



SOFTBALL MACARTHUR ASSOCIATION INC

REPRESENTATIVE POLICY

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Purpose

The purpose of this policy is to outline the representative program offered by Softball Macarthur Association (SM).

Objective

SM aims to provide the opportunity for all first registered players, officials/administrators to represent the association.

Procedure

1. Representative Notice

- 1.1. SM will provide its members notice of representative selection dates.
- 1.2. Notice of the representative program will be provided to its members.
- 1.3. Notice of intentions to participate in Softball NSW (SNSW) State Championships in adherence to SNSW State Championship Regulations by SM Executive.

2. Representative Programs

- 2.1. SM will offer the following programs where numbers allow:

- 2.1.1. U10 Teeball (Male and Female)
- 2.1.2. U12 Softball (Male and Female)
- 2.1.3. U14 Softball (Male and Female)
- 2.1.4. U16 Softball (Male and Female)
- 2.1.5. U18 Softball (Male and Female)
- 2.1.6. 23s Softball (Male and Female)
- 2.1.7. Opens Softball (Male and Female)*
- 2.1.8. 35s Softball (Male and Female)

* At least 14 years if age as at 31st December as per SNSW State Championship Regulations 3.4.

- 2.2. Amendments of age groups will be advised from SNSW.
- 2.3. Squads will be determined at the discretion of SM Representative Committee.

3. Player Selection

- 3.1. To be eligible for selection, a player nominee must be first registered with SM.
 - 3.1.1. A player nominee trialling for U18, 23s, 35s and Opens does not have to be registered with a SM Club. At a minimum, they must be registered with SM direct.
 - 3.1.2. Where player nominees do not meet requirement 3.1.1, players will need to seek exemption from SM Executive in writing no less than 14 days before the published trial date.

- 3.2. A nomination form must be completed and presented at trials to the SM Representative Secretary or their agent.
- 3.3. Where trial dates are postponed for any reason, the nominee must still be first registered with SM as per 3.1.
- 3.4. A player nominee must nominate in their eligible age group. Their age will be determined, as at 31st December of the year the SNSW State Championship will be held.
- 3.5. Where a player seeks selection in an age group above the age, they are eligible to play in, a decision will be made by the SM Representative Committee.
- 3.6. A player nominee must be available for all scheduled trial dates. Where a player nominee is unable to attend a trial, written notice must be provided to the SM Representative Secretary softballmacarthur.repsecretary@gmail.com at least twenty four (24) hours prior. If written notice is not received, the player nominee is considered to have withdrawn their nomination. If notice is under 24 hours, the SM Executive will determine if the player nominee is eligible for selection.
- 3.7. Successful player nominees will be notified by email of their selection into their nominated representative program no more than 7 days from the last selection date.
- 3.8. Unsuccessful player nominees will be notified by email no more than 7 days from the last selection date.
- 3.9. Player nominees must confirm their acceptance by email no more than 7 days from 3.7.
- 3.10. Information regarding selection maybe sought in writing to the SM Representative Secretary softballmacarthur.repsecretary@gmail.com

4. Official Selection

- 4.1. To be eligible as an Official, the nominee must be first registered with SM.
- 4.2. A nomination form must be completed and returned by the official nominee (or their parent/guardian) by the application close date. Where this is not possible, the official nominee (or their parent/guardian) must provide written notice addressed to the SM Representative Secretary outlining the reasons.
- 4.3. Nominations will be received for the following positions:
 - 4.3.1. Head Coach
 - 4.3.2. Assistant Coach
 - 4.3.3. Trainee Coach
 - 4.3.4. Manager
 - 4.3.5. Assistant Manager
 - 4.3.6. Statistician
 - 4.3.7. Assistant Statistician

- 4.4. Nominees are to address the selection criteria as required on the “Application for Representative Staff”.
- 4.5. SM Representative Committee meeting to be held to make recommendations to the SM Executive based on applicant’s accreditation and experience.
- 4.6. Where no nominations are received for any one official position, or if the applications received are deemed unsuitable, only the SM Executive shall have the right to approach suitably qualified/experienced persons.
- 4.7. At least one same sex official shall accompany each SM Representative Team for U10s, U12s, U14s, and U16s).

