

**WAGGA WAGGA & DISTRICT AMATEUR FOOTBALL ASSOCIATION Inc**.

**FOOTBALL WAGGA WAGGA**

Policy Number FWW-POL-006

Wagga Wagga Referees Branch Membership Application Procedure

Version 1.0

**Objectives**

To provide clear guidance on the process for applying to be a member of the Football Wagga Wagga Referees Branch (FWWRB) as a referee. The FWWRB is established under the FWW Articles of Association. In addition, the FWWRB is governed by the FWWRB Rules.

**Definitions for acronyms used in this Procedure**

FWWRB The Football Wagga Wagga Referees Branch as established by Clause 15C of the Articles of Association

FWW RSC Football Wagga Wagga Referees Standing Committee as established by Clause 15C of the Articles of Association

FWW RMC Football Wagga Wagga Referees Management Committee as established by Clause 5 of the FWWRB Rules

**Procedure**

1. Referees must apply each year for membership with the FWW RSC. This applies to both new referees and to returning referees. Membership applications will generally open in February and remain open until the end of the season.
2. Applications can be downloaded from the FWWRB website (<http://www.footballwaggarefereesbranch.com/>). They must be completed and submitted to the nominated person together with any supporting documents requested.
3. Applications will be assessed by the FWW RSC. In accordance with the FWWRB Rules, applications need to be in best interests of football. Appropriately, assessment may include consideration of the following:
   1. Current referee qualification level, as required by the FWWRB Rules
   2. Date of the last referee’s course attended
   3. Previous refereeing experience
   4. References from previous referee branches, other referees and concerned persons
4. The FWW RSC will make a determination whether to accept the application. It may consult with the FWW Management Committee in doing so.
5. The FWW RSC may impose conditions on membership.
6. Upon making a decision, the FWW RSC will advise the applicant, in writing, of the decision and of any conditions imposed. Membership becomes active at the time the membership notification is provided to the Applicant.
7. If the decision was to reject the application, the applicant may request a hearing with the FWW RSC to discuss the decision, within 14 days of the notice being issued. The FWW Management Committee may also be in attendance at the hearing. Any decision following this session is final and may not be appealed.