## BRITISH COLUMBIA AUSTRALIA FOOTBALL LEAGUE

I hereby certify that the documents attached hereto are copies of documents filed with the Registrar of Companies on March 19, 2008

RON TOWNSHEND
Registrar of Companies

## CONSTITUTION

## 1. NAME OF ASSOCIATION

1. This body shall be an incorporated Association and shall be known as the British Columbia Australian Football League.
2. The purpose of the Society shall be:
a) to promote, advance, foster and cultivate the game of Australian Football in British Columbia.
b) To assist in the educational advancement of the community be means of the development of a sense of fair play and a love of sport of Australian Football.
c) To encourage, advance and assist in the development of an improved standard of physical fitness in all members of the community both individually and collectively
d) To educate, train, coach and encourage club members within the Society in the game of Australian Football so that all members have the opportunity to reveal their maximum potential.
e) To encourage members of the Society to assist in the development of the game of Australian Football throughout Canada but particularly within those areas of British Columbia.
f) To do all such things as are necessary, incidental or conducive to the attainment of the objects of the League.
3. The income and property of the British Columbian Australian Football League shall be applied solely toward the promotion of the objects of the British Columbian Australian Football League. No portion of the income of the property shall be paid, transferred or distributed directly or indirectly to members of the Association, provided that nothing shall prevent the payment in good faith of remuneration to any officer or employee of the British Columbian Australian Football League, to any person other than a member, in return for services rendered to the British Columbian Australian Football League. This provision is unalterable.

## BYLAWS

## 1. MEMBERSHIP

The League shall be constituted as follows:
1.1 Such Clubs as may from time to time be admitted as members of the League in accordance with this Constitution, each Club being represented by a delegate as herein after provided.
1.2 The executive of the League elected pursuant to Rule 7 hereof.
1.3 Life members of the League elected pursuant to Rule 8 hereof.
1.4 The Members of the Management committee elected pursuant to Rule 9 hereof.

## 2. THE EXECUTIVE COMMITTEE

2.1 Each club admitted to the league shall appoint annually one delegate to the Executive Committee ("the Committee") provided that in the event of there being less than ten Clubs affiliated with the BCAFL each club shall appoint two delegates instead of one.
2.2 The Committee and the life members of the BCAFL shall be ex official members of the Committee may speak, move or second motions but if not a delegate or proxy delegate may not vote.
2.3 Each club shall appoint one proxy delegate who may act in the place of the club delegate at meeting of the Committee should the club delegate be unable to attend such meeting.
2.4 Any person disqualified pursuant to rule 20 hereof shall not be allowed to sit as a delegate or proxy delegate on the Committee during the period of his disqualification.

## 3. EXEUCTIVE

3.1 The Committee shall elect the following as the Executive at its Annual General Meeting when required:
(i) President
(ii) Vice President
(iii) Secretary
(iv) Treasurer
(v) Operations Manager
(vi) Junior Development
(vii) Women's Development
(viii) Umpire Representative (non-voting)
3.2 Candidates shall be proposed in writing to the BCAFL by members of the Committee fourteen days prior to the Annual General Meeting at which the election is to take place or twenty eight days before a Committee Meeting at which an election is to be held.
3.3 The election shall be conducted by ballot. All eligible members of Committee present shall be entitled to one vote and the person receiving the most votes shall be declared duly elected.
3.4 Newly elected officers shall take office for a period of one year immediately after their election.

## 4. LIFE MEMBERS

Any person who has rendered outstanding service the BCAFL may be elected a life member thereof by a three quarters majority of those present and eligible to vote at the Annual General Meeting of the Council, provided that notice of nomination has been given to the committee fourteen (14) days prior to the Annual General Meeting.

