



# Adelaide Plains Football League Inc.

## Procedures Manual 2020

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Amended 22 Jun 2020

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## Introduction

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*This is 19<sup>th</sup> edition of the Adelaide Plains Football League Inc. Procedure Manual.*

It is important that this document is read in conjunction with the current:

- SANFL Constitution;
- SANFL Rules and Regulations;
- APFL Constitution; and
- APFL By Laws.

This should be read as a supplement to the Constitutions and not as a replacement.

This document endeavours to be informative and is written in simple terms for some of the major processes and procedures. Other information and stationery can be found on the Adelaide Plains Football League website.

For further information, please contact:

### **Adelaide Plains Football League Secretary**

Trevor Spong

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## Stationery

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The following stationery is issued by SANFL & APFL and should be received by you at the March Delegates meeting or before the first game:

- 140 Time Keepers / Goal Keepers Cards

All other stationery will need to be printed from files that have been emailed to Club secretaries or on the APFL or SANFL website.

# Calendar of Events

## APFL 2020 Calendar of Events

Calendar for Year 2020 (Australia)



### January

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### February

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

### March

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### April

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### May

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### June

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### July

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### August

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### September

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### October

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### November

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### December

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 Jan • New Year's Day	13 Apr • Easter Monday	25 Jun • Directors Meeting	12 Aug • Junior Panel Meeting	16 Sep • Junior Panel Meeting	11 Nov • Remembrance Day
26 Jan • Australia Day	25 Apr • ANZAC Day	1 Jul • Delegate Meeting	12 Aug • Junior Panel Meeting	19 Sep • 2nd Semi Final	16 Nov • AGM
17 Feb • Directors Meeting	6 May • Directors Meeting	1 Jul • Director's Meeting	7 Sep • Delegate Meeting - Pre Finals	20 Sep • 1st Semi Final	24 Dec • Christmas Eve
21 Mar • Harmony Day	15 Jun • Delegate Meeting	6 Jul • Delegate Meeting	7 Sep • Delegate's Meeting	26 Sep • APFL Grand Final	25 Dec • Christmas Day
10 Apr • Good Friday	17 Jun • Delegate Meeting	8 Jul • Junior Panel Meeting	14 Sep • Director's Meeting	12 Oct • Delegate's Meeting	26 Dec • Boxing Day (Most regions)
12 Apr • Easter Sunday (All)	22 Jun • Junior Panel Meeting	20 Jul • Director's Meeting	16 Sep • Junior Panel Meeting	12 Oct • Pre-AGM	31 Dec • New Year's Eve
				14 Oct • Junior Panel Meeting	

## 2020 Program

### APFL 2020 Program

ROUND	DATE	HOME CLUB	AWAY CLUB	ROUND	DATE	HOME CLUB	AWAY CLUB	ROUND	DATE	HOME CLUB	AWAY
1	11-Jul-20	Mallala	United	8	29-Aug-20	United	Mallala				
		Two Wells	Angle Vale			Bute	Angle Vale				
		Hamley Bridge	Virginia			Virginia	Hamley Bridge				
		BYE	Bute			BYE	Two Wells				
2	18-Jul-20	Mallala	Two Wells	9	05-Sep-20	United	Bute				
		Angle Vale	Hamley Bridge			Two Wells	Mallala				
		Bute	United			BYE's	HB, Virginia, AV				
		BYE	Virginia								
3	25-Jul-20	Angle Vale	Mallala	10	12-Sep-20	Two Wells	Virginia	<b>DATES TO REMEMBER</b> U15 CARNIVAL-Sunday U14 CARNIVAL-Sunday U14 & U17 Girls-Sunday  PRESENTATION NIGHT <b>TBC</b> Host Club <b>TBC</b>			
		Virginia	Bute			Hamley Bridge	Angle Vale				
		United	Two Wells			BYE's	UFC, MFC, Bute				
		BYE	Hamley Bridge								
4	01-Aug-20	Hamley Bridge	Mallala								
		Bute	Two Wells								
		Virginia	United								
		BYE	Angle Vale								
5	08-Aug-20	Mallala	Virginia	2nd Semi	19-Sep-20	1st	4th				
		United	Angle Vale	1st Semi	20-Sep-20	2nd	3rd				
		Bute	Hamley Bridge					<b>2020 FINAL SERIES</b> 1st SEMI FINAL 20-Sep-20 TBC 2nd SEMI FINAL 19-Sep-20 TBC GRAND FINAL 26-Sep-20 TBC			
		BYE	Two Wells								
6	15-Aug-20	Hamley Bridge	United	GF	26-Sep-20	Winner S1	Winner S2				
		Virginia	Two Wells								
		Angle Vale	Bute								
		BYE	Mallala								
7	22-Aug-20	Mallala	Bute								
		Two Wells	Hamley Bridge								
		Angle Vale	Virginia								
		BYE	United								
LANDMARK CUP - CANCELLED											

## 2020 APFL & APNA Meeting Dates

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### **Delegates Meetings**

Two Delegates must attend from your club, usually President and Secretary.

All Delegates Meetings will be held at Mallala Football Club, starting at 7:30pm.

Wednesday 17 <sup>th</sup> Jun 2020	Pre Season
Monday 6 <sup>th</sup> July 2020	
Monday 7 <sup>th</sup> September 2020	Pre Finals
Monday 12 <sup>th</sup> October 2020	Pre AGM
Monday 16 <sup>th</sup> November 2020	AGM

### **League Directors Meetings**

Directors Meetings to be normally held in Mallala Bowling Club Rooms starting at 7:30pm or VISS Water Boardroom starting at 7:30pm.

Monday 28 <sup>th</sup> January 2020
Monday 17 <sup>th</sup> February 2020
Monday 6 <sup>th</sup> May 2020
Wednesday 15 <sup>th</sup> June 2020
Thursday 25 <sup>th</sup> June 2020
Wednesday 1 <sup>st</sup> July 2020
Monday 20 <sup>th</sup> July 2020
Monday 14 <sup>th</sup> September 2020

### **Junior Panel Meetings**

All clubs must supply a Delegate to be on the Junior Panel Committee.

Monday 22 <sup>nd</sup> June 2020
Monday 6 <sup>th</sup> July 2020
Wednesday 12 <sup>th</sup> August 2020
Wednesday 16 <sup>th</sup> September 2020
Wednesday 14 <sup>th</sup> October 2020 (Pre-AGM)



## **APNA General Meetings**

With the cancellation of APNA in season 2020, details are not available and will be provided in the 2021 Procedure Manual

All meetings are held at Owen Hotel at 7:00pm.

	General Meeting	7:00pm
	Country Champs	6:30pm
	General / Programming Meeting	7:00pm
	Country Champs	6:30pm
	General / Programming Meeting	7:00pm
	Country Champs	6:30pm
	General Meeting	7:00pm
	Country Champs	6:30pm
	General Meeting	7:00pm
	General Meeting – Pre Finals	7:00pm
	Annual General Meeting	7:00pm

## Contacts

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### **Directors and Officials**

#### **President**

Michael Vigor  
E: [michaelv@visswater.com.au](mailto:michaelv@visswater.com.au)  
M: 0427 399 320

#### **Secretary**

Trevor Spong  
E: [adelaideplainsfl@sanflcfl.com.au](mailto:adelaideplainsfl@sanflcfl.com.au)  
M: 0409 785 981

#### **Vice President**

Kym Taylor  
E: [kymtaylor@y7mail.com](mailto:kymtaylor@y7mail.com)  
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#### **Treasurer**

TBC

### **APFL Directors**

Ben Pym  
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Grant Devlin  
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### **APFL Recorder**

Simon Purdue  
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### **Tribunal Secretary**

Simon Purdue  
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### **APFL Umpires**

#### **Coordinator**

Brenton (BJ) Jenner  
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M: 0418 811 546

### **APFL Junior Panel Coordinator**

Adrian Daly  
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M:

### **SANFL Community Football – Central Zone**

#### **Director**

Graeme Wandel  
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#### **Regional Football Coordinator**

Todd Thorne  
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#### **Zone Registrar**

Harry Mlaco (Galpins)  
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#### **Football Operations Coordinator**

Simon Purdue  
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## **Other Useful Contacts**

### **WWTFC Development Manager**

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### **Insurance**

JLT Insurance

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## **Fox Sports Pulse / Footy Web Help**

### **APFL**

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### **SACFL**

Sarah Neale

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### **SPORTING PULSE SUPPORT**

P: 1300 139 970

## **Adelaide Plains Netball Association Officials (not playing in 2020)**

### **President**

Stacey Baldry

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M: 0413 913 880

### **Secretary**

Kelly Buckby

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M: 0407 792 825

### **Vice President**

Stacey Baldry

E: [apnavicepresident@hotmail.com](mailto:apnavicepresident@hotmail.com)

M: 0413 913 880

### **Treasurer**

Kate Dale

E: [apnatreasurer@hotmail.com](mailto:apnatreasurer@hotmail.com)

M: 0400 629 157

## APFL Representative Teams

### Sports Trainer/s Roster for Seasons 2020 – 2026

APFL Member Clubs are to provide a qualified sports trainer/s at each and every APFL Representative competition and all training sessions leading up to the related competition.

Includes U14, U15, U17 and Senior grades.

