



Purpose

The purpose of this policy is to outline the representative program offered by Cumberland Nepean Softball Association (CNSA).

Objective

CNSA aims to provide the opportunity for all first registered players, officials and administrators the opportunity to represent the association in the various representative programs that the association has to offer.

Procedure

1. Representative Notice

- 1.1. CNSA will provide its members notice of representative selection each year
- 1.2. Notice of the representative program will be provided to its members

2. Representative Programs Offered

- 2.1. CNSA will offer the following programs where numbers allow
 - 2.1.1. U11 Teeball (Male and Female)
 - 2.1.1.1. Squad
 - 2.1.1.2. Representative and Development Teams
 - 2.1.2. U13 Softball (Male and Female)
 - 2.1.2.1. Squad
 - 2.1.2.2. Representative and Development Teams
 - 2.1.3. U15 Softball (Male and Female)
 - 2.1.3.1. Squad
 - 2.1.3.2. Representative and Development Teams
 - 2.1.4. U17 Softball (Male and Female)
 - 2.1.4.1. Squad



2.1.4.2. Representative and Development Teams

2.1.5. U19 Softball (Male and Female) Representative Teams

2.1.6. Opens Softball (Male and Female) Representative Teams

2.1.7. O35s Softball (Male and Female) Representative Teams

3. Player Selection

3.1. To be eligible for selection, a player nominee must be first registered with CNSA for at a minimum of 12 months before the published trial date. Where a player nominee is a new member to the association and the sport they must be registered for the season of the published trial date. *NOTE: As at May 2018, the current By Law stands for eligibility.

3.1.1. Where player nominees do not meet requirement 3.1 players will need to seek exemption from the CNSA executive committee in writing no less than 14 days before the published trial date.

3.2. A player nominee trialling for U19, Over 35 and Opens does not have to be registered with a CNSA club. At a minimum they must be registered with CNSA direct.

3.3. A nomination form must be completed and returned by the player nominee (or their parent/guardian) by the application close date. Where this is not possible, the player nominee (or their parent/guardian) must provide written notice addressed to the HPC via the CNSA Secretary outlining the reasons.

3.4. Where trial dates are postponed for any reason, the nominee must still be first registered with CNSA as per 3.1.

3.5. A player nominee must nominate in their eligible age group. Their age will be determined as at 31 December of the year the Softball NSW (SNSW) state championship will be held.

3.6. Where a player seeks selection in an age group above the age they are eligible to play in they must:

3.6.1. Play in their eligible age group

3.6.2. Seek approval from the High Performance Committee (HPC) via the CNSA Secretary at least 14 days before the scheduled trial date

3.7. A player nominee must be available for all scheduled trial dates. Where a player nominee is unable to attend a trial, written notice must be provided to the Representative Liaison Officer at least twenty four (24) hours. If written notice is not received, the player nominee is considered to have withdrawn their nomination. If notice is under 24 hours, the CNSA Executive Committee will determine if the player nominee is eligible to trial.



- 3.8. Player nominees will be notified in writing of their selection into their nominated representative program no more than 7 days from the last selection date.
- 3.9. Selected representative players (Squad, Development or Representative) will be available for the SNSW State Championships, all nominated training, gala, any other tournaments as directed by the Head Coach. Where a player is not able to meet the requirements of the team to attend representative events written notice is to be sent to the Representative Liaison Officer for discussion with the HPC. Failure to do so may result in removal of the player from the team.
- 3.10. Where a player has been placed in a development team and subsequently selected to play in the representative team for gala days or state championships, they must do so for CNSA before a pick up team of another association.

4. Official Selection

- 4.1. To be eligible as an official, the nominee must be first registered with CNSA at least six (6) months before the application period.
- 4.2. An official nominee does not have to be registered with a CNSA club. They must be registered with CNSA as a minimum to be considered for a position.
- 4.3. A nomination form must be completed and returned by the official nominee (or their parent/guardian) by the application close date. Where this is not possible, the official nominee or their parent/guardian must provide written notice addressed to the HPC via the CNSA Secretary outlining the reasons.
- 4.4. Nominations will be received for the following positions:
 - 4.4.1. Representative Head Coach
 - 4.4.2. Development Head Coach
 - 4.4.3. Assistant Coach
 - 4.4.4. Trainee Coach
 - 4.4.5. Manager
 - 4.4.6. Assistant Manager
 - 4.4.7. Statistician
 - 4.4.8. Trainee Statistician
- 4.5. Nominees are to address the selection criteria outlined in the relevant position descriptions.
- 4.6. Where no nomination are received for any one official position, or if the applications received are deemed to be unsuitable, the Executive Committee shall have the right to approach suitably qualified/experienced persons.
- 4.7. At least one same sex official shall accompany each CNSA representative team



- 4.8. Where nominations and appointments allow, parents/guardians will not be appointed to a representative team where their child participates. This will only be by exception in extenuating circumstances and approved by the HPC and/or CNSA Executive.