## 5. MANGAGEMENT COMMITTEE

5.1 A management committee ("the committee") shall consist of the Executive together with persons elected at the Annual General Meeting of the Council.
5.2 Candidates shall be proposed in writing to the BCAFL by members of the Committee fourteen days prior to the Annual General Meeting.
5.3 (a) The election shall be conducted by simple ballot and all voting members of the Committee present shall be entitled to vote and the persons receiving the most votes shall be declared duly elected PROVIDED HOWEVER that in the event of a tie, those persons tying will be subject to a further ballot to decide the winner.
(b) In the event that the number of nominations for the committee shall be equal to or less than the officers which are available at the Annual General Meeting, all candidates shall give a resume about themselves, and their appointment to office must be approved by at least $5 \%$ of the members present.
(c) No Executive member of a Club which is a member of the League shall be eligible to hold apposition on the Executive of the committee.
5.4 If any office shall become vacant from any cause whatsoever during the current term thereof, as soon as possible after a vacancy occurs, the committee shall appoint someone to fill the vacancy in an acting capacity pending the election at the next council meeting. An election to fill the vacancy shall be conducted at the next meeting of Council held immediately after the occurrence of the vacancy. The officer then elected shall hold office for the remainder of the term.
5.5 Should a person be nominated at the Annual General Meeting, or other General Meeting for more than one position on the Executive committee he will be elected to the most senior position for which he is successful, in accordance with seniority as provided in Clause 7.1 hereof, and eliminated from consideration for other positions for which he has been nominated.
5.6 The Committee shall meet at least once a month between the $1^{\text {st }}$ day of April and the $30^{\text {th }}$ day of October in each year.

## 6. POWERS OF THE MANAGEMENT COMMITTEE

The business and affairs of the League shall be under the management of the committee. Without prejudice to or limiting the powers conferred by other rules, the committee shall have the power to do any or more or the following acts:
6.1 Take control and manage the BCAFL subject to a general meeting of Committee and the rules contained herein.
6.2 To make repeal or amend by laws, not inconsistent with this Constitution to carry out the objects of the BCAFL provided that all by-laws made by the Committee shall have effect only fourteen days after being publicized and shall be subject to disallowance or amendment at the next Committee meeting.
6.3 To appoint, dismiss and fix a salary in terms and conditions or employment of such employees as the Committee may from time to time determine and to delegate to any persons so appointed any of its powers or duties and to fix and pay any honorariums it deems fit.
6.4 To appoint such committees and boards composed of those persons as the committee may think fit to investigate any matter any matter in any way relating to the affairs of the League or to perform such duties as the committee may determine.
6.5 To invest monies of the BCAFL not immediately required for the purposes thereof in the form of investment thought appropriate by the committee and from time to time to vary or realign such investments.
6.6 To purchase, take on lease or in exchange and to buy or other wise acquire any land, buildings, easements, rights or privileges or other property whether real or personal which the BCAFL may think necessary or convenient for the purposes of or capable of being used in connection with any of the objects of the BCAFL.
6.7 To borrow (with or without security) and raise and give security for money by the issue or upon bonds, debentures, promissory notes or other securities or by mortgage or charge upon all or any part of the property of the League.
6.8 To institute, conduct, defend, compound or abandon any legal proceedings by or against the League or against any other persons to refer any claims or demands by or against the League to arbitration and to observe and perform the awards.
6.9 To enter into all such negotiations and contracts and rescind and vary all such contracts and to do all such acts deeds and things as the committee may consider desirable for the performance of their duties.
6.10 To investigate at its discretion any protest, dispute or other matter which may arise and which does not automatically come before the protests and dispute tribunal.
6.11 To investigate at its discretion the records of any of its member clubs.

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6.12 To register the Association under the Society Act.
6.13 To do any other business not required to be done at a General Meeting of the Council.
6.14 To do all such lawful things as the committee may deem to be incidental or conducive to the attainment of above objects or any of them.

