

Welcome Pack

Thank you for entering a team at Geelong Basketball Netball Centre!

Here in this document, we have outlined all the important information that you may need to know across the season. If at any stage you need clarification or assistance for anything, please call us on the contact details below.

GBNC Management

Basketball Competition Manager
Basketball@gbnc.com.au

Netball Competition Manager
netball@gbnc.com.au

Registrations
Admin@gbnc.com.au

Accounts
Accounts@gbnc.com.au

TABLE OF CONTENTS

| | |
|-----------------------------------|-----------|
| Contact Details | Page 2 |
| Team Requirements and Checklists | Page 4-5 |
| Fees | Page 6-7 |
| • - Team Entry | |
| • - Game Fee | |
| • - Player Registration | |
| • - Withdrawal and Walkover Fines | |
| • - Club Fees | |
| How to register as a player | Page 6-8 |
| Uniforms (ordering) | Page 8 -9 |
| Fixturing and grading | Page 9 |
| Time Requests | Page 10 |
| Walkovers | Page 10 |
| Withdrawals | Page 10 |
| Finals | Page 11 |
| Complaints | Page 11 |
| Injuries | Page 12 |

Team Responsibilities and Requirements

Each week every team is responsible for the following:

- Providing a scorer every week
- Checking that player names on the score sheet are correct
- Paying the game fee before the start of the game
- Ensuring all players have a valid registration
- Wearing the same uniform and the same coloured position bibs

Failure to complete any of these tasks result may result in loss of premiership points. Please refer to the by-laws for more details.

Before the day of your first game of Netball:

- Send team list through to Admin@gbnc.com.au to check if all players are registered
- Ensure all players have a valid registration
- Look up the fixtures online to see when you are playing
- Let your team know when you are playing
- Arrange a uniform to wear
- Arrange a way for everyone to contribute to the Game fee
- Familiarise yourself with the bylaws
- Familiarise yourself with the team responsibilities
- Obtain a copy of the rulebook

On the Day of the game:

- Bring drink bottle, Ball, Bibs, Uniform and Running shoes
- Arrive 10 mins or more before game is due to start
- Pay game fee to the front counter
- Add all team players to the scoresheet (please do this every week)

- Bring scoresheet down to court (if given permission)
- Remove all Jewellery etc.
- Ensure team scorer knows what they are doing
- Warm up

After the Game:

- Collect all belongings
- Sign the bottom of the scoresheet.
- If you have any questions, complaints or concerns please approach the front counter.
- Drive home safely!

Fees

Team Entry

Each team pays a fee as they register to enter the competition. This fee pays the competition managers for the fixturing and admin work associated with your team over the season. This fee is due as you register your team.

Game Fees

Each week there is a \$70 per team game fee. This pays for the umpires and the competition staff manning the desk. This fee is to be paid as a group effort. For example, all seven players pay \$10 each to cover the game fee of \$70.

Player registration

Every player in the Monday night senior competition is required to hold a valid Netball Victoria Membership (VNA). Players over the age of 18 years need to hold a senior VNA. If you are below the age of 18, you can still participate in this competition, but are only required to hold a Junior VNA. This membership lasts for two seasons (Calendar Year) and costs \$77.

If you/your child play with a club or another association, the VNA you have paid there is valid at GBNC. You will need to assign yourself to both associations through My Netball.

This does not mean that you will pay for your VNA twice, but just notes on your profile that you play at two places. This helps administration at both associations find you in the mynetball system.

The VNA registration does not cover you to play in GBNC Mixed or Thursday Pink Ladies Competitions.

Walkovers/Forfeits and Withdrawals fines

If at some point during the season you can't play a game or need to withdraw from the competition you are more than welcome to do so. **However, this will result in a fine that your team will need to cover the cost of.** Please contact your relevant competition manager, in a timely manner, with your request. The associated fines are below:

Withdrawing from the competition - \$80

Notified Walkover (more than 48 hours' notice) - \$106

Unnotified walkover – (less than 48 hours' notice) \$140

Club Fees

For more information on club fees please contact Ian Watts on sgnaclubs@gmail.com
Or contact your club representative.

