



***Bordertown and District
Basketball Association***

CONSTITUTION AND BY-LAWS

1. NAME

The Association shall be called the Bordertown & District Basketball Association Incorporated referred to hereafter as THE ASSOCIATION.

2. OBJECTS

To promote and advance the game of Basketball in Bordertown and South Australia.

3. POWERS

1. To lay out, construct, furnish and maintain Basketball Courts and any buildings or other works necessary or convenient for the purpose of the Association.
2. To arrange and manage local competitions and inter-district Basketball and all matters relating thereto.
3. To acquire (by purchase, lease or otherwise) any real or personal property and any right or privileges in respect thereof which the Association may think necessary or convenient and to let or hire or grant licenses over any of the Association property real or personal.
4. To arrange for the Affiliation with the South Australian Country Basketball Council, Basketball South Australia and Basketball Australia or any other Association and body and to appoint representatives to any such body.
5. To raise or borrow money upon such terms and in such manner and upon such securities as the Association shall think fit, and to secure the same or the repayment of performance of any debit, liability, contract, or engagement incurred or to be entered into by the Association in any way and in particular by the issue of debentures or debenture stock, or by giving mortgages, charges, or securities charge upon or over all of any of the Association's real and personal property (both present and future) and to purchase, pay off, or redeem any such securities.
6. To appoint and/or employ and/or dismiss coaches, masseurs, trainers, caretakers, clerks, administrative officers, and such persons as may be required for the carrying out of this Constitution and for the furtherance of Amateur Basketball.
7. To assist in or concur in the establishment of any other Association or body having one or more similar objects.
8. To give donations, subsidies or contributions to any Association, union or body whether social, benevolent, educational, patriotic, charitable or otherwise and to establish and support or aid in the establishment and support of Associations, institutions, patriotic or charitable nature and to endow, establish or give donations to or for scholarships, bursaries and grants in aid of an educational nature.
9. To do all such acts and things as may be calculated to attain or assist in the attainment of all or any of the above objects as the Association may be in its absolute discretion decide.

4. MANAGEMENT

1. The regulation, control and conduct of all business of the Association shall be vested in a Management Committee of the Association with such powers and subject to such limitations as are hereinafter prescribed.
2. The positions of the Management Committee are to be filled by members nominated at the Annual General Meeting.
3. The Management Committee of the Association shall consist of the Executive of the Association and (at least) seven other nominated members of the Association, as the nominated members of the Management

Committee may from time to time appoint. All members, except as hereinafter provided, shall be entitled to vote on any matter before the Management Committee.

4. The appointment of any appointed member must be approved by at least two-thirds of a quorum of the Management Committee. Any appointed member shall hold office on the Management Committee until the next Annual General Meeting of the Association and shall then be eligible for re-appointment by two-thirds of a quorum of the Management Committee at the next meeting of the Management Committee.
5. The President, or in their absence the vice president, shall be chairperson of all meetings of the Association and the Management Committee. The Chairperson shall have only a casting vote.
6. The quorum for any meeting of the Management Committee shall consist of at least 3 members of the Association Executive and 4 appointed members entitled to vote.
7. The Management Committee shall be empowered to
 - (1) Appoint and control umpires and referees.
 - (2) Control the grading of teams.
 - (3) Appoint Sub-committees and define their powers.
 - (4) Establish, amend or repeal such By-Laws and regulations as may be necessary for the control and management of Amateur Basketball games in the Bordertown and District Basketball Association or the conduct of its own proceedings.
 - (5) Control all local team and representative Association basketball games.
 - (6) Grant or refuse applications for clearances lodged by members of teams, whether such clearances be local team or Inter-Association.
 - (7) To appoint any employee of the Association.
 - (8) Generally to conduct the affairs of the Association and to exercise all the powers of the Association not specifically reserved from it by this Constitution.
8. The Management Committee shall meet at least ten times each year.

5. OFFICERS

The Officers of the Association shall be the President, Vice-President, Secretary and Treasurer (if appointed).

6. ELECTIONS

1. The Officers of the Association other than those employed by the Association shall be elected by ballot at the Annual General Meeting and shall hold office until the next Annual General Meeting or until a successor is appointed.
2. Written nominations for any position as an officer of the Association must be signed by a member of the Association and must reach the current Association secretary not less than seven days prior to an Annual General Meeting and must be accompanied by written statements from the nominees that they are willing to accept the position if elected.
3. Should no nominations be received for any position as aforesaid, the Annual General Meeting shall elect a person to fill that position. The Management Committee may appoint a person to fill a vacancy occurring during the year.
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5. Employees appointed as officers by the Management Committee shall hold office for such time as the Management Committee shall determine.

