure check list form for OBA and ONA.  
Jane from ONA to collect Key for the bollard from Nikki in the canteen and have one cut for ONA.

Tracey from ONA mentioned their office had been used by other venue users and leaving the office messy and not cleaned, Craig from OBA mentioned they had had bags stolen from there office, PCYC to monitor all users. Can we formalise the borrowing of items can this be included in the locked box downstairs?

Tracey from ONA asked about progress on the leaks in the roof of the stadium, Craig from OBA made comment that it is better since plumbers had been on the roof, damaged ceiling tiles had been taken out of the roof in the café area and gymnastics office 3 months ago and never been replaced Ben Keegan noted this. Dave C from PCYC to take photo's of store room and outdoor area were flooding is coming from.

Tracey from ONA asked about the outside lights Dave C spoke and the lights were fixed last Friday by Council, Ben Keegan mentioned any further problems this can be easily fixed.

Tracey from ONA asked about the process for reporting repairs/problems email PCYC and they will approach Council for responsibility of fixing. Hope I got everything thank you all for attending.

Regards,  
Dave.