



## AGM – Meeting Guide

These are the key sections of the constitution for the AGM.

### Categories of membership

A **Member Club** is a group of individuals collectively calling themselves a club and affiliating **two or more teams** to Netball Wellington, whether or not incorporated, which administers, promotes and develops netball (whether as its primary activity or otherwise).

Current member clubs:

Karori; Kia Ora; Oriental Rongotai; P.I.C.; St Catherine OG; St Mary OG; St Francis; Wellington East Netball Club; Victoria University, Newlands College OG, Nga Mokopuna; Wellington United

A **Member School** is a **school affiliating netball teams** to Netball Wellington and which administers, promotes and develops netball.

Current Member Schools:

Newlands College; Onslow College; Queen Margaret College; Samuel Marsden Collegiate; St Catherine's College; St Mary's College; Wellington East Girls' College; Wgtn Girls' College; Wellington High, Tawa College

A **Member Team** is a group of individuals collectively calling themselves a team (but together are not a Member Club or Member School) who organise themselves to participate in the Netball Wellington core competition.

Current member teams:

Ab Fabs; Wgtn Olympic; Wgtn Wildcats, Misfits, Soixanta Neuf WAGS;

A **Life Member** is a person who has been granted a Life Membership of Netball Wellington for outstanding contribution or service to netball and/or Netball Wellington.

A Life Member shall have the same rights and obligations as other Members, except as defined in this constitution and in particular she or he shall have **no right to vote at a Netball Wellington General Meeting unless she or he is a delegate**.

An **Associate Member** is any associated netball organisation which supports the objects of Netball Wellington and which affiliates to Netball Wellington.

An Associate Member shall have the same rights and obligations as all other Members, except as defined in this constitution and in particular it shall have **no right to vote at a Netball Wellington General Meeting**.

Current Associate members:

Motu Kairangi Netball; Northern Suburbs Netball; Wellington West Netball.

## **Delegates**

The delegates for a General Meeting shall be:

- a. two (2) individuals from each Member Club;
- b. two (2) individuals from each Member School;
- c. one (1) individual from each Member Team; and
- d. one (1) Board Member appointed by the Netball Wellington Board.

A delegate may exercise all the votes to which her or his Member Club or Member School, or Member Team or Netball Wellington Board is entitled.

Members of the Netball Wellington Board and the board secretary cannot act as a delegate for a Member Club or a Member School or a Member Team.

An individual may only act as a delegate for one Member entity only, unless they have been approved to hold the proxy votes for another entity (see rule on Proxy Voting).

The names of the delegates must be advised to the board secretary no later than 5.00 pm on the day of the General Meeting (forms distributed with AGM Meeting Notification) A person may not act as a delegate (or proxy under rule 34.5) unless her or his name has been received by the board secretary in accordance with this rule.

All Members are entitled to attend and speak at General Meetings, but only delegates shall have the right to vote, except for the Chairperson who shall have a casting vote under rule 34.4.

## **Voting**

The voting power of delegates present at a Netball Wellington General Meeting shall be:

- e. for each Member Club, a total of four (4) votes;
- f. for each Member School, a total of three (3) votes;
- g. for each Member Team, a total of one (1) vote;
- h. for the Netball Wellington Board, a total of four (4) votes.

Voting shall be by a majority of those delegates present exercising their voting power.

Voting may be by a show of hands, or if requested by any delegate, by secret ballot. Voting procedures shall be in accordance with the Netball Wellington Regulations.

The Chairperson of the General Meeting shall have a casting vote.

Proxy voting at General Meetings is permitted provided that the delegate authorising the proxy sends written notification of the name of the proxy to the board secretary no later than 5.00 pm on the day of the General Meeting.

## **Agenda**

The business which must be discussed at the Netball Wellington Centre Annual General Meeting is:

- a. the Annual Report of Netball Wellington Centre;
- b. items of business of which notice has been given under rule 37.1;
- c. elections of the elected board members and the President; and
- d. any proposed alterations to this Netball Wellington Centre constitution.

## **Remits and Items of Business**

A **remit** is an item for discussion which proposes a change to the constitution. For a remit to be passed it requires a two-thirds majority of those delegates present exercising their voting power at the AGM.

An **Item of Business** may include discussion items proposed by members or the Board and/or proposals that require a vote e.g. increase in fees.

## **Life membership and Service Awards**

Life membership and service awards are granted following a vote of the delegates at the AGM. Nominations for life membership and service awards can be made by members or the Board and must be received at the Netball Centre office by October 31 in any year.

## **Election of President and Board members**

Nominations for elected Board members should be received at least 20 days before the AGM. Nominations can be received after this date and from the floor of the meeting where the Board Secretary has received fewer nominations than those for which vacancies exist prior to the 20 days. The nominees whose nominations have been received prior to the 20 day closing date will be declared as elected unopposed at the AGM.

## **Quorum**

At any General Meeting, a quorum shall consist of delegates holding one third of the total voting power of the meeting.