



**SEYMOUR and DISTRICT JUNIOR
FOOTBALL NETBALL LEAGUE Inc.**

CONSTITUTION

(STATEMENT OF RULES)

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SEYMOUR and DISTRICT JUNIOR FOOTBALL NETBALL LEAGUE STATEMENT OF RULES

1. NAME

Seymour District Junior Football Netball League Inc. herein referred to as “the League” and the abbreviation SDJFNL where used shall be valid.

2. OBJECTS

The objects of the League shall be:

- a. To promote, advance, foster and cultivate the games of Australian Rules Football and Netball.
- b. To assist in the educational advancement of the Community by means of the development of fair play & a love of sport, in particular Australian Rules Football & Netball.
- c. To encourage, advance and assist in the development of an improved standard of physical fitness in all members of the Community both individually and collectively.
- d. To educate, train, coach and encourage members of the League in the game of Australian Rules Football and Netball so that all members have the opportunity to reveal their maximum potential.
- e. To encourage members of the League to assist in the development of the game of Australian Rules Football and Netball particularly within those areas of the Clubs affiliated with the League.

3. MEMBERSHIP

- a. Membership shall be open by right to any three (3) Delegates only, from each affiliated Club (herein called Delegates). Delegates must be bonafide members of the club they represent and shall be entitled to have one vote each, excepting that if only one Delegate from a Club is present at a meeting, he/she may exercise the full voting rights of that Club. A Delegate shall not represent more than one Club.
- b. Honorary Life Members and Honorary Members.
- c. The Delegates shall have the right to elect the Committee and vote at General Meetings, Annual General Meetings and Special General Meetings.
- d. The Annual Affiliation Dues shall be determined at each Annual General Meetings (AGM).
- e. A Club, having paid affiliation fees shall be deemed financial until the succeeding year's fees are due.
- f. An Annual General Meeting or Special General Meeting may appoint a person as Honorary Life Member or Honorary Member of the League in recognition of services rendered in promoting the interest and objects of the League. Election of Honorary Life Members must be approved by a three fourths majority of the financial members present.

4. ANNUAL AND SPECIAL GENERAL MEETINGS

- a. The Annual General Meeting of the League shall be held each year at such time and place as the Executive Committee shall determine, for the following purposes.
 1. To receive from the Committee a report, balance sheet and statement of income and expenditure for the preceding financial year.
 2. To elect members to Committee and to appoint an Auditor for the ensuing year.
 3. To determine affiliation fees,
 4. To conduct any special business
 5. Any other business of which notice shall have been given to the Secretary at least 10 days prior to the meeting.
- b. Notice of the Annual General Meeting shall be given to Financial Members no later than 14 days prior to the Meeting.

- c. The Executive Committee may, at any time, call a Special General Meeting. To be called on requisition of 50% of voting rights, stating business for which it is required and on payment of a fee of \$25 each. Such fee may be repayable if requested, if not frivolous and a General Meeting so determines.
- d. The Secretary shall, at least 10 days before any Special General Meeting, send to every Club affiliated with the League a notice of such Meeting, stating the time, venue and business. No business, other than business of a formal nature, shall be brought forward at any such meeting, unless notice thereof shall have been duly given as herein provided.
- e. At all Special General Meetings, the Chair shall be taken by the President/Chairperson or, in their absence, a Vice-President or, if none of these be present, by some member elected by the meeting. Every member is entitled to vote, and in the case of an equality of votes, the Chairperson shall have a casting vote.
- f. An Annual General Meeting shall not lapse for want of a Quorum, but may be adjourned by the members present to such day as they may appoint. If at any Special General Meeting, there be no Quorum within 30 minutes of the time appointed for the Meeting, then it shall lapse unless a majority of the members present decide to adjourn the meeting for a period not exceeding 14 days. If there be no Quorum within 30 minutes after the time appointed for such adjourned meeting, then the meeting shall lapse altogether. A Meeting shall be adjourned, if at any time during the course of such meeting, a Quorum ceases to be in attendance.
- g. At any Meeting, a declaration by the Chairman that a resolution has been carried or not, shall be conclusive, except as provided in 6(h)
- h. A ballot shall be conducted if demanded by 60% of the Delegates.
- i. Only Delegates present in person shall be entitled to vote.