*To be on an annual roster system as per table below.*

**Representative matches are held as follows (dates will be confirmed):**

- A Grade & U17 – Landmark Cup: Cancelled for 2020.
- U14 & U17 – APFL v YPFL: Cancelled for 2020
- U15 – Central Zone Carnival: Cancelled for 2020.
- U14 – Central Zone Carnival: Bute – 23 August 2020.
- U14 & U17 – Girls Carnival: TBC.

CLUB	SEASON						
	2020	2021	2022	2023	2024	2025	2026
ANGLE VALE		U14		GIRLS		SENIOR	U17
BALAKLAVA	U15		U14		GIRLS		SENIOR
HAMLEY BRIDGE	U17	U15		U14		GIRLS	
HUMMOCKS WE	SENIOR	U17	U15		U14		GIRLS
MALLALA		SENIOR	U17	U15		U14	
TWO WELLS	GIRLS		SENIOR	U17	U15		U14
UNITED		GIRLS		SENIOR	U17	U15	
VIRGINIA	U14		GIRLS		SENIOR	U17	U15

### APFL Final Series – Host Club / Venue Roster for Seasons 2020 – 2024

SEASON	1 <sup>st</sup> SEMI	2 <sup>nd</sup> SEMI	PRELIM	GRAND
2020	TBA FOR 2020			
2021	HWE	HB	UNI	BAL
2022	HB	HWE	TW	VIR
2023	HWE	HB	BAL	MAL
2024	TBA	TBA	TBA	HWE
2025	TBA	TBA	TBA	HB

**Notes: Angle Vale to be included in the finals roster from 2023 only if they are part of APNA.**

**All HWE finals to be played at Lochiel.**

# APPS Player Points 2020



## ADELAIDE PLAINS FOOTBALL LEAGUE APPS TOTAL POINTS RATING BY CLUB FOR 2020 SEASON



	ANGLE VALE	BALAKLAVA	HAMLEY	HUMMOCKS	MALLALA	TWO WELLS	UNITED	VIRGINIA	BUTE	TOTAL GAMES
2017	3	9	0	8	14	12	8	9	1	63 Two Wells & Virginia drew round 8 (8.5.53 to 7.11.53)
2018	4	14	0	9	12	15	6	4	3	64
2019	3	12	0	11	11	12	8	7	5	64 Two Wells won round 1 but lost premiership points
WON	10	35	0	28	37	39	22	20	9	191
PLAYED	48	48	48	48	48	47	48	47	48	430
% WINS 17-19	20.83%	72.92%	0.00%	58.33%	77.08%	82.98%	45.83%	42.55%	18.75%	

Lower Level	0.00%	30.01%	36.01%	42.01%	48.01%	54.01%	60.01%	66.01%	72.01%	72.01%
Upper Level	30.00%	36.00%	42.00%	48.00%	54.00%	60.00%	66.00%	72.00%	78.00%	100.00%
	15	14	13	12	11	10	9	8	7	6

	ANGLE VALE	BALAKLAVA	HAMLEY	HUMMOCKS	MALLALA	TWO WELLS	UNITED	VIRGINIA	BUTE
Allowance for 2020 based win %	15	7	15	10	7	6	12	12	15
Additional approved points			6			2	3		5
Approved 2020 points	15	7	21	10	7	8	15	12	20

Notes: Refer to SACFL - Rules & Regulations - Appendix 4 - Approved Player Points System (APPS) as revised at 2016 AGM  
Calculations are based on winning games only (i.e. a drawn game is not counted as either a win or a game played)

## APFL and SANFL



There are various forms and documents that are now available on the APFL and SANFL webpages which can be viewed or printed. To find them, go to the home pages:

- **APFL:** [http://websites.sportstg.com/assoc\\_page.cgi?c=1-7180-0-287713-0&sID=172465](http://websites.sportstg.com/assoc_page.cgi?c=1-7180-0-287713-0&sID=172465)
- **SANFL:** <http://sanfl.com.au/communityfootball/>

### APFL – Stationery & Resources

#### APFL – Forms & Templates

- Temporary Permit Forms – Appendix 5
- Player Contract – Appendix 6
- Player Registration & Transfer Form – Appendix 7
- Match Steward Control Sheet

#### APFL – Documents

- APFL By Laws
- APFL Constitution
- APFL Junior Panel Management Document
- APFL Procedure Manual

### SANFL – Community Forms & Club Hub

#### SACFL Documents

- APPS Document – Appendix 4
- Cybersafety Document – Appendix 12
- National De-registration Policy – Appendix 13
- Concussion Policy – Appendix 14
- Regulation 31 – Player Payments & Club Statement Form – Appendix 3

#### JLT Insurance Links / JLT Information & Forms

- Links to the SACFL insurance information page and also the JLT Website
- AFL Club Risk Standards
- AFL Insurance Program Summary
- Personal Injury & Public Liability and Auskick Summary
- Policy Upgrade Information
- Policy – Optional Upgrade Form 2015-16

### **SANFL – Community Forms**

- SANFL Community Football Playing Contract
- Grant Forms
- APPS Forms

### **SANFL – Club Hub**

- SANFL Community Football Rules & Regulations
- Regulation 31 – Total Player Payments
- Regulation 34 – Uniform Guidelines
- Logo Placement
- National Player Transfer Regulations
- National De-Registration Policy
- Laws of Australian Football

## **JLT Sport Insurance**

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[www.jltsport.com.au](http://www.jltsport.com.au)

**Shayne Wooley**

**M: 0418 445 272**

**E: [shayne.wooley@jlta.com.au](mailto:shayne.wooley@jlta.com.au)**

Since 2004, insurance for football clubs throughout Australia has again been arranged through the AFL Jardine Lloyd Thompson, National Insurance Program.

### **2020 Australian Football National Risk Protection Programme**

The cost of the cover (Bronze level) for 2020 is TBC. SANFL have announced a 22.5% reduction from 2019.

2019 costs were:

- \$450.00 per club for public liability and club insurance.
- \$787.50 per senior team for personal accident (inclusive of mandated M\$1 Quad & Para Cover) and capital benefits.
- \$74.25 per junior team for personal accident (inclusive of mandated M\$1 Quad & Para Cover) and capital benefits (25-30 players).

Please note that Junior Clubs are only required to pay the premium per junior team, as the public liability and club insurance premium is paid by the Senior Club. Any Junior Club not affiliated with a Senior Club will be expected to also pay the public liability premium as well as the junior team premium.

Details of the insurance can be found online at [www.jltsport.com.au/afl](http://www.jltsport.com.au/afl).

It is an affiliation condition that member clubs (of an affiliated league) must take out insurance under the Australian Football National Risk Protection Programme.

At this stage the Community Football Board (CFB) has determined for 2019 that:

1. The base level of insurance for affiliated clubs is bronze, but strongly recommend clubs purchase the highest possible level of cover; and





## Club Contacts

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### **Angle Vale Football Club**

PO Box 69  
Angle Vale SA 5117  
P: 0434 360 152  
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<b>President</b>	Dean Nisbet	M: 0499 995 247 E: <a href="mailto:president@anglevalefc.com">president@anglevalefc.com</a>
<b>Vice President</b>	Nicol Mumford	M: 0412 229 006 E: <a href="mailto:vicepresident@anglevalefc.com">vicepresident@anglevalefc.com</a>
<b>Secretary</b>	Amanda Selley	M: 0438 246 072 E: <a href="mailto:info@anglevalefc.com">info@anglevalefc.com</a>
<b>Treasurer</b>	Christine Pessano	M: 0411 638 562 E: <a href="mailto:treasurer@anglevalefc.com">treasurer@anglevalefc.com</a>
<b>Clearance Officer</b>	Renae Mitchell	M: 0413 760 161 E: <a href="mailto:apflregistrar@anglevale.com">apflregistrar@anglevale.com</a>
<b>Junior Panel Delegate</b>	Renae Mitchell	M: 0413 760 161 E: <a href="mailto:apflregistrar@anglevale.com">apflregistrar@anglevale.com</a>
<b>Think Ambassador</b>		

### **Coaches**

<b>A Grade</b>	Troy Treverton	M: 0403 328 290
<b>Reserves</b>	Michael Hare	M:
<b>U17 - Senior Colts</b>	Trevor Spong	M: 0409 785 981
<b>U14 - Junior Colts</b>	Dean Nisbett	M: 0499 995 247
<b>U11 - Minis</b>	Craig Harris	M: 0401 090 031
<b>U8 - Mini Minis</b>	Trent Payne	M: 0421 027 224

## **Balaklava Football Club**

PO Box 13

Balaklava SA 5461

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<b>Vice President</b>	Kerry Michaelanny	M: 0427164992 E: <a href="mailto:jokerlbc@bigpond.com">jokerlbc@bigpond.com</a>
<b>Secretary</b>	Kerry Williams	M: 0402 848 603 E: <a href="mailto:balaklavafc@gmail.com">balaklavafc@gmail.com</a>
<b>Treasurer</b>	Michele Davey	M: 0430 102 595 E: <a href="mailto:smdavey5@bigpond.net.au">smdavey5@bigpond.net.au</a>
<b>Clearance Officer</b>	Jordan Taylor	M: 0417 484 401 E: <a href="mailto:jtaylor@agtfoods.com">jtaylor@agtfoods.com</a>
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<b>Think Ambassador</b>	N/A	

