

Preamble

These By-Laws are designed to foster compliance with Basketball NSW's rules of the game, policies, codes of conduct and guidelines. The overall aim of these By-Laws are to change behaviour and when used in conjunction with the Play By The Rules interactive website and participant behavioural agreements should assist BNSW and its Associations achieve a more favourable outcome from the process.

PLEASE NOTE:

As part of the review of these By-Laws, BNSW determined that all Charged Persons appearing before a Tribunal must:

- 1) Present to the Tribunal a certificate of completion of the PLAY BY THE RULES interactive website relevant to their participation category.
- 2) If the charge is proven, Charged Person signs a behavioural agreement before re-commencement of participation.

This Disciplinary Tribunal By-law ("the By-law") has been modelled on Basketball Australia's draft set of rules to assist BNSW members in dealing with competition related offences and disputes which may arise in the conduct of basketball programs, competitions and events throughout NSW.

The By-law has been developed with reference to existing procedures currently utilised by State and local Basketball Associations and in consideration of the principles of procedural fairness.

The By-law is designed to be adopted by Basketball Associations in place of their existing rules in accordance with the procedure for adopting by-laws as set out in their Association constitutions.

INTERPRETATION:

In this By-Law unless the context indicates or requires the following words shall have the respective meanings attributed to them as follows:

"Association" means an association duly incorporated under the Act, the Associations Incorporation Act 1984 (NSW) or statutes relating to co-operatives, which has objects relating to the control, promotion, integration and fostering of participation and development of basketball in the State consistent with the objects set out in the BNSW Constitution.

"Association Competition Administrator" means the person delegated by the Association for this purpose.

"Association Tribunal" means the disciplinary tribunal appointed by the Association having jurisdiction in accordance with these By-Laws.

"BNSW" means Basketball NSW or New South Wales Basketball Association Limited (NSWBAL).

"BNSW Appeals Tribunal" means the person or persons appointed by the Board of BNSW or its delegated authority sitting as an appeal tribunal appointed and having jurisdiction in accordance with the By-Laws

"BNSW Tribunal" means the disciplinary tribunal appointed by BNSW having jurisdiction in accordance with these By-Laws

"Business Days" means Monday to Friday excluding public holidays that fall on those days.

"Charged Person" means an Official, Coach, a Registered Participant in relation to whom a complaint is brought in accordance with these By-Laws alleging the commission of an Offence

"Complainant" means an Official who has instituted a complaint in accordance with these By- Laws alleging the commission of an Offence by a Charged Person

"Member" means a Member under the Constitution of New South Wales Basketball Association Ltd.

"Minor Charged Person" means any Charged Person under eighteen (18) years of age

"Offence" means the one or more of the offences in ss16.3

"Official" means any person involved in officiating, control, or administration of a basketball event conducted under the auspices of BNSW or an Organisation, including but without limiting the generality thereof, referee, scorebench personnel, court/referee supervisors, door keepers, operations/administration personnel for that particular competition.

"Organisation" means a company or incorporated body that is a recognised body(a club/ group/association/educational institution which may or may not register participants with BNSW but which has its competitions /events approved by BNSW as supportable events and can obtain limited access to BNSW resources or contract services of BNSW to run the events/competitions).that has been set up specifically to run the sport of basketball in a locality determined by BNSW, and includes Member, Associate, Associate Organisation and Recognised Group

“Participant” is a person who is a player, coach, referee, statistician, score table official, manager, administrator, volunteer, sports trainer, ie any person who either plays, officiates, administers and/or volunteers in the delivery of the sport of basketball.

"Period of Suspension" means the period of time for which the relevant Tribunal suspends a person pursuant to ss16.4. During the suspension the Charged Person cannot:

- a) Play basketball
- b) Referee
- c) Coach during games
- d) Table officiate
- e) Officiate in game statistics

“Procedural Issue” means any issue concerning a process, guideline or timing outlined in these By-Laws.

"Registered Participant" means a participant who is registered with BNSW and agrees to abide by BNSW's Registration and Tribunal By-Laws.

"Registered Player" means a Registered Participant who has registered to play in a competition conducted under the auspices of BNSW, and/or an Association.

In the interpretation of this document the following shall apply:

references to the singular shall include the plural and vice versa;

references to one gender shall include a reference to other genders;

headings are inserted only for convenience and shall not in any way vary or affect the interpretation of the clauses of this document.

