

Greater South West Junior Football League

The Greater South West Junior Football League would like to acknowledge: this Handbook has been the contribution of the hard work and dedication of the Portland Junior Football Association and we appreciate everything that their members have done to make this handbook a guide for the Greater South West Junior Football League. 2019

Contents

FOUNDATION MEMBERS OF THE GSWJFL	3
Age Definitions	3
Registrations.....	3
Transfers/ clearances	4
Southern allocation process- <i>Initial Allocation meeting</i>	5
Southern allocation of players	5
Allocation Process of Hamilton based Teams	5
Special Circumstance Permit.....	6
Overage Player Permit	6
What Form should I use?	7
Coaching Accreditation	7
Female Participants.....	7
Child Safe Standards & Working with Children Checks.....	7
Club Practices Going Forward	8
Registering with JLT Insurance	8
Area Agreements / Permits.....	9
Player registration fees	9
Draw	9
Codes of conduct.....	10
Club web sites	10
GSWJFL Equalisation Policy	10
GSWJFL Playing In a Higher Age Group Policy.....	11
GSWJFL Concussion Policy.....	11
GAME DAY – PRE-GAME.....	12
HOME AND AWAY SUPER SATURDAY GATE CHARGES	13
Match Times (unless otherwise indicated by the fixture).....	13
Boundary Umpires	14
Umpire Uniform	15
Dress Code for team officials	15
Numbers allowed per team	15
The Maximum number of interchange players per team shall be.....	15
Under 11 Playing Rules.....	16
Blood Rule	16

Order off Rule & Tribunal.....	16
Team Sheets	17
Return of Paperwork.....	17
Finals Series Obligations of Clubs.....	18

Greater South West Junior Football League

FOUNDATION MEMBERS OF THE GSWJFL

Heywood Junior Football Club
Heathmere Junior Football Club
Portland Tigers Junior Football Club
Coleraine Junior Football Club
Hamilton Junior Football Club
Tyrendarra Junior Football Club

When a player registers to a club the player will not receive a transfer/clearance to another club/team during that season unless it is to a representative team.

Any club who has been accepted to join the GSWJFL shall be obligated to buy in, at a cost of \$700 per team for the 14 and 16.5.

Those clubs who enter only an under 11 team shall be required to pay an affiliation fee to the GSWJFL of \$200

Any club who wishes to enter a team in the GSWJFL must formally apply to do so to the executive, as stipulated in the GSWJFL Constitution

Age Definitions

The GSWJFL provides a junior football competition in three age divisions, Under 11, Under 14 and Under 16.5.

Under 11 Players must be 8 years of age and no more than 10 years of age on the 1st of January of the current season

Under 14 Players must have turned 11 years of age and no more than 14 years of age before the 1st of January of the current season unless they have an over age permit

Under 16.5 Players must be 14 years of age before the 1st of January of the current season and must not turn 17 years of age on or before the 30th of June of the current season unless they have an Overage Permit

Registrations

Club penalties apply if this registration procedure isn't followed. 4 premiership points deducted from each grade.

New players, Definition:

A new player is- A player who didn't play in the GSWJFL (this will refer to either the PJFA or HJFL) in the previous year.

New under 11's

All new under 11's will be allocated using the GSWJFL Allocation process.

Parents to obtain, read, complete, sign and return a GSWJFL allocation form. These forms are available from clubs or can be downloaded from the Greater South West Junior Football League website. (This is the only form that will be accepted) Each club is responsible for bringing allocation forms to the allocation meeting.

(Forms submitted after the GSWJFL allocation meeting will be dealt with by the League Administrator using the GSWJFL Allocation Process.)

New Under 14 and 16.5's

Clubs are to notify the League Administrator of any new players

Before registering a new player (Penalties apply for breaching this rule)

All clubs are encouraged to source new players, as per the above definition; these players will be exempt from the allocation process as long as the number of registered players in that grade doesn't exceed (24- Under 14s, 22-16.5). If this occurs, The Allocation Process is to be followed.

All players of the GSWJFL must be registered with the new league for the 2020 season and thereafter.

