

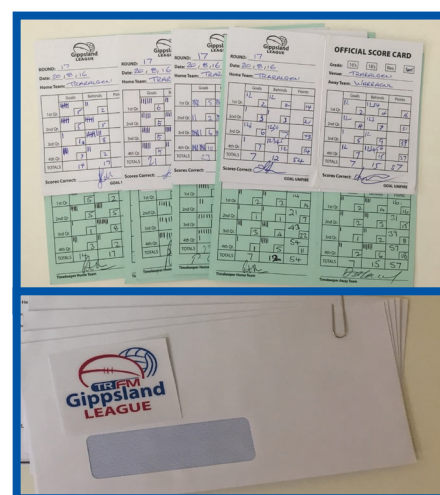
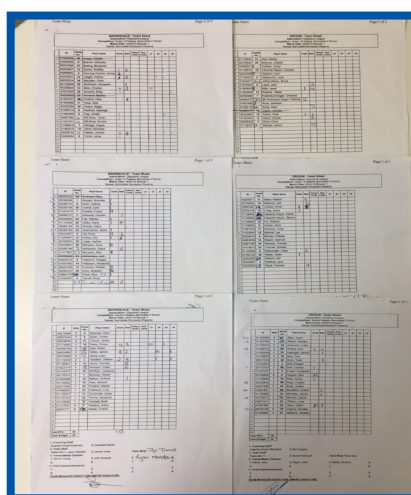
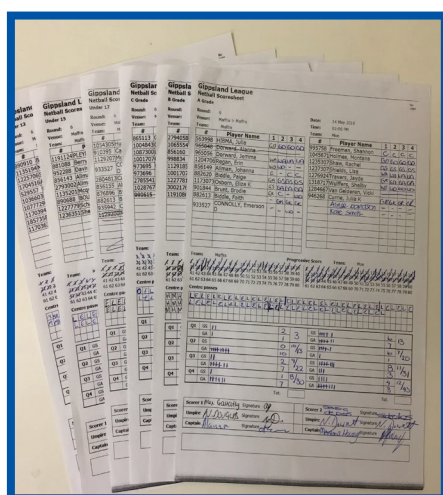
TRFM Gippsland League Matchday Scanning Guide



Step 1: Compile all paperwork from the matchday.

This includes team sheets from home and away clubs for FOURTHS, THIRDS, RESERVES, SENIORS. Scorecards and time keepers cards from all football games. Vote-sheet envelopes from all football games.

Netball scoresheets from 13 UNDER, 15 UNDER, 17 UNDER, C GRADE, B GRADE, A GRADE. Vote-sheet envelopes from all netball games.



Step 2: Scan the the football team sheets & one copy of the time keepers card and goal umpires card for all games.

Scan the netball scoresheets for all games. Attach both files to an email and send direct to daniel.heathcote@aflgippsland.com.au

If you're unable to scan for any reason, take CLEAR photos of item on a smartphone and email.

Step 3: Compile all paperwork by game e.g FOURTHS, B GRADE etc, **paper clip sheets** (no staples) together and place in league supplied envelope.

Include netball and football sheets and all envelopes with vote sheets into the ONE envelope.

This envelope needs to be mailed the first business day after the home clubs match to PO Box 853 Traralgon Vic 3844. Alternatively clubs can drop off at AFL Gippsland HQ at Morwell Recreation Reserve.