### **Coaches**

<b>A Grade</b>		M:
<b>Reserves</b>		M:
<b>U17 - Senior Colts</b>		M:
<b>U14 - Junior Colts</b>		M:
<b>U11 - Minis</b>		M:
<b>U8 - Mini Minis</b>		M:

## **Hamley Bridge Football Club**

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## **Coaches**

<b>A Grade</b>	Matt Norman	M: 0401 657 672
<b>Reserves</b>	Craig Calliess	M: 0410 467 381
<b>U17 - Senior Colts</b>	Jake Bezzina	M: 0459 028 867
<b>U14 - Junior Colts</b>	Michael Jansen	M: 0478 838 222
<b>U11 - Minis</b>	Alistair Kain	M: 0427 282 739
<b>U8 - Mini Minis</b>	Matthew Koch	M: 0438 282 209

## **Hummocks Watchman Eagles Football Club**

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<b>Junior Panel Delegate</b>		M: E:
<b>Think Ambassador</b>	Tim Moulds	M: 0418 850 169

### **Coaches**

<b>A Grade</b>	Josh Gould	M: 0407 978 815
<b>Reserves</b>		M:
<b>U17 - Senior Colts</b>	Simon Purdue	M: 0417 821 632
<b>U14 - Junior Colts</b>	Nathan Young	M: 0418 823 145
<b>U11 - Minis</b>	Joel Wilson	M: 0458 103 833
<b>U8 - Mini Minis</b>	Dillon Catford	M: 0429 642 253

## **Mallala Football Club**

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<b>Think Ambassador</b>	James Wildbore Sam Angas	M: 0448 877 870 M: 0400 087 014

## **Coaches**

<b>A Grade</b>	Jason Earl	M: 0438 829 842 E: <a href="mailto:jason.earl@sa.gov.au">jason.earl@sa.gov.au</a>
<b>Assistant</b>	Jason Wildbore	M: 0427 001 405
<b>Reserves Assistant</b>	Kevin Burrows Sam Irish	M: 0414 896 849 M: 0438 809 870
<b>U17 - Senior Colts</b>	Dave Berry	M: 0412 051 877 E: <a href="mailto:dave@ntsrural.com">dave@ntsrural.com</a>
<b>U14 - Junior Colts</b>	Wesley Rudd	M: 0407 321 020 E: <a href="mailto:wez.rudd@yahoo.com.au">wez.rudd@yahoo.com.au</a>
<b>U11 - Minis</b>	James Wildbore	M: 0448 877 870 E: <a href="mailto:james.wildbore@activeasphalt.com.au">james.wildbore@activeasphalt.com.au</a>
<b>U8 - Mini Minis</b>	Laura Andrews	M: 0421 184 940 E: <a href="mailto:laura.m.andrews@gmail.com">laura.m.andrews@gmail.com</a>

## **Two Wells Football & Netball Sporting Club**

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### **Coaches**

<b>A Grade</b>	Neville Seccafien	M: 0434 217 163 E: <a href="mailto:nrs@twpo.com.au">nrs@twpo.com.au</a>
<b>Reserves</b>	Mathew Camplin	M: 0401 655 414 E: <a href="mailto:dinham.jamielouise@hotmail.com">dinham.jamielouise@hotmail.com</a>
<b>U17 - Senior Colts</b>	Adrian Daly	M: 0435 167 131 E: <a href="mailto:xr674@yahoo.com.au">xr674@yahoo.com.au</a>
<b>U14 - Junior Colts</b>	Andrew Quinlish	M: 0410 682 744 E: <a href="mailto:andrewquinlish@yahoo.com">andrewquinlish@yahoo.com</a>
<b>U11 - Minis</b>	Ben Pratt	M: 0409 162 582 E: <a href="mailto:mark.hamlyn@hotmail.com">mark.hamlyn@hotmail.com</a>
<b>U8 - Mini Minis</b>	Josh Lanzon	M: 0434 494 289 E:

## **United Football Club**

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<b>Junior Panel Delegate</b>	Mark Pym	M: 0417 851 213
<b>MAC Ambassador</b>	Ben Pym	M: 0418 542 675

## **Coaches**

<b>A Grade</b>	Craig Dawe	M: 0414 786 495
<b>Reserves</b>	Michael Trussell	M: 0418 837 829
<b>U17 - Senior Colts</b>	Anthony Bennett Lachlan Tregeagle	M: 0428 836 716 M: 0499 845 153
<b>U14 - Junior Colts</b>	Shane Carman	M: 0497 001 005
<b>U11 - Minis</b>	Darryl Barkla	M: 0430 448 282
<b>U8 - Mini Minis</b>	Michael Warnes	M: 0417 846 398

## **Virginia Football Club**

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<b>Secretary</b>	Kathy Pogas	M: 0478 491 889 E: <a href="mailto:vfncsecretary@gmail.com">vfncsecretary@gmail.com</a>
<b>Treasurer</b>	Anthony Bascombe	M: 0413 405 144 E: <a href="mailto:vfnc treasurer@gmail.com">vfnc treasurer@gmail.com</a>
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### **Coaches**

<b>A Grade</b>	Dennis Eaton	M: 0418 829 139
<b>Reserves</b>	Shaun Worden	M: 0417 573 634
<b>U17 - Senior Colts</b>	Graham Rigney	M: 0409 716 355
<b>U14 - Junior Colts</b>	Ryan Starr	M: 0420 631 376
<b>U11 - Minis</b>	Ben Farrugia	M: 0429 441 734
<b>U8 - Mini Minis</b>	Lisa Rigney	M: 0456 874 060



## **Bute Football Club**

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<b>Secretary</b>	Scott Brown	M: 0438 387 117 E: <a href="mailto:butefc@sanfl.com.au">butefc@sanfl.com.au</a>
<b>Treasurer</b>	Amy Green	M: 0407 955 264 E: <a href="mailto:amygreen9219@gmail.com">amygreen9219@gmail.com</a>
<b>Clearance Officer</b>	Craig Taylor	M: 0488 189 938
<b>Junior Panel Delegate</b>	Justin Harris	M: 0418 859 567
<b>Think Ambassador</b>	Scott Brown	M: 0438 387 117

### **Coaches**

<b>A Grade</b>	Chad Bourke	M: 0418 810 661
<b>Reserves</b>	Andrew Dekort	M: 0435 899 861
<b>U17 - Senior Colts</b>	Paul Paterson	M: 0419 803 337
<b>U14 - Junior Colts</b>	Kent Paterson	M: 0429 178 741
<b>U11 - Minis</b>	Justin Harris	M: 0418 859 567
<b>U8 - Mini Minis</b>	Only Auskick at Bute - Aaron Jak	M: 0447 845 390

# Player Registration

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## Registrations

**All players must be fully registered on Sporting Pulse Passport before they play. For insurance purposes this includes participation in trial games.**

All players who wish to play within in the Adelaide Plains Football League must be registered with the League as per APFL & SANFL Constitution Rules. **This includes under 11's and under 8's Junior players.**

Please make sure all Coaches, Team Members etc. are aware of the penalties for playing non-registered players.

A Clearance Form, if applicable, must accompany registration forms.

Players must fill in their **residential address** and not postal address e.g. Sect. No. Road, Street and not a Post Box number.

**ANY NEW PLAYER TO THE APFL MUST COMPLETE A REGISTRATION FORM.**

## Start of Season

### 1. New Players

#### 1.1. Players that have never played football before (any age).

These players need to fill out a **SACFL Player Registration & Transfer Form** (example below), which is available from [www.footyweb.com.au](http://www.footyweb.com.au) and follow the links to the APFL site. The Player also needs to be registered on their club website.

#### 1.2. Players that want to come into the APFL from another League.

**Current Players over the age of 15 years on the 1<sup>st</sup> of January each year.**

These players need to fill out a **SACFL Player Registration & Transfer Form** and be registered on club website.

**A Player Clearance** must be received by the **League Recorder** and cleared before they can play a game within this league.

### 2. New Players after the Final Pre-Season Registration of Players

All players Clearances must be cleared and back to the League Recorder by 9 am on the Saturday morning if they wish the player to play that day.

*Remember after the 30<sup>th</sup> June no further Clearances can be accepted.*

All grades must **EMAIL** their original **SACFL Player Registration & Transfer Forms** to the League Recorder ([simon.purdue@sanfl.com.au](mailto:simon.purdue@sanfl.com.au)) immediately after they have lodged the **Transfer Application** on Sporting Pulse, or fines may apply.



# SA Community Football League Inc. Player Registration & Transfer Form

## SECTION 1 – PLAYER REGISTRATION

I hereby apply for registration with the \_\_\_\_\_ Club in the \_\_\_\_\_ League/Assoc and will comply with the rules set down by the Club/League/Association and the SANFL.

I hereby apply for a transfer from the \_\_\_\_\_ Club with which I was previously registered.

Given Name:	Surname:	Date of Birth:	
Road/Street:	Suburb/Town:	Post Code:	
Home phone:	Mobile:	Email Address:	

## SECTION 1a – PLAYING HISTORY DECLARATION

Have you been a registered player with any other Australian Football club?

**YES/NO**

If yes, please list your playing history below. You must state which League/s and Club/s you played with and the amount of games played in each grade.

