



WESTERN ZONE JUNIOR FOOTBALL COUNCIL INC

Constitution and Rules

**governing junior football in the South Australian Community Football
League**

Western Zone

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Websites : www.kinlough.sportingpulse.net

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**Constitution of the
Western Zone Junior Football Council**

1. Name

The name shall be “The Western Zone Junior Football Council Incorporated”, (herein after referred to as the “Council”).

2. Members

The following shall be members of the Council:-

- 2.1 SANFL Regional Director,
- 2.2 SANFL Regional Development Coordinator,
- 2.3 Far West, Mid West, Eastern Eyre, Great Flinders and Port Lincoln Football Leagues,
- 2.4 Western Zone Under 15 and Under 17 coaches,
- 2.5 SANFL Regional Umpiring Manager,
- 2.6 Norwood Football Club,
- 2.7 The President, Secretary and Treasurer.

3. Objects

- 3.1 To promote, foster and develop Junior Football at all levels in the best interests of the game. To encourage the accreditation of sports trainers and coaches with the Leagues which comprise the Council;
- 3.2 To promote and encourage the participation of eligible players in the under 15 and under 17 State Country Championships in accordance with the guidelines of the SANFL;
- 3.3 To arrange time and place of necessary development programs as the Council determines from time to time;
- 3.4 To arrange time, place and conditions for all matches and or training days promoted by the Council;
- 3.5 To oversee the organisation of the Kinlough Cup (Under 17 Championship) and Under 15 Championship Cup Carnivals each year and maintain correct records of both carnivals.

4. Delegates

- 4.1 Each League shall be represented by at least one (1) delegate (not more than two (2)) at each meeting.

5. Quorum

- 5.1 A Quorum for any meeting of the Council shall be representation of four (4) Leagues And a minimum of six (6) delegates. No business shall be transacted unless a Quorum is present.

6. Meetings

- 6.1 The Council shall meet at least twice a year to exercise its functions (of which the AGM is one). The Council has the power to appoint from time to time sub-committees, consultants or advisors as it shall see fit and may revoke such appointments;
- 6.2 Subject as previously provided in this rule, the Council may meet together and regulate its proceedings as it thinks fit providing that questions arising at any meeting shall be decided by the majority of votes, and in the event of equality of votes, the Chairperson shall have the casting vote;
- 6.3 Not less than fourteen (14) days notice shall be given to the Secretary, in writing and to the Members of the Council of any Special Meeting of the Council. Such notice shall clearly state the nature of the business to be discussed, thereat.

7. Annual General or General Meeting

- 7.1 The AGM of the Council shall be held each year before 31 October at a location on a date to be determined by the Council to transact the following business;
- 7.2 To receive and if approved, adopt the Annual Report, Audited Balance Sheet and Statement of Accounts for the financial year ending 31 August preceding;
- 7.3 To elect the Council office bearers, (Chairman and Secretary/ Treasurer), from the delegates of the Member Leagues;
- 7.4 To fulfil item 3.5 of the Constitution;
- 7.5 To consider alterations to the Constitution and if approved, amend accordingly;
- 7.6 To deal with any matters the Council or any members may wish to bring before the meeting.

8. Special Meetings

- 8.1 The Chairman and the Secretary of the Council may call a Special General Meeting at any time seen fit, provided that 6.3 is complied with;
- 8.2 On written application by any member of the Council to the Council Secretary, stating the business to be discussed at the said meeting, the Council shall ensure that a meeting is called and held within fourteen (14) days of such notice.

9. Executive

- 9.1 The Executive shall consist of the Chairman, the Secretary/Treasurer, a representative of the Norwood Football Club and the Regional Director.

10. Minutes of Meeting

- 10.1 Proper minutes of all proceedings at meetings shall be entered into a book for this purpose;
- 10.2 The Chairperson of the next succeeding meeting, once confirmed by the meeting, shall sign the minutes kept pursuant to the rule;
- 10.3 Where the minutes are entered and signed they shall be evidence that the meeting was convened, and duly held.

