

2018/19 BASKETBALL PROGRAM STAFF

Application Pack



DEVELOPING ATHLETE PROGRAM

About the Academy

Established in 1989, the North Coast Academy of Sport aims to assist young athletes from the region to achieve sporting excellence. The Academy is a non-profit organisation covering a NSW coastal region extending from Laurieton to Tweed Heads. Programs in numerous sports are offered, with the Academy working closely with the relevant state and regional sporting associations.

About the Basketball Program

The Academy Basketball Program was originally established by the Academy in 1990, with the program running until 1998. The Academy reintroduced Basketball in 2006. The Academy has partnered with Basketball NSW to assist in delivering the *Basketball New South Wales High Performance Program* - a three-tier system developed to identify, develop, and foster the skills of young athletes who aspire to compete at the representative, national, and international levels of basketball. For Country Athletes – the Developing Athlete Program (DAP) will be delivered through the Regional Academies of Sport network.

At this time, athletes can only be a part of the Developing Athlete Program or State Performance Program, not both.

Only State Performance Program athletes are eligible for selection into the National Performance Program.

Athletes will need to apply annually to join DAP/SPP/NPP, even if they have made said program in the previous year. The Developing Athlete Program (DAP) is the first tier of Basketball NSW High Performance Program. From the athlete's perspective there is a strong focus on the identification, development, and support of individuals within the U14-U16 age groups.

The Developing Athlete Program also serves as platform to develop and educate aspiring coaches. Basketball NSW will provide expert coaching with elements of mentoring, training, education and support.

The delivery of the DAP program through the NCAS will include up to 30 athletes within the U14-U16 age groups who will be selected through a public call up followed by a selection trial which is to be held in August (TBC). The selected squad will be announced within two weeks of the trial day.

Proudly supported by

DAP Program Structure

The program will involve:

1 x trial day

3-4 x training sessions, possibly including an overnight tour

A Tour to the ClubsNSW Academy Games held at Newcastle, 12-14 April 2019

Your Local Club NCAS Education Program Weekend (dates TBC)

There may also be the possibility of fortnightly satellite training sessions in home towns. This will depend on geographic spread of coaching staff and athletes.

Staffing Structure

The staffing structure may include:

1 x Head Coach

1-2 x Female Squad Coach

1-2 x Male Squad Coach

1 x Manager

1-2 x Trainee Coach

Consultant Coaches may be bought in for specific training days.

I look forward to receiving your application and encourage you to contact the Academy with any queries.

Kind regards,



John Kincade
Executive Director

North Coast Academy of Sport

POSITION DESCRIPTION



2018-19 & 2019-20 Basketball Program – HEAD COACH

Duties of the position

1. In consultation with the other Basketball program staff, Country Basketball and Academy representative, plan, develop and co-ordinate a quality regional program for talented junior athletes under the principle of the Academy's STEP guidelines.
2. Set and monitor daily coaching plans for camps.
3. Attend all program activities, including tours
4. Supervise, instruct and evaluate athletes in the program
5. Liaise with specialist consultants and guest coaches as required
6. Manage a small staff team. This includes the supervision and direction of staff at program activities, assisting with the professional development of and the annual evaluation of staff
7. Provide reports in writing or verbally on program activities suitable for annual reports, newsletter, camp reports and academy awards etc.

Qualifications, Experience and Selection Criteria

Highly desirable

1. Current Level 1 National Coaching Accreditation or higher
2. Minimum of five years coaching experience
3. Current First aid certificate
4. Demonstrated recent experience coaching basketball teams at representative level will be favourably considered
5. Demonstrated Basketball program planning and monitoring skills
6. Demonstrated leadership skills including staff leadership and professional development skills
7. Media, PR and sponsor servicing skills
8. An understanding of the application of sports science to talent development programs
9. A sound understanding of the pathways available within the sport and how this relates to programs such as NCAS
10. Highly developed communication skills
11. Computer skills, including email
12. Good organisational skills
13. Willingness to build a strong team culture
14. Reliable and available weekends and committed to attending a couple of events during work hours/school holidays. Must be available to attend Academy Games.

Remuneration

An annual honorarium will be paid to the head coach at the completion of the program, once they have been assessed by the NCAS Executive Director as fulfilling their commitment to the program.

This amount is to help reimburse you for all incidental expenses you have incurred in the completion of your duties as Head Coach e.g. fuel, phone calls, etc.

There is no further claim for reimbursement of expenses. Further information can be provided by the NCAS office upon enquiry.

Professional Development Support

All coaches and managers are allocated \$200 per program year to assist with any professional development expenses you have throughout the year. Please contact the Academy for further information.