Re-registrations (Before 28th February each season) Previous year Under 11's, 14's and 16.5's

Clubs are to contact each player and ascertain their availability to play in the coming year. (By phone, in person, registration nights, etc)

Parents/Guardians are responsible for registering their children as per the Sporting Pulse Process before February 28th.

Clubs are then to correlate players into their respective age groups. This is the clubs BASE NUMBERS.

Clubs are then to bring their Base Numbers list with all players named to the Allocation Meeting. These will then be reconciled with AFL Vic Country registered players from the previous year for each club.

All these actions have to be done before the allocation meeting.

IT IS IMPORTANT THAT ALL PLAYERS ARE REGISTERED TO YOUR CLUB TO ENSURE THAT THEY ARE COVERED BY INJURY INSURANCE; ANY TEAM FOUND TO PLAY UNREGISTERED PLAYER WILL FORFEIT 4 MATCH POINTS.

Transfers/ clearances

Clearances will abide by the rules of AFL Vic Country and local rules that apply to player movement within the GSWJFL.

Players who played in the previous year -

A Player will be able to apply in writing to GSWJFL for a clearance from his club. This document will contain the reasons why the player can no longer play at this club. GSWJFL will consider the player's reasons before making a decision. The player and club will be notified. If GSWJFL agrees a clearance should be granted, the player will be allocated to the club with the least numbers in their age group within reason.

Players will not be able to choose a club.

Allocations will be at the discretion of the executive.

Clearances close on June 30th of each year.

A player registered with one club in the previous 24 months but having not played a game in the previous season (is deemed to be a new player) shall be granted a clearance to a club of their choice provided that club has less than 22 players.

Club penalties apply if this Allocation Process isn't followed, 4 premiership points deducted from each grade.

Southern allocation process- *Initial Allocation meeting*

Initial Allocation meeting shall be determined by the GSWJFL executive.

All clubs to be represented with the GSWJFL Chair presiding over this meeting

All clubs will have 1 vote each only

Clubs to table base numbers (All grades). Player names to be reconciled at this time with AFL Vic Country register from previous year. Base numbers in the Portland GSWJFL under 11 competitions depending on where the SW entered clubs have nominated to play will be determined prior to the commencement of the 2020 season. (League Administrator to provide list)

Each club to bring Under 11 Allocation Forms to meeting

Allocation of players to be done using the GSWJFL allocation Process, clubs are responsible for contacting their allocated players and supporting new parents through the online registration process.

Subsequent allocations will be dealt with by the GSWJFL Executive using the GSWJFL Allocation process.

All new under 11's will be allocated using the GSWJFL Allocation process.

Southern allocation of players

Parent or Sibling involved at club. Player allocated to that club.

All Southern Clubs will be a part of the Allocation process, Heywood, Heathmere Tyrendarra and Portland Tiger Jnrs.

Female players that play in either the U11's or U14's competition shall not be counted within the allocation or as base line numbers, unless there are four or more registered within one team. If four or more female players are registered in one team then a review of the team's allocation numbers shall be conducted. Female player numbers for each team are to be recorded during allocation or base line player count.

Allocation of under 11's players to each club based on club numbers, year of birth, residential address and preferences of players. Clubs are to notify the players allocated to them. (Player numbers at each club to be as even as possible after this process, executive's discretion)

Under 14's "New players" for each club tabled and added to base numbers of respective teams until a maximum of 24 players per team is reached. Excess" New players" will be allocated based on club numbers and player preferences.

Under 16.5's "New players" for each club tabled and added to base numbers of respective teams until a maximum of 22 players per team is reached.

Excess" New players" will be allocated based on club numbers and player preferences

"Clearance applications" tabled and a decision made on each application. "Clearance players" will be allocated based on club numbers.

Allocation Process of Hamilton based Teams

All players that wish to play with the Hamilton Kangaroos FNC in the GSWJFL will be pooled and split into even teams. The teams will be picked considering players year of birth and ability level, so that each team has an even spread of top, middle and bottom aged players with an even spread of ability. This process will be conducted in

February/March of each year after the initial all in training session and will be completed by the Hamilton Kangaroos Junior Sub-Committee. Outside of birth year, and player ability, the only other factor that will be considered is that siblings will be allocated to the same team (if they wish to).