7. PATRONS

A Patron and Vice Patrons may be nominated at the Annual General Meeting.

8. EXECUTIVE

The Executive of the Association shall be the Officers of the Association and one other person from the Management Committee.

9. MEMBERSHIP

The Association shall consist of

1. Members of the Management Committee and members of any sub-committees.
2. Registered players of the Association who have paid their registration money and are properly registered in accordance with Association rules.
3. Non-playing members who referee or are appointed to coach.
4. LIFE MEMBERS
 - (1) Life Members recommendation must be signed by at least two members of the Association. Such recommendation is to be submitted to the Management Committee for consideration at any time of the year.
 - (2) The number of Life Members appointed shall not exceed two in any one year.
 - (3) Upon recommendation by Management committee, Life Members may be elected at the Annual General Meeting by unanimous vote of those present entitled to vote.
 - (4) Life Members shall be entitled to rights and privileges of the Association as may from time to time to determined by the Management Committee.

10. ANNUAL GENERAL MEETING

1. The Annual General Meeting shall be held on, or before 31st October, in each year.
2. Every Annual General Meeting shall be convened by Advertisement by such means as the Management Committee may determine. Such advertisement, or such notice by circular or other means, shall be given at least seven clear days prior to the meeting.
3. All members of the Association are eligible to attend the Annual General Meeting and the order of business at the Annual General Meeting shall be as hereunder:
 - (1) Minutes
 - (2) Presentation of Annual Reports
 - (3) Election of President and Vice President and other Officers (if required)
 - (4) Election of Management Committee members
 - (5) General Business
4. VOTING

Only the members over the age of 16 of the Association other than the Chairman for the time being, and the nominated members (as defined) for the preceding year shall be eligible to vote at an Annual General Meeting. Voting at the Annual General Meeting shall be by show of hands but any five (5) members present and entitled to vote may demand a poll, which shall forthwith be taken by a secret ballot, and the result declared by the Chairman. In the case of equality of votes, the chairman shall have the casting vote.
5. QUORUM

A quorum shall comprise ten persons eligible to vote.

11. SPECIAL GENERAL MEETINGS

1. The Management Committee may, whenever it thinks fit, and it shall on receipt of a request in writing from not less than 3 senior teams or signed by not less than 50 members, specifying the object for which such meeting is proposed to be called, convene a Special General Meeting of the Association.
2. Such Meeting shall be called by notice directed to team contacts of all teams and by such other means as the Management Committee may decide. Such meeting shall be held within twenty-eight (28) days of the receipt of such request.
3. No business shall be transacted at any Special Meeting except the business stated in the form of notice convening the meeting.
4. Voting at any Special General Meeting shall be by the team contact of nominated team and seven (7) players, provided however, at a Special General Meeting each team shall be entitled to one vote for every seven players who are, or have been, registered with the Association not less than seven days before the date of such Special General Meeting.

12. SECRETARY

1. The Secretary shall take charge of all books and documents of the Association. He/she shall be responsible for the compilations of all records of the Association, and shall at times be directly responsible for the entry in the various books of the Association of all things done for or on behalf of the Association.
2. The Secretary shall furnish to the Management Committee on demand, a complete report of all matters, transactions or things relating to the affairs of the Association, over which he/she may have control or of which he/she may have knowledge.
3. The Secretary shall convene all meetings of the Management Committee, and all other meetings of the Association.
4. The Secretary shall be empowered to issue official receipts on behalf of the Association.

13. TREASURER AND FINANCE

1. The Treasurer shall
 - (1) Have the charge and custody of all moneys belonging to the Association and shall pay all moneys received by him/her to the credit of the Association's Bank Account.
 - (2) Submit to each and every meeting of the Committee a statement of Receipts and Expenditure covering to the end of the previous month.
 - (3) Make all payments authorised by the Management Committee.
 - (4) Keep proper books showing the Association's financial transactions.
 - (5) Issue numbered receipts for all money received from the Secretary or any other source. For this purpose the official receipt book of the Association shall be used on all occasions.
 - (6) Furnish to the Management Committee at the meeting prior to the Annual General Meeting, a detailed report of the Association's financial position. Such report shall be accompanied by a balance sheet and statements of accounts duly audited and certified by the Association's auditors.
2. All account transactions to be completed by the Treasurer. All cheques to be signed by one nominated authorised member.
3. Viewing access of financial accounts to be provided to two members of the Management Executive other than the Treasurer.

4. The accounts and books of the Association shall be open to inspection at such times and by such persons as may be determined by the Management Committee.
5. The Association's Financial Year shall commence on the first day of July in each year and terminate on the thirty-first day of June each year.