5. QUORUMS

- a. Executive Meetings (3 members i.e. President, Senior Vice President, Treasurer -Secretary to take minutes.)
- b. Special General Meetings (1/3 of voting rights)
- c. Annual General Meetings (1/3 of voting rights)
- d. General Committee Meetings (1/3 of voting rights)
- e. Netball Committee Meetings (1/3 of voting rights)

6. INTERPRETATION

- a. In this Statement of Rules, masculine includes feminine. 'Writing' or 'Written' means & includes printing or other means of representing or reproducing words in a visible form.
- b. In the event of any question arising which is not provided for in Statement of Rules, the Committee shall consider such question which shall be determined by a majority vote.

7. DISSOLUTION

The League shall be dissolved if a resolution to this effect is carried by a three-fourths majority at a General Meeting, 21 days notice of the proposed resolution having been given to all Delegates.

In the event of dissolution, all property assets and income shall be gifted to another Australian Rules Football and/or Netball Body, having similar interests.

8. FINANCE

- a. The Financial Year shall be from NOVEMBER to OCTOBER
- b. All monies of the League shall be paid into the Accounts of the League, banking at such Institution as the Committee may direct.
- c. No monies shall be drawn from the League's account, other than by cheques signed by any two of four signatories authorised by the Committee.
- d. For each financial year, the committee must insure that requirements under the act relating financial statements of the association are met.
- e. The Committee shall have the power to invest the funds of the League in Government Bonds or Interest Bearing Term Deposits of Banking Institutions.
- f. The Committee shall have power to raise or borrow for the purpose of the League, any sum of money as may be required, provided that written notice of proposed borrowings is circulated to all members of the Committee at least seven (7) days prior to a meeting at which a three-fourths majority of the members present will be required to carry such resolution.

9. AMENDMENTS TO STATEMENT OF RULES

This shall be the only "Statement of Rules" of the Seymour District Junior Football Netball League Inc. & shall come into force forthwith and shall not be altered, varied, added to or repealed unless by a three-fourths majority of Delegates at a Special General Meeting convened for that purpose.

10. SUPPLY OF STATEMENT OF RULES

- a. The Secretary shall supply a copy of the Statement of Rules, without charge to:
 1. All Clubs on joining
 2. On reasonable request, to any existing Club.

11. PROPERTY AND ASSETS

The property, assets & income of the League, wherever derived, shall be applied towards the promotion of the objects of the League, and no portion thereof shall be paid or transferred either directly or indirectly by way of dividend, bonus or otherwise by way of profit to members generally of the League, provided that nothing herein contained shall prevent the payment in good faith or remuneration to any officers or servants of the League or any member in return for services actually rendered, nor prevent the payment of interest on money borrowed from any member of the League. Should the League, for any reason whatsoever, cease to function any Member holding any League monies or property shall forthwith pay the same to the Committee.

12. SOURCE OF FUNDS

The Funds of the League shall be derived from Annual Affiliation Fees of all Clubs, Donations, Sponsorships, Gate Receipts and such other sources as the Committee determines.

13. COMMON SEAL

The Common Seal of the League shall be kept in the Custody of the Secretary.

14. CONDUCT UNBECOMING

The League shall have the power to discipline, by way of fine or suspension, any member of the League for comments or actions unbecoming to the League's integrity.

