



# SEACOMBE SOFTBALL CLUB INC.

## Smoke-free Policy

The Seacombe Softball Club Inc. (SSC) recognises that passive smoking is hazardous to health and that non-smokers should be protected from exposure to environmental tobacco smoke. Accordingly, the following policy shall apply to all players, coaches, officials, members, club visitors, club facilities, club functions and other activities undertaken by the club. Our Club rooms are managed by the Happy Valley Sports and Social Club

### General

#### Sale of Tobacco

Cigarettes and other tobacco products will not to be sold (including from vending machines) at any time, at or by the club.

#### Coaches, Players and Officials

Coaches, players, officials and volunteers will refrain from smoking while acting in an official capacity for the club, both on and off the field. Smoke-free policy and protocol will be incorporated into the club's code of behaviour for coaches, players and officials.

### Facilities

In conjunction with the Happy Valley Sports and Social Club ensure all club facilities are to be completely smoke-free and shall include:

#### Indoor areas:

- Administration areas, meeting rooms, social rooms, bars, dining, eating and other office areas.
- change rooms, utility rooms, medical rooms, storage rooms, property rooms, toilets and showers.
- indoor spectator viewing and playing areas.

#### Outdoor areas:

- spectator grandstands, stages and seated areas.
- dining, catering and bar areas.
- smoking does not occur within a 15 metre radius of entry / exit points to seated areas, toilets, change rooms, food outlets, bars, thoroughfares and playing areas.
- cigarette butt bins will be provided at outdoor locations for smokers to dispose of cigarette butts before entering/ re-entering smoke-free areas at club facilities

\* A designated smoking permitted area is located at the left-hand side of the clubrooms. This location will be signed and communicated to club members and patrons

\* Leasing of club facilities will be conditional that lessee abides by the Seacombe Softball Club's smoke-free policy. The club facilities will remain smoke-free during the period of the lease.

## **Functions**

All club functions, including social and official events (competitions, dinners, fundraising events and meetings – both senior and junior) will be smoke-free. All club functions held away from the club facilities are to be completely smoke-free (where you can have control of the venue)

## **Policy Communication / Promotion**

Effective communication of club smoke-free policy is vital in establishing its acceptance by our patrons, in minimising policy breaches and in developing a smoke-free culture.

SSC will promote its smoke-free policy regularly by:

- providing access to the policy in club newsletters, on club notice boards and in printed member/player information
- displaying a copy of the policy in the club social rooms
- ensuring invitations and advertising for all functions, meetings and events will be promoted as smoke-free.
- no smoking requirements mentioned in the house keeping rules at the beginning of functions.
- In conjunction with Happy Valley Sports and Social club placing non-smoking signage in prominent locations of club facilities both indoors and outdoors.

All Committee Members, coaches, players and volunteers will be given access to the club's smoke-free policy and will be requested to abide by, promote and monitor its implementation.

## **Non-compliance**

SSC committee members and other identified club personnel will monitor the smoke-free policy. Any non-compliance will be handled according to the following process:

- explain the club policy to the person/people breaching the policy. Ask the person or people to either move to an area where smoking is permitted or to stop smoking.
- continued non-compliance with the policy should be handled by the club committee member or other identified club personnel using their discretion to decide the appropriate action to be taken. Action may include asking the person/ people to leave the club facilities or function.

## **Policy Review**

This policy will be reviewed annually to ensure it remains relevant, practical and that it reflects the Club's expectations and legal requirements. Policy last reviewed on July 2017.

Signed – Club President

Signed – Club Secretary

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Date

Next policy review date is February 2019.

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Date