



## MEMBER HANDBOOK 2021



This handbook is designed to be a helpful introduction to ***Manning Magic Basketball Club Incorporated*** and the game of Basketball. This handbook will hopefully continue to develop and provide the most relevant and important information to New Players and Parents.

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# MEMBER HANDBOOK 2021

## 1 WELCOME TO MANNING MAGIC BASKETBALL CLUB Inc.

MANNING MAGIC BASKETBALL CLUB INC. COMPRISES OF PLAYERS, COACHES, PARENTS AND OFFICIALS, ALL BROUGHT TOGETHER IN THE COMMON INTEREST OF ENJOYING SPORT (IN PARTICULAR JUNIOR BASKETBALL).

Manning Magic Basketball Club Inc. aims to facilitate a healthy and competitive basketball competition throughout all of its' divisions, with a strong emphasis on fairness, sportsmanship and cultural respect for all. The club prides itself on its parent, member and community support, which has allowed us to continue to grow. Further to this, the family atmosphere of Manning Magic Basketball Club underpins our clubs' strength.

Manning Magic Basketball Club is an independent club which significantly contributes to the Perth Basketball Association's (PBA) Domestic Competition. Whilst Manning Magic Basketball Club plays within and is subject to the Perth Basketball Association's By-laws we remain as an independent and separate entity.

## 2 CLUB HISTORY

2021 marks the 37th anniversary of Manning Magic Basketball Club. The club initially commenced from Manning Primary School's Parents and Friends Association in 1984. Shortly after this the club separated from Manning Primary School to become Manning Magic Basketball Club. In 2008 Manning Magic Basketball Club became incorporated. Our club colours are traditionally Yellow and Red.

From its inception, Manning Magic Basketball Club has strongly relied on parents and community members generously volunteering their time in the interest of basketball and the healthy development of children through sport. Manning Magic Basketball Club provides a major percentage of the teams in the Perth Basketball Association's [PBA] Domestic Competition at the Leisure Life Centre.

Today, Manning Magic Basketball Club (MMBC) remains a family oriented and not-for-profit basketball club, which is committed to the enjoyment of sport by all children and their families, whether they belong to Manning Magic Basketball Club or not.



### 3 MMBC COMMITTEE

THE MANNING MAGIC BASKETBALL CLUB INC. 2020/21 MANAGEMENT COMMITTEE COMPRISES THE FOLLOWING POSITIONS:

<b>PRESIDENT</b>	Ben Kraft
<b>VICE PRESIDENT</b>	Vacant and needed
<b>TREASURER/REGISTRAR</b>	Belinda Siciliano
<b>SECRETARY:</b>	Vacant and needed
<b>TEAMS COORDINATORS:</b>	Ben Kraft
<b>FUNDRAISING COORDINATOR:</b>	Vacant and needed

Apart from statement below, no Manning Magic Basketball Club Committee Member receives any gratuity or financial benefit for their involvement with the club.

\*\*\* **Please note** ; To encourage Members to be a part of the MMBC Executive Committee [problematic in previous years] the Club is offering to waive the fee of **one child** of a MMBC Committee Member to facilitate this. ***If you are interested in assisting MMBC & wanting to be on the Executive Committee, please speak with a current Committee Member.***

### 4 OVERVIEW OF MMBC COMMITTEE and OTHER ROLES

#### PRESIDENT

- Oversees the efficient running of Manning Magic Basketball Club Inc.
- Primary liaison person between MMBC, the Perth Basketball Association (PBA) & other affiliated Clubs
- Orders required equipment - balls/singlets/etc
- Provides support to other Executive Committee Members
- Coordinates end of year wind-up
- With the treasurer, Coordinates and processes Kidsport applications
- Co-signatory for cheque payments with the treasurer
- Monitors and coordinates junior coaching program
- resolve Member disputes in collaboration with the MMBC Committee

## VICE PRESIDENT

- Chairs season 1 and season 2 meetings
- Liaises with & supports Teams Coordinator
- Orders trophies for end of year wind-up
- Supports President as required