This process will take place each year to ensure teams are kept even.

“Overage player” permit requests tabled, and a decision made on each application.

“Overage players” will be based on club numbers and player preferences.

A notification must be sent to the family/guardians of the OAP citing and its terms and conditions which are to be acknowledged by the player, family/guardian received before any OA player may participate in any match in noted season.

Special Circumstance Permit

Where parents of players have separated and have special custody arrangements, such players may be eligible to play on permit with a second club which is more than 150km from his original club. (All officials from both Leagues/Clubs will work together to achieve the best outcome for the player concerned) Only one (1) game per week to be played as per AFL Guidelines

Overage Player Permit

(Physical or Medical condition) There is no specific form for an overage permit application, the expectation is that the parent/carer shall write and sign a letter of request to the GSWJFL with the information which is requested as follows:

The GSWJFL can give special consideration to players who, because of physical or medical condition, find it impossible to participate at a higher age group when their age indicates it is time to do so. In such situations certain conditions must be met:

The player(s) concerned must have played in, or been eligible to play in, the relevant age group competition, according to the regular age qualifications in the previous season.

An application for the player to participate as an Over-Age player *must* be submitted in writing to the GSWJFL Administrator and be reviewed and approved by GSWJFL executive. Separate applications must be made for each player and each must state the reason(s) why special consideration should be given. Where a medical condition is evident the application must be accompanied by a statement provided by a qualified medical practitioner.

Conditions for all overage players-

Players will be allocated as per Allocation process.

Applicants may not participate in any match until approval is given and family acknowledgement and acceptance of rules. **Penalty of four (4) match points being deducted from each grade of the offending team**

On each occasion that an Over-Age player participates in a match, the opposing team management must be directly informed prior to match commencement, of the name and jumper number of each said player.

Team sheets must clearly indicate each Over-Age player by writing [O/A] next to the Player's name

The Greater South West Junior Football League reserves the right to revoke a permit at any time, for reasons including, but not limited to, suspension, yellow card, red card and form/ability.

Performance review - the continuance of an Over-Age player participating in any Age Group may be viewed by GSWJFL executive at any time. Any opposing club who feel that the conduct or playing performance of an Over-Age player makes him ineligible to continue playing in the designated Age Group should express its views to the Executive for review. Reassessments may be initiated independently by the GSWJFL Executive. Each club which has Over-Age players must also monitor the conduct and players performance and make responsible judgments as to which Age Group said player should play in.

What Form should I use?

All documents must be signed by a parent or guardian.

GSWJFL Allocation Form – All new under 11's and Overage players

Match Day Permit Forms - When a registered GSWJFL player intends to play in the Hampden and/or South West Football Leagues. These forms are to be completed in full.

Family Permit – Where parents have separated and the player wishes to play with a second club during the year, which must be over 150km away from his original club.

Where can I get the Forms?

www.gswjfl.sportingpulse.net - SportingPulse

GSWJFL Allocation forms and Area Agreements

Hampden Football league, South West netball/football league, Horsham DFL and Western Border FNL and Mininera DFL

Coaching Accreditation

All coaches in registered competitions must be accredited to a minimum Level 1 AFL Coaching prior to the commencement of current season. Failure to do so may result in the loss of premiership points. Details of courses are available from Jock Whiting (AFL Victoria Country Development Manager) 0408 331 736.

Female Participants

In accordance with AFL Victoria rules, females who reach 14 years of age as at 1st January in the year of play shall be excluded from playing in any competition that is not a 'female competition'. Refer to Vic Country Handbook. It is up to the Clubs and League to make decisions around these if the afore mentioned handbook is not definitive enough

Child Safe Standards & Working with Children Checks

In 2006, the Victorian Government introduced a new checking system to help protect children under 18 years of age from physical or sexual harm.

The Working with Children (WWC) Check creates a mandatory minimum checking standard across Victoria. The WWC Check helps to keep children safe by preventing those who pose a risk to the safety of children from working with them, in either paid or volunteer work.

Who needs to get a WWCC?

