**COVID SAFE PLAN**

**GUIDANCE FOR NETBALL ASSOCIATIONS, CLUBS AND TEAMS**

This COVID Safe Plan template is provided to assist and support netball Associations, Clubs and teams to prepare a safe return to community netball. The COVID Safe Plan should provide information relating to the most up-to-date government and public health advice in line with the directions of the Victorian Chief Health Officer.

The following information is often updated and should only be relied on when read together with the latest public health advice. While we endeavor to provide up-to-date accurate information, we realise Government and public health advice changes regularly. You are encouraged to stay informed of the most recent COVID-19 advice from the Department of Health and Human Services and Sport and Recreation Victoria and Netball Victoria’s current Return to Community Netball guidelines. You are also required to maintain contact with Local Council and/or venue managers to obtain information and advice relevant to your specific venue. The COVID Safe Plan should be reviewed and updated along with any changes to public health advice, Victorian Chief Health Officer directions or the easing of restrictions.

It is important that you develop the COVID Safe Plan in accordance with the Community Sport and Physical Recreation Industry Restart Guidelines and the current restriction level. The Guidelines can be found here: <https://www.coronavirus.vic.gov.au/coronavirus-sector-guidance-arts-and-recreation-services>

Netball Victoria’s Return to Community Netball guidelines and all related resources and information can be found at <https://vic.netball.com.au/covid-19-information>

Additionally, the Victorian Government has released six COVID safe principles which relate primarily to a workplace, however, apply in a community sport setting. These COVID safe principles are included in this document as a point of reference.

**COVID SAFE PRINCIPLES:**

1. Ensure physical distancing

2. Wear a face mask

3. Practice good hygiene

4. Keep records and act quickly if participants, volunteers or organisers become unwell

5. Avoid interactions in enclosed spaces

6. Create workforce/activity bubbles

**In order to be compliant with public health directions, The COVID Safe Plan must:**

* Align with the directions issued by the Victorian Chief Health Officer
* Provide complete responses and the required supporting documentation
* Account for the current permitted level of sport or recreation activity in your plan and identify how your plan will respond to changes in permitted levels of activity.
* Ensure that activity resumption does not compromise the health of individuals or the community
* In addition to completing the COVID Safe Plan, you are still required to meet your obligations under the Occupational Health and Safety Act 2004.
* You must comply with a request to present or modify your COVID Safe Plan, if directed to do so, by an Authorised Officer or WorkSafe Inspector.
* In addition to the general restrictions for all businesses, some industries require additional obligations due to a higher transmission risk.

If you need any additional support in preparing your COVID Safe Plan email [participation@netballvic.com.au](mailto:participation@netballvic.com.au)

**COVID SAFE PLAN**

**Organisation details**

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| Provide organisation name, contact person, phone number, type of organisation, ABN, address. |
| Organisation: Yea Football Netball Club  ABN: 55 773 533 435  Contact Name: Brian Phillips, Yea FNC Secretary  Mobile: 0401 999 258  Email: [youngbrian@iinet.net.au](mailto:youngbrian@iinet.net.au)  Physical Address: Snodgrass Street, Yea  Date Completed or Reviewed: 27 November 2020 |

**1. ENSURE PHYSICAL DISTANCING.   
You must ensure participants, volunteers and organisers are 1.5 metres apart as much as possible.**

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| This can be done by:   * Modifying sporting activities to ensure participants remain 1.5 metres apart where possible except when engaging in physical activity * Displaying signs to show patron limits at the entrance of enclosed areas where limits apply * Note that where physical recreation facilities are permitted to open for classes for members of the public, specific additional requirements apply such as staggering class times. For more information see <https://www.dhhs.vic.gov.au/victorias-restrictionlevels-covid-19>   You may also consider:   * Minimising the build-up of people waiting to enter and exit the venue/facility. * Using floor markings to provide minimum physical distancing guides |
| **From the 2nd December Netball Training activities will commence and will be upgraded from non-contact to contact.**  **1.5 metres physical distancing to be maintained between training efforts.**  **Coaches and other necessary support staff must wear a face mask where social distancing cannot be achieved.**  **If we are using the change rooms we will allocate (and identify) a different door for entry and exit.**  **Spectators and the Public will not be permitted in the change rooms, nor on the court.** |
| You must apply the density quotient (where applicable) to configure shared activity areas and publicly accessible spaces to ensure that:   * You are complying with any density quotient; any group size limits and other restrictions applicable to the type of facility being used. Requirements can be found in the Industry Restart guidelines.   You should provide training to organisers and volunteers on physical distancing expectations while working and socialising. This should include:   * Avoiding car-pooling unless not reasonably practical for participants to travel another way. |
| **We will provide signage on the maximum occupancy of the rooms as calculated by Murrindindi Shire Council, and where no advice received we will base on the 4 sqr mtr rule.**  **Netball Gym/Meeting Room: For an organised Socially Distanced meeting (Committee or Players) a maximum of 20. If not an organised SD meeting then half this amount; do what you have to do and then leave.**  **Home & Away Change Rooms – 4 in each. Home & Away Toilet/Showers – 2 in each. Disabled Toilet/Shower – 1 only.**  **Common sense says that closing off some areas will reduce the amount of cleaning required.**  **Car pooling is only considered reasonable if you are travelling from Melbourne to training and you adhere to the current face-mask wearing in cars rules. Allowance can be made for non-licensed players with no alternative.** |