Season	League/Assoc	Club	Grade/Division	Games Played

Are you a contracted player of any Club?

**YES/NO**

Are you currently under suspension or have a suspended sentence against you?

**YES/NO**

Have you previously played with a club in the League/Assoc. you are making application to be transferred to:

**YES/NO**

If yes, please complete previous club: \_\_\_\_\_

I declare that the above particulars are, to the best of my knowledge, and belief, true and correct.

Signature of player: \_\_\_\_\_ Date: \_\_\_\_\_

Signature (Club Official): \_\_\_\_\_ Name: \_\_\_\_\_

**\*If player is under the age of 18 – Parent/Guardian signature is required.\***

Signature: \_\_\_\_\_ Parent/Guardian Date: \_\_\_\_\_

If a player or official of a Club is found guilty of providing false or misleading information in this declaration then such player or official may be liable to penalties including deregistration, suspension and/or a fine not exceeding \$2000.00. The player's club may also be liable to a fine not exceeding \$2000.00 and/or the loss of premiership points in the Senior "A" grade team.

## SECTION 1b – PLAYER POINT RATING

Club Points allocation	0	1	2	3	4	5
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## SECTION 2 – OFFICE USE ONLY

League Points allocation	0	1	2	3	4	5
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# Permits

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*Reference: SACFL Rules & Regulations 16 – pages 22-24*

*Appendix 5 – Temporary Permit Form*

*Form can be found on APFL webpage – Stationery & Resources/Forms & Templates.*

## **Temporary Permits**

Temporary Permits can only be approved for the following reasons:

### **1. Temporary Work Transfer**

A Player must fill out a ***Temporary Permit Form – Appendix 5.***

These are used when a player has been temporarily transferred for work (they must have been working for the employer for 3 consecutive months). A Temporary Permit is only for minor round games. Permits are restricted to a maximum period of 4 weeks or the period of transfer, whichever is the lesser. A Player cannot be granted more than 3 permits in one season. The League the Player normally plays for grants the permit.

### **2. Students**

A Player must fill out a ***Temporary Permit Form – Appendix 5.***

This must be obtained from the League the student plays for when at school and will only be granted for the periods of vacation or study leave.

## **Permits – By the Independent Tribunal**

The Independent Tribunal has the power to grant a permit to any player who, through misfortune, has not played sufficient games to qualify for finals.

## **Permits – By the APFL Board of Directors**

The APFL Board of Directors has the right to grant a permit to any player they deem fit who may appeal against a clearance with the APFL.

## **Permits – By the Junior Panel**

*See also current Junior Panel Document.*

The Adelaide Plains Junior Panel may consider granting a permit to any Junior Player who applies to play in a grade lower than their age bracket. Applications for a permit must satisfy the requirement that the player would be at risk or is unable to play in their normal age group due to medical condition, experience skill etc. Permits granted by the junior panel will be reviewed monthly and can be revoked if the panel become satisfied that the player is able to play in their regular age group.

## **Permits – COVID 19**

COVID 19 permits are available for season 2020 where clubs are not participating. Refer to club delegates or the Football Operations Co-ordinator for details on COVID 19 permits.

# Clearances

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*Reference: SACFL Rules & Regulations 8 & 9 – pages 13-16*

## **Clearances from League to League**

### **1. Clearances start and end dates**

Clearances can be submitted from 1<sup>st</sup> February until 30<sup>th</sup> June annually.

### **2. Clearances time frames**

If Clearances are sent in after the season finishes, Leagues and Clubs are under **no obligation to action** them until 1<sup>st</sup> February of each year.

After this date clubs then have **7 days** to action, after 7 days an unactioned clearance will be granted.

Once a player is cleared, a player membership form must be completed on Sporting Pulse Passport to register the player with the requesting club.

### **3. Clearances answers**

#### **3.1. When a Player can't be refused a clearance.**

If it is lodged in the early pre-season date period. Any clearance lodged between **1<sup>st</sup> February** and **1<sup>st</sup> March** in the same year **cannot be refused unless** the player is on a SANFL contract or is unfinancial with the losing club. An original invoice needs to be produced to substantiate the claim.

*Please ensure any clearances submitted, are for players that are financial otherwise you will be wasting your time, and the player may not be cleared in time for you to play them.*

#### **3.2. When a clearance can be refused.**

- **Contracted Player** – A clearance can be refused if a player is still under contract. It must be a SANFL contract.
- **Outstanding Monies** – Any outstanding amount needs to have an invoice that was issued at the time of sale FOR PREVIOUS YEARS SUBS ONLY.

### **4. Clearance not required**

#### **4.1. Under the age of 15 years**

Any player who wishes to transfer and who is under 15 years as at **1<sup>st</sup> January** that year is not required to obtain a clearance, unless they have already transferred to another League within that year (see clearance required and info below).

### **5. Clearance required and info**

Any Player over the age of 15 as at the **1<sup>st</sup> January** that year must obtain a clearance from their previous Club or League etc.

If a Player under 15 years has already transferred without a clearance within that year, they must fill out a clearance and have it approved as per normal clearance rules.

#### **6. Clearance on Player returning to the APFL**

Any Player returning to play in the APFL who has not been out of the League for more than 24 months will return to his previous club whether they are the club applying for his clearance or not.

*Example:*

*A HWE Player cleared out a year ago to Wallaroo. Two Wells put in a clearance for that player to Wallaroo. Wallaroo grants the clearance to Two Wells. The player then reverts back to a HWE Player, as he has not been out of the League for 2 years.*

#### **7. Appeals**

*See Appeals – APFL Procedure Manual (page 29)*

#### **Clearances within the APFL**

**The APFL rules for clearances within the Adelaide Plains Football League.**

A clearance shall not be refused for a player who:

- a) Is an A Grade coach
- b) Changes place of residence and work to the vicinity of the gaining club
- c) By mutual agreement from both clubs is allowed

# Appeals

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*Reference: SACFL Rules & Regulations 10 – pages 15-19*

## **Appeals within the APFL**

Players have a **right to appeal** to the Board of Directors for any refusal of a clearance. Appeals must be heard within 7 days.

## **Appeals within the APFL**

*Refer to SACFL Regulations – 10.4 Appeal Procedures*

1. Appeals must be made in writing, signed by the player and lodged, together with a further Clearance Form completed and signed by the Player, with the relevant person provided for in SACFL Reg 10.1, 10.2 or 10.3 as the case may be.
2. A fee of \$50 should be lodged with your appeal to APFL League Secretary. The APFL is not obliged to continue with an appeal until the prescribed fee is paid. This fee will be forfeited if the appeal is found to be frivolous and refunded if not.
3. Appeals made against a refusal of a clearance must be lodged within 7 days of the clearance being refused.
4. Any player who is refused a clearance may only appeal once in any season against such refusal.

## Game Day Responsibilities

**All Clubs** playing on Game Day must supply the following Officials for A Grade, Reserves, Senior Colts and Junior Colts.

### 1. Goal Umpires

Your Club must supply a Goal Umpire for each grade.

- 1.1. Goal Umpires must wear **White Coats** at all times.
- 1.2. Goal Umpires must fill out the relevant game details on the scorecard.
- 1.3. Goal Umpires must keep records of all the goals and behinds kicked in each game on the scorecard.
- 1.4. Goal Umpires must check the scores at the end of each quarter with the opposition Goal Umpires and then report to the Field Umpires who will initial the scorecard.
- 1.5. At the end of the match, Goal Umpires must tally their scorecard, check with the opposition Goal Umpire that scores are correct. When agreed that scorecards are correct sign the bottom of the card, then report and hand the scorecards to the Field Umpires.
- 1.6. Filling out the Goal Umpires Card:
  1. *Change Time Keeper to Goal Umpire.*
  2. *Adelaide Plains Football League.*
  3. *Grade of Game.*
  4. *Oval the game is played at.*
  5. *Date the game is played.*
  6. *Home Club.*
  7. *Away Club.*
  8. *Goals and behinds scored by strokes and then the total written in numbers.*
  9. *Total Goals and Behinds must be added up.*
  10. *Each quarter's scores must be initialled by the Field Umpire.*
  11. *The Goal Umpires signature.*
  12. *The Goal Umpires Club.*

**Example:**

SA COMMUNITY FOOTBALL LEAGUE						TIMEKEEPER'S CARD	
LEAGUE ASSOCIATION		GRADE		TIME OF:-			
OVAL		20					
Qtr.	Goals	Behinds	Goals	Behinds	Initials	Start	Finish
1	8	8			10		
2							
3							
4							
Final	9	9					

At the conclusion of each quarter goal umpires shall go to the field umpire who shall check their cards and initial it correct

11 Timekeeper/Goal Umpire 12 Club



## 2. Time Keepers

Your Club must supply a Time Keeper for each grade.

2.1. Time Keepers or Clubs must supply their own stopwatch.

2.2. All games must start on time and follow the APFL rules for game lengths.

Both Time Keepers must agree with the time.

Grade	Start Time	End Time	
U11 – Minis	9:30am	10:15am	
U14 – Junior Colts	10:20am	11:17am	4 x 12 min quarters
U17 – Senior Colts	11:25am	12:47pm	4 x 18 min quarters
Reserves	1:00pm	2:35pm	4 x 20 min quarters
A Grade	2:45pm	End	4 x 20 min quarters + Time on

2.3. Time Keepers must record all relevant game details on the scorecard and record all the goals and behinds for the game. When the game is finished, Time Keepers must sign their scorecards and hand them to the Field Umpires.

