

**SELF REGISTRATION GUIDE**

**Please follow the instructions below to register for your club:**

1. **Go to** [**www.mildurabasketball.com.au**](http://www.mildurabasketball.com.au)
2. **Click on the Orange tab that reads CLUB WEB-SITES**
3. **Click on your CLUB name**
4. **Click on Player to CLUB Summer 2017/18 link located to the right of the page.**
5. **Select how many people you are registering (adults & children) then press continue.**
6. **This step will ask for you email enter email used in previous registrations or if new to register enter in any chosen email adress.**
7. **Once entered it will ask you to check your email you enetered to confirm a password**
8. **Once confirmed and password enetered you will be taken back to the registration page.**
9. **If you have registered before this will give you a list of players registered under your email, select player wanting to register and club to witch to go through. This will automatically bring up the selected clubs details.**
10. **If you are new to registering you will just need to select a club to contiune.**
11. **Add Basic Information details and press continue.**
12. **Add all required fields marked by a red star in Extra Info plus any medical issues you may wish to add.**
13. **Tick product box and add quantity of club membership fee you wish to purchase. The BVCC Insurance amount of TBA is a compulsory fee at the**

**bottom of the page & press continue.**

1. **Have credit or debit card ready for payment and press Pay Now.**
2. **Enter card details and press process payment button**
3. **Receipt will display on screen once payment has processed, and will be sent to enetered email.**