

# MATCH DAY PAPERWORK APP – REPORTING FIELDS

There have been a number of Reports (Red Cards) / Send Offs (Yellow Cards) where the League has received notification but they were not able to see the details. Through testing, it appears that these reports were overwritten.

To counter this, Umpires need to follow the points below when completing a Report / Send Off via the Match Day Paperwork App:

There are 4 Red / Yellow Card Reporting Fields.

- DO NOT put a red and yellow report on the same report - each Report / Send Off needs to be done and handled separately. (i.e. – 2 x Yellow Cards = 2 x Reports via App, 1 x Yellow Card and 1 x Red Card = 2 x Reports via the App, 1 x Red Card = 1 x Report via the App)
- Once a report has been entered, Umpires should not go back into that slot as it will overwrite what is already in that report.
- If there is more than one Report / Send Off - the umpires need to talk to each other and use different Reporting Fields. This should prevent Umpire's using the same Reporting Field and overwriting each other – if the same Reporting Field is used one will be lost.
- If more than one Umpire reports a player (Red Card) then only one umpire needs to be the Reporting Umpire and complete the Reporting Field, the other Umpire/s become witnesses to the Report.
- If there are more than 4 reports then a manual report will need to be done for any extra – Report Forms should be in the Umpires Rooms – if not you will need to contact the Home Club Secretary
- If multiple players from the same team are Sent Off (Yellow Card) during a Melee - The umpire can put all players from the same club who are issued Yellow Cards in the Melee Only on one Reporting Field. A separate Reporting Field will be used for all players from the other club.
- Red Cards issued in a Melee need to be individually done.
- There are some drop down boxes that can be used in the Reporting Field – if available, use them.
- The player name, number and club need to be entered manually, correctly, from the team sheet or by looking up the team sheet through the voting area of the App. We suggest you complete any Reports / Send Offs before submitting your votes.
- For ALL Red Card – Reports – David Uthenwoldt MUST be notified ASAP.