Part 1 Jurisdiction and Establishment of Tribunals

1. Adoption of By-law

1.1 This By-law is adopted by the Orange District Basketball Association, and is binding on all members of the Association and other persons or organisations which submit themselves to the jurisdiction of the Association.

1.2 Any and all By-laws of the Association previously made concerning Tribunals are expressly rescinded. For the avoidance of doubt, all penalties handed down under previous disciplinary by-laws shall continue to be recognised by the Association.

2. Authority of Tribunal

2.1 The Association has the power under its constitution to hear and determine charges made against persons, affiliated associations, teams or clubs arising from or related to basketball activities, matches and competitions conducted by:

(a) the Association itself; or (b) its affiliated associations

2.2 The Association and each affiliated association has the right to delegate the power of hearing and determining charges to the Association or affiliated association tribunal ("Tribunal") in accordance with the provisions of this By-law.

2.3 The Tribunal shall have power to suspend, disqualify, reprimand, fine, bond, ban or otherwise deal with any person involved with basketball and / or the Association and its Affiliated Clubs (including, but not limited to players, coaches, teams, clubs, officials or spectators) in accordance with this By-law, regarding any incident arising from an activity conducted by an Association and its Affiliated Clubs. The incident may have occurred before, during or after the conduct of the activity, within the confines of the stadium, activity venue or its immediate surrounds, or elsewhere if directly related to a basketball activity of any sort.

2.4 In particular, the Tribunal shall have the power to deal with behaviour under this By-law that is basketball related and occurs or utilises a technological medium such as:

2.4.1 Mobile phones;

2.4.2 Email or Instant Messaging services (including SMS);

2.4.3 Internet forums;

2.4.4 Internet social networking sites (such as, but not limited to, Facebook, Twitter);

2.4.5 Other technologies that are a means of communication.

2.5 The Tribunal may also deal with any other disciplinary matter delegated to it for adjudication by the relevant Association and its Affiliated Clubs.

2.6 The Tribunal must at all times act independently and impartially in carrying out its duties in accordance with this By-law.

3. Membership of Tribunal

3.1 The Tribunal panel shall be appointed by the relevant Association and shall comprise of the following persons:

(a) a Tribunal chairperson who shall be a person of experience and skills suitable to the function of chairing the Tribunal and discharging the responsibilities set out under Clause 4.1;

(b) no fewer than one but no more than two other Tribunal members.

3.2 In appointing Tribunal and Appeal Tribunal members, Associations shall have regard to the desirability of pooling Tribunal members with other Associations with a view to maximising the expertise in handling disciplinary matters within the sport.

3.3 Where there is a vacancy in Tribunal chairperson or Tribunal member, the management committee of the relevant Association shall act to fill such vacancy by appointing a replacement as soon as is reasonably practical.

3.4 Wherever possible, a Tribunal quorum shall be two (2) members (Chairman and one other member).

3.5 No Tribunal decision shall be invalidated by any irregularity in the appointment of a Tribunal member.

4. Responsibilities of Tribunal chairperson

4.1 Without limiting the duties of the Tribunal chairperson as set out in this By-law, the chairperson shall have the following responsibilities:

(a) to ensure accurate records are kept of all of the Tribunal's proceedings and decisions and to make such records available to the Association upon request;

(b) to communicate to the Association the results of hearings of the Tribunal;

(c) to chair hearings of the Tribunal or to ensure that such task is delegated to a

member of the Tribunal;

(d) to raise with any proposed Tribunal member any potential or possible conflict of interest which may arise.

5. Records of Tribunals Proceedings

5.1 The method of recording the proceedings and determinations of the Tribunal shall be at the discretion of the Tribunal chairperson.

6. Convening Tribunal hearings

6.1 If practicable, the Association shall provide notice to all teams participating in competitions of the regular day, time and place of Tribunal hearings throughout the duration of the competition.

6.2 The Tribunal will be convened to hear charges arising from a match as soon as is practicable, preferably prior to the next round of matches.

6.3 The Association shall give reasonable notice to persons charged, including the charge, details of the event occasioning the charge, date, time and place of the Tribunal hearing to be heard in accordance with Part 3 of this By-law.

Part 2 Reports and Notifications

7. Reports by officials

7.1 Any official who has been so empowered by the relevant Association may report any person, team or club which, in the opinion of the official, has committed an offence under this By-law.

