



WARRNAMBOOL & DISTRICT FOOTBALL NETBALL  
LEAGUE INC

# WDFNL NETBALL HANDBOOK 2019

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EMAIL

PHONE

WEBSITE

[wdfnlnetball@outlook.com](mailto:wdfnlnetball@outlook.com)

Kylie Murphy  
Netball Chairperson  
0417 122 250

<http://websites.sportstg.com>



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### CONTRACTS

AFL Western Region Administration Centre (RAC)

Mel Taylor | Western Region Manager

Brad Pole | Operations Coordinator

Netball Vic

M | 0498 800 131

M | 0439 331 699

E | [brad.pole@afl.com.au](mailto:brad.pole@afl.com.au)

E | [mel.taylor@netballvic.com.au](mailto:mel.taylor@netballvic.com.au)

### WDFNL BOARD MEMBERS

TITLE	N	MOBILE	EMAI
President	Michael Harrison	0438 149 977	<a href="mailto:michaeljharrison1956@hotmail.com">michaeljharrison1956@hotmail.com</a>
Vice President	Billy Edis	0400 062 622	
Netball Chairperson	Kylie Murphy	0417 122 250	
Financ	Scott Coverdale		
Legal & Constitution	Carolyn Howe		
Media & Marketing	Mathew Milne		
Umpire Development	Norm Gibson		

### NETBALL SUB COMMITTEE MEMBERS

TITLE	NAME	MOBILE	E
Netball Chairperson	Kylie Murphy	0417 122 250	<a href="mailto:wdfnlnetball@outlook.com">wdfnlnetball@outlook.com</a>
Secretary	Nikki Mitchem	0407 505 046	<a href="mailto:wdfnlnetball@outlook.com">wdfnlnetball@outlook.com</a>
Junior Development Officer	Sara Quinn	0417 387 744	
My Netball/VNA	Tamara Bull	0437 101 120	
Umpire Co Ord	Veronica Cannon	0400 953 652	
Umpire Mentor	Kaye Hollis	0416 199 145	
Sub Committee Member	Loretta Doran	0497 388 656	
Sub Committee Member	Jenny Gleeson	0409 622 651	
Sub Committee Member	Stephanie Townsend	0413 791 346	



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### WDFNL CLUB CONTACTS

CLUB	NETBALL CONTACT	NETBALL DELEGATE	NETBALL DELEGATE CONTACT DETAILS
ALLANSFORD	Kate Schultz	Kate Schultz	M   0438 017 569 E   <a href="mailto:afncnetball@outlook.com.au">afncnetball@outlook.com.au</a>
DENNINGTON	Nicole Wright	Nicole Wright	M   0478 042 319 E   <a href="mailto:gwright71@bigpond.com">gwright71@bigpond.com</a>
EAST WBOOL	Diane Watson	Diane Watson	M   0419 772 432 E   <a href="mailto:eastwarrnambool@bigpond.com">eastwarrnambool@bigpond.com</a>
SOUTH ROVERS	Tanya Suggett	Tanya Suggett	M   0418 573 537 E   <a href="mailto:tanyasuggett@hotmail.com">tanyasuggett@hotmail.com</a>
RUSSELLS CREEK	Kate Harzmeyer	Caron Robertson	M   0419 230 729 E   <a href="mailto:katebaulch@hotmail.com">katebaulch@hotmail.com</a>
TIMBOON DEMONS	Hayley Plozza	Kate Makin	M   0401 378 742 E   <a href="mailto:plozza.hayley@edumail.vic.gov.au">plozza.hayley@edumail.vic.gov.au</a>
KOLORA/NOORAT	Clare Dunn	Clare Dunn	M   0409 914 238 E   <a href="mailto:clarepauldunn@gmail.com">clarepauldunn@gmail.com</a>
OLD COLLEGIANS	Jenny Gleeson	Jenny Gleeson	M   0409622651 E   <a href="mailto:jennyg1861@hotmail.com">jennyg1861@hotmail.com</a>
NIRRANDA	Vicki Wickham	Melinda Haberfield	M   0408 363 505 E   <a href="mailto:vickiandgeoff@optusnet.com.au">vickiandgeoff@optusnet.com.au</a>
MERRIVALE	Cloe Pulling	Cloe Pulling	M   0411 371 494 E   <a href="mailto:cloepulling21@hotmail.com">cloepulling21@hotmail.com</a>
PANMURE	Julie-Ann Kelly	Kim Jamieson	M   0427676234 E   <a href="mailto:kelly.julie-ann.i@edumail.gov.au">kelly.julie-ann.i@edumail.gov.au</a>



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### CLUB UNIFORMS

CLUB	DRESS	BIB	LETTERS
Allansford	Navy/White	Navy	White
Dennington	Red/White	Red	White
East Wbool	Black/Red	Black	Red
Kolora-Noorat	Black /Jade/White	Black	Jade
Merrivale	Black/Gold/Shire	Black	Gold
Nirranda	Navy Blue/White	Navy	White
Old Collegians	Green/Gold	Green	Gold
Panmure	Royal Blue/Red/White	Red	White
Russell's Creek	Royal Blue/White	White	Royal Blue
South Rovers	Maroon/Royal Blue/Gold	Gold	Maroon
Timboon Demons	Navy/Red	Navy	Red

**Any changes to Club uniforms must be submitted to the League for approval.**

**Note:**

- Socks must be white and to be seen above the ankle.
- Appropriate netball footwear should be worn.