How to register as a player

All registrations are available to be paid online or over the phone. Registrations must be paid before taking the court; otherwise the team will forfeit the game and lose premiership points. These points are not reinstated once all players are registered. During the grading period, players will not cause their team to forfeit their points but will receive emails reminding them to pay their registration after every game they play without it.

If you are unsure if you are registered or not, you can check your emails for a receipt, call the centre on 03 5223 1992 or check at the counter before your game.

If at any stage you have trouble registering or have any questions or concerns about your or a team members registration please email Admin@gbnc.com.au or call the centre on 03 5223 1992.

Please refer to the table below if you are unsure as to what VNA you need to purchase

| Age /Competition | Type of VNA required | Cost |
|---|--|---|
| <p>5-10 years of age (Born in 2008 or after)</p> <p>Net Set Go Development Leagues P-2 Competitions Junior Competitions</p> | <p>Net Set GO VNA</p> <p>Please note that the form to pay this VNA is the same form that you would use to pay for the Net Set GO Clinic. If you would like the Clinic please select the net/set sections of the form. If you would like the just the VNA please select the GO section only, any day is fine.</p> | <p>\$96 for the Clinic (newbies) \$36 for return Clinic</p> <p>\$66 for VNA</p> |
| <p>11-17 years of age (Born between 2002 and 2009) This includes umpires and coaches</p> <p>Under 11's, 13's, 15's and 17's</p> | <p>Junior VNA</p> | <p>\$56</p> |
| <p>18 or older (born before 2002) This includes umpires and coaches</p> <p>Any senior competition (NOT mixed netball)</p> | <p>Senior VNA</p> | <p>\$75</p> |

Whilst registering you will need to provide the following

- Personal details
- Email address that you can access
- Phone Number
- Team/ player details
- My Netball Login if you have registered before.

Please ensure that these details are accurate as we will use these to contact you

throughout the year.

Monday Senior Women's Competitions

Every player in this competition is required to hold a valid Netball Victoria Membership (VNA). Players over the age of 18 years need to hold a senior VNA. Players under the age of 18 can participate in this competition, but are only required to hold a junior VNA. This membership lasts for two seasons (Calendar Year) and costs \$75. The link to purchase this product is below

<https://netball.resultsvault.com/common/pages/reg/welcome.aspx?fl=1&type=1&id=35661&entityid=70235>

Junior VNA

Every Player under the age of 18 that plays in a junior competition must hold a valid Netball Victoria Membership (VNA). Players over the age of 18 cannot participate in these competitions. This registration lasts for two seasons (Calendar Year) and costs \$56. The link to purchase it is below

<https://netball.resultsvault.com/common/pages/reg/welcome.aspx?fl=1&type=1&id=35661&entityid=70235>

If you have any issues registering, please call us on 03 5223 1992 or come into the centre.

Uniforms

Each team is required to wear appropriate Netball attire when playing. For Monday Open Women's competitions players are required to wear a skirt or dress that matches all other players on the court. Sports briefs must also be worn underneath. Social ladies can wear sports pants (Leggings) and shorts, without pockets.

Long nails and Jewellery are permitted if taped over with sports tape. Nails or piercings taped with band-aids are not permitted. For more details on the uniforms please refer to the By-laws.

Sports tape is available to purchase at the counter for \$8. If you are only after one piece, we ask that you provide a gold coin.

Sets of bibs are available for hire at the counter for a small fee of \$4. Sports stores such as Degrandis or Rebel have sets for sale. In addition, there are plenty of online stores that sell them also.

Fixturing and Grading

When a team enters a competition, they are put into one pool with all other teams that have entered in to the same competition. Over the initial 5 week grading period, the competition manager will fixture teams to play against each other to determine their most suitable grade. The fixtures are released two weeks at a time so that the competition manager can manipulate games as needed. This enables the competition to be graded with more accuracy. By the end of 5 weeks, all the teams will be placed into a division that the competition manager believes is the best fitting.

If you believe that you have been placed in the wrong division, the Primary Team contact may email the respective competition manager with your team name and the reasons you believe you have been placed in the wrong division. Please note that the choice that the competition manager makes is final and isn't subject to change despite the appeal.