2.4. Filling out the Time Keepers Card:

1. *Adelaide Plains Football League.*
2. *Grade of game Time Keeping.*
3. *Oval the game is played at.*
4. *Date the game was played.*
5. *Home Club.*
6. *Away Club.*
7. *Goals and behinds scored by strokes and then the total written in numbers.*
8. *Total Goals and Behinds must be added up.*
9. *Each quarters score's must be initialled by the Field Umpire.*
10. *The start and finish of each quarter must be recorded.*
11. *The Time Keepers signature.*
12. *The Time Keepers Club.*

**Example:**

SA COMMUNITY FOOTBALL LEAGUE						TIMEKEEPER'S CARD	
LEAGUE ASSOCIATION		GRADE		TIME OF:-			
OVAL		20					
Qtr.	Goals	Behinds	Goals	Behinds	Initials	Start	Finish
1	7	7			9	10	
2							
3							
4							
Final	8	8					
At the conclusion of each quarter goal umpires shall go to the field umpire who shall check their cards and initial it correct.							
11				12			
Timekeeper/Goal Umpire				Club			

### 3. Boundary Umpires

Your Club must supply a Boundary Umpire for each grade, except A Grade where panel umpires will be used where available. In the event that panel umpires are not available, clubs are required to supply boundary umpires.

3.1. Junior Colts, Senior Colts and Reserve Boundary Umpires must be **over 13 years of age**.

A Grade Boundary Umpires must be over **16 years of age** unless they are a panel umpire.

3.2. All Boundary Umpires must meet with the Field Umpires prior to the game. If the Field Umpires find they are not acceptable or if during the process of the game prove that they are unable to carry out their duties, the Field Umpires may reject them. If the offending club does not rectify the situation promptly, the Field Umpire shall make a report to the League.  
If a Club is found guilty, they will incur a \$50 fine.

3.3. All Boundary Umpires must wear appropriate footwear and GREEN fluorescent vests. Panel umpires are to wear APFL umpires uniforms.

### 4. Trainers

4.1. Trainers are to administer treatment to a player, then exit the arena immediately. If further treatment is required on field Trainers are to advise the Field Umpire that a stretcher is required.

4.2. Trainers must wear WHITE apparel, to be identified by the Central Umpires.

### 5. Water Boys

5.1. Water Boys must stay out of the way of play.

5.2. Water Boys must administer water to the players and then remove themselves from the field straight away.

5.3. Water Boys must wear the ORANGE fluorescent vest, to be identified by the Central Umpires.

**Host Clubs** must supply the following Officials on Game Day.

#### 1. Gate Keepers

All gates should be opened 45 minutes prior to the commencement of the first match. It is up to each home club's discretion how long they man the gate for.

**Each person through the gate must receive a ticket.**

1.1. Clubs to supply their Gate Keepers with change and a bag. *See page 50 for Gate Price list.*

1.2. The only passes allowed are supplied by the APFL. Pass Holders include:

- Field Umpires and Partners
- APFL Board of Directors and Secretary
- APFL Sponsors, Life Members and Patrons
- APFL Press Pass (3)
- APNA Executives and Club President & Secretary

**1.3. The Gate Keepers are responsible to sell the "Adelaide Plains Game Day".**

#### 2. Interchange Stewards

Your Club must supply an Interchange Steward for Reserves and A Grade only.

- 2.1. Interchange Stewards must be 18 years and over.
- 2.2. Interchange Stewards must be defined in the located interchange area. If an Interchange Steward is requested to move by the Field Umpire they must do so, otherwise the Field Umpire may report the offending Club.
- 2.3. The Interchange Steward must fill out all the relevant Game Day details.
- 2.4. The Interchange Steward is responsible for recording all Player interchanges and Player send-offs.
- 2.5. After the match, the Interchange Steward must sign the Interchange Sheet and hand it to the Host Club official who must send to the APFL Recorder.

### **3. Results Sheet Official (usually Club Secretary)**

Your Club must supply an Official to fill out the APFL Official Score Sheet and supply a sheet to the opposing Club's Secretary.

This sheet is not to be taken lightly, it is a very important and records are based on these results. Consequently, any mistakes made on this form incur Fines, due to the work required to rectify mistakes.

- 3.1. This sheet must be filled out for Junior Colts, Senior Colts, Reserves and A Grade.
- 3.2. The scores must tally with the Goal Umpires Scorecards and must be recorded quarter by quarter, and by the game total at each quarter and not the goals & behinds scored in the quarter.
- 3.3. The total game score in points should be the last total.
- 3.4. If these scores are wrong it incurs a \$20 Fine for each mistake.
- 3.5. Results are to be uploaded on [www.footyweb.com.au](http://www.footyweb.com.au) by the home club prior to 5:30pm on the day of the match.**

## Team Information

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### **Player Lists**

The Player List can be obtained from the APFL website <https://passport.sportstg.com> (Each Club has their own password to obtain their players address etc.)

### **Team Numbers**

#### **U11 – Mini Colts**

Mini Colts are recognised as an Under 11 modified rule side, with no points allowed, and no finals played.  
Their games will be included on the program.

#### **U14 – Junior Colts**

Junior Colts Teams are allowed 24 Players to be listed on the Team Sheet with 18 playing at any one time.  
Any permit players are included in this figure and must be identified with a 'P' on the Team Sheet.

#### **U17 – Senior Colts**

Senior Colts Teams are allowed 22 Players to be listed on the Team Sheet with 18 playing at any one time.  
Any permit players are included in this figure and must be identified with a 'P' on the Team Sheet.

### **Reserves**

Reserves Teams are allowed 22 Players to be listed on the Team Sheet with 18 playing at any one time.

### **A Grade**

A Grade Teams are allowed 22 Players to be listed on the Team Sheet with 18 playing at any one time.

### **Team Manager**

1. The Team Manager is responsible for filling out the Team Sheets for the APFL and any other duties your Club may give them.
2. The Team Sheets are a very important document and any incorrect information can incur huge penalties.
3. Team Sheet can be filled in and printed from <https://passport.sportstg.com>
4. All Players full names and guernsey number, along with the full names of the Coach, Runner/s, Team Manager, Trainer/s and Official"s must be included on the Team Sheet.
5. Coaches must be on the Team Sheet and must be registered on <https://passport.sportstg.com>  
Note: Sporting Pulse will not allow Team Sheets to print if the coach is not on the sheet and registered.

## Team Sheet Distribution

Four (4) copies of the Team Sheet should be made and distributed to the following:

1. Original Team Sheet should be given to the Umpires and will then be forwarded on to the APFL League Recorder.
2. Duplicate Team Sheet should be given to the opposition Club's Team Manager.
3. Duplicate Team Sheet should be given to the Interchange Steward.
4. **Duplicate Team Sheet should be kept for your Club's own information.**

<b>UNITED - Team Sheet</b> <b>Association:</b> Adelaide Plains Football League <b>Teams:</b> United V Hamley Bridge <b>Competition:</b> Junior Colts <b>Round:</b> 2 <b>Match Date:</b> 09/04/11
---

	ID	Jump No.	Player Name	Goals	Best	Yellow Cards	Red Cards	Q1	Q2	Q3	Q4
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
29											
30											

<b>1. Coaching Staff</b>			
Coach	Ass.Ch1	Team Rnr 1.	2.
Team Mngr			
<b>2. Trainer/Water Carriers</b>			
1.	2.	3.	4.
5.	6.	7.	8.
<b>3. Club Umpires/Stewards</b>			
1.	2.	3.	4.
5.	6.	7.	8.

## APFL Time Keepers Instructions

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### A Grade

**Start Time: 2:45pm**

### 20 MINUTE QUARTERS PLUS TIME ON

**Note:** Time On only applies in A Grade. Time is stopped whenever the ball goes out of bounds or the Central Umpire blows Time Off and raises one arm. Time commences again when the ball is thrown in or the Central Umpire raises his arm and blows Time on.

