



# ODBA Minutes

Meeting: **ORANGE DISTRICT BASKETBALL ASSOCIATION**

Meeting Date/time: 28/1/2020, @ 600pm - Commenced at 640pm

Meeting Location: PCYC Orange

Meeting No: Meeting No. 001 of 2020/2021

## Invited ATTENDEES

Name	Position	Name	Position
Craig Harvey	President	Jamahl Zegzula	Vice President / Rep Coordinator
Carl Smith	Secretary / Ref Coordinator	Paul Godson	Director
Andrew Harvey	Director	Lou Kemp	Director
Kyle Manning	Director		
Carl Tinsley	Director		
Carmen Dederer	Competition coordinator/observer		

## APOLOGIES

Name	Position	Name	Position
Carmen Dederer	Competition coordinator/observer	Lou Kemp	Director
Gerald Power	Director	Gerald Power	Director

	Item	Allocated too	Date Req / Other Actions
1	Welcome and Commencement of Meeting		
	Craig Harvey Start @ 640pm		
2	Adoption of minutes from previous meeting		
	See Attached Minutes carried - unopposed		
3	Conflicts of Interest - Note Item and Conflict		
	Carl S issue 14.9 - Noted Proposed Accountant For ODBA also - Craig Harvey - Kyle Manning , declared no conflict found		
4	Presidents Report		
	Craig Harvey - Given Orally Nil questions or issues		
5	Secretary's Report		
	Carl Smith - Givne Orally Nil questions or issues		
6	Treasurer's Report		

	Item	Allocated too	Date Req / Other Actions
	Given By Craig Harvey obo Accountant - Still awaiting final transfer of bank accounts to new board - Accountant will provide written reports to the board monthly once completed.		
7	Electronic Motions to be Confirmed		
7.1	School Holiday Program - Payment of instructors @ \$20 Carried -Nil objectors Confirmed		No further Action Required
7.2	Banking - Move to Newcastle Permanent - Carried - Nil objectors Signatories - Craig Harvey, Lou Kemp, Carl Smith Confirmed		No further Action Required
7.3	Public Officer, Lou Kemp, elected unopposed, accepted. Confirmed		No further Action Required
7.4	2021 Jnr Rep Club Captains elected Jayde Philpott - Girls, Keegan Baker + Charlie Wilson Co Cpt Boys Confirmed		No further Action Required
7.5	Complaint by Gerald Power regarding Carl SMITH. Complaint forwarded to BNSW, See emails from David Watts @BNSW Confirmed		No further Action Required
7.6	Accountant elected to assist as treasurer - JBM Accounting- Carried, Nil Objectors Craig Harvey- Kyle Manning abstained Confirmed		No further Action Required
8	Jnr Rep Items		

	Item	Allocated too	Date Req / Other Actions
	<p>Jamahl Zegzula</p> <p>Written report completed and to be uploaded.</p> <p>Fist Payment :14th of Feb before 1st Round Last Payment : 5th of March</p> <p>U18 Jersey Hand Out Ceremony - allocated JZ, complete prior to round 1 WJL</p> <p>Court Hire for Training - Jamahl will arrange all bookings obo rep teams.</p>	JZ	Rep teams to be notified by 31/1/2021
9	Snr Rep Items		
	<p>Jamahl Zegzula</p> <p>Only progressing with U23 Rep at this stage,</p>		
10	Referees Coordinatiior		
	<p>Carl Smith , Oral Report Given,</p> <p>Nil Issues, accepted</p>		
11	Child Safety Officer		
	Nominate Lou Kemp, Lou to be contacted to see if she accepts. CT to give Lou information on the role from BNS Documents.	CS	Next meeting or electronically
12	Complaints Tribunal		
	<p>Carl T maintains position.</p> <p>Nil ongoing matters.</p> <p>Cart T to address referees at Referee Meeting on 31/1/2021</p>		
13	OHS / SAFETY		

	Item	Allocated too	Date Req / Other Actions
13.1	Update First Aid Register for all Court Supervisors	CS	Next meeting
13.2	Training for Court Supervisors - Play by the rules	CS	Next meeting
13.3	Go through the BNSW Forms and then complete or Allocate	CT	Next meeting
14	GENERAL BUSINESS - Notified Items		
14.1	Election of Terms for Directors, 1 and 2 year terms.  To be done by email	CS	Next meeting or electronically
14.2	Upgrade of internet facilities in office  Craig to speak to Jane from ONA to see potential cost share for instal.	CS	Next meeting
14.3	Member Protection, Safety Officer, Tribunal Officer and administration procedures, adoption of BNSW Procedures.  CT To circulate all BNSW policy. CT to allocate portfolios for completion where appropriate.	CT	Next meeting
14.4	New Competition Format, proposal for competition and update. Info to be provided prior to meeting Proposed by Craig Harvey Carl SMITH and Carmen Derder Unanimous, Carried	CH, CD, CH	Marketing and member engagement needs to be addressed next meeting.

	Item	Allocated too	Date Req / Other Actions
14.5	<p>Formal Recognition of Previous Board Members, Members who have served two or more full terms should be recognised with a certificate, plaque and Orange City Voucher \$100. To be formally presented at End of Season Finals.</p> <p>Gerald, Leigh, Scott,</p> <p>Proposed by Carl SMITH Unanimous, Carried</p>	CS	Next meeting
14.6	<p>Gerald Power to be formally recognised for his 7 years of service as ODBA President with plaque and certificate. To be presented at end of season Finals.</p> <p>Proposed by Carl SMITH Covered by motion 14.5 - No further Action Required</p>		No further Action Required
14.7	<p>Competition Fee structure for Winter Comp 2021 onwards, see attached proposal.</p> <p>Adjourned till next meeting owing to time constraints.</p>	CS	Next Meeting
14.8	<p>Payment arrangements for Admin and Court Supervisors. Discussion and information. Advise to be obtained from Accountant on best way to pay and comply with tax obligations.</p>	CH	<p>Weekly updates First of 5/2/2021</p>
14.9	<p>Referee Payment Structure Proposed by Carl SMITH</p> <p>WJL Payment Unanimous, Carried Domestic Competition Payment - Postponed till next meeting owing to time constraints.</p>	CS	Next meeting

	Item	Allocated too	Date Req / Other Actions
14.10	Lockers for referees Proposed by Chris Mavark  Carl S to obtain Quotes	CS	Next meeting
14.11	Email Motion Proposal and structure Proposed by Carl SMITH Postponed due to time constraints, to be dealt with electronically	CS	Next meeting
14.12	Jayden Zegzula no longer interested in Ausi Hoops, need assistants/replacements Proposed Carmen /  Unanimous, Carried	CS	Next meeting
14.13	Rundown of Holiday Camp Results  Carl Smith and Craig Harvey  Oral report given, Overall accepted as a success by the board. Full financial break down to be given at the next meeting	CH	Next meeting
14.14	New Safe required  Karen Goodman  Carl S to obtain Quotes	CS	Next meeting
15	Other Business		

	Item	Allocated too	Date Req / Other Actions
15.1	Social - Media Policy to be completed Cs to work on social media policy	CS	Next meeting
15.2	Suggestion Box - Getting the membership more involved Suggested by Jamahl, to be added to agenda for next meeting, or can be actioned sooner	Not Yet Allo- cated	Next meeting
15.3	Risk analysis OHS, Roof leak Allocate to Court Supervisor Paul to help	CT	Next meeting
15.4	Committee Code of Conduct	CT	Next meeting

Meeting Closed:	8:16 pm
Next Meeting:	
Minutes Prepared By:	Carl Smith
Minutes Circulated:	28/1/2022