15. DISPUTES AND MEDIATION

- a. The grievance procedure set out in this rule applies to disputes under these rules between:
 1. a member and another member; or
 2. a member and the League
- b. The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.
- c. If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.
- d. The mediator must be a person chosen by agreement between the parties; or in the absence of agreement:
 1. in the case of a dispute between a member and another member, a person appointed by the committee of the League; or
 2. in the case of a dispute between a member & the League, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria (Department of Justice)
- e. A member of the League can be a mediator.
- f. The mediator cannot be a member who is a party to the dispute.
- g. The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- h. The mediator, in conducting the mediation, must:
 1. give the parties to the mediation process every opportunity to be heard.
 2. allow due consideration by all parties of any written statement submitted by any party.
 3. ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- i. The mediator must not determine the dispute.
- j. If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act otherwise at law.

16. LEAGUE COLOURS

The Official uniform of the League shall be:

- a. Football-gold jumper with black neck and "SDJFNL" logo, black shorts and black socks
- b. Netball- gold shirt with black neck and "SDJFNL" logo, black skirt and black socks.

17. CLUB COLOURS

All Clubs shall adopt suitable colours approved by and registered with the SDJFL Inc. These must not change without the approval of this body.

18. GENERAL COMMITTEE

- a.
 - President/Chairperson
 - Vice President
 - Secretary
 - Treasurer
 - Statistician
- b. This group will be referred to as the Executive Committee, all of whom shall be elected by bonafide Club Delegates present at each Annual General Meeting of the League, and hold office for one year.

- c. All office bearers shall act in an honorary capacity and shall be drawn from Delegates, who shall remain Delegates (i.e. not replaced) giving each club only 2 votes maximum. If unable to fill a position from within the Delegates a suitable person may be appointed for the term of one year. That person shall be a non executive member without voting rights, but entitled to remuneration where applicable.
- d. The General Committee may at any properly constituted meeting and by a majority vote, remove from office any officer, whether elected or appointed, and/or terminate the appointment of any member of a sub-committee, whether elected or appointed. The vacancy shall be filled at a properly constituted meeting.
- e. The General Committee shall meet monthly or as required to conduct the business of the League. The President or Secretary or Vice President shall have the power to call an Executive Committee Meeting. The President or Secretary shall have the power to call Special General Meetings and Annual General Meetings. The President of the League shall take the chair at all Committee Meetings. If the President is not present then a Vice President shall preside. If there is no Vice President, then members present shall elect a member to the chair for that meeting.
- f. Each Club shall have two (2) Delegates to represent their Club at League meetings. Each Delegate will have one (1) voting right. In the event only one (1) Delegate is in attendance, then that Delegate shall exercise the Club's full voting rights. Such Delegates shall provide written/oral reports to General Committee Meetings.
- g. The Chairperson at all meetings shall have a casting vote.
- h. All Clubs shall be notified at least seven (7) days before the date of the General Meeting.
- i. The Committee shall have authority to delegate any of its powers to a subcommittee to deal with any particular matter or matters and upon such terms as the Committee may think fit. The President and Secretary shall be ex-officio members of all sub-committees.
- j. Any Club found to consistently be absent without good cause shown shall be fined \$20.
- k. Duties:
 - 1. The Secretary shall carry out his duties under the direction of the Committee and keep a true record of all minutes of all meetings in book provided, attend to correspondence, issue notices for meetings, keep records and carry out such duties as the Committee directs.
 - 2. The Treasurer shall carry out Treasurer's duties i.e. receive all monies payable to the League and issue receipts for same. All monies so received shall be paid into the bank account of the League. The Treasurer shall present, at each Committee Meeting, a balance of the finances of the League and shall keep proper books of account of all monies received and dispersed and generally perform all such duties as directed by the Committee.
 - 3. The Secretary shall keep and maintain Register of Delegates in which shall be entered Full Name and Club Represented.
 - 4. The Statistician shall keep and maintain a register of player members belonging to member clubs as well as match results and relevant statistics.
- l. Coaching, Training and Medical Staff
The General Committee shall have the power to appoint Coach, Training and Medical Staff as deemed necessary for Inter-League football matches.
- m. Trophies
Trophies may be awarded in each group at the discretion of the League and where appropriately determined from official League records.
- n. By-Laws
The General Committee may promulgate By-Laws governing the management of all League football competitions and may vary and interpret such By-Laws.

o. Press Statements

No statements on behalf of, or in the name of the League, shall be made except by the President or by his authority or that of the General Committee.

p. Voting

1. A question arising at any meeting of the General Committee shall be determined by a show of hands unless 60% of the Delegates request a secret vote.
2. All Delegates have one vote. If only one Delegate is in attendance, then that Delegate shall use both votes of his Club
3. All votes shall be given personally.
4. In the case of an equality of voting, the Chairman is entitled to exercise a casting vote.
5. Delegates are not entitled to vote at any meeting unless all monies due have been paid.

