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*Queenscliff Cruising Yacht Club*  
INC.  
REGISTRATION NO. A0017353E

## QUEENSCLIFF CRUISING YACHT CLUB INC.

Reg. No A0017353E

### Minutes of the 56<sup>th</sup> Annual General Meeting held at the Royal Yacht Club of Victoria on Tuesday 2<sup>nd</sup> October 2018 at 20:00 hrs

Approximately 30 Members (including partners in family memberships) and 7 Members of the General Committee were in attendance.

#### 1. **Notice Convening the Meeting**

In accordance with the rules, notice of this meeting was first given on 27<sup>th</sup> August, more than 21 days ahead of the AGM, and details of the business were sent out on 17<sup>th</sup> September, more than 14 days ahead.

#### 2. **Apologies**

42 apologies were received prior to or at the meeting and were listed on an apology sheet.

#### 3. **Obituaries**

Commodore Lowe reported with sadness that there had been a number of deaths during the past year. Thorry Gunnensen passed away on 4<sup>th</sup> February. He had been a member of QCYC since 1993. Jeff Gray died on 16<sup>th</sup> March and was a member for over 22 years. Past Commodore Brian Cherry died on 27<sup>th</sup> April after a long battle with cancer and Past Commodore Darryl Morrison died on 1<sup>st</sup> September after struggling with health issues for the past few years. Members present were not aware of any other deaths of Club Members.

Members stood for a period of silence in remembrance.

#### 4. **Confirmation of Minutes**

The minutes of the 55<sup>th</sup> AGM in October 2017 were noted as having been posted on the website since November 2017 and copies were made available at the meeting.

**Motion:** that the minutes of the 55<sup>th</sup> AGM be accepted.

**Moved:** Justin Brenan      **Seconded:** Eriene Sneddon-Johnson

**For:** approximately 37 voting members present plus 21 valid proxies      **Against:** Nil

**Resolved:** in the affirmative.

#### 5. **Commodore's Report**

Commodore Richard Lowe started his report by reviewing the past year, which has seen QCYC continue to provide a great venue to enjoying sailing and boating and sharing the opportunity to experience Paradise with other members, friends and visitors to Sand Island.

The year had mostly been about positives, with the occasional negative. The Goorangai Race from Royal Brighton to Queenscliff held prior to opening Day was well patronised and won by Ian Staley, with Vice Commodore Chris Laker again coming second by a matter of seconds. We look forward to even greater participation this year.

The Prawn and Oyster Lunch on New Year's Day was another resounding success, thanks to

Judy Hodgkins and her team. Commodore Lowe thanked Judy for her contribution over the past 3 years.

The Club had again had good numbers alongside the wharf over Xmas and New Year, and Rita and Bruce Hodgkins were thanked for their assistance in managing activities on the wharf and in the Clubhouse.

The second Queenscliff Cup series was staged in early January, with added participation from Queenscliff Lonsdale Yacht Club in organisation and racing. Thanks were expressed to Club Captain Mike Phelan for his efforts organising the event, which was won by Vice Commodore Chris Laker. The next Cup series will include the Queenscliff Lonsdale Yacht Club Channels race.

A great disappointment was the need to cancel Christmas in July due to lack of sufficient bookings. The Committee will seek to understand why this previously popular event was not a success this year, with the aim of having a viable function next year.

Membership again declined this year. Treasurer Justin Brenan will speak further on the numbers. Committee member Bruce Hodgkins is preparing a questionnaire to focus on members' attitude to the Club and Club activities which will be sent to members before the end of the year.

The Bar has again been well patronised and Commodore Lowe thanked Glenda Fowler and Rear Commodore Sam Davis for their efforts in managing and operating the Bar. In the forthcoming year there would be a greater emphasis on encouraging members with RSA to volunteer to assist operating the bar.

Four Committee members were not standing for re-election. Alan Coyne was the Committee minutes secretary and his assistance was much appreciated. Rita Hodgkins was a member of the House Subcommittee and gave valuable support maintaining the kitchen and assisting on Orientation Days in preparing food platters and hosting new members. Annie James was a member of the Membership Subcommittee and was also responsible for programming events at the Club. Her work was greatly appreciated. Peter Stow had been the Club Honorary Secretary for the last 3 years and his quiet professionalism and dedication to the role was responsible for the smooth running of the Club. Commodore Lowe presented Peter with a framed QCYC burgee in appreciation of his time as secretary and his 5 years on the Committee.

Commodore Lowe summarised lease negotiations with Parks Victoria. For the past 5 years, the Club had been negotiating for the renewal of the lease of the QCYC site. In September 2016 Parks Victoria had offered a 21-year lease for land and seabed for the sum of \$16,700 (plus GST) annually. The Club had subsequently been seeking to have an offset to the lease rental (as was contained in the last lease) in recognition of the cost of maintaining the QCYC causeway and Cygnet Bridge. A report had been presented to the Parks Victoria Board the week before the AGM recommending such offset. Seeking to learn the result of the meeting, Commodore Lowe had received an email the day before the AGM which had unofficially suggested that the new rental would be \$7,500 (plus GST).