5. Selection Process

- 5.1. All Clubs will be required to provide selectors as per SM Rules and Regulations. The selectors must be a Level 3 or higher Coach, if unable to provide this must be discussed with the SM Executive.
- 5.2. Numbered bibs will be worn for trials.
- 5.3. Any additional trial date needs to be rescheduled in consultation with SM.
- 5.4. Where numbers permit, a squad may be selected, to promote growth and development of players. No number is set on how many players be included in this squad.
- 5.5. Where representative squads are formed, the duration of these squads and minimum requirements will be made prior to the first training session. This will be communicated to those participating in the squad.
- 5.6. SM Representative Committee will make recommendations to the SM Executive based on applicant’s accreditation and experience.
- 5.7. Final team selections are to be ratified by the SM Executive.
- 5.8. A final SM Representative Team consisting of a maximum of twelve (12) players shall be selected for the sub-junior teams (U10 and U12). A maximum of sixteen (16) players shall be selected for all other age groups. The maximum number in all cases shall be subject to SM Executive approval but shall not exceed 16 players for any team.
- 5.9. The maximum number of officials for each team is eight (8). Refer to SNSW State Championships Regulations 3.10.
- 5.10. In the event that there are insufficient nominations from eligible persons at the close of nominations to form a complete team, the SM Executive may consider an alternative means of filling the vacancies in the team.

6. Talented Identification, Pick-Up Players and other Softball NSW Tournaments

- 6.1. SM Executive will complete nominations for player talented identification in conjunction with the Head Coach for each given year for each appropriate age group as identified by SNSW.
- 6.2. SM will follow the SNSW State Championship Players Pick-Up Procedure.

- 6.3. SM Representative Committee will make a determination on players to be nominated for pick-up lists and provide these names to SNSW if and when required.
- 6.4. SNSW will notify successful pick-up players of selection.
- 6.5. Where a player is selected for a SM Representative Team and they decline the position, they are ineligible to be placed on the pick-up list.

7. Selected Representative Team

7.1. Players:

- 7.1.1. Selected representative players will be available for the SNSW State Championships, all nominated training, gala and any other tournaments as directed by the Head Coach. Where a player is not able to meet the requirements of the team to attend representative events discussion should be held as early as possible with the Team Manager and Head Coach.
- 7.1.2. Will abide by the Code of Conduct set by SM, SNSW and Softball Australia.
- 7.1.3. If there are any medical issues which prevent a player from training this must be communicated with the Team Manager prior to the commencement of that training.
- 7.1.4. If there are any injuries which prevent a player from training, they must provide a medical certificate on prior recommencement of training.
- 7.1.5. All representative uniforms (Section 8) are to be worn with no variation.
- 7.1.6. All representative costs (Section 9) including levy and uniform costs are to be paid by the date set by SM Executive. Any requests to extend payment should be discussed with a Team Official prior to the due date.
- 7.1.7. Any player withdrawing from a SM Representative Team must be communicated their intention in writing to the SM Representative Secretary.

7.2. Officials:

- 7.2.1. Will abide by the Code of Conduct set by SM, SNSW and Softball Australia.
- 7.2.2. Must advise SM Representative Secretary of any issues where assistance is required.
- 7.2.3. No additional officials are to be added to the Team Roster by anyone other than SM Executive.
- 7.2.4. Team Officials may not add players to the Team Roster. If additional players are required, they must be sent in writing to the SM Representative Committee.

8. Representative Uniforms

- 8.1. All representative players and officials will wear the SM uniform as directed for their appropriate age group.

- 8.2. Any player/official selected to represent SM for the first time shall be supplied with a SM representative cap/visor, free of charge.
- 8.3. All players shall purchase the SM uniform. They shall be issued with a uniform number, which will continue to belong to them for as long as they represent SM as they represent with these age brackets.
 - 8.3.1. U10, U12, U14, U16
 - 8.3.2. U18, 23, Opens
 - 8.3.3. 35
- 8.4. Representative players/officials are not permitted to wear representative items during Club games and training at SM.

9. Representative Costs

- 9.1. All representative players shall pay to SM a nominated levy. This levy is used for include NSW entry fees, balls, scorebook, gala days, umpires, etc.

10. State and Australian Representation

- 10.1. Any player candidate first registered SM selected in a NSW team shall receive a donation. Only one donation will be made in any calendar year in which they are selected.
- 10.2. It is expected that any player who receives a donation in recognition of their success would in turn offer their assistance to SM when called upon, where possible.

Policy Changes

Any changes to this policy can be allowed by the SM Executive.

Version Control			
Version	Comments	Who	Date
Version 1	Development of policy	SM Executive	Aug 2020
Version 1.1	Finalise and distribution on SM website	SM Executive	Nov 2020