8. Investigations

8.1 Where no report has been made, but an Association or an official of an Association believes an offence may have been committed or the Association receives a letter of complaint, the Association may investigate, or appoint a person to investigate, the alleged offence. If after the investigation there is a recommendation that a report should be made, the Association or the person appointed may make a report. Such a report must be made within a reasonable time of the alleged offence.

9. Duties of officials making a report

9.1 Any official who makes a report under clauses 7.1 or 8.1 shall ensure that the Charged Person, team, club, or any other person involved in the report, and other match officials are notified promptly after the report is made.

9.2 An official who makes a report under clauses 7.1 or 8.1 shall enter the details of the alleged offence(s) on the report form issued by the Association as soon as possible after the match or other activity, noting all the particulars in connection with the report so that a clear account can be given to the Tribunal when the report is to be dealt with.

9.3 An official who makes a report under clauses 7.1 or 8.1 shall lodge a report form with the person nominated by the Association to take charge of reports, or if that is not possible, to leave the report at the stadium or Association office, marked to the attention of that person, as soon as possible after the activity.

9.4 In relation to By-Law 9.1-9.3, the Tribunal Chairman will have final determination of whether time elapsed was reasonable.

10. Duties of Organising Body Receiving a report

10.1 The Association shall appoint an officer to receive reports made under this By-law and to carry out the duties in connection with such reports ("Tribunal Administrator/Manager").

10.2 The Association shall require each team entered in a competition to designate a contact person for notification of reports on the entry form (name, telephone number, email and address).

10.3 The Association shall maintain lists of such contact persons registered with the Organising Body.

10.4 The Tribunal Administrator/Manager designated under clause 10.1 shall have the following duties:

- (a) to organise the venue, time and day of hearings of the Tribunal;
- (b) to convene hearings of the Tribunal;
- (c) to ensure that three members of the Tribunal are present to deal with any matters referred to it for determination;
- (d) to receive and refer to the Tribunal all material relating to any reports made under this By-law;
- (e) to ensure the availability of all forms required to be used in any proceedings of the Tribunal;
- (f) to notify the Charged Person, team or club, through their designate person (team secretary or manager), of the date, time and place of any Tribunal hearing;
- (g) if the notification under clause 10.4(f) is made by telephone, to make a written record of the time and details of the telephone conversation;
- (h) if the Charged Person is under the age of 18 years, or otherwise unable to represent him or herself, they need to be advised that they have the right to have an adult (not being a legal practitioner) with them at the Tribunal hearing, as an adviser, and that the adviser may be allowed to ask questions (determined by the Chairman);
- (i) to provide the Charged Person, team or club with a copy of the report form. In carrying out this function the Tribunal Administrator/Manager shall:
 - (i) hand a copy of the report form to the Charged Person (or a representative of a charged team or club) prior to the Charged Person leaving the match / activity venue following the activity out of which the report was made; or
 - (ii) send a copy of the report form to the Charged Person, team or club at the address of the team secretary or manager as collected under clause 10.2 above, as soon as possible after the date of the report being lodged by the official with the Organising Body; or

(iii) make a copy of the report form available for collection by the Charged Person, team or club and notify the team secretary or manager of the requirement to effect such collection.

(j) notify the reporting official and any other officials or witnesses required to be in attendance, of the date, time and place of the Tribunal hearing. Where such reporting official is under 18 years of age or has a disability which prevents them from adequately representing themselves, they are to be advised that they have the right to have an adult with them at the Tribunal hearing, as an adviser, and that the adviser shall be allowed to ask questions

(k) notify each of the above persons of the consequences of non-attendance at a Tribunal hearing and the procedure to be followed in each case;

(l) notify the chairperson (or his/her delegate) of the Tribunal that a report has been received, and to deliver to the chairperson (or his/her delegate) of the Tribunal the report form and any other information relevant to the case]; and

(m) ensure sufficient report forms are available to officials at competitions conducted by the Organising Body and that officials are aware of the availability of such forms

11. Period between report & Tribunal hearing

11.1 A Charged Person, team or club shall be entitled to participate in basketball competitions conducted by the Association until such time as the Tribunal has heard and determined the report, unless the Tribunal Manager deems it unsafe for a Charged person, team or club to continue participation.

11.2 If the Tribunal Manager deems it unsafe for a Charged person, team or club to continue participating they shall notify them in writing that they remain suspended from all Association activities and venues until the matter is finalised.

