

**MANAGER’S**

**CO-ORDINATOR**

**ROLE DESCRIPTION**

**Objectives**

1. Provide support to the Team Managers
2. Facilitate communication between the Committee and the Managers

MANAGER’S CO-ORDINATOR

ROLE DESCRIPTION

**Responsibilities**

1. Provide information to the Team Managers about their roles and

responsibilities

1. Provide information to the Team Managers about AFL Qld Rules

and Junior Matrix and Rules

1. Provide information to the Team Managers about Sporting Pulse

Registration, ID Cards and Team Official Forms

1. Provide Equipment Bags to Team Managers
2. Be a point of contact for new Team Managers
3. Provide support to all Team Managers

**Accountability**

* Reports to President
* Reports to the Club Committee
* Provide a verbal update at the monthly Committee meeting
* Seek approval from the appropriate Committee member prior to

committing the Club to any action or financial cost