### COURT LOCATIONS

CLUB	LOCATION
Allansford	Allansford Recreation Reserve, Ziegler Parade, Allansford
Dennington	Dennington Football Ground, Dennington
East Warrnambool	Reid Oval, Cramer Street, Warrnambool
Kolora/Noorat	Noorat Recreation Reserve, Noorat
Merrivale	Merrivale Football Ground, Merrivale Drive, Warrnambool
Nirranda	Nirranda Recreation Reserve, Nirranda
Old Collegians	Davidson Oval, Caramut Road, Warrnambool
Panmure	Panmure Recreation Reserve, Panmure
Russell's Creek	Mack Oval, Grafton Road, Warrnambool
South Rovers	Walter Oval, Coulstock Street, Warrnambool
Timboon Demons	Timboon Recreation Reserve, Timboon



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### PRIOR TO THE SEASON

#### TEAM REGISTRATION & CLUB COACH LIST

Registration forms must be completed for each Club Team and returned to the League at by the deadline nominated by the League prior to the commencement of the season.

These forms will be distributed prior to the commencement of the season and some important points to remember when filling these in are as follows:

- A Grade & A Reserve, B Grade, 17 & Under 15 & Under & 13 & Under teams are to be completed in full as per supplied registration form
- For senior players please provide previous playing history where indicated.
- Please ensure that you fill in the date of birth for all junior & senior players.
- Please take into consideration Netball By-Law 12 – Grading of Players.

All team coaches must have as a minimum completed the Online Foundation Coaching Course, Working with Children Check and have VNA Insurance **before** coaching. Copies of accreditation certificates must be provided to the League before Round 1.

**REGISTRATION FORMS NOT COMPLETED SATISFACTORILY WITH ALL  
INFORMATION WILL NOT BE ACCEPTED**

#### CLUB UMPIRE LIST

A separate form has been provided for each Club to list their team umpires.

This form will be distributed prior to the commencement of the season and all sections should be completed and returned to the League prior to the commencement of the season.

**All team umpires must have sat and passed a Theory Exam, completed an online Level 1 Umpire Course, Working with Children's Check and have VNA Insurance before umpiring.**

Please ensure that you provide copies of their Certificates of Completion for both the Theory Exam and Level 1 Course to the League.

#### UNIFORM REGISTRATION SHEET

If you have a change of uniform, please submit changes to the Netball Sub-Committee for approval.

***Note: Any changes to uniform colours from the previous season must be approved by the League***



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### MATCH DAY REQUIREMENTS

#### RESPONSIBILITIES OF HOME TEAM

- Ensure that the Match Day Checklist is completed together with the opposition team.

Checklist can be downloaded from link:  
<http://www.willisnetball.com/uploads/contentFiles/files/Willis%20Netball%20Australia%20Match%20Day%20Checklist%20v2.pdf>

OR on the Netball Game Day App.

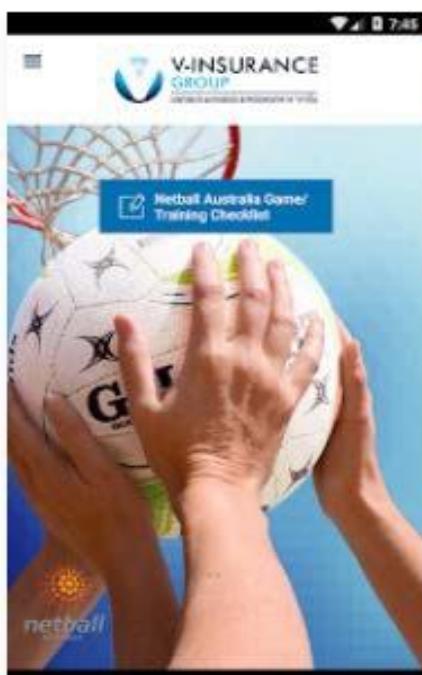


### Netball Game Day / Training Checklist

Brokerapps Pty Ltd Sports

3+

⚠ You don't have any devices



Checklist

Page 1 of 7

Club Selection

Your Name

MyNetball ID (Optional)

Your Role/Position (Mandatory)

Date/Time

Game/Training Venue

Address 1

Address 2

Suburb

Safety Audit

Page 1 of 7

Club Selection

Your Name

MyNetball ID (Optional)

Your Role/Position (Mandatory)

Date/Time

Game/Training Venue

Address 1

Address 2

Suburb



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### **Use App available – Netball Game Day/Training Checklist – available on Apple and Google**

The Netball Australia Game Day / Training Checklist app is a risk management tool which can be used by Association / Club Officials pre- game and training. The checklist and safety audit provide a reliable method of identifying, recording and addressing risks before they occur and can decrease exposure to property damage, personal injury or in extreme cases legal action. Additionally, the app also features an incident reporting functionality for the notification of Personal Accident and Public Liability matters.