Part 3 Conduct of Tribunal hearing**12. Attendance at Tribunal hearings**

12.1 The following persons shall be required to attend a Tribunal hearing conducted under this By-law:

- (a) the Charged Person;
- (b) the president, secretary or other delegate representing a charged team or club;
- (c) the reporting official(s);
- (d) any other person involved in the report;
- (e) witnesses as indicated by the reporting official or Charged Person to be notified by the officer designated under clause 10.1;
- (f) any witness required by the Tribunal or the Association.

12.2 The following persons shall be entitled to attend a Tribunal hearing as appropriate:

- (a) any player of a charged team or club;
- (b) witnesses called to give evidence by a Charged Person, team or club;
- (c) witnesses called to give evidence by the reporting official(s);
- (d) any adult adviser to a Charged Person or reporting official.

12.3 The following persons shall be entitled to attend a Tribunal hearing with the permission of the Tribunal:

- (a) (b) (c)
Association representatives;
- approved representatives of the media;
- any other person.

12.4 Legal representatives or advocates are permitted to attend the Tribunal but cannot speak on behalf of the Charged Person but can only advise their respective Charged Person or witness.

13. Non-attendance at Tribunal hearings

13.1 If any Charged Person (or representative of a charged team or club) fails to attend a Tribunal hearing without reasonable cause, the hearing may proceed and a determination made by the Tribunal in the absence of the Charged Person, team or club, provided that the Tribunal is satisfied that all notification procedures under this By-law have been followed.

13.2 A Charged Person, team or club or reporting official may apply to the Tribunal Administrator/Manager for an adjournment if there are compelling circumstances which warrant such steps being taken to avoid costs, hardship or significant inconvenience to the Charged Person, team or club. This will be at the discretion of the Tribunal Administrator/Manager (or the Tribunal if already convened) and if the application is granted a new date shall be fixed.

13.3 A Charged Person who is unable to attend a Tribunal hearing shall be entitled to appoint a representative (who is not a legal practitioner) to appear in his/her place if that Charged Person intends on pleading guilty, subject to the Tribunal receiving a letter of consent from the Charged Person containing the person's guilty plea to the charges and a statement that person would have given to the Tribunal had he or she attended the hearing.

13.4 If any witness fails to attend a Tribunal hearing, the hearing may continue in their absence.

13.5 If a reporting official fails to attend a Tribunal hearing without reasonable cause, the hearing may proceed and a determination made by the Tribunal in the absence of the reporting official, provided that the Tribunal is satisfied that all notification procedures under this By-law have been followed.

13.6 If a reporting official or Association official inadvertently fails to carry out any duties listed in clause 10, the charges shall not be dismissed, but the hearing may be adjourned to allow the omission to be rectified. Where appropriate, the Tribunal shall take the failure into account and make suitable allowance.

14. Tribunal hearing Conducted Via Teleconference

14.1 A Charged Person, team, club or the reporting official may apply to the Tribunal chairperson to have a Tribunal hearing conducted by telephone conference call or other technology if there are compelling circumstances which warrant such steps being taken to avoid costs, hardship or significant inconvenience to the Charged Person, team or club. In all other respects the procedure of the Tribunal hearing shall be conducted in accordance with this By-law.

15. Procedures of the Tribunal

15.1 For the purpose of this clause 15, a reference to a Charged Person includes a reference to the representative(s) of a charged team or club.

15.2 In the event of a team or club being reported, one (1) member of the team or club shall act as spokesperson for the team or club provided that an individual member of that team or club may elect to speak on their own behalf.

15.3 At the commencement of a hearing, the chairperson shall identify the members of the Tribunal and determine whether the Charged Person is present to answer the charge(s) set out in the report.

15.4 The Charged Person shall be asked whether they accept the members of the Tribunal as impartial and independent, or whether they wish to raise any objection in relation to any member. If the objection is found by the Tribunal to be valid, then the Tribunal member shall stand down for the duration of the hearing.

15.5 The Charged Person and the reporting official(s) shall be notified of their right to remain in the hearing until all evidence is presented but not to be present whilst the Tribunal considers its findings and determines an appropriate penalty (if any).

15.6 The chairperson shall advise all those persons present of the method of recording the hearing.

15.7 The charge(s) as contained in the report shall be read out in the presence of all persons eligible to be present.

15.8 The Charged Person shall be asked whether the charge is understood and the reporting official asked whether the charge correctly represents their intention.

15.9 The Charged Person shall be asked to indicate whether they:

- a) Admit the charges;
- b) Admit part of the charges but wish to bring other evidence;
- c) Deny the charges.