Communications

1. The head coach will be required to communicate effectively with all program staff to ensure the smooth running of the program. The head coach is ultimately accountable to the Academy's Sport Committee for the overall success of the program.
2. The head coach will liaise with the Academy's Executive Director as required on matters related to the ongoing co-ordination of the program.
3. The head coach will from time to time be required to represent the Academy for media interviews or special events such as Academy Awards Evening, meetings etc.

Mandatory Requirements and Policy

All Academy program staff are obliged to satisfy Prohibited Employment Legislation requirements. Under NSW Government Laws - NCAS requires all staff to provide their current and valid Working With Children Check confirmation number prior to the commencement of their role within the program.

Term

The Head Coach position will be contracted for a term of two programs (2018-19 & 2019-20) unless specified differently by applicant.

North Coast Academy of Sport

POSITION DESCRIPTION



2018-19 Basketball Program – FEMALE/MALE SQUAD COACH

Duties of the position

1. In conjunction with the Head Coach, other program staff, Basketball NSW and Academy representative, plan, develop and deliver the DAP Program for talented junior athletes under the principle of the Academy's STEP guidelines.
2. Attend all program activities, including Athlete Trials.
3. Supervise, instruct and evaluate athletes in the program.
4. Liaise with specialist consultants and guest coaches.

Qualifications, Experience and Selection Criteria

Highly desirable

1. Current Level 1 National Coaching Accreditation or higher
2. Minimum of three years coaching experience
3. Current First aid certificate
4. Demonstrated recent experience coaching school basketball at representative level will be favourably considered
5. Demonstrated basketball program planning and monitoring skills
6. A sound understanding of the pathways available within the sport and how this relates to programs such as NCAS
7. Experience working effectively within a small management
8. An understanding of the application of sports science to talent development programs
9. Highly developed communication skills
10. Computer skills, including email
11. Good organisational skills
12. Reliable and available weekends and committed to attending a couple of events during work hours/school holidays. Must be available to attend Academy Games.

Remuneration

An annual honorarium will be paid to the squad coach at the completion of the program, once they have been assessed by the NCAS Executive Director and Head Coach as fulfilling their commitment to the program. This amount is to help reimburse you for all incidental expenses you have incurred in the completion of your duties as Squad Coach e.g. fuel, phone calls, etc. There is no further claim for reimbursement of expenses. Further information can be provided by the NCAS office upon enquiry.

Professional Development Support

All coaches and managers are allocated \$200 per year to assist with any professional development expenses you have throughout the year. Please contact the Academy for further information.

Communications

The squad coach will be required to communicate effectively with other program staff to support the success of the program. The squad coach primarily reports to the program's Head Coach. The squad Coach may also liaise with the Academy's Executive Director from time to time.

Mandatory Requirements:

All Academy program staff are obliged to satisfy Prohibited Employment Legislation requirements. Under NSW Government Laws - NCAS requires all staff to provide their current and valid Working With Children Check confirmation number prior to the commencement of their role within the program.

Term

Assistant coaches are contracted for one program term (2018-19).

North Coast Academy of Sport

POSITION DESCRIPTION



2018-19 Basketball Program – MANAGER

Duties of the Position

The main duties of the Program Manager include:

1. Assisting in the planning and evaluation of the DAP Basketball program.
2. In conjunction with the Academy office, promote selection trials to schools and Basketball associations.
3. Booking /set up of venues, accommodation, transport, catering, training equipment and consultants as required for each event
4. Assisting in the ordering of supplies and services via the Academy office
5. Co-ordination of clothing and uniform requirements for the squad
6. Communication with athletes and their families either through the Academy Office, in person, by e-mail, post or telephone
7. Working with coaching staff on matters related to the safe and efficient conduct of the program
8. Working with the Academy office in the management of the program- including program budget
9. Attend all program activities, including Athlete Trials
10. Liaise with specialist consultants and guest coaches
11. Willingness to build strong team culture

Qualifications, Experience and Selection Criteria

Highly desirable

1. Sport administration / committee experience, preferably in the sport of Basketball.
2. Current First aid certificate.
3. Demonstrated basketball program planning and monitoring skills.
4. Developed communication skills.
5. Good organisational skills.
6. Budgeting and accounting skills.
7. Computer skills, including email.
8. Confidentiality (commitment to supporting the individual athlete with respect to the potential conflict with association/club commitments).
9. Reliable and available weekends and committed to attending a couple of events during work hours/school holidays. Must be available to attend Academy Games.

Remuneration

An annual honorarium will be paid to the manager at the completion of the program, once they have been assessed by the NCAS Executive Director as fulfilling their commitment to the program. This amount is to help reimburse you for all incidental expenses such as fuel, phone calls, stationery, and similar incidental expenses that you have incurred in the competition of your duties. No further claim for reimbursement of expenses can be claimed. Further information can be provided by the NCAS office upon enquiry.