- Ensure that court is clean and swept prior to game.
- Ensure that nets and goal post pads are placed on goal rings.
- Ensure that blood kit and first aid kit are available including ICE.
- Have score sheets for each game printed prior to each game.
  - Ensure that umpires sign official score sheet.
- Ensure that all umpires are dressed in appropriate white clothing and wearing the League supplied umpire polo. (If not, note on back of score sheet)
- Provide a scorer/ time keeper and scoreboard attendant for all games. (Away team to supply scorer only for each game).
- Ensure air horn is working and available for Time Keeper.
- Ensure that captains of each team sign bottom of score sheet.
- Ensure that umpires fill out and sign best and fairest votes for each game and place in envelope provided.
- Ensure that A Grade Coaches fill out and sign Most Valuable Player Forms.
- Enter results, Best on Court and Goal scorers for **ALL** Grades onto My netball by 5pm.

**If you have any issues, please contact Kylie Murphy 0417 122 250 or email [wdfnlnetball@outlook.com](mailto:wdfnlnetball@outlook.com)**

Deliver copies of all original information in ENVELOPE PROVIDED to the League Headquarters by 9am the Monday following game day.

### **The envelope is to contain the following:**

- Original score sheets from all games
- Media Score Sheets
- Best and Fairest envelopes from all games
- MVP Vote envelopes from A Grade





## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### VNA MEMBERSHIP

Players, Coaches and Umpires must pay full VNA online (MyNetball) through WDFNL prior to taking the court. Club MyNetball Administrators should check that players have paid online and allocated the correct status and to the correct club, before they take the court. This can be shown with the \* next to a player's name on the provided score sheet. If a player has a \* additional evidence is to be provided e.g. single game voucher or receipt from other association

**All players, coaches and umpires must have current VNA and Working with Children's **BEFORE** coaching, umpiring and playing.**  
**Team Manager/s and Primary Carer/s must have a current **Working with Children's**.**

### SINGLE GAME VOUCHERS

The 'Single Game Voucher' is in place to assist those players who play only one or two games per netball season. Instead of paying the full membership fee, the player simply purchases a 'single game voucher' from the League. The system is not intended to replace membership; it is merely a support mechanism.

- Cost \$15.00 for seniors and juniors
- The voucher is valid for one game only and a max of 5 are available per person per year
- Players must purchase a single game voucher prior to taking the court.
- Clubs must email ([wdfnlnetball@outlook.com](mailto:wdfnlnetball@outlook.com)) the Friday prior to the round the single game voucher is required for **NB**: this player must also have obtained approval to play as per the single player registration form.
- All injuries must be reported to the League at the time of the injury.

### 2019 Costs are as follows:

SENIORS – players, coaches, umpires and bench officials (Born on or before 31/12/2001)  
**\$76**

JUNIORS – players, coaches, umpires and bench officials (Born between 1/1/2002 & 31/12/2008)  
**\$56**

NET SET GO (born on or after 01/01/2009 includes participant pack – this also covers U/9 modified games).  
**\$66**

OFF THE COURT OFFICIALS – committee members, administrators, volunteers, parents and spectators.  
**\$44**

Further information regarding the insurance coverage associated with VNA can be found on the Netball Victoria Website:

[NV Insurance Information](#)

Personal Injury Claim Forms can be downloaded using the following link:

[NV Injury Claim Form](#)





## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### **BLOOD KIT**

Each Club must provide a blood kit for use by their teams at all games. These kits should consist of the following:

- Plastic Bucket
- White King – or any other Chlorine Based Disinfectant
- Paper Towel – for washing any blood from the court
- Disposable Gloves
- Plastic Bags – for the disposal of paper towel and gloves
- Cold Water (Preferably tap close to court)
- Rubbish Bin

If there is any blood spillage during the game the bleach must be diluted in cold water (DO NOT USE HOT WATER). Any blood-stained clothing must be removed before the player is able to continue to play.

Each team **MUST** have these kits present **COURT SIDE** at each home game.

### **INJURY MANAGEMENT**

Each Club should provide the following:

- Complete Playing Area Safety Audit
- Medical Indemnity Forms for all players
- List of Emergency Numbers
- Clear Ambulance access
- Injury Register
- First Aid Kit
- Access to Telephone
- Copy of Blood Policy
- First aid/sports trainers' qualifications
- Provision for ice



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### 2019 GAME TIMES

GRAD	START TIME	QTR LENGTH	BREAK TIMES		
			1/4	1/2	3/4
13 & Under	8.50am	4 X 10 mins	2 mins	2 mins	2 mins
15 & Under	9.45am	4 X 10 mins	2 mins	2 mins	2 mins
17 & Under	10.40am	4 X 12 mins	2 mins	3 mins	2 mins
B Grade	11.45am	4 X 12 mins	2 mins	3 mins	2 mins
A Reserve	12.45pm	4 X 12 mins	2 mins	3 mins	2 mins
A Grade	1.50pm	4 X 15 mins	3 mins	5 mins	3 mins

- White socks must be worn and to be seen above the ankle.
- No jewellery, except a plain wedding ring and/or medical alert bracelet (International rules of Netball | Section 1 Rule 5.1.4), which must be taped.  
This is the ONLY jewellery that can be worn – IE: **NO** studs, earrings, nose rings/studs can be taped. The player will have to remove or player cannot take the court.
- Fingernails to be kept short and smooth. Gloves may only be worn on presentation of a Medical certificate and with approval from the League.
- Clubs have until the first round of play, for all players to be in the correct Club Uniform. A written letter to the league for any exemption, if any club has a uniform issue must be email for approval.