15.10 If the Charged Person admits the charge(s), the chairperson may read a short summary of the facts, admit the reporting official's evidence (written/verbal) and no witnesses need be called to give evidence unless the Tribunal requires it.

15.11 If the Charged Person admits part of the charges the chairperson may read a short summary of the facts and ask the Charged Person to identify what is admitted. Those facts will then be accepted by the Tribunal and no witnesses need be called to give evidence on those matters unless the Tribunal requires it.

15.12 If the Charged Person denies the charges then the chairperson shall ask all witnesses except the reporting official(s) and the Charged Person (and their advisers if appointed in accordance with this by-law) to leave the room and to wait to be called to give their evidence. An adviser may not also be a witness.

15.13 The reporting official (or the adviser to a reporting official who is a minor if that official is not able to continue giving evidence due to circumstances beyond the reporting officials control) shall proceed to give evidence and the witnesses of the reporting official(s) shall be called upon to give his/her evidence in turn, subject to the approval of the number of witnesses to be called by the Tribunal in its discretion. The Charged Person or his/her adviser may ask questions of the reporting official or any witness called.

15.14 Each witness shall be entitled to leave the Tribunal hearing after giving evidence unless otherwise directed by the Tribunal. Witnesses shall be entitled to remain in the hearing room after giving evidence with the permission of the Tribunal.

15.15 The Charged Person shall then be entitled to present their defence.

Witnesses may be called subject to the approval of the number of witnesses to be called by the Tribunal in its discretion. Reporting officials or the adviser (only under the circumstances where the minor reporting official is unable to continue may ask questions of the Charged Person or any witness called.

15.16 The Tribunal is empowered to question any person giving evidence.

15.17 Where a person exercises their right to have an adult adviser present in accordance with this by-law, an opportunity for consultation shall be provided.

15.18 Video evidence may be presented at the absolute discretion of the Tribunal.

15.19 At the conclusion of all of the evidence and submissions the chairperson shall ask the Charged Person, the reporting official and all other persons present to leave the hearing room while the Tribunal considers its findings.

15.20 If the Tribunal is not satisfied that a particular charge has been proved, but is satisfied that a lesser charge has been established, then the Tribunal may find such lesser charge established and shall apply a penalty applicable to the lesser charge.

15.21 Where it appears to the Tribunal that the reporting official has made an error in laying the wrong charge or omitted charges that should have been laid, the Tribunal may amend the charges and proceed to make a finding. Further, the Tribunal has the right to direct that a person other than the Charged Person be charged with an offence under this by-law on the basis of evidence presented before it during the course of conducting a hearing.

15.22 Where charges have been amended under clause 15.21, the Tribunal shall adjourn the hearing unless the Charged Person consents to it proceeding at that time.

15.23 The Charged Person, reporting official and any witnesses may be present when the decision of the Tribunal is given by the Tribunal chairperson. If the Charged Person is not present the Tribunal chairperson shall ensure that the decision is conveyed to the Charged Person by the most expedient means.

15.24 Subject to clause 15.20, if the Tribunal is satisfied that a charge has been established on the balance of probabilities (ie more probable than not) it shall find the charge proved. Otherwise the charge shall be dismissed

15.25 If a charge has been found proven by the Tribunal the Charged Person shall be informed of the finding. Any previous convictions against the Charged Person should then be laid before the Tribunal.

15.26 The Charged Person is then given the right to make a final statement in relation to previous convictions or other mitigating circumstances before being asked to leave the room a second time. The Charged Person may, with the consent of the Tribunal Chairman, call witnesses or submit written statements or references for consideration by the Tribunal on the decision of penalty.

15.26 The Tribunal shall then determine the penalty to be imposed (if any) and shall recall the Charged Person and reporting official to advise of the penalty.

15.28 The Tribunal is not obliged to give reasons for any decision made by it under this By-law.

15.29 A Charged Person who has been convicted of an offence and received a penalty under this By-law shall not play, coach (this may include the act of training), referee or otherwise take part in basketball activities as directed by the Tribunal until the penalty has been served to the satisfaction of the Association. However a decision of the Tribunal does not prevent a person carrying out duties directly related to their employment.

Part 4 Offences and Penalties

16.1 Clause 16.3 sets out the standard offences and maximum penalties to be applied where a charge has been established by a Tribunal.