'Anyone who is going to be unsupervised with children under 18 years of age' from a football club perspective this may mean; coach, trainer, Umpires, team manager. Each club needs to examine their own operations to determine if there should be other roles which need to obtain a WWCC.

Cost

Volunteers are able to get the WWCC for free. WWCC for paid employees are obtained at a cost.

You are classed as a volunteer if you do not receive a taxable income from the role

Where do you obtain applications?

Applications need to be done online, printed off and taken into any Australia Post office.

You will need to provide a passport size photograph and a range of proof of identity documentation.

WWCC compared to a Police Check

The WWCC examines for serious sexual, serious violence and serious drug charges that the applicant may have committed.

If any of these are present the WWCC will not be approved.

The WWCC remains current for five years and if any of these offences are identified during the five-year period the WWCC would be removed and the employer informed.

A police check will look at a much broader cross section of offences but will only be relevant for that point in time. It does not get updated unless another check occurs after the offence is committed.

Club Practices Going Forward

As clubs appoint coaches or other support personnel, they must insist that the applicant /appointee must provide a current WWCC.

If they cannot produce a current WWCC then either assist them to obtain one or re consider the appointment.

As a club you have a legislative requirement to ensure that those employed in volunteer roles working with children have a current WWCC.

You will also be protecting the club from any potential liability or litigation.

All clubs need to be endeavouring to incorporate the Child Safe Standards and associated Policies within their clubs with the GSWJFL doing the same.

Registering with JLT Insurance

All clubs are required to register on-line with JLT Insurance, the AFL insurance provider. This must be done prior to the commencement of the season's first training session.

To register:

Visit the website at www.jltsport.com.au/afl

Click on club registration

Select state, being *Victoria*

Select association, being *Victorian Country Football League*

Find and select your club

Tick the register button then click Register

Continue to follow the prompts.

Area Agreements / Permits

GSWJFL will draw up Area Agreements with the Hampden FNL, South West DFNL, Mininera FNL, Horsham DFNL, Western Border FNL, for their players. These shall be rewritten at the start of every football season. The full Area Agreements are listed on the GSWJFL website www.gswjfl.sportingpulse.net-Sporting Pulse

Player registration fees

Each club will charge a registration fee to cover the cost of insurance and other costs associated with managing their respective clubs, the fee charged may vary between clubs.

Draw

The draw will take into account the following;

Games shall be listed to be played on either Super Saturdays (this will be in conjunction with the SWDFNL draw) or Sunday.

A bye for middle week of School Holidays

Requests for Special event days for clubs (eg Mothers Day, MND)

Please note: The GSWJFL is a scheduled Sunday competition. All Super Saturday held games must be with the agreement of both participating clubs, with the home team notifying the GSWJFL Administrator by the Thursday prior to game day this also applies to any Friday night games. (These changes can be posted onto the sports tg site when confirmed)

Codes of conduct

Parent and spectator, junior coach and junior player codes of conduct can be found on
www.gswjfl.sportingpulse.net-SportingPulse

Club web sites

Clubs are required to maintain their own web sites, Links to these websites can be found at
www.gswjfl.sportingpulse.net – SportingPulse

www.heathmerejfc.sportingpulse.net

www.hamiltonjfc.sportingpulse.net

www.portlandtigersjfc.sportingpulse.net

www.heywoodjfc.sportingpulse.net

www.tyrendarrajfc.sportingpulse.net

www.colerainejfc.sportingpulse.net

www.cavendishjuniorfc.sportingpulse.net

GSWJFL Equalisation Policy

The following rules apply to the Under 11, Under 14 and Under 16.5 competitions of the Greater South West Junior Football League for the HOME AND AWAY SEASON ONLY.

Teams to field the same number of players on the field at all times with Umpires to be notified of this number prior to the commencement of the game.

There must be a minimum of 10 age registered players, 14 players per team to constitute a game for points.

It is the responsibility of the clubs to communicate with each other of any shortfall in numbers. *If requested by the opposition team, the team with more players must share a maximum of 4 AGE players to the club with the least. If the club with the higher number of players are unable to share players, they will be deemed to have forfeited the match and all penalties shall be applied to that club.*

Once age players have been shared, teams may field players from a lower age group.