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### INJURY TIME

All injury/illness/blood time is now the same and players have up to 30 seconds to leave the court. The injured player **MUST LEAVE** the court and the position either left vacant or replaced.

If the position is left vacant, a player or substitute may take the court during an interval, during another stoppage for injury/illness/blood or after a goal is scored (in this last case the player must play in the vacant position).

#### **International Rules of Netball | 9.3.1 Injury/Illness or Blood**

1. (i) The umpires hold time for blood when noticed or for injury/illness when requested by an on-court player (in extreme circumstances the umpires may hold time without a request being made).
2. (ii) The player concerned ***must leave the court*** within 30 seconds and receive any treatment off the court. The timekeepers advise the umpires when 10 seconds remain.
3. (iii) Only primary care person/s are permitted on the court to assess the player's medical condition and to assist the player from the court.
4. (iv) In the event that the primary care person/s advise the umpires that the player concerned cannot be removed safely within 30 seconds, the umpires will extend the time for the player to leave the court.
5. (v) The umpires may authorise other persons (including team officials) to assist the player to leave the court if needed.
6. (vi) Any blood on the ball or the court must be cleaned before play restarts and any blood-stained clothing replaced.
7. (vii) During the stoppage both teams may make substitutions and/or team changes, provided these are completed within the time allowed for the stoppage by the umpires.
8. (viii) If no substitution is made for the injured/ill player, or for a player who is bleeding, play may resume with the position left vacant. If the player is the Centre and no substitution is made, one player must move to play as Centre to allow the match to continue.
9. (ix) If the position is left vacant the player concerned or a substitute may subsequently, after advising the umpire, take the court immediately after one of the following:
10. (a) A goal has been scored (in this case the player or the substitute must play in the position left vacant)
- 11.
12. **Sanction:** *Free pass where ball was when play stopped – the player is sent from the court until the correct time for entry*
13. (b) A stoppage for injury/illness or blood
14. (c) An interval

Either umpire is required to call time when no "on court" player has called time and the umpire observes that a player is bleeding or there is blood on the court, ball or any other player. Play may be stopped for up to 30 seconds and the rules regarding stoppages shall apply.

Blood Policy and Infectious Diseases - The WDFNL will adopt Netball Victoria Infonet U4 and RM6 relating to blood policy and infectious diseases.

- Emergency Plan Procedures.



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### UMPIRES RESPONSIBILITIES

- Introduce yourself to your co-umpire
- Check the court and surrounding area for any risk to yourself and players before commencement of game.
- Check ball is correct. (A Grade **MUST PLAY** with a Sun gold ball) & sufficiently pumped
- **Ensure the game starts on time (or a close to starting time as possible)**
- Check there is a one scorer/time keeper from each team (Scorers and timekeepers must be 14 years and over)
- Each Club has a designated bench area – with the Team Personal wearing WDFNL appointed vests. (Orange = COACH | YELLOW = Team Manager | PINK = Primary Carer)
- Check players for uniform, jewellery, nails etc. (visibility of nails over the fingertips is **only a guide line**)  
*International Rules of Netball | Section 1 – 1.4.5 Nails shall be short and smooth*
- Captains of teams toss for centre pass/end, team to inform you of whose centre pass, then inform the scorers of this decision
- Umpires toss for their end of court. The Umpire winning the toss shall control that half of the Court designated the northern half.
- Umpires are to **only** control their half of the court including the sideline to their left.
- Ask the timekeeper to time the intervals and stoppages and inform you when there is 30 sec and 10 sec remaining.
- Players are to take the court on your 30 sec whistle and should be in position at 10 sec.
- The 10 sec whistle is only required if this is not the case. Once players are in position, you take up your position to commence play.
- Umpires can umpire no more than 3 WDFNL games on any 1 day. No more than 2 games in a row  
***By Law reference: Section 4 General | 4(j) Club umpires can only umpire a total of 3 games on any given day. No more than 2 games can be umpired in succession.***
- Record any players or umpires 'out of uniform' on the back of Official Score Sheet.

### Bad Weather/Abandon games

The final decision to pause or abandon play in hazardous or extreme weather will be left up to the umpire's discretion. Team captains may approach the umpires with any concerns regarding player safety.

If play needs to be abandoned due to unforeseen circumstances, eg. You have an injured player and are unable to clear the court in a reasonable time you must follow the League's By-Law as follows:

*If play is abandoned due to any unforeseen circumstances the following will apply:*

- *If play is abandoned before  $\frac{3}{4}$  time points will be allocated as if a draw.*
- *If play is abandoned after  $\frac{3}{4}$  time points will be awarded to the team that is winning.*



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### Score Sheets & Best & Fairest Votes

- Captains to sign score sheet.
- Umpires to sign score sheet to acknowledge officiating game.
- Both Umpires to complete and sign Best & Fairest Votes & Team Awards on Voting Slip and place in envelope provided, seal and return to Scorers.