11. Voting Rights

- 11.1 Each Member League only is entitled to a maximum of two (2) votes;
- 11.2 Members must be present to vote;
- 11.3 One vote per delegate;
- 11.4 The Chairman and the Secretary/Treasurer being elected shall have normal voting rights, the Chairman may also have a casting vote.

12. Life Members

- 12.1 The Council may confer Life Membership upon any persons who have rendered ten (10) or more years of meritorious service to Junior Football in the Western Zone;
- 12.2 Nomination for Life Membership stating record shall be presented to delegates at the AGM, but selection shall be carried out at the next General Meeting;
- 12.3 A three quarter majority of the voting delegates of the Council present shall be necessary for the conferral of Life Membership upon any person.

13. Accounts

- 13.1 The Council shall keep such accounting records as are necessary to correctly record and explain the financial transactions and financial position of the Council.

14. Finance

- 14.1 The Council shall open and maintain a bank account at any financial institution operating in South Australia, into which all receipts shall be paid and from which all payments will be made. The Chairman and Secretary/ Treasurer must be authorised signatories;
- 14.2 At the Annual General Meeting the Secretary/Treasurer shall present a full financial statement and balance sheet duly audited by a person appointed for that purpose at the previous General Meeting;
- 14.3 Where necessary, to raise money by subscription from the Kinlough Cup Fund and the Under 15 Championship Cup Fund to facilitate the necessary programs from year to year;
- 14.4 The Council shall invest and deal with monies not immediately required in such a manner as may be determined from time to time.

15. Audit

- 15.1 At each Annual General Meeting, members shall appoint an auditor in accordance with the requirements of the Associations Incorporation Act;
- 15.2 The auditor shall audit and certify the accounts of the Council as soon as possible after the end of each financial year, or if specifically requested by the Executive to audit accounts at some other time.

16. Winding Up

- 16.1 The Council may be wound up in the manner provided for in the Associations Incorporation Act.

17. Application of Surplus Assets

17.1 If after the winding up of the Council there remains “surplus assets” as defined in the Associations Incorporation Act, such surplus assets shall be given or transferred equally to each member League.

18. Liability of Members and Officers

18.1 A member or officer of the Council shall not be liable to contribute towards the payment of debts of the Council, or the costs, charges and expenses of the winding up of the Council except as otherwise provided for in the Associations Incorporation Act.

19. Indemnity

19.1 Every officer of the Council shall be entitled to be indemnified out of the funds of the Council against any loss, expense or liability incurred or sustained by him or her in the bona fide and proper exercise of that persons duly where judgement is given in his or her favour or in which he or she is acquitted;

19.2 The Council may pay the premiums for any officers insurance that the Council considers appropriate;

19.3 The Council shall attend to all Public Liability and Players Injury Insurance Policies as deemed necessary from time to time.

20. Prohibition of Distribution to Members

20.1 The income and property of the Council must be used and applied solely for the promotion of its purposes and the exercise of its powers as set out in this Constitution;

20.2 No portion of the income or property of the Council may be distributed directly or indirectly to or amongst the members of the Council, unless the Council is dissolved, wherein 17.1 applies.

21. Alteration to Constitution

21.1 The Constitution can only be changed by a special resolution of members at a Special Meeting or Annual General Meeting;

21.2 At least fourteen (14) days notice of the proposed resolution must be given, including notice of the intention to propose it as a special resolution;

21.3 A special resolution to alter the Constitution must be approved by 75% of all members of the Council present at the meeting where the vote is held.