16.2 For the purposes of this By-law, penalties for many offences which are established by a Tribunal shall be divided into two separate categories:

(a) penalties for offences involving persons other than officials ("Group A offence");
and

(b) penalties for offences involving an official ("Group B offence")

16.3 Offences and penalties

Procedural

1. Failure to attend Tribunal without proper cause when notified A maximum of twenty (20) weeks

2. Failure to co-operate in, or hindering an investigation or hearing under these by-laws A maximum of twenty (20) weeks

3. Participating in the game of basketball whilst under suspension.

A minimum of two (2) weeks, maximum of six (6) weeks per game plus the suspension period.

Behavioural

4. Disputing Decisions of a referee A maximum of six (6) weeks

5. Unsportsmanlike behaviour

A maximum of six (6) weeks

(throwing water bottle, kicking stand or bin for example)

6. Code of conduct breach A maximum six (6) weeks

7. Conduct that brings the game of basketball in to disrepute.

A maximum of twenty (20) weeks

(dummy spit with swearing and aggressive behaviour and could involve being involved in a melee/brawl/fight)

8. Obscene gestures

A - A maximum of ten (10) weeks

B – A maximum of twenty (20) weeks

9. Obscene language (which may include abusive or insulting language or language that vilifies – comments regarding race, sexuality or religion)

A - A maximum of ten (10) weeks

B – A maximum of twenty (20) weeks

10. Putting a person in fear of impending danger/violence A - A maximum of fifty two (52) weeks

B – A maximum of one hundred and four (104) weeks.

11. Intimidating or bullying a person or attempting to do so A maximum of fifty two (52) weeks

12. Public criticism of officials, coaches or players related to basketball activities A maximum of twenty (20) weeks.

13. Attempting to trip

A - A maximum of ten (10) weeks

B – A maximum of twenty (20) weeks.

14. Tripping

A - A maximum of ten (10) weeks

B – A maximum of fifty two (52) weeks

15. Attempting to strike (fist, hand, object, head, this includes pushing chesting up, elbowing, kicking, hiping and kneeing)

A - A maximum of ten (10) weeks

B – A maximum of fifty two (52) weeks.

16. Striking (fist, hand, object, head, this includes pushing chesting up, elbowing, kicking, hiping and kneeing)

A - A maximum of fifty two (52) weeks B – A maximum of life

17 Fighting

A – Two or more players involved a maximum of twenty (20) weeks.

The melee rule applies when a fracas develops (eg pushing, wrestling, scragging) between 3 or more players. See Charge 21

18 Spitting

A - maximum of twenty (20) weeks B – maximum of fifty two (52) weeks

19 Moving under an air borne player (tunnelling) A - maximum of one hundred and four (104) weeks

20 Deliberately endangering the safety, health, of the players, spectators, officials (incidents involving blood/body fluids)

Maximum penalty life

21. Melee

is an incident involving three or more players who are pushing, shoving or otherwise struggling with one another and which , in the opinion of an official believes it brings the game of basketball into disrepute or prejudices the interests or reputation of the competition in which the game is being played.

A – Three or more players involved a maximum of twenty (20) weeks

22. Coaching, refereeing, playing, scorebench duties while under suspension

A - Minimum penalty:2 weeks per game plus the suspension period

A - Maximum penalty: 5 weeks per game plus the suspension period

16.4 Where charges arising from one particular incident are heard together and the Tribunal finds the person or team guilty of more than one offence, it may impose a single penalty, being not more than the maximum penalty for the total maximum penalties of the offences, or it may impose individual penalties for each offence.

16.5 A penalty handed down under this clause shall commence from the date of the Tribunal finding unless otherwise expressly directed by the Tribunal. Penalties should wherever possible be expressed to be calendar weeks as opposed to number of matches. The Tribunal has a discretion to rule that a penalty will be suspended for the number of weeks which fall between seasons or during any season break or for other reason such as intended absence of the person overseas or interstate.

16.6 Where a Tribunal imposes more than one period of suspension, it may impose them to be served concurrently or cumulatively or partly concurrently and partly cumulatively.

16.7 Persons on a first offence shall have this taken into account when assessing the penalty to be handed down.

16.8 A Tribunal may take into account a Charged Person's prior convictions in determining a penalty to be handed down provided the penalty does not exceed the maximum penalties assigned to offences under clause 16.3.

16.9 The Tribunal has a discretion to rule that a penalty apply only in relation to a particular competition, however this shall only be done in exceptional circumstances.

17. Administrative Tribunal

This clause provides for the handing down of penalties without the need for a Tribunal hearing.