### Umpire Payments & Travel

It is a requirement for all umpires, paid court supervisors, umpire supervisors and any other paid positions to complete a 'Statement by a Supplier' Form. A form can be obtained on the following internet link: [AT - Statement by Supplier](#)

Without such a signed and completed form indicating that the payments the Club is making constitutes a payment in a total year is less than \$50,000 and is done on a 'hobby' basis, the Club is obliged to withhold tax of 48% of any payments made.

Home teams are to provide a club umpire for every grade.

Panel umpires will be supplied for the away team for the A grade and Ares game only. Away teams will need to supply a club umpire for 13/u to B grade.

Umpires cannot umpire no more than 3 WDFNL games on any 1 day. No more than 2 games in a row

***By Law reference: Section 4 General | 4(d) Club umpires can only umpire a total of 3 games on any given day. No more than 2 games can be umpired in succession.***



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

<u>GRADE</u>	<u>2019 PAYMENT</u>
A	\$50
A res	\$35
B	\$35
17/U	\$35
15/U	\$20
13/U	\$20

<b>WARRNAMBOOL BASED UMPIRES</b>	<b>TRAVEL AMOUNT</b>
Allansford return to Warrnambool 21 km x 60c km	\$12.60
Panmure return to Warrnambool 50 km x 60c km	\$30
Nirranda return to Warrnambool 80 km x 60c km	\$48
Timboon return to Warrnambool 100 km x 60c km	\$60
Noorat return to Warrnambool 110 km x 60c km	\$66
<b>LIZ FORMBY</b>	<b>TRAVEL AMOUNT</b>
Ellerslie return to Warrnambool 80 km x 60c km	\$48
Ellerslie return to Noorat 60 km x 60c km	\$36
Ellerslie return to Nirranda 130 km x 60c km	\$78
Ellerslie return to Timboon 130 km x 60c km	\$78
<b>KAYELEN BUCHIER</b>	<b>TRAVEL AMOUNT</b>
Cudgee return to Warrnambool 44km x 60c km	\$26.40
Cudgee return to Noorat 64km X 60c km	\$38.40
Cudgee return to Nirranda 50km x 60c km	\$30
Cudgee return to Timboon 97 km x 60km	\$58.20
Cudgee return to Panmure 14km x 60c km	\$8.40





## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

LEAH KERMEEN	TRAVEL AMOUNT
Woodford return to Warrnambool 15 km x 60c km	\$9
Woodford return to Kolora Noorat 104 km x 60c km	\$62.40
Woodford return to Nirranda 88 km x 60c km	\$52.80
Woodford return to Timboon 122 km x 60c km	\$73.20
KERRY MCGLADE	TRAVEL AMOUNT
Cobden return to Warrnambool 118km x 60c km	\$70.80
Cobden return to Kolora Noorat 54km X 60c km	\$32.40
Cobden return to Nirranda 90km x 60c km	\$54
Cobden return to Timboon 54km x 60km	\$32.40
Cobden return to Panmure 80km x 60c km	\$48
PETA BARRIE	TRAVEL AMOUNT
Ararat to Kolora Noorat 106km x 60c km	\$63.60

Panel Umpire Payments are made direct to the Umpire by the **Away Team**. Clubs are to have a payment form for the Panel Umpire to sign: showing the date/round, amount paid (separating game money & travel money) and a signature from the receiving umpire.



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### WORKSAFE COUNTRY NETBALL LEAGUE SPONSORSHIP INFORMATION GUIDE FOR CLUBS

Netball Victoria has an ongoing sponsorship partnership with WorkSafe Victoria and the Country

Netball Leagues throughout regional and rural Victoria.

#### **WorkSafe Club Safety Fund**

The objective of the WorkSafe Club Safety Fund is to provide financial support at a local level to assist with occupational health and safety initiatives at club level.

Apply for these grants at: NV clubhouse

#### **LEAGUE/CLUB SPONSORSHIP OBLIGATIONS**

##### **Naming Rights Sponsor**

WorkSafe have signed as the naming rights sponsor of the Worksafe Country Netball League. All affiliated Associations and Clubs should use this wording when referring to any football netball related competition or activity.

WorkSafe, as the naming rights sponsor must be acknowledged in all Association or Club publications, written correspondence and advertisements. Logos will be supplied via CD for Association/Club use.

All Associations and Clubs affiliated with the WorkSafe Country Netball League agree to comply with and promote the Victorian WorkSafe Authorities message of workplace safety. Associations and Club should liaise with Netball Victoria prior to securing any additional sponsors to ensure they do not conflict with WorkSafe's message.

##### **Bibs**

WorkSafe bib patches must be worn on the front and back of all positional bibs. It is preferred that the patches be placed on the top centre of the bib.

##### **Balls**

WorkSafe branded netballs must be used during all League matches.

##### **Signage**

WorkSafe signage must be maintained and any major damage should be reported to Netball Victoria so as a replacement can be provided.



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### COMPLIANCE

Clubs that do not comply with the above sponsorship obligations may:

- Receive counselling from Netball Victoria
- Be given a written warning from Netball Victoria
- Lose their WorkSafe sponsorship benefits.
- Be removed from the WorkSafe Country Netball League.