.....end

Annexures

- **Rules Governing the Under 15 Championship Cup**
- **Rules Governing the Kinlough Cup Carnival (Under 17)**
- **Certificate of Incorporation under the Associations Incorporation Act 1985**

**Rules Governing
Championship Cup (Under 15 Championship)**

1. The Under 15 Championship Cup will be held annually in Port Lincoln. The winning team is to hold the Championship Cup until the next carnival. Sponsor naming rights shall be assigned to this carnival from time to time as accepted and minuted by the Western Zone Junior Football Council Inc at any official meeting.
2. The Port Lincoln Football League shall be the “Controlling Body” of the Championship. The Western Zone Junior Football Council shall preside over the conference/meeting held in conjunction with the Championship.
3. (a) Playing eligibility age is under fifteen (15) as of January 1st in the year of the being played. The Controlling Body is to see that this rule is strictly enforced;
(b) No player may play for more than one (1) team and every player must be a bona fide and qualified player for the League that the player represents.
4. (a) An Annual Conference is to be held no later than March 31st in the year the Championship is to be held;
(b) Two (2) delegates from each League wishing to participate shall attend;
(c) The rules of the Championship shall be altered or amended only by the majority vote at the Annual Conference with eligible voters to be those Leagues that participated at the previous Annual Conference.
5. All Leagues eligible to compete in the Mortlock Shield are eligible to compete in the Under 15 Championship Cup. Additional competing Leagues may do so by consent at the Annual Conference.
6. Colours of the participating Leagues are to be registered at each Annual Conference.
7. (a) Each participating League is to provide a Commissioner for the Championship Tribunal, to hear any issues or disputes that may arise from the Championship. The Controlling Body shall appoint three (3) neutral Commissioners to act as a panel in any hearing;
(b) The Commissioners may censure, fine, suspend or disqualify any player or official found guilty of a charge;
(c) The Tribunal Procedures shall be those currently in force at the Controlling Body. In the event an issue arises that is unclear, silent or unable to be dealt with under the Tribunal Procedures of the Controlling Body, the SANFL Tribunal Procedures will apply;
(d) All provisions of the Controlling Body’s Member Protection Policy applies;
(e) Where the Controlling Body remains a neutral party to any hearing, it shall Chair any hearing of Commissioners and report and record the outcome. In the event the Controlling Body being a party to the issue being heard, it shall appoint one of the Independent

Commissioners to act as chair, with the Controlling Body reporting and recording the outcome.

- 8.** Each team is to supply one goal umpire, one time keeper; and one central umpire to officiate at the Championship.
- 9.**
 - (a) All matches shall be decided on the basis of two (2) points for a win and percentage will be calculated and recorded. The Under 15 Championship Cup shall be presented to the top ranking team;
 - (b) All matches are to consist of two (2) x twenty (20) minutes halves, with no time on unless in special circumstances (major injury, blood rule, major disruption of play etc.) at the discretion of the Central Umpire;
 - (c) All match schedules and duty rosters are to be arranged by the Controlling Body;
 - (d) Players may be sent from the field for a minimum of ten (10) minutes or greater as determined by the Field Umpire. The Send Off rule applies in all matches.
- 10.**
 - (a) A squad representing a League will consist of a maximum of twenty two (22) players, four (4) of whom are to be listed as interchange players;
 - (b) All names, guernsey numbers, dates of birth, the coach and the profiles on six (6) players are to be advised in writing to the Controlling Body no later than 9.00am on the Thursday prior to the Championship;
 - (c) Any alteration to the advised squad of any team shall be advised to the Controlling Body no later than one (1) hour before the commencement of any League's first match in the Championship.
- 11.** In the event of the scores in any first round match being even at the end of the allotted time, the siren to signal the end of the game will be deferred until either of the sides have scored.
- 12.** The Championship shall be conducted in accordance with the rules of the Australian Football League subject to local rules modification of the Controlling Body. The South Australian National Football League (SANFL) is the peak body for football in South Australia, who shall hear any dispute or appeal referred beyond the Championship Tribunal. The decision of the SANFL shall be final.
- 13.** Life Membership of the Under 15 Championship Cup may be bestowed to any person who has contributed ten (10) or more years of outstanding service to the Championship. Nomination for such membership must be in writing and presented at the Annual Conference.
- 14.**
 - (a) SANFL Under 15 State Championship selection shall consist of at least one (1) player from each participating team, with the rest of the side picked on merit;
 - (b) All Officials of the SANFL Under 15 State Championship Team (Coach, Selectors, Manager, Trainers etc.) are to be elected at the Annual General Meeting of the Western Zone Junior Football Council or as delegated by that committee.