**The Timekeepers shall sound the siren at the times and on the number of occasions as set out in the following table:**

	Number of Blasts	Time
<b>Start of Match</b>		
<b>5 minutes</b> prior to scheduled start time as the umpires enter the arena	<b>ONE</b>	<b>2:40pm</b>
<b>2 minutes</b> prior to scheduled start time	<b>THREE</b>	<b>2:43pm</b>
<b>1 minute</b> prior to scheduled start time	<b>TWO</b>	<b>2:44pm</b>
Scheduled <b>Start</b> time	<b>ONE</b>	<b>2:45pm</b>
<b>1/4 Time (3 minutes)</b>		
<b>2 minutes</b> prior to scheduled start of 2 <sup>nd</sup> Quarter	<b>THREE</b>	
<b>1 minute</b> prior to scheduled start of 2 <sup>nd</sup> Quarter	<b>ONE</b>	
Scheduled <b>Start</b> of 2 <sup>nd</sup> Quarter	<b>ONE</b>	
<b>1/2 Time (20 minutes)</b>		
<b>5 minutes</b> prior to scheduled start of the 3 <sup>rd</sup> Quarter as the umpires enter the Arena	<b>THREE</b>	
<b>2 minutes</b> prior to scheduled start of 3 <sup>rd</sup> Quarter	<b>TWO</b>	
<b>1 minute</b> prior to scheduled start of 3 <sup>rd</sup> Quarter	<b>ONE</b>	
Scheduled <b>Start</b> of 3 <sup>rd</sup> Quarter	<b>ONE</b>	
<b>3/4 Time (5 minutes)</b>		
<b>2 minutes</b> prior to scheduled start of 4 <sup>th</sup> Quarter	<b>THREE</b>	
<b>1 minute</b> prior to scheduled start of 4 <sup>th</sup> Quarter	<b>TWO</b>	
Scheduled <b>Start</b> of 4 <sup>th</sup> Quarter	<b>ONE</b>	
<b>End of Match</b>		

## All Other Grades

<b>Junior Colts</b>	Start Time – 10:20am
	<b>12 Minute Quarters</b>
	$\frac{1}{4}$ Time – 2 minutes
	$\frac{1}{2}$ Time – 4 minutes
	$\frac{3}{4}$ Time – 3 minutes
	Expected Finish Time – 11:17am

<b>Senior Colts</b>	Start Time – 11:25am
	<b>18 Minute Quarters</b>
	$\frac{1}{4}$ Time – 2 minutes
	$\frac{1}{2}$ Time – 5 minutes
	$\frac{3}{4}$ Time – 3 minutes
	Expected Finish Time – 12:47pm

<b>Reserves</b>	Start Time – 1:00pm
	<b>20 Minute Quarters</b>
	$\frac{1}{4}$ Time – 3 Minutes
	$\frac{1}{2}$ Time – 8 Minutes
	$\frac{3}{4}$ Time – 4 minutes
	Expected Finish Time – 2:35pm

	Number of Blasts
<b>Start of Match</b>	
<b>5 minutes</b> prior to scheduled start of each game	<b>ONE</b>
<b>2 minutes</b> prior to scheduled start of each game	<b>THREE</b>
<b>1 minute</b> prior to scheduled start each game	<b>TWO</b>
Scheduled <b>Start</b> of game	<b>ONE</b>
<b><math>\frac{1}{4}</math> Time</b>	
<b>2 minutes</b> prior to scheduled start of 2 <sup>nd</sup> Quarter	<b>TWO</b>
<b>1 minute</b> prior to scheduled start of 2 <sup>nd</sup> Quarter	<b>ONE</b>
Scheduled <b>Start</b> of 2 <sup>nd</sup> Quarter	<b>ONE</b>
<b><math>\frac{1}{2}</math> Time</b>	
<b>2 minutes</b> prior to scheduled start of 3 <sup>rd</sup> Quarter	<b>TWO</b>
<b>1 minute</b> prior to scheduled start of 3 <sup>rd</sup> Quarter	<b>ONE</b>
Scheduled <b>Start</b> of 3 <sup>rd</sup> Quarter	<b>ONE</b>
<b><math>\frac{3}{4}</math> Time</b>	
<b>2 minutes</b> prior to scheduled start of 4 <sup>th</sup> Quarter	<b>TWO</b>
<b>1 minute</b> prior to scheduled start of 4 <sup>th</sup> Quarter	<b>ONE</b>
Scheduled <b>Start</b> of 4 <sup>th</sup> Quarter	<b>ONE</b>
<b>End of Match</b>	

## Club Responsibilities for Final Series

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1. Grounds to be assessed if up to standard by the APFL Board of Directors.
  - 1.a. As per bylaw 6.2 – Clubs to provide 2 x warm up areas for finals.
2. All facilities are sufficient to cater for Finals crowds.
  - Toilets
  - Change Rooms
  - Catering
  - Umpires Room
  - Car Parks
3. Sufficient Personnel to cover the following duties:
  - Interchange Stewards to be provided for all Grades.
  - Boundary Umpires – TO BE CONFIRMED BY UMPIRE PANEL PRIOR TO FINALS.  
1<sup>ST</sup>, 2<sup>ND</sup> & Semi Final for Junior and Senior Colts only – they must be Senior Players and appropriately dressed.
  - Gate Keepers – APFL will engage volunteer organisations to man the gates from 8am at semi finals & preliminary finals and 7am at grand final until half time of the A Grade at a cost of \$700 – which will be shared 50/50 with the Host Club.
  - Host Clubs are to display Admission Charges Sign (supplied by APFL)
 

<b>1<sup>st</sup>, 2<sup>nd</sup> &amp; Prelim Finals</b>	<b>Adults</b>	<b>\$8</b>
	<b>Under 17</b>	<b>FREE</b>
	<b>Seniors Card</b>	<b>\$5</b>

<b>Grand Final</b>	<b>Adults</b>	<b>\$10</b>
	<b>Under 17</b>	<b>FREE</b>
	<b>Seniors Card</b>	<b>\$5</b>
  - Host Clubs will still be responsible for patrolling fence lines.
  - Host Clubs will also pay 50% of the security costs, who will search cars for alcohol & pets and monitor crowd behaviour.
  - Scoreboards to have names of participating clubs. Attendants to be provided by Host Club.
  - Ambulance at Finals – League Secretary to coordinate.
  - No spectators on oval – Umpires to stop game until area cleared.
  - Car Park Attendants – where necessary.
4. Ground Specifications:
  - Ovals to be clearly marked.
  - Officials Car Park
    - 1<sup>st</sup>, 2<sup>nd</sup> and Prelim Finals – 2 car parks (President & Secretary APFL)
    - Grand Finals – 4 car parks (President & Secretary APFL + SANFL)
  - Reserved Car parks for St John / Ambulance vehicle and also area for Disabled Parking.
  - Room for Umpires.



- Water Runners for Umpires.
- Numbered Tickets to be used at entry gate to tally crowd total. Different colours for Adults, Seniors and Juniors.
- Two warm up areas to be provided by the Host Club for finals.

### **All Clubs Responsibilities**

1. To have checked your Player Qualifications for Finals – re Bylaw 11.
2. Runners and Water Boys must wear applicable GREEN & ORANGE fluorescent vests and appropriate footwear.  
Vests must be clearly identified with CLUB name and the person must be over 13 years of age – all grades.
3. Starting Times:

<b>1<sup>st</sup>, 2<sup>nd</sup> &amp; Prelim Finals</b>	<b>Junior Colts</b>	<b>9:45am</b>
	<b>Senior Colts</b>	<b>10:50am</b>
	<b>Reserves</b>	<b>12:30pm</b>
	<b>A Grade</b>	<b>2:30pm</b>

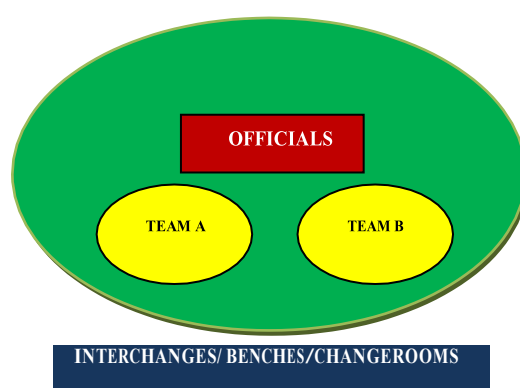
<b>Grand Final</b>	<b>Junior Colts</b>	<b>9:30am</b>
	<b>Senior Colts</b>	<b>10:40am</b>
	<b>Reserves</b>	<b>12:30pm</b>
	<b>A Grade</b>	<b>2:45pm</b>

4. Match Day Officials – All participating Clubs/Teams must supply a Match Day Official for the duration of their Match. *As per page 37 – Club Responsibilities Final Series – Match Day Official.*
5. APFL Game Day – Clubs to support.
6. Shields – Previous season Premiers to return to League Secretary ***before LAST ROUND of each season*** with names engraved.

### **Appointment of Match Day Official**

1. Each Affiliated Club in the APFL shall appoint a Match Day Official whom is responsible for the following:
  - a) Must wear the APFL supplied VEST so as to be identified by umpires & APFL Officials.
  - b) Attend the Umpires Room twenty (20) minutes prior to the commencement of the match and introduce themselves to the officiating umpires.
  - c) Escort the umpire(s) on to the field for the commencement of the match and on and off the field at the half time break and at the completion of the match.
  - d) Ensure a Match Day Official or the Captain of the team in the match being played, are the only person who approach an umpire(s) at quarter, half, or three quarter time breaks in regard to any issue their Member Club would address.
  - e) Approach person(s) that are using abusive language and advise them that no swearing or abusive language is permitted.
  - f) Advise a Member Club Official of the potential for the Member Club to be fined.

- g) Advise the person(s) that the Member Club is reported for bad language, abusive, aggressive or threatening behaviour towards another person(s).
- h) Use an umpire report form to record such report(s).
- i) Ensure that spectators are kept behind the spectator defined line.
- j) Ensure that Member Club Coaches and Officials keep within their defined areas.
- k) Ensure alcohol is not consumed in the defined non-alcohol consumption areas.
- l) Ensure no alcoholic or any drinks in glass are taken onto the playing field at any time.
- m) Ensure so Member Club Officials, Players or supports enter the umpire's room or centre square at quarter and three-quarter time breaks without the umpire's permission.
- n) Ensure that quarter and three-quarter time huddles are enforced (as below).
- o) During finals matches, no dogs are allowed into the grounds.