If your Club has any concerns with the outline sponsorship obligations, please contact Netball Victoria

immediately.

Detailed information can be found at the following Link: [Worksafe Country Netball League](#)



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### MEMBER PROTECTION REGULATIONS

All Clubs should ensure that they have read and understand the Member Protection Regulations.

#### **Member Protection Regulation: Screening Requirements**

All Clubs must ensure that they have complied with the screening regulations of Netball Victoria's Member Protection Regulations. This involves completing the screening process for any official appointed who:

- Will or is likely to travel away overnight with teams of players under 18 years of age.
- May be appointed to a role that is likely to have individual and unsupervised contact with players under 18 years of age.

### WORKING WITH CHILDREN'S CHECK

Working With Children's Check – Due to newly introduced Child Safe Standards 2015 – Netball Victoria have developed the Child Safety in Netball Policy – which states:

#### 2.4 Who is required to hold a Working with Children Check?

Under a NV Constitutional Regulation) (Regulation), NV's Working with Children Check (WWCC) requirements are provided.

All Netball Victoria Affiliates must at all times:

1. ensure that each adult (18 years and older) who seeks to hold, or currently holds, a position of responsibility or authority with children (under 18 years of age) must seek and maintain a valid working with children check. "A person in a position of responsibility or authority" includes;  
directors or committee members of the Association/League, coaches, umpires, officials (whether accredited or not), team managers and other senior positions (paid or unpaid);
2. keep a register of all members or persons within the Association/League who hold a working with children check.

Exemptions include:

- (a) a teacher who is currently registered with the Victorian Institute of Teaching (VIT);
- (b) a current serving Victoria Police Officer; and
- (c) a current serving Australian Federal Police (AFP) officer



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### WDFNL CLUBS MUST KNOW

- full compliance is required by 1 January 2019
- that the new regulation applies to every adult (18 years and older) who hold a position of responsibility or authority with children
- that positions of responsibility or authority cover a wide range of positions including: directors, committee members, coaches, umpires, officials, team managers and other senior positions
- that positions can be paid or unpaid, accredited or not accredited
- affiliates must keep a register of all members or persons within the club, Association or League who hold a WWCC.
- that details regarding the regulation are detailed in the Netball Victoria [Child Safety in Netball Policy](#) and referenced in the Netball Victoria [Child Safety in Netball Code of Conduct](#).

### NETBALL VICTORIA CYBER SAFETY POLICY

Cybersafety' refers to the safe and responsible use of the Internet and ICT equipment/devices, including mobile phones.

Clubs must implement and maintain rigorous and effective Cybersafety practices which aim to maximise the benefits of the Internet and ICT and allow for the effective operation of their Club, whilst minimising and managing any risks. Such practices will aim to maintain a cybersafe playing environment and address the needs of the Club to receive education about the safe and responsible use of present and developing ICT for all players, officials and members.

Netball Victoria Cybersafety Policy link: [NV Club House](#)



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### NETBALL VICTORIA COMPETITION REGULATION

Netball Victoria has introduced a process for dealing with reports of inappropriate competition related behaviour. The Competition Regulation applies to all Netball Victoria affiliated competition, which includes the Warrnambool & District Football Netball League.

The purpose of the Competition Regulation is to deal with competition related offences and disputes which may arise in the conduct of netball programs, competitions and events throughout Victoria. It sets out the procedures to be followed in dealing with competition related offences and disputes in an effective, appropriate and timely manner.

#### **Who does the Competition Regulation apply to?**

The Competition Regulation applies to the following organisations and individuals:

- ♣ Affiliated Associations/Leagues or Associates (Organising Bodies), Coaches, Umpires, Other Officials, Players

#### **What is a Competition Related Offence or Dispute?**

Any action or actions that are not permitted within the rules and causes intentional harm (physical or verbal).

#### **How to make a report?**

- ♣ A reporting official (umpire, coach, team manager, and captain or committee member) may make a report regarding inappropriate competition related behaviour. An incident report form can be obtained from the Warrnambool & District Football Netball League Netball Secretary.

- ♣ A report must be received within 48 hours of the incident.

- ♣ The report may relate to a person, team or club which, in the opinion of the reporting official has committed an offence under the Competition Regulation.

- ♣ The report must relate to an incident arising from an activity conducted by the Warrnambool and District Football Netball League. For more information please see Competition Regulation Infonets on Netball Victoria Website.





## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### What is a Hearing Officer?

The Hearing Officer is an impartial and independent person appointed by the League to hear and determine a charge.

**A copy of the Netball Victoria Competition Regulation can be obtained from the Netball Victoria website link: <http://vic.netball.com.au/support/assoc/rules-regulations/>**

### How is a report dealt with?

- The League Hearing Officer will set a hearing date/time and notify all parties.
- The hearing will be conducted as soon as is practicable, preferably within seven days and prior to the next round of matches occurring.
- The League Hearing Officer will investigate the complaint, gaining additional incident reports as required.
- The League Hearing Officer will conduct a hearing and determine whether a penalty should be imposed.
- The decision of the League Hearing Officer is communicated to all parties, including Netball Victoria.
- Any penalty imposed is only applicable within the League that the incident occurred.
- There is no avenue for appeal under the Competition Regulation.