17.1 If a person is charged with an offence carrying a maximum penalty of ten weeks or less, and

(a) is not a minor or is a minor and his/her parents consent; and

(b) has not been found to have committed an offence under this by-law within the last

12 months

the matter can be dealt with by an administrative tribunal.

17.2 Where

(a) a Charged Person is not a minor;

(b) and is charged with an offence carrying a maximum penalty of less than twenty weeks; and

(c) the Association believes that circumstances exist that mean the matter can appropriately be dealt without proceeding to a Tribunal

the matter may be dealt with by an administrative tribunal.

17.3 A person:

(a) charged with an offence that has not been dealt with by an administrative tribunal

under clauses 17.1 or 17.2; or

(b) who has rejected a penalty of the administrative tribunal under clause 17.6

must be dealt with by the Tribunal.

17.4 An Administrative Panel shall consist of:

- (a) The Tribunal Manager for the relevant competition; and
- (b) Any Executive Committee member or administrator for the relevant competition.

17.5 When a report is received that is to be dealt with under clauses 17.1 or 17.2 the administrative tribunal shall meet and determine a penalty. The Charged Person shall be notified as soon as practicable following the meeting of the administrative tribunal of:

- (a) reasons why the charges have been dealt with by administrative tribunal;
- (b) the penalty;
- (c) their right to accept or reject the penalty proposed by the administrative tribunal.

17.6 The Charged Person shall be required to notify the Association of their acceptance or rejection of the penalty within five working days of notification. If the penalty is accepted by the Charged Person the penalty shall be enforced with no right of appeal.

17.7 If the penalty is not acceptable to the Charged Person the matter shall be referred to the Tribunal and be treated in the same manner as any other charge.

17.8 If the Charged Person fails to indicate acceptance or rejection of the administrative penalty in writing to the Association within five working days of notification, the administrative penalty will automatically be invoked.

Part 5 Appeals

18. Right of Appeal

18.1 The decision of an administrative tribunal that is invoked under clause 17.8 can only be appealed if the Charged Person (“Appellant”) satisfies the Appeals Officer of the Organising Body, or their nominee, in that person’s sole discretion, that the Appellant did not receive the notice issued under clause 17.5.

18.2 There shall be no appeal from a decision of the Tribunal unless the Charged Person (“Appellant”) satisfies the Tribunal Administrator/Manager of the Association,

or their nominee, in that person's sole discretion, that one or more of the following grounds of appeal is satisfied:

- (a) that significant new or additional evidence has become available, which is likely to make a material difference to the decision of the Tribunal;
- (b) that the penalty imposed by the Tribunal is not in accordance with the provisions of this By-law; or
- (c) that the Tribunal failed to follow procedures or requirements of this By-law to the significant detriment of the person seeking the appeal.

18.3 The Association may appeal a decision of the Tribunal on the grounds that the penalty imposed by the Tribunal is inadequate or that new evidence has come to hand that may prove guilt/innocence.

19 Notice of Appeal

19.1 A person seeking to appeal a decision under clause 18.1 or 18.2 must:

- (a) lodge a notice stating full details of charges and results thereof and stating in full the grounds of appeal with the Appeals Officer within fourteen (14) days of the notification of a determination of a Tribunal hearing ("Notice of Appeal").
- (b) pay the appeal fee to the Tribunal Administrator/Manager when lodging the Notice of Appeal, which shall be **\$110.00** (including GST) (the appeal fee does not apply in the case of appeals by minors and may be waived in the discretion of the Tribunal Administrator/Manager).

19.2 An Appellant shall be notified as soon as is reasonably possible after receipt of the Notice of Appeal as to whether an appeal hearing is to be granted and the time, date and place of the Appeal hearing, in the event that it is granted.

20. Appeal Tribunal

20.1 If an appeal hearing is granted, the Appeals Chairman shall convene an Appeal Tribunal to hear and determine the appeal in accordance with this By-law or hear the matter as a single member Tribunal.

20.2 An Appeal Tribunal may consist of just the Appeals Chairman or any additional persons they deem appropriate to the circumstances. Members of an Appeal Tribunal will preferably have experience in hearing and determining disciplinary matters in sport, however need not have any particular experience with the sport of basketball.

20.3 Tribunal members who were not involved in the original hearing of the matter shall be eligible to sit on an Appeal Tribunal.