19. NETBALL COMMITTEE

- a.
 - President/Chairperson
 - Administrative Assistant
 - Membership Administrator
- b. This group will be referred to as the Executive Committee, all of whom shall be elected by bonafide Club Delegates present at each Annual General Meeting of the League, and hold office for one year.
- c. All office bearers shall act in an honorary capacity and shall be drawn from Delegates, who shall remain Delegates (i.e. not replaced) giving each club a single vote. If unable to fill a position from within the Delegates a suitable person may be appointed for the term of one year. That person shall be a non executive member without voting rights, but entitled to remuneration where applicable.
- d. The Netball Committee may at any properly constituted meeting and by a majority vote, remove from office any officer, whether elected or appointed, and/or terminate the appointment of any member of a sub-committee, whether elected or appointed. The vacancy shall be filled at a properly constituted meeting.
- e. The Netball Committee shall meet as required to conduct the business of the League. The President or Secretary or Senior Vice President or Junior Vice President shall have the power to call an Executive Committee Meeting. The President or Secretary shall have the power to call Special General Meetings and Annual General Meetings. The President of the Netball Committee shall take the chair at all Committee Meetings. If the President is not present then a Vice President shall preside. If there is no Vice President, then members present shall elect a member to the chair for that meeting.
- f. Each Club shall have one (1) Delegate to represent their Club at Netball Committee meetings. Each Delegate will have one (1) voting right. Only Delegates present in person shall be entitled to vote. Such Delegates shall provide written/oral reports to Netball Committee Meetings.
- g. The Chairperson at all meetings shall have a casting vote.
- h. All Clubs shall be notified at least seven (7) days before the date of the General Meeting.
- i. The Committee shall have authority to delegate any of its powers to a subcommittee to deal with any particular matter or matters and upon such terms as the Committee may think fit. The President and Secretary shall be ex-officio members of all sub-committees.
- j. Any Club found to consistently be absent without good cause shown shall be fined \$20.
- k. Duties
 1. The Administrative Assistant shall carry out her duties under the direction of the Committee and keep a true record of all minutes of all meetings in book, attend to correspondence, issue notices for meetings, keep records and carry out such duties as the Committee directs. The Administrative Assistant shall keep and maintain Register of Delegates in which shall be entered Full Name and Club Represented.

2. The Membership Administrator shall keep and maintain a register of player members belonging to member clubs as well as match results and relevant statistics.
- l. Coaching, Training and Medical Staff
The Netball Committee shall have the power to appoint Coach, Training and Medical Staff as deemed necessary for Inter-League netball matches.
- m. Trophies
Trophies may be awarded in each group at the discretion of the Committee and where appropriately determined from official League records.
- n. Associated Costs
Where a determination of the Netball committee has an associated cost the determination will be referred to the General Committee for ratification.
- o. By-Laws
The Netball Committee may promulgate By-Laws governing the management of all League netball competitions and may vary and interpret such By-Laws.
- p. Press Statements
No statements on behalf of, or in the name of the League, shall be made except by the President or by her authority or that of the Netball Committee.
- q. Voting
 1. A question arising at any meeting of the Netball Committee shall be determined by a show of hands unless 60% of the Delegates request a secret vote.
 2. All Delegates have one vote
 3. All votes shall be given personally.
 4. In the case of an equality of voting, the Chairman is entitled to exercise a casting vote.
 5. Delegates are not entitled to vote at any meeting unless all monies due have been paid.