## SECRETARY

- Arranges for working with children check compliance [needs to be done before season commences - but will only apply / be required for a handful of people- this is funded by the club]
- Schedules at least 2 meetings for the year [season 1 and season 2]
- Take minutes at meetings and distributes to members
- Set meeting agenda in collaboration with other Executive Committee Members

## TREASURER/REGISTRAR

- Keeps a spreadsheet/record [though web-site] of all club finances
- Ensures MMBC Registrations are completed (on-line)
- Provides receipts for registrations [automated on-line]
- Projects club costs and liabilities for the year and reports to Executive Committee each season
- Co-signatory for cheque account with the President
- Liaises with Kent Street SHS & other venues to ensure payment for training sessions
- Deposits any money [cash/cheque] collected into bank account
- Collects Kidsport applications and processes same through relevant Council
- In collaboration with President maintains an up to date club master list of players

## TEAMS COORDINATOR

- Maintains accurate record of all teams and players through web-site
- With President monitors and records singlet allocation
- Coordinates allocation of players to all teams, being mindful of :
  - Good skills balance/mix
  - Players are placed in their appropriate divisions
  - Amount of WABL players
- Recruits Coaches and Team Managers with the President
- Organises/allocates and coordinates training times and venue
- Provides regular up to date teams list to President
- Liaises with Coaches and Team Managers regarding needs [equipment, etc]
- Explores opportunities for coach development and courses - funded by club



## COACH

- Trains team and attends game each week to coach team
- Provides feedback and input to Teams Coordinator into team composition
- requests equipment required for Team
- Hold keys for Kent Street Senior High School gym and return same at end of each Season

## TEAM MANAGER

- Notifies team members of game times via e-mail each week
- Arranges roster scoring, etc [if preferred]
- In consultation with coach notifies team and President of any changes/cancellation of training sessions
- Keeps an up to date record of player/team details and immediately notifies Teams Coordinators of any change to team status
- Holds up to date register of Team singlet allocation & is responsible for returning these [intact] to the President at the last game played for the season.

## 5 MMBC 2021 REGISTRATION FEES

Manning Magic Basketball Club registration fees are a low season by season, non-refundable payment. Club fees for 2021 start at \$70.00 upon on-line registration for each Season [Summer - terms 4 and 1 / Winter - Terms 2 and 3].

Manning Magic Basketball Club registration fees pay for : gym hire for training sessions [the club's biggest cost] ; upgrading/replacement of equipment [singlets, balls, etc] ; club administrative costs.

**KidSport** - [www.clubsonline.dsr.wa.gov.au/kidsport](http://www.clubsonline.dsr.wa.gov.au/kidsport)

**KidSport** makes it possible for Western Australian children to participate in community sport and recreation, no matter their financial circumstances. KidSport allows eligible youth aged 5 - 18 years to apply for financial assistance towards club fees. A maximum of \$150 per child is available towards the cost of fees to join a nominated sport and recreation club. If you are accessing KidSport please do this through the Club Treasurer or President who can help you with this.

## 6 MEMBER INVOLVEMENT

As a parent or a player you can become significantly involved and support Manning Magic Basketball Club in many ways (Please see MMBC roles).

As noted, MMBC is a not-for-profit Junior Basketball Club solely run by and reliant on volunteers. With this in mind, please give serious consideration to the following roles ;



- Team Manager - Being responsible for emailing weekly game times, collecting game fees, organising a scoring and washing singlets roster where required. Each team must have a Team Manager.
- Scoring - is easy! Come sit on the scoring bench and learn.
- Coaching - It is great to coach or assistant coach your child and you don't really have to know everything about basketball. It is rewarding and we will help you. Just ask ! Currently the club is running a very successful Junior Coaching Programme, whereby young players, under supervision, can assist in and learn the basics of coaching.

MMBC Committee - MMBC are always looking for Parents & Volunteers to join us on our Management/Executive Committee. Please speak with us if you can assist us with one of these vacant positions.