21. Serving of Tribunal Penalties

21.1 Subject to clause 21.2(b), where the Tribunal imposes a penalty that prevents the Appellant from participating in a match, the appellant shall serve that penalty pending the determination of the appeal.

21.2 Subject to clause 21.3, the Appeals Chairman may of their own motion or upon application of the appellant:

- (a) that an appeal be adjourned;
- (b) a stay of the execution of the penalty imposed by the Tribunal pending the determination of the appeal.

21.3 The Appeal Tribunal shall make an order under clause 21.2(b) only where it is satisfied that there are exceptional and compelling circumstances that make it harsh and unconscionable if such an order was not made. In determining that question, the Appeals Tribunal shall without limitation have regard to:

- (a) the merits of the appeal and the Appellant's prospects of success;
- (b) the interests of other teams, clubs and players; and
- (c) the effect on the results of the competition.

22. Proceedings of Appeal Tribunal

22.1 The Appeal Tribunal and persons appearing before it are bound by the same procedures under this By-law as if the Appeal Tribunal was a Tribunal hearing a matter at first instance.

22.2 The Tribunal Administrator/Manager shall forward records of the Tribunal hearing in which the matter the subject of the Appeal was heard at first instance to the chairperson of the Appeal Tribunal.

22.3 The Appeal Tribunal shall have the discretion to conduct the hearing as a complete re- hearing or to limit the hearing to consideration of the ground(s) of appeal relied upon by the Appellant under clause 18.2.

22.4 An Appeal Tribunal shall have the power to: (a) dismiss the appeal;

(b) uphold the appeal;

(c) impose any of the penalties set out in Part 4 of this By-law.

(d) reduce, increase or otherwise vary any penalty imposed by the initial hearings Tribunal

in such manner as it thinks fit.

22.5 The Appeal Tribunal is not obliged to give oral or written reasons for a decision under clause 22.4.

22.6 At the conclusion of the appeal, the chairperson of the Appeal Tribunal shall ensure that the Appellant and the reporting official are correctly informed of the determinations of the Appeal Tribunal. The chairperson shall also notify the Tribunal Administrator/Manager of the decision of the Appeal Tribunal.

23 Refund of Appeal Fee

23.1 The Appeal Tribunal shall have the discretion to refund the appeal fee payable under clause 19.1(b)

24. Costs

24.1 Each party to an appeal shall bear their own costs. The Appeal Tribunal has the power to award that the reasonable costs of the Appeal Tribunal be borne by either party in its absolute discretion.

25. Right of Appeal

25.1 There are two levels of appeal following the decision of the initial Disciplinary Tribunal: for Associations, the first is to the Association Appeal Tribunal, and the second to BNSW Disciplinary Tribunal sitting as a BNSW Appeals Tribunal. In competitions conducted by BNSW a Charged Person will attend the BNSW Disciplinary Tribunal and the first level of appeal is to the BNSW Appeals Tribunal and the second level is to the BNSW Appeals Chairman. Any appeal must be solely and exclusively resolved by either the BNSW Appeal Tribunal or the BNSW Appeals Chairman and their respective decisions are final and binding on the parties.

26. Exhaust Internal Appeal

26.1 A person shall exercise his right of appeal under this By-law and have any appeal heard and determined by the Appeal Tribunal before commencing any proceedings or becoming a party to any proceedings in a court of law.

Part 6 Miscellaneous

27. Relationship with criminal matters

27.1 If during a Tribunal hearing an investigation under this By-law it becomes known that criminal charges have been brought (as opposed to merely the subject of police investigation) arising out of the actions the subject of the hearing or investigation, the Tribunal and / or the Association may rule that further action be deferred until completion of the criminal charges, unless the police or other prosecuting authority advise they have no objection to the matter proceeding.

27.2 In making a determination under clause 27.1, the Tribunal and / or Association shall have regard to the need to ensure the ongoing safety of players, referees and other persons involved in the Association.

28. Natural Justice

28.1 To the extent that the principles of natural justice are not included in the provisions set out in this By-law they are expressly excluded.

29. Recognition of Penalties across Associations

29.1 Each Association acknowledges and agrees that it is required to recognise and enforce penalties handed down against individual persons, teams or clubs by the disciplinary tribunals of all other Organising Bodies, basketball associations, leagues and competitions which are affiliated with Basketball Australia and or its Constituent Associations.

29.2 A Charged Person /team or anyone representing a Charged Person/team is not permitted to contact a reporting official or other parties involved in the reported incident, excluding their own witnesses once a matter has been formerly reported.