14. AUDITORS

1. One Auditor who is a qualified accountant and not a member of the Management Committee shall be appointed at the Annual General Meeting.
2. THE AUDITOR SHALL-
 - (1) Examine all books and accounts of the Association immediately after the expiration of each financial year, and certify as to the correctness of the balance sheet and statement of receipts and expenditure.
 - (2) Have access to all books and accounts of the Association.
 - (3) Be entitled to examine any office bearer of the Association in regard to Accounts of the Association.
 - (4) Be authorised to obtain, from any bank statements showing balance of Association Accounts.
 - (5) Make such audits as may from time to time ordered by the Management Committee. Such certified auditors reports shall be submitted to the Annual General Meeting.

15. COMMON SEAL

1. The Common Seal of the Association shall be in the custody of the Secretary or such other officer bearers as may be determined by the Management Committee.
2. The Seal shall not be affixed to any Deed, Document or Instrument except under and by virtue of a resolution of the Management Committee.
3. The President, Secretary and Treasurer shall be the seal holders. Every document to which the seal is affixed by at least two seal holders.

17. ALTERATION OF CONSTITUTION

This Constitution incorporated herewith shall not be added to, altered, repealed or rescinded except at an Annual General Meeting or Special General Meeting convened for that purpose. No motion for an alteration or addition to those rules shall be submitted to a vote of the Association unless notice thereof, together with the proposed alteration or addition in writing, signed by the proposer and seconder, shall have been handed to the Association Secretary at least twenty-one days before the date of the Annual General Meeting or Special General Meeting at which the alteration, addition is proposed to be made. Any proposed alteration, addition or amendment shall be carried by at least a two-thirds majority of those present at the meeting and entitled to vote.

18. HONORARIUM

The first meeting of the Management Committee to be held after the Annual General Meeting may by resolution fix an honorarium for the Secretary and any other person who the Management Committee considers, by his/her efforts in the previous year on behalf of the Association, is worthy of an honorarium.

BY-LAWS OF THE BDBA

1. GENERAL

1. A club may consist of any number of teams in any Senior grade
2. All clubs must declare their teams on their nomination form
3. A club shall be held responsible for the conduct of its players
4. All games will be played under the official FIBA rules except for changes listed in bylaws below
5. The Bordertown & District Basketball Association is committed to the health, safety and well-being of all its members and participants and is dedicated to providing a safe environment for participation in the sport of basketball. In this regard the Association recognised and adopts the Basketball SA Member Protection Policy and adheres to the procedures, processes and guidelines issued pursuant to that policy by Basketball SA.

2. SENIOR COMPETITION

1. Each senior team must nominate a minimum of six players to compete in the nominated grade.
2. All nominated players cannot compete in a grade lower than nominated. The nomination form must be in the hands of the Association Secretary by the advertised closing date.
3. The Management Committee reserves the right to re-grade any nominated teams.
4. Players from other Association's will require written permission from their Association.
5. Any person who wishes to join a team after a competition season has begun must have his/her name added to the team nomination form and must be financial before his/her first match. The Management Committee reserves the right to refuse such individual nomination if it is likely to lead to an uneven competition.
6. Any person on a given night who is not a nominated player and wishes to fill in for a team must have received approval from a Committee Member and have paid the set fill-in fee for that season.
7. A fill-in can only play a maximum of 4 games during Summer/2 games during Winter. If a fill-in wishes to play further games they must join a team and pay the balance of a full sub. Fill-ins from other Associations will require written permission from their Association.
8. A player who has played less than five (5) matches in Summer and three (3) matches in Winter with a club shall NOT be eligible to play for such club in a semi-final or subsequent match. Cases of exception to be submitted to the Management Committee.
9. A player who has played three (3) games at one grade level during a playing season is NOT eligible to play in a lower grade competition during the remainder of that season. Cases of exception to be submitted to the Management Committee.
10. A player who has played in a semi-final or a final of one grade is not permitted to play in a semi-final or final of another grade.
11. Any financial Junior player over the age of twelve (12) can fill in for any senior team. Once that player is eligible to play in finals (Sect. 2, No. 4) for one particular senior team they can no longer play for any other senior team
12. No senior player can play two (2) senior games in one week
13. If a player infringes in any of (1) to (8) the game becomes an automatic forfeit.

3. JUNIOR COMPETITION

1. The Junior Competitions will be organised by a Junior Sub-Committee. This committee will be responsible for the day to day running of all under-age competitions and the long term development of a junior programme.
2. The Junior Sub-Committee will have one representative on the Management Committee and this person will be responsible for liaising between the two committees.