Assuming that official approval would follow, the effort to pursue the offset had been worthwhile. Over the 21-year term of the lease the new rental equates to a saving in excess of \$190,000. Commodore Lowe expressed thanks to Rob Hendrey in preparing sworn valuations supporting the Club's arguments and to the efforts of Past Commodores Roger Bennett and John Mooney.

***Presentation of the 2018 Club Person of the Year.***

Commodore Lowe announced that the Club Person of the Year 2018 was to be awarded to family member Nicholas Lee, son of Dee and Brendon. In making the presentation, he pointed out that Nick had been a great contributor to the club, particularly over the summer of 2017-18.

## 6. *Vice Commodore's Report*

Deferred.

## 7. *Wharf Management Committee Report*

Chris Laker, Chairman of the Wharf Management Committee, gave a comprehensive review of the work of the Committee over the last year.

The policy of the Committee in general had been to maintain the existing buildings, roadways and wharf at a minimum cost until the terms of the club's lease had been agreed.

Previous Chairman, Doug Curlewis, had started a review process by commissioning a report from GHD to study the condition of the wharf and bridge. As a result the Committee had commenced organisation of maintenance for replacement of the top of the wharf and access ramps, at a cost of approximately \$80,000. Having decided to proceed, it was subsequently discovered that the whaler on the wharf was also badly rotted, and that replacement would cost \$22,000 bringing the total cost to in excess of \$102,000. Further problems with the piles were also discovered. On this basis a quote was obtained from Elstone's Marine Services for a complete renewal of the wharf, which came in at \$160,000.

The committee has now gone back to the drawing board and is investigating design and alternative materials (wood, steel and composite) for construction of a replacement.

Chris also expressed disappointment at the turn out for the Working Bee in October last year. With only 20 volunteers, it had not been possible to paint the clubhouse and maintenance shed. The next Working Bee was planned for October 14<sup>th</sup> 2018 and it was hoped that there would be a much better attendance.

Following the report there were questions from the floor on the current condition of the wharf and whether there was a need for further reports. Chris explained that the wharf was usable for the foreseeable future and that it was hoped to commence the process of replacement within the next year. There was no need for further reports.

**Motion:** that the Reports by the Commodore and Wharf Management Committee be accepted.

**Moved:** Justin Brenan      **Seconded:** Peter Stow

**For:** approximately 37 voting members present plus 23 valid proxies      **Against:** Nil

**Resolved:** in the affirmative.

## 8. *Treasurers Report*

Honorary Treasurer Justin Brenan presented his report (audited financial statements attached to these minutes) with the help of several slides summarising the accounts.

He noted that there had been a decline of approximately 4% in both memberships and number of boats on the register. The trend needs to be reversed and there were some signs that it may have bottomed out in that family membership was stable, boat visits were up 6% and boat nights up nearly 2%.

Revenue for 2018 had been up and expenses down when compared with 2017, resulting in an improved surplus of \$35,775 (compared with \$29,137). Expense items had been generally stable although there had been increases in some areas (eg professional fees associated with the lease application, restocking of burgees and depreciation). Over 60 members are currently non-financial and reminders had recently been issued.

Current assets had increased by \$43,000, with \$36,000 being spent on wharf improvements. Overall the club was in a healthy position, with significant reserves allocated for wharf and bridge replacement and clubhouse improvement.

Justin reviewed options for the future. The preferred strategy is to pursue increased membership and facility utilisation but the Club will need an additional \$10,000 in revenue this year given rent and other costs. After much discussion the Committee had proposed to move

senior and family subscriptions by CPI, and to increase wharfage rates for members by \$5 (ie now \$20 per night)

Increased rates for non-member dinghy storage and causeway use were also planned. The Committee will be encouraging those concerned to pay or join. The cost proposed will be \$225 in either eventuality.

**Motion:** that the Treasurer's Report be accepted.

**Moved:** Justin Brenan    **Seconded:** Richard Lowe

**For:** approximately 37 voting members present plus 21 valid proxies    **Against:** Nil

**Resolved:** in the affirmative.

**Motions 1, 2 and 3 attached to the agenda were then put to the meeting:**

9. **Motion 1:** That Rule 16.4.5 be amended to read: "*To consider and, if deemed appropriate, to approve any proposal put forward by the Committee to increase Application Fees, the Joining Fee, the Boat Register Joining Fee, the annual Boat Register Fee and the Subscription for each category of membership by any amount in excess of inflation, as measured by the Consumer Price Index*".

There were questions from the floor seeking clarification of the purpose of this rule change. Following discussion, it was explained that rule 16.4.5 should be read in context as a sub-clause of the rule defining the purpose of the AGM (Rule 16.4 *The ordinary business of the Annual General Meeting shall be:*). Increases in membership fees greater than CPI would continue to require approval at a general meeting.

**Moved:** Justin Brenan    **Seconded:** Stephen Renfree

**For:** approximately 36 voting members present plus 21 valid proxies    **Against:** 1

**Resolved:** in the affirmative.

**Motion 2:** that the Application Fee, Joining Fee, the Boat Register Joining Fee, the annual Boat Register Fee and Subscriptions for each category of membership be fixed for the 2019-2020 financial year as listed in the Notice of Meeting and as attached to these minutes.