Professional Development Support

All coaches and managers are allocated \$200 per year to assist with any professional development expenses you have throughout the year. Please contact the Academy for further information.

Communications

The Manager will be required to communicate effectively with other program staff to support the success of the program. All program staff report to the Head Coach.

The Manager may also liaise with the Academy's Executive Director from time to time in relation to the running of the program. The Manager is ultimately accountable to the Academy's Sport Committee.

Mandatory Requirements

All Academy program staff are obliged to satisfy Prohibited Employment Legislation requirements.

Under NSW Government Laws - NCAS requires all staff to provide their current and valid Working With Children Check confirmation number prior to the commencement of their role within the program.

Term

Program Managers are contracted for one program term (2018-19).

North Coast Academy of Sport

POSITION DESCRIPTION



2018-19 Basketball Program – TRAINEE COACH

Duties of this position

1. Attend all program activities as determined by the Head Coach
2. Assist in the coaching and management of the DAP program as directed

Qualifications, Experience and Selection Criteria

Highly desirable

1. Level 1 Coaching Accreditation (or proceeding towards)
2. Experience coaching at club / association level Basketball and have shown a commitment to grass roots basketball
3. Demonstrate a desire to be committed to the program and a willingness to learn
4. Available weekends and event dates (may be asked to attend academy games).

Remuneration

Development coaches may receive a small honorarium at the discretion of the Program Management Committee. Further information can be provided by the NCAS office upon enquiry.

Professional Development Support

All coaches and managers are allocated \$200 per year to assist with any professional development expenses you have throughout the year. Please contact the Academy for further information.

Communications

The coach will be required to communicate effectively with other program staff to support the success of the program. All program staff primarily report to the program's Head Coach.

The coach may also liaise with the Academy's Executive Director, or their delegate, from time to time. The coach is ultimately accountable to the Academy's Sport Committee.

Mandatory Requirements:

All Academy program staff are obliged to satisfy Prohibited Employment Legislation requirements. Under NSW Government Laws - NCAS requires all staff to provide their current and valid Working With Children Check confirmation number prior to the commencement of their role within the program.

Term

Development coaches are contracted for one program term (2018-19).

North Coast Academy of Sport PROGRAM STAFF APPLICATION



Basketball Program 2018-19

IMPORTANT NOTES

1. Applications close at **5.00pm on Friday 27th July 2018**
2. It is a requirement to have applications emailed to:
programs@ncas.org.au to allow efficient distribution to selection panel members

POSITION/S APPLYING FOR

Applicants may apply for one or more positions and must indicate such by ticking one or more boxes below:

- ☐ Head Coach
- ☐ Squad Coach - Female/Male (Please circle)
- ☐ Manager
- ☐ Trainee Coach

Insert 'head and shoulders' recent photograph

DETAILS

NAME:

POSTAL ADDRESS & P/CODE:

EMAIL ADDRESS:

PHONE: Home:

Bus:

Mob:

Current CPR: Yes / No

Provide First Aid/CPR Number and Date of Attainment:

ASSOCIATION:

CLUB:

National Coaching Accreditation Scheme Level:

Expiry Date:

WWC Number:

DOB:

Detail your coaching/managers experience:

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List and explain your basketball coaching goals for the next 3 years:

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Recent Basketball Coaching Achievements (Over the past 3 years)

SUMMARY OF COACHING/MANAGER ACHIEVEMENTS -		
		YEAR
Club/Grade		
Association		
Country		
State		
National		

RESPONSES TO SELECTION CRITERIA

In the box below, please specifically and accurately respond to each of the numbered selection criteria for the position/s to which you are applying, to allow the selection panel to accurately assess your application. It is recommended to cut and paste the selection criteria into the box below and then provide your response after each criterion. If you wish to provide additional information not covered with your above responses, please also include in the section below:

(Expand this section space in your reply document if needed or attach additional sheets)

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What unique qualities do you think you could bring to the program?

(Expand the space in your reply document if needed or attach additional sheets)

REFEREES

Please provide the name, email and phone numbers of two referees that the selection panel can contact to support your application:

DECLARATION

I agree that I have provided accurate information in my application.

Signed:.....

Date:.....

FOR FURTHER INFORMATION

D'Arcy Van den Bossche
Sport Programs Manager
North Coast Academy of Sport
Mobile: 0477 773 228
Office: (02) 6620 3073
Email: programs@ncas.org.au

APPLICATIONS CLOSE

Please ensure this form is completed in full and returned by e-mail to: programs@ncas.org.au by **5.00pm Friday 27th July 2018.**