## 7. GENERAL MEETINGS OF COUNCIL

7.1 The Annual General Meeting shall be held not later than the last day of May in each year for the purposes of dealing with the annual reports and balance sheets for the prior year, the election of officers and members of the committee and business of which notice has been given at least twentyone (21) days prior to the date of the meeting.
7.2 Ordinary General Meetings may be called by the President or Executive at any time provided at least twenty-one (21) days notice of the meeting is given to the membership. Business dealt with at such a meeting shall be included in the notice and any other, that notice has been given fourteen (14) days prior to the meeting.
7.3 Special General meetings shall be called by the Executive upon the receipt of a written requisition signed by not less than ten or one third of the delegates whichever be the lesser and setting forth the object of the requisition and the business to be transacted at the special meeting. Special meetings shall be held within twenty-one days after receipt of the requisition and only the business mentioned therein shall be transacted at the meeting.
7.4 Any meeting of Committee may be adjourned from time to time as shall be determined at the original meeting or at any adjournment thereof.
7.5 Any adjourned meeting shall be deemed to be another meeting when recording the attendance delegates.
7.6 The quorum of the meeting shall be one half of the delegates appointed to Council.
7.7 A delegate who has attended a meeting for a period of time in the course of the meeting shall be deemed to have attended the meeting.
7.8 All meetings shall be held at a place determined by the President of Executive Officers.
7.9 The decision of the Council in all matters within its powers referred to it shall be final and binding on all clubs and members thereof.
7.10 All members financial (as declared by the committee) at the time of the General Meeting and whose delegate is present at that meeting shall be entitled to vote at that General Meeting except that if there is an equality of votes and a question other than an election the Chairman of the meeting (not having voted previously) shall have the casting vote.
7.1 At the Annual General Meeting the order of business shall be as follows:

1. Apologies
2. Minutes
3. Annual reports and balance sheets
4. Elections

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5. Motions by notice General business

## 8. SUBSCRIPTIONS

8.1 The annual subscription for each member of the BCAFL shall be an amount as the committee may determine.
8.2 The annual subscription shall be paid as the committee may determine.

## 9. FINANCIAL YEAR AND FOOTBALL SEASON

The financial year of the League shall commence on the $1^{\text {st }}$ day of January and conclude on the $31^{\text {st }}$ of December, in the following year and the football season shall commence upon such date and continue for such period as the committee shall determine.

## 10. AMENDMENT OF CONSTITUTION

This Constitution may be amended or repealed by a three quarters majority of delegates present and eligible to vote at a meeting of the council. Notice of such amendment to be given at least twenty-eight (28) days prior to the meeting and clubs be given a minimum of fourteen (14) days notice.

## 11. INTERPREPTATION OF CONSTITUTION

In case of any question arising not provided for in the Constitution, or as to the interpretation of the Constitution, the majority decision of the committee shall be taken and acted upon.

## 12. DISSOLUTION

The League may at any time with the consent of the majority of the members present at a General Meeting called for the purpose be dissolved. If upon the dissolution or winding up of the BCAFL there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed among the members of the BCAFL but shall be given or transferred to some other association or institution having objects similar, wholly or in part to the objects of the BCAFL and shall prohibit the distribution of its or their income and property amongst its or their members some charitable objects or objects which association, time of dissolution or winding up, and which shall be an association or object or in default thereof or if and insofar as effects cannot be given to such determination that such payment or distribution shall be determined by a Judge of the Supreme Court.

## 13. EXPULSION OF MEMBERS

13.1 If in the opinion of the committee the conduct of any member is injurious to the interests of the BCAFL or a subscription is more than three months overdue than the committee may after due investigation request to resign. If the member fails to resign within fourteen days from the request, the committee may upon giving at least seven days notice to the member call the member before the committee to show cause then they shall be expelled from the date of decision of the committee and their name erased from the register of members. Upon expulsion the member shall forfeit their subscription (if paid) and all rights of membership but shall still remain liable for any unpaid subscription
13.2 The expelled member shall have the right to appeal to a General Meeting and the appeal is to be in writing and lodged at the register office of the BCAFL within seven days of receipt of notice of
expulsion together with a fee as declared by the committee. The appeal shall be dealt with at a General meeting called for the purpose of upheld by three quarters majority at the General Meeting.

