



Mittagong Football Club Player Self-Registration

Please follow these instructions to register as a player for the 2020 season. All registrations are completed online.

Go to www.playfootball.com.au.

Log In or Create a Play Football Account

1. Click on either *Re-Registering to play this season* or *New to Football* as appropriate. (If you are re-registering, some of the steps below will be omitted.)
2. Click on the correct age group the Participant fits (if your child is aged 5-11 select MiniRoos Club Football instead of MiniRoos Kick-Off). Age is what age the player has or will turn this year.
3. Search "Mittagong".
4. Select "Mittagong Football Club".
5. Click on **Start My Registration**.
6. Welcome to Mittagong Football Club Online Registration: click on **Get Started**.
7. **Create your Football account** OR login if you created an account last year.

Note: Football Accounts are separate to FFA numbers, existing and new Participants will need a Football Account

If you are registering a child, create the account in YOUR name and when you have logged in you will be able to link a previously created child (if you've registered before) or register a new child.

Note: If you use the same email address that you used when you last registered your child through the old MyFootballClub website you will be asked if you would like to link your child to your new account. If you can't link a previously created account (either yourself or a child) contact the Club Registrar by email at mittagongfootballrego@gmail.com.

8. Select participant you are Registering (myself, Linked Person or New Person) and click **Continue**.

Note: New Registrants will be linked to the Football Account Being used

9. Select Club Name in **Club** textbox (if Mittagong Football Club is not already showing).

Registration and Participant Details

10. Select Product Type. Available products will be limited due to the age of the player registering. You should only be able to select to play in the correct age category. Click **Select** on the appropriate product.
11. **Product Details** will be displayed including the fee breakdown. Select any applicable variations (if offered) and click **Continue**.
12. Complete or update the details under **Participant Details, Parent/Guardian Details** (if you're registering your child), **Other Personal Information**. Answer the **Organisational Specific Information** for Mittagong Football Club (which includes a permission to use photographs) and then click **Continue**.
13. Upload a Profile Photo by clicking "Upload" and browsing images from your device. A photo is OPTIONAL except if you are registering as a Coach or Team Manager. Click **Continue**.
14. **International Transfer Clearance** – Answer question accordingly to proceed. (Only applicable if your last football registration was overseas.) Most people will select either **Yes** or **I have never registered to Play Football before** in this drop-down box. Click **Continue**.
15. Review your order, if you need to modify your product selection or details, select **Modify** in the appropriate section to do so.

Acknowledging Terms and Conditions

16. Click on the Check box next to "I have read and agree to comply with the Terms & Conditions...". The combined Terms and Conditions for Football Federation Australia, Football NSW and Mittagong Football Club will be displayed. Acknowledge all Terms and Conditions by selecting "Accept All T&C's displayed". Please note that accepting the Terms and Conditions includes acceptance of the Club's **Code of Conduct** available on our website at http://websites.sportstg.com/get_file.cgi?id=36600018.
17. Select (or de-select) your marketing information preferences and click **Continue**.

Payment Screen

18. Check the accuracy of all the purchase details.
19. Input **Vouchers/Coupons** codes, if applicable. This is where you put in your **Active Kids Voucher** number (without spaces) for instant reduction of fees by \$100. Click **Apply**.
20. Enter your Visa or MasterCard details. If you wish to pay offline, you will need to come along to one of our Registration Days (see website and Facebook page for dates) or by arrangement with our Club Registrar by emailing mittagongfootballrego@gmail.com.
21. Confirmation message, select **Finished** or **Perform another Registration**.

Help

If you need more help, take a look at the PlayFootball support page on <https://support.playfootball.com.au/support/solutions/22000106487> or contact the Club Registrar, Sarah Farnese, at mittagongfootballrego@gmail.com or phone 0414 963 383.