4. UNIFORMS

1. A team or Club's uniform shall consist of identical (a) singlet (b) shorts, (c) shirts & dress uniforms.
2. Only white soled sandshoes or approved basketball shoes are permitted on courts with wooden floors.
3. No uniform will be accepted verbally. Complete details of uniform must be in writing to be passed by the Management Committee.
4. If a player has incorrect uniform after three weeks of playing, he/she shall be recorded with a technical foul in the score book and two (2) points awarded to the opposing team.

5. GENERAL

1. A transfer is necessary for a player who wishes to change team during a playing season. A written transfer application must be made to the next scheduled Committee meeting for approval from the Management Committee.
2. Umpires for finals are to be allocated by the Management Committee.
3. Any team forfeiting twice in a season may be replaced if the Association so desires.
4. No person under the age of twelve (12) will be allowed to play in a senior grade competition.
5. Practice periods will be allotted by the Management Committee. Periods will be paid for at a rate fixed by the Management Committee.
6. The Management Committee has absolute power to re-allocate or discontinue practice times.
7. Any damage caused to any structure or fitting of the stadium may be charged to the offender by the Management Committee. Anyone found unnecessarily hanging onto a basketball ring will automatically be suspended for two (2) weeks.
8. Teams MUST supply a timekeeper/scorer, or forfeit the match.
9. Player subscriptions to be paid before playing their first match.
10. Each senior team must supply the name of their referee for the season prior to the season commencing. All referees of all senior competition games must, as a minimum qualification, have attended a basic referees training course run by the Association within the last two years to the current season.
11. Any team that does not fulfil their refereeing responsibilities on a given week will be fined \$30 and will automatically lose any premiership points gained in that game. Payment of this fine must be made before their next game. If payment has not been paid before the next game, the game will be declared a forfeit in favour of their opponent and the game will not be played. If the team has been so penalised for three continuous weeks with no payment of the fine the offending team will be withdrawn from the competition with no recompense of affiliation and registration fees paid by members of that team.
12. Umpires shall select "Most Valuable" players for each match. Votes to be awarded are 3, 2, 1. In the case of an incomplete round ie. one team has more byes, the votes will be counted in all games and a match ratio system will determine the winner. In the case of drawn votes, two trophies will be given ie. no countback. Exception: Any player reported and found guilty of an offence on court is ineligible for a "Most Valuable Player" award in the season concerned.

13. Association balls are to be used exclusively for all matches and may NOT be used for warm-up before matches or practice.

6. FORFEITS

1. If a team does not have four players on the court and ready to play within ten (10) minutes of the scheduled starting time, it shall lose the match on a forfeit.

N.B.

- (1) the ten minutes starts from the starting time listed in the programme.
- (2) LATE START: For every minute a team is late, its opponent shall be awarded one point up to ten (10) minutes when the match will be forfeited.
2. Any team that forfeits a game through withdrawing its players from the court after the game has commenced or through loss of player will have a score of 0-20 posted against it for that round.

7. TIMING REGULATIONS

1. Minor Round Games:
 - (1) All games will consist of four (4), ten (10) minute quarters with a one (1) minute break at the end of the first and third quarters and a two (2) minute break at half time.
 - (2) For Senior games: The clock shall be stopped for all time outs and the clock shall stop for all whistles and baskets during the last two (2) minutes of the last quarter.
 - (3) For Junior games: The clock shall not stop at any time during any quarter. No time outs can be taken in the last minute of any quarter.
2. Senior Finals: As for minor round games plus clock stops for all substitutions and penalty shots and for all whistles during the last minute of each quarter.
3. Junior Finals: Clock stops for all timeouts throughout the game. No substitutions allowed in the last minute of the first three (3) quarters. Clock stops for all whistles and baskets during the last two (2) minutes of the last quarter.

8. POSTPONED GAMES

In exceptional circumstances where both teams have agreed that the game cannot be played on the scheduled date that game must be played before the day of the next scheduled match.

9. REGULATIONS DEALING WITH CONDUCT OF PLAYERS

Official reports of misconduct will be dealt with according to the Tribunal Procedure described in the SA Country Basketball Council Inc Administration Manual Section E (see attached).

10. MEMBER PROTECTION

The Bordertown and District Basketball Association is committed to the health, safety and well-being of all its members and participants and is dedicated to providing a safe environment for participation in the sport of basketball.

In this regard the Association recognises and adopts the Basketball SA Member Protection Policy and adheres to the procedures, processes and guidelines issued pursuant to that policy by Basketball SA.