## 14. CONDUCT OF MEETINGS

### 14.1 ROUTINE OF BUSINESS

The Executive Committee of the British Columbia Australian Football League, unless otherwise ordered, shall proceed in the following manner:
(a) Meeting declared open by the Chairman.
(b) Attendance taken and apologies tendered.
(c) Reading of Minutes

1. Confirmation of minutes
2. Business arising from minutes
(d) Reading of correspondence, inward and outward
3. Business arising from correspondence
4. Discussion and confirmation of correspondence
(e) Reports of Treasurer
5. Business arising from accounts
6. Discussion and confirmation of accounts
(f) Election of Officers (Annual Meeting Only)
(g) Reports - Recorder

Committees
Liaison Officer (League Club appointed)
Others

1. Business arising from reports
2. Discussion and confirmation of report
(h) General business as accepted by the Chairman
3. Date of next meeting
4. Meeting declared closed.
14.1.1 No business will be proceeded with after 10:30pm other then the business that is under consideration.

### 14.2 MINUTES

Minutes of the proceedings at every meeting shall be entered and kept in a book specially provided for that purpose.
14.2.1 Such minutes shall be submitted as the first business at the following meeting
14.2.2 After discussion and confirmation at the meeting, such minutes shall be signed by the Chairman of the meeting
14.2.3 Such confirmed and signed minutes shall be conclusive evidence that the proceedings recorded were regular and occurred at a meeting properly convened and conducted
14.2.4 Such recorded minutes shall then be binding on all members of the executive committee

### 14.2.1 MOTIONS

Any member of the Executive Committee may bring forward such business affecting the constitution, administration or other, as he/she may consider advisable in the form of a motion.
14.3.1 Any motion containing normal business matters can be made without notice in writing by a member
14.3.2 Any member may volunteer a motion if the meeting is asked by the Chairman for same after certain business has been fully discussed, and such motion is found necessary.
14.3.3 Any motion to amend, rescinds, or adds any clause to these by-laws must be in writing
14.3.4 The Chairman of the meeting can move any types of motion at the meeting, but to protect the impartiality of the Chair, he should limit his motions to motions of a condolatory, or congratulatory character, or a vote of thanks for special services rendered.
14.3.5 Motions can be presented only by a constituted member of Executive Committee
14.3.6 Complicated motions containing matters not relevant to each other may be divided into two or more simpler motions by order of the Chairman.

### 14.2.2 ADDRESSING

The member moving a motion or amendment, or participating in the discussion thereon, or making any statement or speech, shall always address the Chair.

### 14.2.3 SECONDING

No motion or amendment shall be discussed at the meeting unless it is seconded by another member.
14.5.1 Any motion made by the Chairman must be seconded as any other motion.

### 14.2.4 DISCUSSIONS

After a motion has been moved and seconded, the Chairman shall put same to the meeting for discussion.

### 14.2.5 SPEAKERS

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Each speaker may speak only once on a motion.

### 14.2.6 PRIORITY TO SPEAK

When two or more members indicate simultaneously to speak, the Chairman of the meeting shall call upon the member who, in his opinion has priority to speak first.

### 14.2.7 VOTING

After a motion has been thoroughly discussed and the debate concluded, such a motion shall be put to vote.
14.9.1 The mover of the motion has the right to explain points rose in discussion and in all cases the reply of the mover shall close the debate.

### 14.10 MOTION CARRIED

If the motion or amendment receives the required majority or affirmative votes, it shall be declared by the Chairman as carried.
14.10.1 If such majority of votes is not obtained, it shall be declared by the Chairman as lost.

### 14.11 RESOLUTIONS

When declared carried, the motion shall become a resolution and be recorded as such by the Secretary.
14.11.1 All resolutions shall be conclusive and binding on all the members of the executive Committee, whether or not they shall be present at such meetings.
14.11.2 Resolutions shall take effect immediately, unless otherwise directed by the executive Committee
14.11.3 All resolutions shall be enforceable until repealed or amended by a subsequent lawfully carried resolution

### 14.12 AMENDMENTS

If an amendment to a motion is required, such amendment shall be relevant to the motion on which it is made and every amendment shall be considered by the same rules as a motion.

### 14.13 AMENDMENT TO AN AMENDMENT

If an amendment is required to an amendment, such original motion shall be cancelled or withdrawn after it has carried in its entirety, and the redrafted amending motion can then be put and debated.
14.13.1 A reference to that effect can be recorded.

