



*Queenscliff Cruising Yacht Club*  
INC.

REGISTRATION NO. A0017353E

## **QUEENSCLIFF CRUISING YACHT CLUB INC. BY-LAWS**

**Registration No A0017353E (Revised May 2021)**

### **1. Members**

It shall be the responsibility of all Members whilst using the Club premises and facilities to ensure that:

- (a) Owners of boats, or their representative, **on arrival** at the Club enter the name of the boat, the date of arrival of the boat and the name and phone number of the skipper in the Wharfage Book and, before departure, enter the date(s) of departure.
- (b) Non-Member crew and visitors enter their details in the Visitors Book, kept in the foyer.
- (c) Premises are kept clean and tidy.
- (d) All rubbish to be placed in receptacles provided.
- (e) Garbage receptacles are, when full, placed in the yard beside the work-shed.
- (f) The last Member leaving the Club securely locks up all equipment and the Clubhouse.

### **2. Visitors**

- (a) No visitor, other than an Honorary Member, shall be allowed on the Club premises unless they are introduced and accompanied by a Member (other than a Junior Member) who shall remain with and be responsible for such visitor until the visitor leaves the Club premises.
- (b) A visitor being introduced to the Club is, at the first opportunity after arrival, to record their name and phone number in the Visitors Book.
- (c) In accordance with Rule 5.3.9, a Member of the Committee may grant Honorary Membership to a Member of a recognized yacht club, the Police force, a Member of the Armed Services or a person visiting the Club by boat. By resolution of the Committee, Honorary Membership is granted to a person visiting the Club by boat subject to the following conditions:
  - The boat must be registered by a recognized Australian or international authority.
  - The Yacht must be insured with \$10M legal liability cover.
  - Details of the Visiting Yachtsman and Boat shall be recorded in the Honorary Membership Book and Wharfage Books respectively including, the full name, address, telephone, email, boat name, boat registration number, boat insurance policy, company and expiry date, the boat arrival date and the boat departure date.
  - Such Honorary Members can then use the facilities of the club without being accompanied and may leave the boat unattended overnight subject to prior payment of wharfage fees using the Club's online system (currently TryBooking).

### **3. Use of Club Property**

A Member using any of the Club's property shall replace the item/s in its appointed position and be responsible for any loss or damage occasioned by his/her misuse or neglect.

### **4. Betting or gambling** on the Club's premises is strictly forbidden.

### **5. NO DOGS or PETS** shall be brought in or remain on the Club's grounds or premises.

### **6. Dress**

It is required that Members dress in a manner appropriate to the high standard of the Club. Minimum dress in the upstairs section, including balconies, is neat, clean yachting dress but not including foul weather gear. It is the responsibility of the Member introducing visitors to the Club to make sure these requirements are observed.

### **7. Boats**

- (a) Any boat using the Club's wharf may be moved to another position to facilitate the mooring of other boats, but only under the supervision of a Member of the Committee or their appointed deputy. In moving a boat under this By-Law, no responsibility will be accepted by the Club or Officer moving the boat.
- (b) The maximum length of boats normally permitted to use the Club wharf and the fairway alongside is 15 m LOA. With permission of the committee boats of up to 18 m LOA may be allowed to use the wharf and fairway, ideally only during off peak periods.
- (c) All boats berthed at the wharf shall be fully insured for legal liability cover (including property damage and personal injury), for at least ten million dollars. The Officer of the Day may request evidence of insurance and may direct the skipper of a boat for which evidence of insurance cannot be provided to remove the boat from the wharf. The skipper of any boat so directed shall remove the boat in question from the wharf as soon as is practicable.
- (d) Boats registered as commercial are not permitted to use the QCYC wharf and facilities without prior permission of the committee for any such use unless they are boats of a Member being used for non-commercial purposes.
- (e) Before a boat is placed on the Register of Boats the owner must provide evidence of full insurance covering legal liability (including property damage and personal injury) for at least ten million dollars to the Secretary, which evidence must also be provided annually on renewal of the owner's Club Membership or as otherwise required by the Secretary.
- (f) No Member shall reserve a position at the wharf for a boat. A boat leaving the area for more than one day shall forfeit all right to that position previously occupied.
- (g) All sails or gear placed on the Club's grounds shall be at the risk of the owner and may be removed or shifted as may be required.
- (h) All planks and fenders normally left on the Club premises are to be clearly marked with the boat's name and after use to be neatly stacked on the racks provided.
- (i) No dinghy shall be placed on the Club's premises except in such a position as may be allocated.
- (j) The use of ships' toilets is prohibited when boats are secured to the Club's wharf.
- (k) Motorized battery chargers may only be operated from 9.00am to noon.

### **8. Officer of the Day**

An Officer of the Day shall be appointed for duty during the Christmas, New Year and Easter periods and at such other times as the Committee determines, or the most senior Member present will assume the role.

The Officer-of-the-Day shall:

- (a) Ensure that the provisions of these By-Laws are observed.
- (b) Direct and control the mooring of boats in accordance with these By-Laws and in the best interest of the Members.
- (c) Record daily (and Members shall assist him/her in recording) such information as is necessary to enable the Treasurer to keep a record of boats and visitors present on the Club's premises.
- (d) Hoist and lower the appropriate flags daily.
- (e) Hold office from 0800 until closure of the Department of Defence gate, or until 0759 hours if staying on board a vessel at the wharf.

## **9. Wharf Use**

No boat shall be permitted to use the Club wharf as a permanent berth. Where the wharf and/or Club facilities are used in such a manner as to constitute permanent or semi-permanent occupation the Committee may at its absolute discretion direct the Member or the person utilizing such facility to cease such usage forthwith or strike such fee as may be necessary according to circumstances.