### **Member Club(s) Crowd Control Responsibilities**

1. The League Code of Behaviour details the expected standards of behaviour from Member Clubs, Officials, Players and supporters.
2. Member Clubs shall be held responsible for the conduct and the behaviour of any official Interchange Steward, Timekeeper, Club Member, Player, supporter or any other person associated with their Member Club ("Associated Person(s)") at matches in which their teams are participating.
3. Member Clubs shall be liable to any penalty and/or fine imposed by the League for any breach of the Code of Behaviour for any misconduct or misbehaviour by their Associated Persons at, during or after any match of the League.

## APFL Send-Off Rule

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- a) The League has adopted a Red & Yellow card system whereby an Umpire may send-off a Player for any indiscretion (outside the spirit of the rules) where the Umpire deems that it is inappropriate for the Player to remain in the playing area.
- b) All Players sent off will be recorded on the Umpires Match Report by the Umpire.
- c) At the time of the Send-Off, the Umpire shall escort the Player to the interchange area showing either on these cards:
  - Yellow Card – The Player can be reported and must serve ten (10) minutes on the bench for ten (10) minutes of playing time and can continue playing the game after the penalty has been served.
  - Red Card – The Player is reported and is not allowed back on the playing field for the remainder of the match.
- d) Yellow Card is shown and the yellow-carded Player is sent off for ten (10) minutes.
  - i. During this time the Player can be replaced regardless of the offence (senior grades only).
  - ii. A Team must not ask the Umpire during the playing time whether that player can come back on or be replaced.
  - iii. The Interchange Steward or Timekeeper will monitor the time off field.
  - iv. Umpires are not expected to monitor the time.
  - v. Umpires will record the Player's details on their Umpire's Report form.
  - vi. The yellow-carded Player may come back on when the ten (10) minutes of playing time has elapsed.
- e) Red Card is shown and the red-carded player cannot come back on for the rest of the match.
  - i. The player can be replaced.
  - ii. At the end of the game the Umpire will fill out the report sheet advising the Player that they will be considered by the Match Review Official.
- f) When any player is sent off
  - i. Play shall stop.
  - ii. The Umpire will escort the Player from the ground and advise the Player.
  - iii. The Umpire will display the correct coloured card to the Interchange Steward at the time of the Send-Off.
  - iv. The Umpire can display card from 30m from the interchange to save time.
  - v. The Interchange Steward will display the same card back to the Umpire to show that they have understood which card he or she has seen.
  - vi. A Player that has been reported under the Red Card shall not return to the field for the remainder of the match.
  - vii. Play shall recommence when the Umpire returns to his position and a 50m penalty is applied to the free kick.
- g) Send-Off Period Completed
  - i. The send-off period is completed after ten (10) minutes of playing time.
  - ii. A yellow-carded Player may return to the field at the completion of their send-off period.

- iii. If that Player does not return at that time (due to injury or coaches discretion) then another Player from the Team can replace them.
- iv. The sent-off Player at this time can return to the field through the normal interchange procedure.
- v. A red-carded Player may not return to the field during this match.
- vi. The player can be replaced.
- vii. The Field Umpire need not be told when a player returns to the field.
- h) Player sent off and reported (Red Card)
  - i. The Player shall be informed that they have been reported by the Umpire.
  - ii. They cannot return to the field for the remainder of the game.
  - iii. They can be replaced by another player (A and B grade only).
  - iv. They can choose to accept a Prescribed Penalty or appeal the Report and be heard by the Tribunal.
- i) Yellow Card Summary
  - i. Ten (10) minutes off.
  - ii. Can be replaced.
  - iii. Can be reported and continue playing after ten (10) minutes sent off (prescribed penalty for minor infringements).
  - iv. A player in senior grades that accumulates three yellow cards in a season will receive an automatic one week suspension.
  - v. A player in junior grades that accumulates two yellow cards in a season will receive an automatic one week suspension.
- j) Red Card Summary
  - i. Player is reported.
  - ii. Off for the rest of the game.
  - iii. Can be replaced.
  - iv. Tribunal or Prescribed Penalty.

### **Send-Off Rule for Under 14's & Under 17's**

There are two categories which are variations to By-Law 20 above.

- a) Yellow Card (off for ten (10) minutes and cannot be replaced).
  - a. If a Player is sent off the Umpire will record this on the day's official team sheet.
  - b. Team Managers should check to make sure this occurs.
  - c. If a Player is sent off two (2) times in the one season it is an automatic one (1) game suspension.
- b) Red Card (off for the rest of the game) and cannot be replaced. No automatic report/suspension, however if the Player is reported they can choose to accept the Prescribed Penalty or appeal against the report and be heard by Tribunal.
- c) Any Red or Yellow Card indiscretion must be recorded by both Timekeepers each stating player number, club and card colour, and the ten (10) minutes recorded. The carded Player's Club is responsible for checking with Timekeepers for elapsed time.

- d) The Umpire will indicate the Card colour to both the Timekeepers and the Club bench.



# Adelaide Plains Football League

## Send-Off Record

Name: \_\_\_\_\_

Club: \_\_\_\_\_

Grade: \_\_\_\_\_ Date: \_\_\_\_\_

### Offence:

Red Card (off for rest of the game) ☐

Yellow Card (off for 10 minutes) ☐

*Player cannot be replaced in either offence.*

### Brief description of the offence:

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Umpires Names: \_\_\_\_\_

\_\_\_\_\_

Form to be sent to:

Simon Purdue

[simon.purdue@sanfl.com.au](mailto:simon.purdue@sanfl.com.au)

*By 6pm Monday following the match.*

### Office Use Only

RED CARD

☐ Tribunal

YELLOW

☐ ☐ 1 Match Suspension

CARD

## Reports

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From season 2020 the APFL will adopt the State and Territory Tribunal Guidelines. A copy of the guidelines has been published on the APFL website in the Community Football documents area. [https://websites.sportstg.com/assoc\\_page.cgi?c=1-7180-0-0-0&slD=372310](https://websites.sportstg.com/assoc_page.cgi?c=1-7180-0-0-0&slD=372310)

### **Umpires Obligations**

- a) Where an Umpire reports a Player or Official during the course of a match, the Umpire shall use his or her best endeavours to inform the Player or Official of the report: -
  - 1. At the time of the incident; or
  - 2. Before the commencement of the next quarter; or
  - 3. Where the incident occurs in the final quarter, after the completion of the match.
- b) The Umpire shall use his or her best endeavours to inform the person against whom a Reportable Offence has been committed of the report (if applicable).
- c) An Umpire may inform the Captain, Acting Captain or Official of a Team of a report where it is impractical to inform the Player or Official who has been reported.
- d) Apart from informing a Player or Official of the report, an **Umpire shall not speak with the reported Player or Official or any other Player or Official about the report which has been made.**

### **Notice of Report**

- a) During the Match or after the completion of the Match, the Umpires shall complete a notice or report using the online application prescribed by the Controlling Body.
- b) On the completed report the Umpires shall note "Tribunal" on the report if they find the offence more serious than a prescribed penalty. If the report is not marked Tribunal then the Player has the opportunity to accept a Prescribed Penalty. *(See section 5 of the State and Territory Tribunal Guidelines)*

### **Collecting Reports – APFL Bylaw 16**

- a) At the termination of each game, each Club shall be responsible for the attendance of an Official at the door of the Umpires dressing room to ascertain if any report or reports are to be made against any Player or Official of their Club. In the event of no such Official approach the Umpires shall be deemed to have complied with their duty if such reports are subsequently emailed, handed or posted to the **Tribunal Secretary** of the League.

### **Notification to APFL of Report**

- a) **Reported Clubs** must email the duplicate copy of the report they received from the Umpires, to the **Tribunal Secretary** at [simon.purdue@sanfl.com.au](mailto:simon.purdue@sanfl.com.au) within 24 hours of any game if any players

from their Club have been reported and need to attend a Tribunal Hearing. Failure to do so may result in a delay in when the Tribunal can be arranged.

- b) **Home Ground Club** must post the original report form of **ANY** Player, **HOME OR AWAY** clubs, including reports where ***“Prescribed Penalties”*** have been issued/taken etc. to **Simon Purdue** [simon.purdue@sanfl.com.au](mailto:simon.purdue@sanfl.com.au) no later than *6pm Monday* following the match.



### **Tribunal Date, Venue and Time**

Club Secretaries or Presidents will be notified by **Tribunal Secretary (Simon Purdue)** of the Date, Venue and Time of the Players hearing.

### **Tribunal Rules – SANFL Domestic Tribunal Rules**

- (a) The most important principal of Tribunal is **Natural Justice**. Players have a right to appoint an Advocate or represent themselves. If a player appoints an Advocate they forfeit their right to cross-examine the Umpire. Any questioning must be done through the Advocate.
- (b) Players Plea – A Player may plead Guilty or Not Guilty.  
  