- 15.** (a) The Blood Rule will apply in all matches-:
- (1) When in the opinion of the Field Umpire a player has incurred bleeding that needs to be stopped, play will be halted and the player sent from the field for treatment. It is the sole discretion of the Field Umpires for a player to be sent from the field under this rule;
 - (2) The player may be allowed back on the field once the bleeding has stopped;
 - (3) The bleeding player may leave the field via the shortest path to receive treatment but must return through the interchange gate when returning to the field to play;
 - (4) Play will recommence once a replacement player has taken up the position of the player removed from the field;
 - (5) The time clock will be stopped whilst play has been stopped under this rule.
- (b) When there is a likelihood that a serious injury has been sustained and there is a possible need for a stretcher, the game is to be halted by the Field Umpires-:
- (1) Play will recommence only when the injured player has left the field of play and a replacement player has taken up the position of the injured player;
 - (2) The time clock will be stopped whilst play has been stopped under this rule.
- 16.** (a) Central Umpires shall vote 5, 4, 3, 2, 1 by conferring and completing one voting slip to determine the Championship Best & Fairest and Runner Up. The Controlling Body shall supply a trophy or medallion for the players winning these awards;
- (b) Team Managers are to submit the five best players and goal kickers to the Controlling Body after their match is played, with 5, 4, 3, 2, 1 votes going towards the best player from each team award. The Controlling Body shall provide a medallion for the best player of each participating team for presentation to the player adjudged winner.
- 17.** Any charges or reports that arise from Championship shall be heard prior to any player or official being eligible to participate in any future affiliated League matches.

18. Format for setting a Championship Program

18.1 Six Team Competition

This program is to be used where there are six teams nominated for the carnival.

Based on the final premierships ladder finishing places from the year prior:-

Game No.	Game Time	Teams
1.	9.30am	5 vs 6
2.	10.20am	3 vs 4
3.	11.10am	1 vs 2

A premierships ladder based on the morning results is to be calculated, with the afternoon matches determined from this ladder

	12.00pm	Opening Ceremony
4.	12.30pm	1 vs 4
5.	1.20pm	2 vs 3
6.	2.10pm	5 vs 6

Update the premierships ladder based on the results of all games

7.	3.00pm	Grand Final 1 v 2 (top two ranked sides)
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The winner of the championship cup is the winner of the Grand Final game.

18.2 Eight Team Competition

This program is to be used where there are eight teams nominated for the carnival.

Based on the final premierships ladder finishing places from the year prior:-

Game No.	Game Time	Teams
1.	9.00am	7 vs 8
2.	9.50am	5 vs 6
3.	10.40am	3 vs 4
4.	11.30am	1 vs 2
	12.40pm	Opening Ceremony

A premierships ladder based on the morning results is to be calculated, with the afternoon matches determined from this ladder

5.	1.00pm	7 vs 8
6.	1.50pm	5 vs 6
7.	2.40pm	1 vs 3
8.	3.30pm	2 vs 4

The winner of the Championship Cup is the team placed first of the Premierships Ladder after each team has played two games.

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Rules Governing Kinlough Cup Carnival