- (a) Members' Boats on the QCYC Boat Register have first right of call berthing at the Club's wharf.
- (b) Members non-registered Boats have second preference to berthing at the wharf.
- (c) All yachts on the Club's Boat Register must carry QCYC on the transom.
- (d) The wharf cannot be used for any commercial activity except with the express permission of the Committee, which will only be given in relation to sail training activities.

## **10. Visiting Boats**

A visiting boat is a boat not owned by a QCYC Member. Visiting boats may be permitted temporary use of the Club's wharf and facilities on the following conditions:

- (a) Space at the wharf must be available without interfering with the rights of Member boat owners. It may appear space is available but this could be occupied by Member's boats temporarily absent.
- (b) A visiting boat shall be limited to 60 nights stay at the Club in any one full year.
- (c) Boats must be properly secured with adequate fenders/fender boards and mooring lines and comply with any instructions given by the Officer of the Day or his/her representative.

## **11. Wharfage Fees (all inclusive of GST)**

### ***Member's Boat on the Club Register:***

**\$25.00 per night** including GST for the first sixty-nights, and then thereafter only with Committee approval at the rate nominated by the Committee for a maximum period of six months in any given financial year.

A reduced off season wharfage rate for Members with boats on the register for extended stays may be agreed by the Committee between 1 May to 1 December.

### ***Member's Boat NOT on Club Register:***

**\$45 per night** including GST for up to 60 nights per annum and then thereafter only with Committee approval at the rate nominated by the Committee for a maximum period of six months in any given financial year.

***Non-Member and Honorary Members Boats:***

**\$55 per night** including GST.

Non-Member vessels cannot be left unattended overnight without the approval of a committee Member.

**Club-Arranged Group visits approved by the Committee.** Will be charged at \$25 per night for boats inclusive of all crew.

**Commercial-registered boats** and persons on board, if allowed by the Committee, will be charged at rates set from time to time by the Committee.

**12. *Dinghies and Non-Member Access:***

Members may store one dinghy or watercraft under 3.5m on the Club's lease at the Members risk provided they are marked with the words "Tender to (name of boat)" or a registration number and provided they are stored within the designated areas and are kept in good repair. Storage of additional dinghies and watercraft requires the prior approval of the Committee and payment of a fee as determined by the Committee.

No trailable boats (other than small tenders for yachts or sailing dinghies that are capable of being launched from the floating dinghy ramp) and no personal water craft shall be parked on or launched from the Club's lease or stored adjacent to the Club's lease.

**13. *Non-Member Access via Causeway***

Non-Members who have boats on Parks Victoria swing or pile moorings adjacent to the club shall be permitted to use the Club's access road and/or store a dinghy on or adjacent to the northern part of the Club's lease in the designated area provided they pay the Club annual dinghy storage and access causeway use fees equal to the QCYC annual subscription for a senior Member.

**14. *Safety By-Laws:***

**(a) *Inflammable liquids***

No inflammable liquid shall be kept or stored in the Clubhouse, but must be stored in accordance with Hazchem Regulations in the most northern storage shed.

**(b) *Theft***

If a Member, when entering the Club, has reason to believe theft has taken place or damage has been caused by vandalism he/she is to immediately report same to the Police and enter details in the incident book kept with the Wharfage Book.

**(c) *Power Leads***

No power leads are permitted to extend from the Clubhouse to the wharf area, emergencies excepted.

**15. *Other By-Laws pertaining to use of Clubhouse***

**(a) *Sound equipment*** may be used in the downstairs area, but its use in the upstairs lounge and other areas is only permitted for a special occasion, e.g. Sydney-Hobart race where such approval may be given by a Flag Officer or Committee Member.

On other than social occasions the use of private sound equipment may not be extended beyond 1800 hours in the Dining room area.

Sound equipment will at all times be used in a considerate manner and should not in any way create a nuisance towards other Members.

- (b) **Refrigerators** are provided for Members and visitors use. Each refrigerator is divided into 10 compartments, that is, ten half shelves. Each Member or visitor boat is entitled to ONE compartment only. No additional electric refrigerators are permitted on the Club premises. Meat, fish and items that could leak must be stored in a plastic container. When leaving the Club for more than 3 days Members and visitors must remove all items stored in the refrigerators and clean the shelf they used.
- (c) **Power points** - Electricity for cooking facilities is restricted to: frypans, jugs, kettles, toasters and microwave ovens. These appliances are to be removed from the work benches after use to allow cooking space for other Members.
- (d) **Persons under the age of 18 years** in the upstairs lounge or on the balconies must, if the bar is open, be accompanied by an adult at all times.
- (e) **Small children must be appropriately supervised and are not allowed on the wharf unattended.**
- (f) **Smoking is not allowed in the Club building including on the upstairs balconies and under the ground floor verandas.**
- (g) **Liquor Consumption**  
 Members are bound by the regulations of the Victorian Commission for Gambling and Liquor Regulation with respect to the sale and consumption of alcohol.
  - Only personnel holding a Responsible Service of Alcohol qualification (RSA) are permitted to serve alcohol from the bar.
  - All liquor sold within the Licensed premises must be consumed within the red line area which is displayed in the bar.
  - Members and visitors can consume their own liquor within the red line area but only during the hours permitted by the liquor license.
  - When the bar is open Member and visitors must not consume their own liquor anywhere in the upstairs areas.
  - Whilst persons under 18 are permitted under our license to be within the licensed area, it is a requirement that they be under adult supervision at all times when the bar is open or BYO liquor is being consumed.
- (h) **No Storage of Personal Items in the Clubhouse**  
 No food or items of a personal nature can be stored in or left in the Clubhouse when the owner will be absent for periods of more than 2 nights. Cupboards located in the Clubhouse are for storage of Club property only.

**BY ORDER, GENERAL COMMITTEE      May 2021**