Players being utilised for equalisation are always to be on the field not on the bench.

Borrowed players must be rotated each quarter with no player to play more than two quarters for the opposition team

The player(s) that are “shared” from opposition clubs must be clearly marked on the team sheets.

Any B&F votes of the “shared” player(s) will be counted towards his home club for club and league honours and awards suggestion to have on all team sheets a name that can be used to allocate goals when equalised players are used!

Where borrowed players are ‘rotated’ to the opposition during a game, the umpires must be made aware, at an appropriate break during play, of which player is playing for the opposition, and during which quarter and the number that player is wearing (for best and fairest vote allocation and reporting purposes).

It is the responsibility of clubs to ensure all coaches have read and adhere to this policy.

GSWJFL Playing In a Higher Age Group Policy

It is the intent of this policy for “age” players to have game time preference regardless of ability over a player from a lower age group playing in the same match.

Under 14 games: Games must start with all of age UNDER 14 players available, as defined by the GSWJFL handbook, on the ground.

Under 11 players can be fielded to make up numbers for a team or for the purposes of rest or injury of an under 14 player.

Under 11 players can take no game time preference over an under 14 player.

Under 14 players cannot start the game on the bench with under 11 players on the ground.

Under 16.5 games: Games must start with all available of age UNDER 16.5 players, as defined by the GSWJFL handbook, on the ground.

Under 14 players can be fielded to make up numbers for a team or for the purpose of rest or injury of an under 16.5 player.

Under 16.5 players cannot start the game on the bench with under 14 players on the ground.

Refer GSWJFL Equalisation Policy

It is the responsibility of clubs to ensure all Coaches have read and adhere to this policy.

GSWJFL Concussion Policy

It is a recommendation of the GSWJFL that all clubs have a person with the Concussion App (Headcheck – concussion app AFL Victoria)

The following is an extract from the AFL the Management of Concussion in Australian Football with Specific Provision for Children. The full details can be found on the GSWJFL Sporting Pulse web page.

Any player who has suffered a concussion or is suspected of having a concussion must be medically assessed as soon as possible after the injury and must not be allowed to return to play in the same game or train in the same practice session.

As per this policy a concussed player must not be allowed to return to school or return to training or playing before having and producing a formal medical clearance.

GAME DAY – PRE-GAME

Ground Inspection

A Ground Inspection Report must be completed before the first game of football on that day. Your secretary/administrator will supply each team manager with appropriate forms or use the app. These forms can be downloaded from the JLT web site or clubs may use the app to then forward a copy to the Administrator. The form must be completed and shown to the umpire before any match can commence. The Umpire shall note the form and return the original to the home team manager who shall pass both the original to the League Administrator with the match day paperwork. Should the ground not be fit for football the umpires must be alerted and the problem rectified within 30 minutes.

Ground inspection also includes ensuring that the lines are properly marked and the goal-posts have adequate padding.

<https://afl.jltsport.com.au/clubs/downloads>

Link to the JLT game day form if you wish to print before game day

AFL match day app JLT AFL match day

The original report must be forwarded to the League Administrator with match day paperwork and the copy filed.

Ground Markings

All boundaries, goal squares, centre square and circle must be marked clearly. As per AFL current rulings

Balls

Footballs are to be supplied by the home club. The types of ball to be used are:

Under 11	Size 3 Synthetic
Under 14	Size 4 Leather – With the agreement of club officials and umpires synthetic balls may be used due to ground conditions on the day.
Under 16.5	Size 5 Leather - Sherrin

Helmets

GSWJFL players in Southern Under 11 competitions must wear Helmets and the Northern competition players under 11 the GSWJFL encourage them to wear helmets.

The GSWJFL strongly recommend that all under 14s wear helmets though it is up to all clubs to have their own policy.

Mouth guards, the GSWJFL require all players to have and use mouth guards.

Forfeit

In the event of a forfeit the GSWJFL Administrator must be advised no later than 8.30pm on the Thursday preceding the game. If this is not possible and forfeit notification occurs after this time, any/all umpire costs attributed to this game to be paid for by the club forfeiting match.