1. The Kinlough Cup Under 17 Carnival (Carnival) will be held annually. The Carnival venue is generally rotated amongst competing Leagues, with the “Host League” to be appointed by the Western Zone Junior Football Council (Council) at either of it’s Annual Conference or Annual General Meeting. Host Leagues may be appointed several years in advance at the sole discretion of the Council. The winning team is to hold the Kinlough Cup until the next Carnival.
2. The “Host League” shall be the Controlling Body of the Carnival, responsible for the organisation, management and running of the Carnival. The Council shall preside over meetings held in conjunction with the Carnival and remain as the Governing Body in setting rules and guidelines for the Carnival.
3. Any team’s intention to withdraw from the Carnival must advise the Council in writing thirty (30) days prior to a scheduled meeting.
4.
 - (a) Playing eligibility age limit of players participating in the Carnival shall be under seventeen (17) years on the first of January in the year of the Carnival;
 - (b) No player may play for more than one (1) team and every player must be a bona fide and qualified player for the League that the player represents.
5. All Leagues eligible to compete in the Mortlock Shield are eligible to compete in the Carnival. Other Leagues may nominate for consent to compete at the Annual Conference or Annual General Meeting. The Carnival match program is to be set by the Council by the Annual Conference.
6. Colours of participating Leagues are to be registered at the Annual Conference of the Council.
7.
 - (a) Each participating League is to provide a Commissioner to hear any issues or disputes that may arise from the Championship. The Controlling Body shall appoint three (3) neutral Commissioners to act as a panel in any hearing;
 - (b) The Commissioners may censure, fine, suspend or disqualify any player or official found guilty of a charge;
 - (c) The Tribunal Procedures shall be those currently in force at the Host League. In the event an issue arises that is unclear, silent or unable to be dealt with under the Tribunal Procedures of the Host League, the SANFL Tribunal Procedures will apply;
 - (d) All provisions of the Host League’s Member Protection Policy applies;
 - (e) Where the Host League remains a neutral party to any hearing, it shall Chair any hearing of Commissioners and report and record the outcome. In the event the Host League being a party to the issue being heard, it shall appoint one of the Independent Commissioners to act as chair, with the Host League reporting and recording the outcome.

8. Each team is to supply one goal umpire, one time keeper; and one central umpire to officiate at the Carnival. The Host League shall supply boundary umpires to officiate all matches.
9.
 - (a) All matches shall be decided on the basis of two (2) points for a win and percentage will be calculated and recorded. The top two placed sides after each team has played two matches shall play off in a Grand Final to decide the Carnival winner. The Kinlough Cup shall be presented to the Carnival winner;
 - (b) All matches are to consist of two (2) x twenty two and thirty second (22.5) minutes halves, with no time on unless in special circumstances (major injury, blood rule, major disruption of play etc.) at the discretion of the Central Umpire;
 - (c) Half time breaks are for four (4) minutes duration and on the oval;
 - (c) Match schedules and times are arranged by the Council and duty rosters are to be arranged by the Host League;
 - (d) Players may be sent from the field for a minimum of ten (10) minutes or greater as determined by the Field Umpire. The Send Off rule applies in all matches in terms of the Host League.
10.
 - (a) A squad representing a League will consist of a maximum of twenty two (22) players, four (4) of whom are to be listed as interchange players;
 - (b) All names, guernsey numbers, dates of birth, the coach and the profiles on six (6) players are to be advised in writing to the Host League no later than 9.00am on the Thursday prior to the Carnival;
 - (c) Any alteration to the advised squad of any team shall be advised to the Host League no later than one (1) hour before the commencement of any League's first match in the Carnival.
11.
 - (a) In the event of the scores in any first round match being level at the end of the allotted time, the siren to signal the end of the game will be deferred until either of the sides have scored;
 - (b) In the event of the scores in the Grand Final being level at full time, the siren shall sound. Once the goal umpires have confirmed a tie, the central umpires shall call for a new coin toss between captains to select direction of play. A further two halves of five (5) minutes each end are played to determine an outcome. This process is repeated until a result is reached.
12. The Carnival shall be conducted in accordance with the rules of the Australian Football League subject to local rules modification of the Controlling Body. The South Australian National Football League (SANFL) is the peak body for football in South Australia, who shall hear any dispute or appeal referred beyond the Carnival Tribunal. The decision of the SANFL shall be final.