Working with Children Checks (WWCC) - WWCC are only required for those persons over 18 years of age who are involved with the Club and don't have a child playing for Manning Magic Basketball Club.

## 7 TEAMS and DIVISIONS

Manning Magic Basketball Club provides many teams in the Perth Basketball Association's [PBA] Domestic Basketball Competition for children from 7 years to 19 years of age. Divisions include:

- Under 10's
- Under 12's
- Under 14's
- Under 16's
- Under 18's
- Leavers

## 8 WHERE DO WE PLAY?

All games are played at various times [depending on Division and team] on Saturdays at the:

### Leisure life Centre

Corner of Gloucester and Kent Streets  
East Victoria Park WA 6101  
Telephone : (08) 9362 6066





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### Loftus 24/7 Gym & Recreation Centre (Division 1 teams)

99 Loftus St  
Leederville WA 6007  
Telephone : (08) 9227 6526

### Belmont Oasis Leisure Centre

Progress Way  
Belmont WA 6104  
Telephone : (08) 9277 1622

## 9 TRAINING SESSIONS

Training sessions are held weekly, on Monday, Tuesday, Wednesday, Thursday and Friday evenings, [depending on your child's team and division] at the Kent Street Senior High School Gymnasium, along with other training venues as required. There are no training sessions held during school holidays or on Public Holidays.

## 10 RESPONSIBILITIES

All members [at all times] of Manning Magic Basketball Club are expected to conduct themselves in a manner that is consistent with the clubs' Code of Conduct [see Section 12]. This includes demonstrating a commitment towards your team and the club. With this in mind, players are expected to attend all training sessions and games. The Coach or Team Manager must be notified of any absences from training sessions or games, where possible, in advance.

IT SHOULD BE UNDERSTOOD [AS A GUIDELINE ONLY] THAT PLAYERS WHO REGULARLY TURN UP AT TRAINING SESSIONS MAY BE AFFORDED PRIORITY IN BEING THE FIRST TO TAKE THE COURT AT GAMES. REPEATED ABSENCES FROM GAMES OR TRAINING SESSIONS [WITHOUT NOTIFICATION] IS SEEN AS UNACCEPTABLE BY THE CLUB AND MAY RESULT IN A PLAYER BEING SUBJECT TO RESTRICTIONS FROM PLAYING OR LOSS OF THEIR POSITION IN THE TEAM. PLAYERS WHO CANNOT ATTEND TRAINING SESSIONS FOR LEGITIMATE REASONS SHOULD NOT BE PENALISED. THERE IS ALSO AN OPTION TO ATTEND ANOTHER TEAM'S TRAINING SESSION IF APPROVED BY THAT COACH.

BREACHES IN THE CODE OF CONDUCT MAY ALSO RESULT IN A PLAYER BEING SUSPENDED FROM TRAINING OR GAMES. THIS DECISION WILL BE MADE BY THE CLUB PRESIDENT (IN CONSULTATION WITH THE MMBC EXECUTIVE COMMITTEE), FOLLOWING A PROMPT REVIEW OF THE ALLEGED INCIDENT.







APPEALS CAN BE LODGED IN WRITING TO THE MMBC TEAMS COORDINATOR / PRESIDENT AND A REVIEW WILL BE PROMPTLY HELD BY THE EXECUTIVE COMMITTEE. THE EXECUTIVE COMMITTEE DECISION WILL BE FINAL.

## 11 PERTH BASKETBALL ASSOCIATION (PBA)

The Leisure Life Centre Domestic Basketball Competition is run by the Perth Basketball Association [PBA], which is a separate entity to Manning Magic Basketball Club. The PBA is affiliated with Basketball WA and the Association provides a Games Coordinator [a paid official], who is responsible for organising and timetabling fixtures, collecting game fees.

### PBA Domestic Competition Seasons

The PBA Domestic Competition Seasons incorporate/facilitate a Summer and Winter Competition format. Seasons are as follows;

-  Winter Season (Terms 2 and 3)
-  Summer Season (Terms 4 and 1)

### PBA Domestic Competition Divisions

Divisions are set by the PBA and determined by the following format:

Age divisions are based on what age a Player is turning by December 31 of the year the season/competition ends. \*\*\* Any questions please speak with a MMBC or PBA Official.