HOME AND AWAY SUPER SATURDAY GATE CHARGES

THERE WILL BE NO ENTRY CHARGE ON THESE DAYS BEFORE 10.00AM

Any entry after this time will be charged as per SWDFNL gate

1. Timekeepers

Each team shall provide a timekeeper for each grade.

Match Times (unless otherwise indicated by the fixture)

Sunday	Start Time	Qtr Length mins	¼ Time break (mins)	½ Time break (mins)	¾ Time break (mins)
Grade					
Under 16.5	12.30	20	5	10	5
Covid	1.10				
Under 14	11.00am	15	2	10	5
Covid	11.20				
Under 11	10.00	12	3	5	3
Covid	10.00				
Saturday					

U 16.5	10.30am	20	5	10	5
U 14	9am	15	5	10	5
U 11	8am	12	3	5	3

Start time of games maybe altered with both clubs in agreement remembering that all junior games are alcohol free events and the Administrator must be notified of time changes prior to games.

There will be a 5min break time between each age group to allow players playing up to return to the ground ensuring that the winning team has time to sing their club song.

Time-on

The clock/Timer will stop if the umpire deems necessary and the umpire has notified the timekeeper. The clock/timer shall stop when the stretcher goes on the ground.

Each year the GSWJFL will endeavour to support clubs with umpires with an emergency list though all clubs are expected to have their own accredited umpires two(2) for each game of Under 14 and 16.5s.

Central Umpires

Home and away games – 2 Accredited Umpires for each Under 14 games and Under 16.5 games shall be supplied by the home Clubs.

Central umpires will vote for the League B & F (14 & 16.5) and Most Disciplined club awards for under 11, 14 & 16.5 games for each Umpire Remuneration TBA

Under 11 umpires to be supplied by clubs, one each

Boundary Umpires

Home and Away games – Home clubs are to provide (2 or 3) Boundary Umpires for each under 14 and 16.5 match. Where a team fails to provide Boundary Umpires at a scheduled match then that team will be required to pay a fee to the Boundary Umpire(s) who provided such service.

Not required for Under 11 games.

2. **Finals games** – GSWJFL will determine those clubs who are to provide Boundary Umpires at Finals games.

3. Goal Umpires

Home and Away games- Both competing clubs are to provide (1) Goal Umpire for each match. (under 11, 14 & 16.5)

Finals games – GSWJFL will determine those clubs who are to provide Goal Umpires at Final games.

4. Dress Code

GSWJFL Central Umpires will wear Green Shirts, Grey Shorts and green socks as the Official AFL Vic Country Uniform.

Umpire Uniform

Boundary umpires, white tops with shorts and socks. Or the Official AFL umpire uniform which is the same as the Central Umpire uniform.

Goal Umpires must wear a white coat, or the Official AFL uniform.

Dress Code for team officials

Coaches – Green

First Aide – Orange

Coordinator F/A – Red

Water Carriers – Blue

Grounds Official – High Viz Yellow

Team Manager – Pink

Dress Code for players

All players must wear AFL Vic Country approved uniforms complying with the registered colours of their club including numbered playing jumpers, shorts, and socks.

No long skin pants are allowed, short skins of a black or cream colour only or club colour long sleeve tops maybe worn.

Numbers allowed per team

Each team shall consist of eighteen (18) players provided that in the event of player shortages a minimum of fourteen (14) players for each team shall apply.

The Maximum number of interchange players per team shall be

Under 14-4 interchange players*

Under 16.5 – 4 interchange players*

*In the event a club has more than 24 “age” players it may play more players on the bench, providing that the Equalisation policy requirements have been met.

Clubs wishing to play more than the recommended number of interchange players must have the approval of the opposing team before being permitted to do so. This rule applies to both home and away and finals.

GAME DAY – DURING THE GAME

Boundary attendance and zone

Clubs are required to maintain a 2-meter exclusion zone back from the boundary line. Personnel in this zone are to be kept at a minimum, eg coach, team manager, runner, First Aid, and players, all officials must be wearing the appropriate identifying vests.

Runners and water boys are to limit their time on the field, straight on and off.