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### **NETBALL INCIDENT REPORT FORM**

☐ Hazard/Potential Hazard ☐ Inappropriate Behavior ☐ Competition Related Dispute

*(Please tick appropriate box)*

***Form to be lodged with the Netball Secretary within 48 hours of incident***

#### **Details of person reporting incident (Complainant)**

Name: \_\_\_\_\_

Position Held: (If official, committee etc.) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ P/Code: \_\_\_\_\_

Phone: (BH): \_\_\_\_\_ (AH): \_\_\_\_\_ (Mob) \_\_\_\_\_

E-mail: \_\_\_\_\_

#### **Incident/Hazard Details:**

Date of Incident/Hazard: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Time of Incident/Hazard: \_\_\_\_\_ AM | PM

Venue where incident occurred: \_\_\_\_\_

Exact location of hazard/incident: \_\_\_\_\_

#### **Provide below a detailed description of the Incident/Hazard:**

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#### **Witness Contact Details**

Witness Name: \_\_\_\_\_

Phone: (BH): \_\_\_\_\_ (AH): \_\_\_\_\_ (M): \_\_\_\_\_

E-mail: \_\_\_\_\_



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

Outline any action taken at the time of the hazard/incident by any Club or League Personnel:

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Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Once an Incident Report Form has been lodged with the League Netball Secretary, the Netball Committee will determine the appropriate process to follow (using the League's Constitution, Competition By-Laws or Netball Victoria's Member Protection Regulation).

Parties involved will be notified in due course of the Netball Committee's decision and any further action to be taken or penalty to be imposed.

### *Club Use Only*

**Date Received:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Date Actioned:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Action Taken:**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

### SINGLE PLAYER REGISTRATION FORM



TO BE COMPLETED FOR **NEW PLAYERS NOT REGISTERED**  
ON TEAM REGISTRATION SHEET SUBMITTED TO LEAGUE AT BEGINNING OF SEASON  
**ONLY FULLY COMPLETED FORMS WILL BE ACCEPTED**

<b>GRADE PLAYER TO BE REGISTERED</b>	A <input type="checkbox"/>	A RES <input type="checkbox"/>	B <input type="checkbox"/>	17/U <input type="checkbox"/>	15/U <input type="checkbox"/>	13/U <input type="checkbox"/>
<b>CLUB</b>						
<b>PLAYER NAME</b>						
<b>DOB</b>	_/_/_	<b>MYNETBALL (VNA) #</b> NB: VNA must be paid prior to the player taking the court				
Playing history for previous 3 years (senior players only) <input type="radio"/> <input type="radio"/> <input type="radio"/>						
<b>CLUB CONTACT</b>	<b>MOBILE</b>					

**Completed forms are to be emailed to**

WDFNL League Secretary  
Email: [wdfnlnetball@outlook.com](mailto:wdfnlnetball@outlook.com)

**BY 12.00 NOON FRIDAY PRIOR TO FIRST GAME PLAYED.**



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

**COPY OF THE CHANGE SHEET – original copy will be sent to clubs**

### WARRNAMBOOL & DISTRICT NETBALL LEAGUE



#### CHANGE SHEET



Qtr 2    Qtr 3    Qtr 4    Injury  
PLAYERS NAME                      POSITION

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

#### Requirement of change sheet

- All players on scoresheet to be listed – preferably in same order
- Each quarter is to be identified on the change sheet - circled.
- All positions of the players need to be filled in after every break
- At each break a change sheet must be provided – if there are no changes please write **NO CHANGES** in the position column
- The change sheet must be left at the score bench
- The change sheet must be provided by the 30 sec whistle

### WARRNAMBOOL & DISTRICT NETBALL LEAGUE



#### CHANGE SHEET



Qtr 2    Qtr 3    Qtr 4    Injury  
PLAYERS NAME                      POSITION

1		
2		
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# WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

COPY OF THE GAME TIMES AND BREAKS – original copy will be sent to clubs

## Game Times & Breaks



**SCORERS/TIMEKEEPERS RESPONSIBILITIES**  
**NO MOBILE PHONES TO BE AT SCORE BENCH**



### Current By-law

4. (a) Each team will provide a one person per club to undertake the combined duties of scoring/timekeeping. Official scorers/time keepers are to be 14 years or older. An air horn supplied by the home team must be used by all Timekeepers to signal the end of all quarters.

**No person shall approach the score bench during any game to ask for score or time**

GRADE	START TIME	QTR LENGTH	BREAK TIMES			Notify Umpires at 30 sec & 10 sec with Breaks
			1/4	1/2	3/4	
13 & Under	8.50am	4 x 10 mins	2 Mins	2 Mins	2 Mins	
15 & Under	9.45am	4 x 10 mins	2 Mins	2 Mins	2 Mins	
17 & Under	10.40am	4 x 12 mins	2 Mins	3 Mins	2 Mins	
B Grade	11.45am	4 x 12 mins	2 Mins	3 Mins	2 Mins	
A Reserve	12.45pm	4 x 12 mins	2 Mins	3 Mins	2 Mins	
A Grade	1.50pm	4 x 12 mins	3 Mins	5 Mins	3 Mins	

### INJURY TIME/ BLOOD INJURY:

All injury/illness/blood time is now the same and players have up to 30 seconds to leave the court. The injured player MUST LEAVE the court and the position either left vacant or replaced within the 30 seconds. Scorers to notify umpire when 10 secs remains of injury time. Where a player is replaced – this must be recorded on the score sheet. If the position is left vacant, a player or substitute may take the court during an interval, during another stoppage for injury/illness/blood or after a goal is scored (in this last case the player must play in the vacant position).