#### BOYS DIVISION 1

- This division is for players with considerable experience, skill and development and will offer a more competitive competition enhancing our WABL pathway programs.
- Games in this division will be fixtured at **both Vic Park and Loftus**. Players will be expected to travel to Loftus in Leederville to play games as well as at Vic Park.

#### BOYS DIVISION 2

- This division is suitable for players with reasonable skill but are equally there to have fun and/or play with their mates.
- Games will be fixtured at either **Vic Park OR Loftus Rec Centre**, depending on the domestic club location.

### BOYS DIVISION 3

- PBA will consider an entry-level beginner division, designed for players who are completely new to the sport but are ready for a game-day environment.
- This division will be subject to the numbers registered.
- Games will be played at **Vic Park**.

### GIRLS DIVISIONS

- Under 10 teams will play at **Vic Park**
- Under 12, 14, 16 and 18 teams will play at **Belmont**.
- This competition allows for players at all skill levels and teams will be determined based on the numbers registered.

### PBA Registration Fees

PBA also charge as a season by season fee. PBA fees are combined with the MMBC fees via the SportsTG website and are therefore paid together.

PBA fees pay for: Player insurance, certificates, finals medallions, game equipment, court hire and the Games Coordinators' wages.

### PBA Game fees

PBA games fees are paid up front via the SportsTG website with the PBA and MMBC fees.

### Fixtures

Fixtures - Season fixtures can be viewed at: [http://websites.sportstg.com/assoc\\_page.cgi?c=1-5080-0-0-0&a=COMPS](http://websites.sportstg.com/assoc_page.cgi?c=1-5080-0-0-0&a=COMPS)

The PBA are solely responsible for setting the season's fixtures and By-Laws. Any concerns should be raised directly with the Games Coordinator at [admin@perthredbacks.asn.au].

### Coaching Courses

Coaching courses are conducted intermittently throughout the year by Basketball WA and the Perth Basketball Association. Manning Magic Basketball Club has funded parents and players to attend these in the past and continue to do so. If you are interested, please speak with a Committee Member.

### Medical Condition Notification

Manning Magic Basketball Club focusses on the total welfare of our players. If your child has a significant medical issue, please identify this within the MMBC on-line Registration. Also please notify your Child's Coach.



Whilst not mandatory, it is highly recommended that players wear mouthguards whilst playing and training.

PBA By-laws - These are Association game rules and regulations. Current By-laws [Association rules] can be obtained on the PBA website - [http://websites.sportstg.com/assoc\\_page.cgi?c=1-5080-0-0-0&SID=230484](http://websites.sportstg.com/assoc_page.cgi?c=1-5080-0-0-0&SID=230484)

## 12 CODE OF CONDUCT

This brief version of Manning Magic Basketball Club code of behaviour is to ensure all children have an appropriate and safe environment in which to learn and enjoy their Basketball. It is imperative that all players, parents, spectators and officials abide by this code.

### Parents, Spectators and Coaches

- Do not force an unwilling child to participate in Basketball.
- Encourage players to play by the rules and codes of conduct.
- Focus on the players' efforts and performance rather than the result of the game.
- Children learn by example. Acknowledge good play from both teams.
- Never publicly question the referees or argue with an official.
- Support all efforts and remove verbal and physical abuse from sport.
- Show appreciation of volunteer coaches, officials and administrators.
- Never criticise or yell at any player for making a mistake.

### Players

- Always play by the rules.
- Never argue with a referee or an official. If you disagree, you should pursue the matter with your Coach.
- Play for the fun of it and not to just win or to please parents and coaches.
- Control your temper.
- Work equally hard for yourself and your team.
- At all times be a good sport.
- Cooperate with your Coach, Team mates, Officials and Opponents.

\* \* \* Full Version available on request \* \* \*

Adapted from the Australian Sports Commission - "Developing young people through sport."