Playing Rules

All matches shall be played under AFL laws of the game and AFL Vic Country rules and regulations

Under 11 Playing Rules

Player eligibility – Players must be 8 years of age and no more than 10 years old before the 1st of the current season.

Players are not allowed to intentionally kick the ball off the ground.

Players are only to bounce the ball twice.

Players are recommended by the GSWJFL to wear helmets.

The last team to contact the ball before it goes over the boundary will be penalised by a free kick awarded to the opposition team. (Ball up 10 meters inside if it is unclear who)

Blood Rule

The GSWJFL follow the AFL Blood Rule i.e.:

The umpire shall stop the game when he/she notices blood on any player or official

The player or official must leave the playing area and play will not resume until the player is off the ground and a replacement player (if available) is in position

All blood flow must have ceased and be covered or not be visible before re-joining the match. All blood must also be removed from the player or official's clothing before they can re-join the match.

Order off Rule & Tribunal

At the discretion of the umpire, a player may be sent off the field (Yellow Carded) for 15 minutes of playing time for a first offence. The off-field time shall be kept by the match day timekeepers. Such a player cannot be replaced during this time.

If a player receives **2 Yellow Cards** in a season, that player shall be suspended for a week and will be ineligible for GSWJFL Best and Fairest.

If a player receives **3 Yellow Cards** in a season, that player shall be suspended for the 2 weeks or choose to have the matter heard at a tribunal and will be ineligible for GSWJFL Best and Fairest.

If a player receives **4 Yellow cards** in a season that player shall be suspended for the rest of the season or choose to have the matter heard at a tribunal and will be ineligible for GSWJFL Best and Fairest.

A player who is reported, (**red carded**), for an offence must have their name and the Nature of the Offence recorded on the Send Off Report Form, signed by the Umpire and Team Managers and attached to the Team Sheet for recording and may take no further part in the game, with the player being replaced after 20 minutes of actual playing time.

In the event of a player being disqualified for one week, then any such player shall not be entitled to win an award in the Best and Fairest Competition.

Match officials ordered off must leave the playing arena. An umpire shall be entitled to report the conduct of an official of a Club.

Any player who is brought before a tribunal (charged player or witness) is required to have a parent or guardian (an advocate shall be considered a support person) accompany that player at the tribunal. The parent/guardian is not permitted to give evidence; they are for moral support to the player, though this person is not to be present in the room where the tribunal is being heard.

When an Overage player is sent from the field, the player must leave the field immediately, and not return for the remainder of the game. This player can be replaced after 15 minutes of elapsed playing time if he has not been reported.

As per rule of Overage Player Review.

Team Sheets

Team sheets must be signed by a team official from each club

Team sheets are to be in duplicate and clearly show –

Who played, player numbers, goals kickers, best players 1-6 (1 being the best), overage players (O/A) and any players on loan from the opposition. (as per equalisation)

Team sheets must be signed by a team official from each club.

The home team is responsible for forwarding original team sheets for both teams to the Administrator.

Each team Manager/Coach is responsible for adding the Observer/Spectator Awards for the opposition 3,2,1 (3 being best)

There will be awards for all grades

Return of Paperwork

The home team is responsible for forwarding all paperwork for both teams to the League Administrator, updating results on Sports tg and emailing the Portland Observer/Hamilton Spectator Results Sheet.

Team Sheets, Best and Fairest cards, Ground Report, Goal Umpires Cards, Most Disciplined vote cards, player report sheets are to be forwarded to –

GSWJFL Administrator

13 Owen Street

Heywood

3304

Best players are to be marked on the team sheet, from 1 – 6, with 1 being best and 6 being 6th best.

Ensure that the correct number of goal kickers is listed in accordance with the score at the end of the match.

5. **Entering Match Results** – **Results to be entered onto sports tg and team sheets to be scanned and emailed to Administrator prior to 6pm on the Sunday of each Weekend.**

During the Finals, the Administrator is responsible for entering match results.

Finals Series Obligations of Clubs

Venues/Grounds

Selection of grounds will be at the discretion of the executive

A written request to use venues for finals is to be forwarded to all Clubs who the League seek to use their grounds to play finals and the appropriate Shires Southern Grampians & Glenelg and any board of management if the grounds are managed by them.