### OFFICIAL WARNINGS | SUSPENSIONS | ORDER OFF

If these circumstances happen during the game, this must also be recorded on the score sheet.

**C - Caution W – Warning S- Suspension O – Order Off**

For a suspension, the 2 minutes suspension period is for 2 mins of playing time. Once full 2 mins of playing time has been completed, the player may then return to the court at the next break in play.





# WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

COPY OF UMPIRES PAYMENT – original copy will be sent to clubs



## UMPIRE PAYMENTS RECORD

ROUND & DATE	UMPIRE NAME	CLUB OR PANEL	GAMES UMPIRED	TRAVEL AMOUNT (if applicable)	TOTAL AMOUNT \$	UMPIRE SIGNATURE
Round ____ Date ____/____/____		<input type="checkbox"/> CLUB <input type="checkbox"/> PANEL	<input type="checkbox"/> A <input type="checkbox"/> A RES <input type="checkbox"/> B <input type="checkbox"/> 17/U <input type="checkbox"/> 15/U <input type="checkbox"/> 13/U			
Round ____ Date ____/____/____		<input type="checkbox"/> CLUB <input type="checkbox"/> PANEL	<input type="checkbox"/> A <input type="checkbox"/> A RES <input type="checkbox"/> B <input type="checkbox"/> 17/U <input type="checkbox"/> 15/U <input type="checkbox"/> 13/U			
Round ____ Date ____/____/____		<input type="checkbox"/> CLUB <input type="checkbox"/> PANEL	<input type="checkbox"/> A <input type="checkbox"/> A RES <input type="checkbox"/> B <input type="checkbox"/> 17/U <input type="checkbox"/> 15/U <input type="checkbox"/> 13/U			
Round ____ Date ____/____/____		<input type="checkbox"/> CLUB <input type="checkbox"/> PANEL	<input type="checkbox"/> A <input type="checkbox"/> A RES <input type="checkbox"/> B <input type="checkbox"/> 17/U <input type="checkbox"/> 15/U <input type="checkbox"/> 13/U			
Round ____ Date ____/____/____		<input type="checkbox"/> CLUB <input type="checkbox"/> PANEL	<input type="checkbox"/> A <input type="checkbox"/> A RES <input type="checkbox"/> B <input type="checkbox"/> 17/U <input type="checkbox"/> 15/U <input type="checkbox"/> 13/U			
Round ____ Date ____/____/____		<input type="checkbox"/> CLUB <input type="checkbox"/> PANEL	<input type="checkbox"/> A <input type="checkbox"/> A RES <input type="checkbox"/> B <input type="checkbox"/> 17/U <input type="checkbox"/> 15/U <input type="checkbox"/> 13/U			
Round ____ Date ____/____/____		<input type="checkbox"/> CLUB <input type="checkbox"/> PANEL	<input type="checkbox"/> A <input type="checkbox"/> A RES <input type="checkbox"/> B <input type="checkbox"/> 17/U <input type="checkbox"/> 15/U <input type="checkbox"/> 13/U			
Round ____ Date ____/____/____		<input type="checkbox"/> CLUB <input type="checkbox"/> PANEL	<input type="checkbox"/> A <input type="checkbox"/> A RES <input type="checkbox"/> B <input type="checkbox"/> 17/U <input type="checkbox"/> 15/U <input type="checkbox"/> 13/U			
Round ____ Date ____/____/____		<input type="checkbox"/> CLUB <input type="checkbox"/> PANEL	<input type="checkbox"/> A <input type="checkbox"/> A RES <input type="checkbox"/> B <input type="checkbox"/> 17/U <input type="checkbox"/> 15/U <input type="checkbox"/> 13/U			



## WARRNAMBOOL & DISTRICT FOOTBALL NETBALL LEAGUE INC

Original copy will be sent to clubs

Clubs to print out and complete on home game and place in the envelope provided.

### WDFNL NETBALL MEDIA SCORE SHEET

GRADE..... DATE...../...../.....  
..... V .....

QUARTER	QUARTER TOTAL	PROG. TOTAL	QUARTER	QUARTER TOTAL	PROG. TOTAL
1			1		
2			2		
3			3		
4			4		

GOAL SHOOTERS (Including Christian Names)

Club ..... Club.....


BEST PLAYERS (Including Christian Names) Best Players

1	1
2	2
3	3

### WDFNL NETBALL MEDIA SCORE SHEET

GRADE..... DATE...../...../.....  
..... V .....

QUARTER	QUARTER TOTAL	PROG. TOTAL	QUARTER	QUARTER TOTAL	PROG. TOTAL
1			1		
2			2		
3			3		
4			4		

GOAL SHOOTERS (Including Christian Names)

Club ..... Club.....


BEST PLAYERS (Including Christian Names) Best Players

1	1
2	2
3	3