### 13 UNDERSTANDING JUNIOR BASKETBALL

Getting to know the game of basketball can be initially confusing for some, but the game can be quickly and easily understood. Here is some information that may help you understand the game :

- Each game has two 20 minute halves, with a 1 minute ½ time break in between.
- Each team is allowed up to 10 players per team, 5 on the court and 5 on the bench [Substitutions or “ Subs ”]. 7 to 8 players per team is seen as ideal by Manning Magic Basketball Club in order to ensure equitable court time for all players.

The coach is responsible for the overall coordination of the team, giving advice and support and encouraging parent involvement in the team and club.

The Coach is the only person permitted to approach a Referee, another Coach or Official during or after a game.

#### Some Basic Rules and Terms

- Dribbling - is when a player moves with the ball and bounces with each step.
- Travel - A penalty given when a player moves their feet, without bouncing the ball.
- Double Dribble - A penalty given when a player stops dribbling [bouncing the ball] and then starts dribbling again without turnover, passing or shooting.
- 3 second rule - A penalty given to an offensive player who remains too long [5 seconds for Under 10's] in the goal area [the keyway]. A new 3 or 5 seconds starts after each shot for goal is made.
- Half court [centre line] rule [Under 10's only] - When the offensive team has the ball [in their defence area] the defensive team must immediately fall back behind the centre line and cannot attack until the ball has been brought over the centre line.
- Cross-court rule - Once a team has taken the ball over the half court line they cannot go back [unless the ball is taken over the centre line by the opposing team].
- Time-outs - Each team is allowed two - 1 minute time-out [break] in each half, but not in the last 3 minutes of either half of a game.
- Substitutions [“ Subs ”] - This is the term used for exchanging players from the court with the players on the bench by the Coach.
- Fouls - Basketball is essentially a non-contact game. However some contact occurs and these are usually penalised with a foul.
- Other rules and regulations - [See PBA By-laws].

### 14 SPONSORSHIP OPPORTUNITIES

Manning Magic Basketball Club always welcomes sponsorship and support from our Basketball Community.





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You can become a Manning Magic Basketball Club sponsor by simply speaking with a Committee Member. Sponsorship can take many forms, such as ; Purchasing club singlets and other equipment or simply through donation.

The benefits of Sponsorship are :

- Sponsorship is tax deductible.
- A large distribution list - members, friends and Leisure Life Centre visitors.
- Manning Magic Basketball Club Inc. provides a direct and accessible market for your business.

### 15 MMBC WEB-SITE

Manning Magic Basketball Club have a web-site through SportsTG, wherein all Registrations and payments (both MMBC and PBA) can be made.

To make enquiries into Manning Magic Basketball Club or keep up to date with club information, just log into ;

[http://websites.sportstg.com/club\\_info.cgi?client=1-5080-186672-0-0](http://websites.sportstg.com/club_info.cgi?client=1-5080-186672-0-0)

### 16 ENQUIRIES

All enquiries regarding Manning Magic basketball Club can be made by logging into to the club web-site

[[http://websites.sportstg.com/club\\_info.cgi?client=1-5080-186672-0-0](http://websites.sportstg.com/club_info.cgi?client=1-5080-186672-0-0)], contacting the persons below or by coming along to watch a game at the Leisure life Centre on Saturday mornings. Games start at 8.30 am through to 3.30 pm.

#### PRESIDENT 2021

BEN KRAFT

0419 847 484

[manningmagicbc@gmail.com](mailto:manningmagicbc@gmail.com)

#### TREASUER 2021

Belinda Siciliano

[belindasiciliano@gmail.com](mailto:belindasiciliano@gmail.com)

MANNING MAGIC BASKETBALL CLUB INCORPORATED welcomes all enquiries and new memberships.

MANNING MAGIC BASKETBALL CLUB INCORPORATED FOCUSES STRONGLY ON SKILL DEVELOPMENT AND ENJOYMENT OF THE GAME AT OUR JUNIOR LEVELS WITH OUR OLDER DIVISIONS BEING MORE COMPETITIVE.