5. Selection Process

- 5.1. A minimum of 3 selectors will be available for Representative Trials. These selectors will be appointed by the HPC.
- 5.2. Where numbers permit a squad may be selected. To promote growth and development of players, no set number is set on how many will be included in this squad.
- 5.3. Where 24 hours' notice is not able to be given, written notice as soon as possible explaining the extenuating circumstance must be provided to the Representative Liaison Officer.
- 5.4. Numbered Bibs will be worn for trials. Numbered bibs do not need to be worn for games.
- 5.5. If wet weather should cancel one or more a trial sessions, an additional trial date needs to be re-scheduled at the earliest convenience of the Selectors, in consultation with the HPC.
- 5.6. Where representative squads are formed, the duration of these squads and minimum requirements will be made available at the first training session. This will be communicated to those participating in the squad.
- 5.7. All teams shall have 'ghost' reserves and in cases of injury, illness or misconduct of selected players, the ghost shall be brought into the team.
- 5.8. Final team selections are to be ratified by the HPC.
- 5.9. A final Representative team consisting of a maximum of twelve (12) players shall be selected for the sub-junior teams (Under 11 and Under 13). A maximum of thirteen (13) players shall be selected for the junior teams (Under 15 and Under 17). A maximum of fifteen (15) players shall be selected for the senior teams (Under 19 and Open). The maximum number in all cases shall be subject to CNSA Executive and HPC approval but shall not exceed fifteen (15) players for any team. The maximum number of officials for each team is six (6). If extenuating circumstances arise the CNSA Executive has the right to extend the maximum number allowed per Representative team upon application in writing to the Executive Committee by the respective Head Coach.
- 5.10. In the event that there are insufficient nominations from eligible persons at the close of nominations to form a complete team, the CNSA Executive may consider alternative means of filling the vacancies in the team.

6. Talented Identification, Pick Up Players and other Softball NSW Tournaments



- 6.1. Nominations for player talented identification will be completed by the HPC for each given year for each appropriate age group as identified by Softball NSW.
- 6.2. CNSA will follow the pick-up list policy as per Softball NSW's guidelines.
- 6.3. The HPC in conjunction with the nominated age group Head Coach will make a determination on appropriate players for pick up lists and provide these names to Softball NSW if and when required.
- 6.4. Softball NSW will notify CNSA representatives of their selection when advised.
- 6.5. Where a player is selected for a CNSA representative team and they decline the position, they are not eligible to be placed on the pick-up list.

7. Representative Uniforms

- 7.1. All representative players and officials will wear the CNSA uniform as directed for their appropriate age group.
- 7.2. Any player Under 19 or/official selected to represent CNSA for the first time shall be supplied with a CNSA representative jacket.
- 7.3. All Under 19, O35 and Open players shall purchase the CNSA uniform. They shall be issued with a uniform number which will continue to belong to them for as long as they represent CNSA.
- 7.4. CNSA officials will receive one representative uniform at no cost. All other items are to be at the cost of the official.
- 7.5. Representative uniforms or equipment are not to be made available to anyone other than Representative officials and players.

8. Representative Costs

- 8.1. All Representative players shall pay to CNSA a nominated levy to go towards the costs of any such needed accommodation/travel. The levy shall be as determined at the AGM. If no levy is determined at the AGM the levy for the particular representative team shall be determined by the Representative Liaison Officer.
- 8.2. All junior players shall pay a uniform hire fee as set at the AGM. Should the player already own a CNSA uniform no fee shall be applicable.
- 8.3. CNSA shall bear the costs for Representative officials and umpires for travel and accommodation when representing Cumberland Nepean at a Division or State Tournament/Championship. There will be no limits in distance. CNSA Representative Officials and umpires will accept the accommodation provided by the Association.
- 8.4. All Representative teams shall be responsible for raising money for representative costs where applicable. The amount to be raised by each team shall be determined at the AGM or as soon as practicable following advice of Division and State Tournament/Championship venues.



<p>8.5. Where teams do not wish to fundraise for their representative costs, the individual player, parent or guardian is responsible for paying the nominated fees.</p> <p>8.6. When the SNSW State Championships are held less than 100kms from CNSA grounds, CNSA shall not pay any travel or accommodation fees for Representative players. Where the distance is greater than 100kms from CNSA grounds, CNSA shall pay half the cost for any travel or accommodation fees for Representative players. A player levy shall be determined by the CNSA Executive Committee.</p> <p>8.7. A player levy shall be determined by the CNSA Executive Committee. The Association will meet the costs, as applicable:</p> <p>8.7.1. Bed and breakfast at a hotel/motel/lodge/resort or caravan park, to be decided by the CNSA Executive Committee.</p> <p>8.7.2. Cost of travel by organised coach/train to the venue and return.</p> <p>8.7.3. Out of pocket expenses for authorised officials.</p> <p>8.8. A cost benefit analysis shall be carried out by the Team Management for any championship where CNSA is to meet any costs, to include costs for players, officials and umpires.</p>
<p>9. State and Australian Representation</p>
<p>9.1. CNSA shall make a donation, the amount of which is to be determined at the AGM, to any CNSA player or official (including any accredited umpire or candidate first registered CNSA) selected in a NSW team. Only one donation will be made in any calendar year in which they are selected.</p> <p>9.2. Any player or official (including any accredited umpire or candidate first registered CNSA) selected in an Australian team shall be paid a sum, the amount of which is to be determined at the AGM. Only one donation will be made in any calendar year in which they are selected.</p> <p>9.3. It is expected that any player or official who receives a donation in recognition of their success would in turn offer their assistance to CNSA when called upon, where possible.</p>
<p>10. Policy Changes</p>
<p>10.1. Any changes to this policy can be allowed by the CNSA Executive Committee. At a minimum this policy will be reviewed every 12 months.</p>

Version Control			
Version	Comments	Who	Date
Version 1.0	Amalgamation of all CNSA policies and updates on advice from HPC and CNSA Executive.	CNSA Executive	Oct 2017
Version 1.1	Finalise policy with changes and inputs from CNSA Executive	CNSA Executive	Feb 2018



Version 1.2	Finalise policy incorporating feedback from CNSA clubs	CNSA Executive	May 2018
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