### 14.14 WITHDRAWAL

A motion or amendment may be withdrawn by the mover, with consent of the executive committee.
14.14.1 It shall not be competent for any member to speak upon it after the mover has asked for and has been granted permission for its withdrawal, unless such permission has been refused.

### 14.15 PERSONAL ATTACKS

Any correspondence received which contains an attack on the personality, character or integrity of any person shall be rejected without reference to any matter contained therein.

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## 15. VOTING

### 15.1 MODE OF VOTING

The usual mode of voting shall be by show of hands or voicing or "ayes" or "nays", except as otherwise provided for in these rules or demanded or decide by the Executive committee.

### 15.2 METHOD OF VOTING

The chairman, in taking the usual vote on any business of the executive Committee, shall put the question first in affirmative and then in a negative, to enable him to form and declare his opinion as to the majority on the voices, or show of hands.

### 15.3 VOTING

Unless otherwise specifically mentioned in these rules and in accordance with Section 8.(2) of the constitution, each member of the Executive Committee shall be entitled to one vote
15.3.1 At all meetings of the Executive Committee, all the members present shall vote
15.3.2 Unless a member wishes to abstain from voting, in which case he shall give notice of doing so.

### 15.4 ELECTIONS

When electing officers for any duty, or where it deems to be necessary to keep voting secret, or as requested by a minimum of three members, the voting shall be by a ballot which shall be gathered and counted by duly appointed ballot clerks, or any other responsible person.
15.4.1 Where only one nomination is received for any position, the president shall declare such person elected
15.4.2 Unless objection is raised by a member of the executive Committee present, in which case a secret ballot will be held, to determine whether the majority of members present agree to the election of such person.
15.4.3 In the event of no nominations being received to fill a position, the President can, with the consent of the Executive Committee, defer such election to any future meeting or appoint a qualified member or qualified members to the positions for which nominations were not received.
15.4.4 In case, where an equality of votes on nomination for any office occurs on the first two names, the name of the candidate with the smallest number of votes shall be withdrawn from the ballot and a fresh ballot or ballots shall take place until one candidate receives a majority of votes.

### 15.5 CASTING OF VOTES

In case of equality of votes on any business or matter, the Chairman of a meeting shall have the right to exercise casting vote if he/she so desires, in addition to his deliberative vote.
15.5.1 The chairman may state his reasons for giving such a casting vote and these shall be recorded in the minutes.
15.6 MAJORITY

Except where otherwise expressly provided in these rules, the majority necessary to carry a matter in any general business shall be a simple majority of votes by the members present and entitled to vote.

### 15.7 EQUALITY OF VOTES

The event where the votes for and against are equal and no casting vote can be given, such business or matter shall lapse.

## 16. GENERALLY

### 16.1 ARRANGEMENT OF MATCHES

The Executive Committee in conjunction and co-operation with all affiliated clubs shall arrange or cause to be arranged an inter-club football competition wherein organized matches are played between specific age groups team, comprising of eligible players, to decide the strength position of each team of all affiliated clubs.
16.1.1 All such matches played shall be deemed to be played under the jurisdiction of the Executive Committee.

### 16.2FOOTBALL RULES

All teams playing under the jurisdiction of the Executive Committee or representing such Executive Committee shall adopt and play according to the current rules and laws of the game as set forth by the BCAFL including amendments etc., as adopted by the BCAFL and by the Executive Committee of the BCAFL or any other authority having jurisdiction over such matters.

### 16.3COLOURS

All teams representing the BCAFL on any football ground for any purpose whatsoever shall wear the colours as worn, or directed to be worn, by the BCAFL.
16.3.1 Each club in its application for affiliation shall nominate its own colours and design of uniform
16.3.2 Such colours and design shall be approved by the Executive Committee unless such colours and/or design are nearly identical with those of any club already affiliated, in which case the new club shall be asked to alter their colour and /or design to allow positive identification.
16.3.3 Whenever approved uniforms conflict, the away side will wear white shorts. If, however a side desires to wear neutral colours, they are entitled to do so.