The Tribunal should seek to ensure that the Player provides a plea consistent with his evidence i.e. if a player is charged with a Deliberate Strike and may wish to plead guilty to an Accidental Strike. In that case his plea to the charge should be Not Guilty.
- (c) Players evidence – This can be in their own words, which is preferred, or through a written statement or by being led through their evidence by the Advocate in a question and answer type fashion.
- (d) Witnesses–The tribunal cannot deny the Player the right to call any such person as a witness in defending the charge against him.
- (e) When a Player does not attend – the hearing should not proceed unless he is prepared for a nominee, usually his Advocate to tender a plea for him (in which case the plea would have to be one of Guilty) If he pleads Not Guilty then the Tribunal should adjourn the hearing until the player is able to attend.
- (f) Technicalities – there are 2 kinds of technicalities to throw out a report and they are:
  - 1. Failure of an Umpire to advise the Player that he has been reported, pursuant to law 16.10.1
  - 2. The Umpire reporting the wrong Player

### **Fines – APFL Bylaws**

- 16.h. *The Club of any player found guilty of a report that is heard by the Tribunal will pay a fine of \$300 to the League. The \$300.00 will be invoiced to the club and is to be paid up within seven (7) days. Failure to comply within the period will incur a further penalty of \$25.00. In the event of a Club allowing the penalised player to play prior to payment of fine, a further \$50.00 penalty will be incurred.*



## APPENDIX 15 South Australian Community Football League

### GUIDELINES FOR PROCEDURES AT HEARINGS OF COMMISSIONERS

1. The accused player shall be entitled to be represented before the tribunal.
2. Order of proceedings:-
  - 2.1 A Commissioner shall satisfy themselves that the person charged has been provided with and understands details of the charge.
  - 2.2 Plea of player.
  - 2.3 Video Evidence will be used at the discretion of the Commissioner (may be used before or after umpire's evidence).
  - 2.4 Umpire's evidence.
  - 2.5 Cross-examination of Umpire by the Commissioner/s.
  - 2.6 Cross-examination of Umpire by the player advocate.
  - 2.7 Evidence of Umpires' witness.
  - 2.8 Cross-examination of Umpires' witness.
  - 2.9 Evidence of player.
  - 2.10 Examination of player by the Commissioner/s.
  - 2.11 Evidence of player's witness/s.
  - 2.12 Examination of player's witness/s by the Commissioner/s.
  - 2.13 Cross-examination of player's witness by the Umpire.
  - 2.14 Submission by the player based upon the evidence presented.
  - 2.15 All people other than the Commissioner shall withdraw to allow the Commissioner to decide whether the charge is proven.
  - 2.16 Upon reaching his decision the Commissioner shall recall the person charged.
  - 2.17 If the charge is found "not proven" the Commissioner will declare the hearing closed.
  - 2.18 If the charge is found "proven" the details of the player's record shall be read.
  - 2.19 The player or his representative may take a submission to the Commissioner on the question of penalty.
  - 2.20 All parties shall again withdraw to allow the Commissioner to decide on what order is to be made.
  - 2.21 The player charged and his representative shall then be readmitted and informed of the decision.
3. **Special Notes**
  - (a) Evidence must be taken even if the player pleads guilty.
  - (b) A plea is always required.
  - (c) Any player who has representation before the Commissioner forfeits any right to question witnesses.
  - (d) At any time the Commissioner may ask questions of the umpire, player or witness.

- (e) Any person who conducts himself disrespectfully to the Commissioner during the hearing of a charge may be dealt with in such manner as the Commissioner in his absolute discretion shall deem fit.
- (f) Members of the Media may be admitted at the discretion of the Commissioner.
- (g) The SANFL Points System is to be used, if the League has adopted the model, when determining a player's penalty

## APFL Prescribed Penalties

From season 2020 the APFL will adopt the State and Territory Tribunal Guidelines. A copy of the guidelines has been published on the APFL website in the Community Football documents area. [https://websites.sportstg.com/assoc\\_page.cgi?c=1-7180-0-0-0&slD=372310](https://websites.sportstg.com/assoc_page.cgi?c=1-7180-0-0-0&slD=372310)

Prescribed penalties will be classified and graded according to section 5 of the State and Territory Tribunal Guidelines.

A Panel may grade Classifiable Offences in accordance with the following table:

Conduct	Impact	Contact	Base Sanction	Early Guilty Plea
Intentional	Severe	High/Groin	5+ Matches (Tribunal)	N/A
		Body	4+ Matches (Tribunal)	N/A
	High	High/Groin	4 Matches	3 Matches
		Body	3 Matches	2 Matches
	Medium	High/Groin	3 Matches	2 Matches
		Body	2 Matches	1 Match
	Low	High/Groin	2 Matches	1 Match
		Body	1 Match	Fine & / or Reprimand
Careless	Severe	High/Groin	4+ Matches (Tribunal)	N/A
		Body	3+ Matches (Tribunal)	N/A
	High	High/Groin	3 Matches	2 Matches
		Body	2 Matches	1 Match
	Medium	High/Groin	2 Matches	1 Match
		Body	1 Match	Fine & / or Reprimand
	Low	High/Groin	1 Match	Fine & / or Reprimand
		Body	1 Match	Fine & / or Reprimand

A Panel may at its absolute discretion determine that the offence ought to be referred directly to the Tribunal on the basis that it is a Classifiable Offence which attracts a base sanction that the Panel finds inappropriate (see Direct Tribunal Offences in section 5.3(a)).

Fines:	Players found guilty at a Tribunal Hearing to receive a penalty decided by the Tribunal Commission plus a \$100 Fine.
Two reports on the same day:	1 <sup>st</sup> Report Prescribed Penalty if available 2 <sup>nd</sup> Report Tribunal
Serious Offences:	Offences such as elbowing, eye gouging, head butting must be referred to the Tribunal.
Serious Offences within 2 years:	a. Different Offence – Prescribed Penalty b. Same Offence – Prescribed Penalty + 1
Third Offence within 3 years:	Game Must go to Tribunal
Umpires:	Have the right to send any offence to the Tribunal and will note this on the Report sheet.
Decision on taking Penalty or Tribunal:	A Player has the right to send any offence to the Tribunal and his Club is required to notify the League Tribunal Secretary by <b>5pm</b> on the Sunday. The Prescribed Penalty will apply if not notified by this deadline.

## APFL Fines for 2020

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1. Results and goals scored not correct on Results Sheets. Results Sheet not tallying with score cards. Scored cards and sheets not completed correctly or signed	\$20
2. Original Team Sheets not submitted to Recorder or not completed correctly (eg. Not signed, import players, permit players are not identified etc.)	\$20
3. Late lodgement of Team Sheets, Score Cards to Recorder. (Not received by Wednesday following Game Day).	\$20
4. Results Sheet (with Scores, Goal Kickers and Best Players) not faxed/mailed to Recorder/Secretary by midday on Sunday following Match Day.	\$200
5. Umpires Payments not paid to APFL Treasurer within 7 days after receiving invoice.	
6. Club Delegates failure to attend AGM or General Meetings	\$200
7. Failure to supply Inter-Change Steward on match day	\$20
8. Incorrect footwear or vests worn by Boundary Umpires	\$25
9. Club Affiliation Fees not paid before clubs play their 1st game.	\$200
10. Any Information requested by League Secretary and APFL Board not received by due date.	\$200
11. Club failure to abide by "Game Day Responsibilities" as per current APFL Procedure Manual	\$100
12. Club failure to abide by "Finals Series Responsibilities" as per current APFL	<i>Boards Discretion</i>
13. Procedure Manual – Fine value to be determined at the discretion of the APFL Board <u>of Directors</u>	

### Fines to be paid within 30 days to: APFL Secretary

Trevor Spong  
28 Warragal Court  
Andrews Farm  
SA, 5114  
M: 0409 785 981

### Or direct deposit to:

BSB: 035-075  
Account No: 16-7577

### Please email remittance/payment advice to

[adelaideplainsfl@sanflcfl.com.au](mailto:adelaideplainsfl@sanflcfl.com.au)

## 2020 Admission Charges

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### All Minor Round Games

ADULTS	\$6.00
SENIORS CARD MUST PRODUCE SENIOR CARD ON ENTRY	\$3.00
AGED UNDER 17	FREE

### Finals Series

<b>1<sup>st</sup> &amp; 2<sup>nd</sup> Semi &amp; Preliminary Finals</b>	
ADULTS	\$8.00
SENIORS CARD MUST PRODUCE SENIOR CARD ON ENTRY	\$5.00
AGED UNDER 17	FREE

### Grand Final

ADULTS	\$10.00
SENIORS CARD MUST PRODUCE SENIOR CARD ON ENTRY	\$5.00
AGED UNDER 17	FREE

**Alcohol is not permitted to be brought into any of the grounds.**

**No dogs are allowed in any of the grounds during the finals.**

## **Information relevant to season 2020 only**

There are a number of unique rules and regulations that have been established for season 2020 due to COVID 19. These have been established in an effort to enable continuation of football with the least amount of disruption possible for clubs and leagues. Some of the main changes are summarised below:

1. TPPS (Player Payments). The 2020 player payments have been set at \$0 by the SANFL. No player is to be paid a match fee in 2020. Clubs are to amend current player contracts to reflect this and have the contract re-signed by the player.
2. Players can still be paid any coaching component of an existing contract. No new contracts for coaching can be entered into in an attempt to circumvent the above regulation.
3. Travel and incentives can still be paid. Caps for travel and incentives remain the same as already detailed in the TPPS.
4. Permits are available for players whose club is not participating in season 2020. There are some regulations surrounding how APPS applies to these players.