**Moved:** Justin Brenan    **Seconded:** Roger Bennett

**For:** approximately 37 voting members present plus 21 valid proxies    **Against:** Nil

**Resolved:** in the affirmative.

**Motion 3:** that the financial statements for 2017-2018 attached to the Form 1 certificate in accordance with the Associations Incorporation Reform Act 2012 be accepted.

**Moved:** Justin Brenan    **Seconded:** Peter Geary

**For:** approximately 37 voting members present plus 21 valid proxies    **Against:** Nil

**Resolved:** in the affirmative.

#### **10. Election of Office Bearers and General Committee**

The Commodore announced that the following nominations had been received:

Commodore:	Richard Lowe
Vice Commodore:	Chris Laker
Rear Commodore:	Sam Davis
Hon. Treasurer:	Justin Brenan
Hon. Secretary:	Vacant

Members of the General Committee:

Alan Farman  
Michael Phelan (Club Captain)  
Michael Ackland (Safety Officer)  
Bruce Hodgkins  
Michael Graf

As the number of nominations for Officers and General Committee Members does not exceed the positions available, an election was not held and the Commodore declared these members duly elected

### **11. Rule Changes**

An amendment to Rule 7.2 was proposed concerning the minimum pro rata payment for new members.

**Motion 4:** that the changes to the Rule 7.2 circulated to Members be accepted.

**Moved:** Justin Brenan                      **Seconded:** Steve Renfree  
**For:** approximately 37 voting members present plus 21 valid proxies    **Against:** Nil  
**Resolved:** in the affirmative.

Amendments to Rule 5.4.6 were proposed in order to define Senior Concessional membership.

**Motion 5:** that the changes to the Rule 5.4.6 circulated to Members be accepted.

**Moved:** Justin Brenan                      **Seconded:** Michael Phelan  
**For:** approximately 37 voting members present plus 21 valid proxies    **Against:** Nil  
**Resolved:** in the affirmative.

There were questions from the floor concerning the process for members who may qualify for Senior Concessional membership but who had already paid subscriptions for the current season. The advice was to write to the Secretary.

### **12. Appointment of Honorary Legal Adviser:**

**Motion:** that Peter Croft be appointed as Honorary Legal Adviser.

**Moved:** **Chris Laker**                      **Seconded:** **Nick Woodley**  
**For:** approximately 37 voting members present plus 21 valid proxies    **Against:** Nil  
**Resolved:** in the affirmative

### **13. Next AGM**

**Motion:** that the next AGM be held on Tuesday 1<sup>st</sup> October 2019 at the Royal Geelong Yacht Club at 20.00 hrs.

**Moved:** Richard Lowe                      **Seconded:** Roger Bennett  
**For:** approximately 37 voting members present plus 21 valid proxies    **Against:** Nil  
**Resolved:** in the affirmative

### **14. General Business**

Commodore Lowe asked Members present if there were any matters of general business. None were raised.

### **15. Closing Remarks**

In closing the meeting, Commodore Lowe thanked all Members attending and invited them for refreshments in the Bar.

**Meeting finished:** 21:04

**Attachments:**

Details of Motion 2 (Fees)

Audited financial statements for 2017-2018

**Signed:** 

Richard Lowe, Commodore

**Motion 2:**

That from 1st July 2019 the Application Fee, Joining Fee, the Boat Register Joining Fee, the annual Boat Register Fee and Subscription for each category of membership (inclusive of GST) be increased in line with inflation (*as measured by the consumer price index for the 12 month period ending March 2019*) except where otherwise indicated in **bold type**:

<b>Annual Subscription</b>	<b>Current</b> 1 July 2018	<b>Proposed</b> 1 July 2019
Senior Member	\$225.00	\$225.00 + CPI
Disabled Member Concession	\$70.00	\$70.00
Intermediate Member (age 18 to 29)	\$70.00	<b>\$75.00</b>
Honorary Member	Nil	Nil
Honorary Life Member	Nil	Nil
Family Member (per Family)	\$280.00	\$280.00 + CPI
Absentee Member	\$127.50	<b>\$125.00</b>
Emeritus Senior Member	\$102.50	<b>\$100.00</b>
Senior Emeritus Member Plus Family	\$160.00	<b>\$155.00</b>
Non-Member Causeway User & Dinghy Storage (one charge)	\$160.00	\$225.00
<b>Joining Fee</b>		
Junior / Student Member	Nil	Nil
Senior Member	\$230.00	<b>\$230.00</b>
Family Member (per Family)	\$285.00	<b>\$285.00</b>
Intermediate Member (nil if transfer from family)	Nil	
<b>Boat Register</b>		
Boat Joining Fee	\$205.00	<b>\$205.00</b>
Annual Boat Registration Fee (includes dinghy storage)	\$102.50	<b>\$110.00</b>
Boat Joining Fee for Intermediate Member	Nil	<b>\$205.00</b>
Dinghy Registration Fee (Member)	Nil	Nil
<b>Application Fee</b>		
Application Fee	Nil	Nil