### 16.3.4 ATTIRE FOR PLAYERS

All players are to wear the correct football attire as prescribed by the BCAFL Club to which they are registered.

This attire is to be worn at every BCAFL fixture match within a fixture season and as directed by the Club to which the player is registered.

Players failing to be correctly attired shall be prevented by the umpires on the day, from playing and fixture match until such time that the correct attire is worn.

Correct football attire being Club football jumper, Club football shorts, Club football socks and football boots.

### 16.4DISTRICT BOUNDARIES

The district under the jurisdiction of the Executive Committee shall be such district as delineated by the BCAFL and allotted to the Club. Where exceptional circumstances exist, a Club from outside the said district may be admitted at the discretion of the Executive Committee.

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### 16.5SUB-DIVISIONS

If so required, or necessary, the Executive Committee shall have the power to subdivide such district under its jurisdiction into separate clubs, each of which shall come under the jurisdiction of the BCAFL Executive Committee.
16.5.1 The Executive Committee may subsequently alter or vary such clubs or add new clubs as may become necessary.
16.5.2 Players from one club desiring to play for a club in another section shall obtain clearance or permits from clubs which have jurisdiction over the section, where they reside.

### 16.6FIXTURES

Before the start of the football season, the Executive Committee shall elect or appoint a person or committee to prepare a program or fixture list for qualifying matches and finals games to be played under the jurisdiction of the Executive Committee and allocate grounds and times for such matches.
16.6.1 In respect of qualifying matches such fixture list shall ensure:
(1) If possible, equal division between home and away matches.
(2) That, if possible, all teams play an equal number of matches with each other.
(3) That, whenever possible, not more than two matches are played by an team on any ground on successive dates
(4) That whenever necessary, each team has an equal number of byes but no more than two successive byes
(5) That the ovals or playing grounds and times for the start of such games are clearly indicated.
16.6.2 Should any alteration be required to such fixture card after it has been published, permission from Executive Committee shall be first obtained. Clubs affected to be notified in writing.

## 17. CODE OF CONDUCT

### 17.1PLAYERS CODE OF CONDUCT

(1) Behave in a responsible manner at all time, on and off the field
(2) Respect yourself as you respect others
(3) Play by the rules and at all times ensuring that the game of football is not brought into disrepute.
(4) Do not dispute/discuss decisions made by umpires. Take the matter up with your coach or through appropriate channels
(5) Do not swear or abuse other players, umpires or officials: Enjoy the game and the company of teammates and opponents
(6) Remember that you are an ambassador of your club, the BCAFL and football
17.2COACHES CODE OF CONDUCT
(1) Behave in a responsible at all times, on and off the field.
(2) Respect yourself as you respect others
(3) Ensure that the rules are adhered to in the spirit of good sportsmanship
(4) Act as a role model for players and other club members
(5) Do not swear, abuse or argue with players, umpires or officials
(6) Enjoy the game yourself and encourage others to do the same
(7) Remember that you are an ambassador of your club, the BCAFL and football.

### 17.3 UMPIRES CODE OF CONDUCT

(1) Behave in a responsible and professional manner at all times, on and off the field.
(2) Present yourself in neat attire at matches, tribunal hearings and occasions where you will be seen as a representatives of the BCAFL umpires panel
(3) Treat all players and officials with the same respect as you expect for yourself

### 17.4 SPECTATORS CODE OF CONDUCT

(1) Respect others as you respect yourself
(2) Respect other cultures and beliefs
(3) Demonstrate appropriate social behaviour by not swearing, using foul language or harassing players, coaches, officials or to other spectators
(4) Condemn the use of violence on and off the field
(5) Play the game and encourage others to do the same

Dated: February 14, 2008


## REVISIONS

| Section | Date | Detail |
| :---: | :---: | :---: |
| 3.1. | $31^{\text {st }}$ January 2015 | Addition of new executive positions: <br> - Women's Development Officer (voting) <br> - Junior Development Officer (voting) <br> - Umpire Representative (non-voting) |
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