- 13.** Life Membership of the Kinlough Cup Carnival may be bestowed to any person who has contributed ten (10) or more years of outstanding service to the Carnival. Nomination for such membership must be in writing and presented at the Annual Conference.
- 14.** (a) SANFL Under 17 State Championship selection shall consist of at least one (1) player from each participating team, with the rest of the side picked on merit. This team shall consist of a maximum of twenty five (25) players;
- (b) All Officials of the SANFL Under 17 State Championship Team (Coach, Selectors, Manager, Trainers etc.) are to be elected at the Annual General Meeting of the Council;
- (c) A Coach of a participating team in the Carnival shall be ineligible to be a selector.
- 15.** (a) The Blood Rule will apply in all matches:-
- (1) When in the opinion of the Field Umpire a player has incurred bleeding that needs to be stopped, play will be halted and the player sent from the field for treatment. It is the sole discretion of the Field Umpires for a player to be sent from the field under this rule;
- (2) The player may be allowed back on the field once the bleeding has stopped;
- (3) The bleeding player may leave the field via the shortest path to receive treatment but must return through the interchange gate when returning to the field to play;
- (4) Play will recommence once a replacement player has taken up the position of the player removed from the field;
- (5) The time clock will be stopped whilst play has been stopped under this rule.
- (b) When there is a likelihood that a serious injury has been sustained and there is a possible need for a stretcher, the game is to be halted by the Field Umpires:-
- (1) Play will recommence only when the injured player has left the field of play and a replacement player has taken up the position of the injured player;
- (2) The time clock will be stopped whilst play has been stopped under this rule.
- 16.** (a) Central Umpires shall vote 5, 4, 3, 2, 1 by conferring and completing one voting slip to determine the Carnival Best & Fairest and Runner Up. The Host League shall supply a trophy or medallion for the players winning these awards. Award voting does not apply for the Grand Final;
- (b) Team Managers are to submit the five best players and goal kickers to the Host League after the match is played, with 5, 4, 3, 2, 1 votes going towards the best player from each team award. The Host League shall provide a medallion for the best player of each participating team for presentation to the player adjudged winner.
- 17.** Any charges or reports that arise from Carnival shall be heard prior to any player or official being eligible to participate in any future affiliated League matches.
- 18.** All monies raised from the Carnival shall be retained by the Host League.

19. Format for setting a Carnival Program

19.1 Six Team Competition

This program is to be used where there are six teams nominated for the carnival.

Based on the final premierships ladder finishing places from the year prior:-

Game No.	Game Time	Teams
1.	9.30am	5 vs 6
2.	10.25am	3 vs 4
3.	11.20am	1 vs 2
	12.15pm	Opening Ceremony and lunch
4.	1.00pm	1 vs 4
5.	1.55pm	2 vs 3
6.	2.50pm	5 vs 6

A premierships ladder based on the morning results is to be calculated, with the afternoon matches determined from this ladder

7.	3.45pm	Grand Final 1 v 2 (top two ranked sides)
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The winner of the championship cup is the winner of the Grand Final game.

19.2 Seven Team Competition

This program is to be used where there are seven teams nominated for the carnival.

Based on the final premierships ladder finishing places from the year prior:-

Game No.	Game Time	Teams
1.	9.00am	5 vs 6
2.	9.55am	3 vs 4
3.	10.50am	1 vs 2
4.	11.40am	7 vs loser game one
	12.40pm	Opening Ceremony
5.	1.00pm	winner game 1 vs winner game 2
6.	1.55pm	winner game 3 vs 7
7.	2.50pm	loser game 2 vs loser game 3
8.	3.45pm	Grand Final

The winner of the championship cup is the winner of the Grand Final game.

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ASIC

Financial Services & Consumer Credit

Association

WESTERN ZONE JUNIOR FOOTBALL COUNCIL INCORPORATED

Extracted from ASIC's database at AEST 18:11:10 on 31/07/2014

Association Summary
Name: WESTERN ZONE JUNIOR FOOTBALL COUNCIL INCORPORATED
ABN:
Registration Number: A38053
Registered State: South Australia
Registration Date: 04/11/2003
Status: Registered
Type: Associations
Regulator: Office of Consumer & Business Affairs, South Australia