



**PALAU NATIONAL OLYMPIC COMMITTEE**

P.O. BOX 155 | PALAU NATIONAL GYM  
PH: +680 488 4491/6562 | FAX: +680 488 6563

**JOB ANNOUNCEMENT– National Basketball Development Officer**

<b>Position Title:</b>	National Basketball Development Officer (NBDO) Sports development officer.
<b>Location:</b>	Palau National Olympic Committee Office in Koror, Palau
<b>Employer:</b>	Palau National Olympic Committee/Palau Basketball Federation
<b>Opening Date</b>	November 20, 2020 @ 8:00am
<b>Closing Date</b>	December 20, 2020 by 4:30pm
<b>Status/Tenure</b>	Full time for 1-year contract basis. It is renewable based on job performance and funding. A 3-months probationary period will be in place.
<b>Description and Minimum Qualifications</b>	<p>Responsible for generating interest and increasing participation in sports by running initiatives that inspire people and youth to take part. A keen interest in sport and strong leadership and organizational skills are essential.</p> <p>Must have a high school degree; 3years work experience; experience in coordinating events and/or programs; must have experience and understanding of sports of basketball, ability to organize, train others about basketball development; must be proficient in using a computer and Microsoft office; Good communications skills, ability to write basic activity reports and program proposals and budget. Must speak, read and write both English and Palauan.</p>
<b>Application Resume &amp;</b>	Any interested person should pick up a job application at the Palau National Olympic Committee (See Marcy Andrew or Jubilee Kuartei) and submit a resume with the job application by the posted deadline.