Fixtures

Please go to the GBNC website to find your fixtures. Fixtures, after the grading period, are released for the entire season. We recommend looking at them no more than 3 weeks in advance as they often change due to teams entering the competition late or teams withdrawing. If fixtures are modified, you will be notified immediately via a text message to the team contact.

Netball fixtures -

<https://www.southgeelongnetball.com.au/fixtures.html>

Time Requests

Teams can be fixtured onto games starting anytime between 6 pm and 10:10 pm. Some members of your team may find it hard to make certain times. If this happens the team contact can put in a written request to the competition manager, asking to avoid or have most games on certain time slot/s. The competition manager, if feasible, will attempt to fixture the team as best and fairly as possible over the season.

All written requests need to be sent to the competition manager before the end of grading, otherwise, the competition manager has the right to refuse to request. In some cases, it isn't possible to get all weeks with the time requests guidelines, please take this into consideration when applying and planning your season.

Finals

The last two weeks of each season is dedicated to finals. Different competitions will have different finals formats. For all senior teams, finals are done in a traditional format, where the top four teams make it to the semi-finals. The winners of these two games will then play against one another in the grand final.

All players must be eligible to play in finals. Eligibility is determined by the number of games that person has validly participated in across the season. A player needs to have played 5 or more games with that team to be eligible to play in finals. Please note that if a player plays whilst unregistered, this game is not counted towards their finals eligibility. Byes and walkovers are also not counted towards eligibility unless the player has played before or after the bye or walkover.

If you do not have enough qualified players to play during finals. please submit a written request for a clearance to the appropriate competition manager. Common reasons for this include players becoming ill, going on holidays, getting injured etc.

Walkovers

At any point during the season, a team can forfeit a game or give a walkover for any number of reasons. This usually occurs due to a team not being able to find enough players for that week's game. When a team needs to give a walkover they need to call the centre on 03 5223 1992 so we can notify the referees and the other team.

There is also a fine associated with a walkover. This fine typically covers the cost of a game fee/s. If the team provides 48 hours of notice for a walkover the fine is \$102 and is considered a notified walkover. If the team provides less than 48 hours of notice then the fine is \$140 and is considered un-notified walkover. All walkover fines must be paid within 14 days of issue otherwise teams will forfeit their premiership points for every game played until the fine is paid in full.

Withdrawals

A team may, if they wish to, withdraw from the competition before the season finishes. This will incur a fine of \$80 that pays for the administration of removing your team from the competition and for adjusting the fixtures. This fee is due within 14 days of issue. If this is not paid, no member of the withdrawn team may participate in any competition until the fine is paid.

Complaints

If a team has a complaint, they can either approach the counter before or after their game and talk to the appropriate competition manager or alternatively, the team contact can put in a written complaint via email. If the complaint is regarding an on-court incident we ask that you speak to the competition manager straightaway, so the issue can be sorted out immediately.

We ask that patrons wait 24 hours before putting in a written complaint, and wait no longer than 5 days to submit it. A written complaint can only be submitted by the primary team contact.

When emailing in a complaint, if it's regarding an on-court incident, we ask that you describe the incident in an objective manner, with as much detail as possible. We take complaints seriously and endeavour to amend issues as quickly as possible, however please note that any complaint with distasteful language or inappropriate comments, except for when explaining a situation, will be disregarded and further actions may be taken.

The appropriate staff member will contact you within two working days (before the close of business) following the submission of the complaint. If this does not happen, please call us on 03 5223 1992.

Injuries

If you or a member of your team become injured during a game.

- Alert staff and umpires.
- Remove yourself from the court if possible. If not, ask a team member to help.
- Tell staff and umpires if you are bleeding

Please find the appropriate insurance claim form via the link below:

<http://s3-ap-southeast-2.amazonaws.com/netball-wp-assets/wp-content/uploads/sites/5/2013/09/12182425/NV-Injury-Claim-Form.pdf>

You will require

- The form to be signed by the HR manager at GBNC. Please come in during our opening hours

- A physicians report and Signature
- Details of health care you would like to claim
- A signature from your employee (if claiming loss of income)
- Bank details

If you have any questions regarding this issue, please contact Netball Victoria on netball@vinsurancegroup.com or follow this link <https://vic.netball.com.au/membership/insurance-willis-australia/>