Marking of Grounds, Centre circle, 50 meter lines, Goal Squares etc is the responsibility of the home club on which the Finals games will be played at eg. Heywood JFC responsible if played at Heywood recreation reserve.

Grounds must be requested to the managers of each ground at least one month prior to finals commencing.

Programs

All teams are to forward all players names and jumper numbers (in numerical order in Excel Format), showing captain, vice-captain and Coach for each team to the League Administrator 2 weeks prior to commencement of finals for printing of programs.

Gate and Canteen duties

As per the GSWJFL roster

Gate entrance prices – Adults \$5.00 No reduced admission price for pensioners or any other Children under 17 free.

The Club managing the gate for each final, will be their responsibility for organising a raffle, to purchase the prize(s) and advertising, with all proceeds going to that club. The raffle is to be drawn at half time of the last game of the day

Tickets are not to be issued to Children under 16

All Adults are to be charged admission including GSWJFL Executive and Club Officials (Umpires do not have to pay)

GSWJFL Administrator to count gate monies

Footballs for finals

The League shall supply all of the game day footballs for all grades during finals, with the exception of Grand Final day when the winner shall keep the GF ball.

Under 11 Size 3 Synthetic

Under 14 Size 12-13 Leather

Under 16.5 Size 16-17 Leather – Sherrin

Ground Inspection –

To be completed by teams playing first game of the day and subsequent teams to sign once they deem the ground playable also.

Team sheets, scorecards, ground inspection to be completed and supplied as per Home and Away requirements, with the winning team required to collect process and return all paperwork to the Administrator after the game, the GSWJFL will input all finals results.

Dress Code

All league dress codes are to be strictly adhered to during finals.

Boundary Attendance and Zone

Minimum number of authorised persons only to be in the zones during finals

Central Umpires

For finals the umpires used will be evenly split between northern and southern.

Two central umpires will be selected by the GSWJFL Executive for each game (11, 14 & 16.5)

Payment for Central Umpires, Boundary Umpires – League responsibility (Boundary \$10.00 min) Day 1

1st and 2nd Semi Finals (Under 14 & 16.5's only)

Clubs to notify the GSWJFL Administrator by the preceding Tuesday of each finals weekend of the Boundary and Goal Umpires names.

Those clubs who miss out on competing in the Finals will be required to provide Umpires for one game in that age group, (4) Boundary Umpires and (2) Goal Umpires

Clubs finishing 5th will provide for the 2nd Semi-final in that age group.

Clubs finishing 6th will provide for the 1st semi-final in that age group.

Day2 Preliminary Finals (Under 14 & 16.5)

Those clubs of each age group eliminated from the 1st Semi Final will be required to provide for one game, (4) Boundary Umpires and (2) Goal Umpires.

Under 11 Finals Competitions TBD This maybe an exhibition match Northern v Southern

Scoreboard Attendants/Timekeepers/Interchange Stewards/ Changeroom Security

For all finals matches each participating club is to provide (1) person for each of the above-mentioned Official positions during their game.

Cleaning of Changerooms

All Clubs with teams playing in Finals have the responsibility to tidy the change room areas and to ensure they are clean before they leave if not, they may incur a cleaning cost if the league officials need to follow them up.

Finals Eligibility

To be eligible for finals, a player must have played in at least five (5) home and away matches with their team during that playing year.

Exceptions to this rule are where any player has transferred to the GSWJFL district either through residential or employment reasons or any player injured during the season. In both these instances at least one (1) home and away game must have been played. If a player plays more than 5 games with a Hampden or a higher competition team, they will be overqualified for the GSWJFL team for finals.

Each team will consist of 18 players on the field with a maximum of: -

- (4) interchange players for Under 16.5 teams and
- (6) interchange players for Under 14 teams

Note Subject to agreement by the league Chair and between opposing team coaches a greater number of players may be used on the interchange bench

NOTE: The GSWJFL Equalisation policy does not apply during the Final series.

Grand Final Game Commencement Times TBC

Presentation of Medallions, Best on Ground and Premiership cup will be done immediately following the conclusion of each game for all finals games.