**2. WEAR A FACE MASK.**

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| You must ensure all participants, volunteers and organisers entering the venue wear a face mask as per public health advice. Updated public health advice on masks is available at: <https://www.dhhs.vic.gov.au/face-masks-vic-covid-19> |
| Face masks to be worn when entering or exiting the venue.  COVID Official to monitor the use of face masks by all participants, volunteers, organisers and people who attend the venue/facility unless a lawful exception applies.  Spectators must wear a face mask inside the Yea Recreation Reserve where social distancing cannot be achieved, and repeating they are not permitted in the change rooms, nor on the court. |

**3. PRACTICE GOOD HYGIENE AND IMPLEMENT THOROUGH CLEANING PROTOCOLS.**

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| You should:   * Clean surfaces with appropriate cleaning products, including detergent and disinfectant * Replace high-touch communal items with hygienic alternatives, for example single-use or contactless options where possible to do so * Sharing of equipment should be kept to a minimum and all equipment must be cleaned and disinfected between use * Clean between user groups or sessions |
| If the rooms are open restrict the use of facilities to essential areas only. These areas will be cleaned before and after training using detergent, disinfectant or sanitiser where appropriate.  Monitor supplies of cleaning products and regularly restock.  No sharing of personal items such as water bottles, food and towels.  All attendees will sanitise their hands upon arrival and departure at the venue/facility.  Ensure rubbish bins are available to dispose of paper towels  Ensure adequate supplies of soap and sanitiser.  If you feel unwell, stay home. |
| How will personal hygiene and cleaning of facilities and equipment be maintained to minimise transmission of coronavirus (COVID-19)? Have you increased regular cleaning schedules for common use areas? |
| Restrict rooms used to those necessary only.  These areas will be cleaned before and after training using detergent, disinfectant or sanitiser where appropriate.  A cleaning log will be displayed. |

**4. KEEP RECORDS AND ACT QUICKLY IF PARTICIPANTS, VOLUNTEERS OR ORGANISERS BECOME UNWELL**

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| **You must support participants, volunteers and organisers to get tested and stay home even if they only have mild symptoms.**  You must develop a plan to manage any outbreaks. This includes:   * Having a plan to respond to a participant, volunteer or organiser being notified by health authorities that they are a positive case and attended the facility whilst infectious. People who show symptoms or have been in close contact should NOT attend the venue/facility or activity until they receive their test results or have completed their quarantine period and are cleared by DHHS. * Having a plan to identify and notify close contacts in the event of a positive case attending the venue/facility during their infectious period. You are also required to notify DHHS of the positive case. * Having a plan in place to clean the venue/facility (or part) in the event of a positive case. * Having a plan to contact DHHS and notify the actions taken, provide a copy of the risk assessment conducted and contact details of any close contacts. * Having a plan to immediately notify WorkSafe Victoria on 13 23 60 if you have identified a person with coronavirus (COVID-19) at your venue/facility. * Having a plan if you have been instructed to close by DHHS. * Having a plan to re-open your venue/facility once agreed by DHHS and notify participants, volunteers, and organisers they can return to the venue/facility . * More information can be found at <https://www.dhhs.vic.gov.au/workplace-obligationscovid-19> |
| All participants and visitors (if any) will need to complete attendance details (Name, Phone Number, Time). Coach or COVID Official to retain these records. We are currently looking into a contactless QR Code app.  Managing An Outbreak  A person who has attended the facility has been advised they are a positive case.   1. Locate the attendance records. 2. We must notify DHHS of the Positive case and request advice on the infectious period. 3. Notify YeaFNC Exec who will organise a full clean of the facility. 4. We must notify all attendees who were at the facility during this infectious period, or who show symptoms and follow any other directions from DHHS. 5. People who show symptoms or have been in close contact should NOT attend the venue/facility or activity until they receive their test results or have completed their quarantine period and are cleared by DHHS. 6. We are to notify WorkSafe Victoria on 13 23 60 and Murrindindi Shire Council if we have identified a person with coronavirus (COVID-19) at our venue. 7. If we are required to close the facility organise some signs and promote to Players, Members and Public. Perhaps via UGFM. 8. Request advice from DHHs and MSC on what is required to re-open the facility. |

**5. AVOID INTERACTIONS IN ENCLOSED SPACES**

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| You should reduce the amount of time participants, volunteers, organisers, parents, carers and anyone in attendance are spending in enclosed spaces (e.g. entrances, foyers, bathrooms, changerooms and clubhouses). This could include:   * Enabling activities in outdoor environments * Moving as much activity outside as possible, including serving patrons, meetings, tearooms, lunch breaks and locker rooms. * Enhancing airflow by opening windows and doors. * Optimising fresh air flow in air conditioning systems. |
| Change rooms, toilets, showers. Use only when necessary. Get in - do what you have to do - get out.  Social Distancing Floor markings have been received and will be displayed.  Entry to the Netball Meeting Room/Gym to be available for access to a Defibrillator if required. A second Defibrillator is also available in the Football Pavilion. |

**6. CREATE WORKFORCE/ACTIVITY BUBBLES**

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| You should limit the number of participants, volunteers and organisers engaging in activities across multiple teams/venues/facilities where practical. This includes avoiding as much as possible, having participants playing across multiple teams. |
| A second Netball court will be used to reduce the number of participants in one place. |