

Berwick Indoor Sports Centre (BISC)

CENTRE BY-LAWS

Berwick Indoor Sports Centre (BISC) accepts no responsibility in respect of injury, loss or damage suffered by any person whilst at its Centre.

All people participating in any activity in this Centre does so at their own risk.

Interpretation

By-Laws and Rules

(a) Each person in attendance at the Centre must abide by the Code of Conduct, a copy of which is displayed on the Centre Website.

SMOKING ON SCHOOL GROUNDS IS STRICTLY PROHIBITED

1. REGISTRATION

(a) All players *must* register (be added to the team registration list) by the end of the grading period. Each competition requires a separate registration and all registrations cease at the end of any one season.

(b) Centre Management has the right to not accept or withdraw the registration of any team from the competition.

(c) Centre Management, the Official in Charge and the Program Supervisor will determine which grade each team competes in, with consideration given to the grade the team has requested.

(d) All team registration fees are to be in full upon completing the on-line registration. Teams will not be included unless the fee has been paid in full.

(e) Teams accepted into the competition after Round 10 will only pay half the registration fee but they may be ineligible for finals in the current season. Centre Management will advise teams at the time of their application.

The Centre Management has the right to withdraw the registration of any team from the competition if fines for forfeits, incomplete score sheet, illegal players, misconduct of players within the team.

2. SCORESHEETS and TEAM FEE RECEIPTS

- (a) Players must be present by half time in order to play and all players names must be on the official score sheet at the beginning of the game. Checked by the referee before the game.
- (b) Team fees must be paid prior to the start of each match. Scoresheets will not be released until full payment is made.
- (c) Any team who does not have evidence of team sheet payment at the start of the game will be instructed by the referee to pay the outstanding amount before the game will commence.
- (d) Once signed by the Referee and handed in, score sheets cannot be altered.

3. GRADING

- (a) Management reserves the right to re-grade teams in the competitions at any time throughout the season.
- (b) Management will determine a fair and equal way during each season in determining the premiership points, points for and points against for any team/s moving up or down a competition section during the season.

4. FINALS

- (a) No player shall play in final's matches unless he/she has played at least eight matches for that respective team in the current season.
- (b) Centre Management will decide, in advance, the makeup of final sections.
- (c) Under 8 to Under 10's or school Grade Prep to 3 will not play finals.

Semi-Finals

- (a) All semi-finals matches will be played as follows:

A Grade 1st v 4th 2nd v 3rd B Grade 1st v 4th 2nd v 3rd

A Reserve 5th v 8th 6th v 7th B Reserve 5th v 8th 6th v 7th

- (c) The winner of each match plays in the Grand Final.
- (d) This is subject to change due to team numbers. Competitions with 7 or less teams will play only one grade for finals, unless the competition is stated as more than more competitive grade.

5. UNIFORMS

- (a) All uniforms shall be registered and approved by Centre Management at the commencement of each season. Altered team uniforms must also be approved by Centre Management. Teams must wear the appropriate shorts and singlets.
- (b) All teams will be given 3 weeks grace to obtain correct uniform. Each team (including all of its members) must be in correct uniform on the date of their fourth match of the season, and for every match thereafter.
- (c) **Penalty:** Please refer to the separate code by-laws.
 - a. **Please note:** This By-Law is not applicable for finals - all players **MUST** be in conforming uniform.
- (d) Where a colour clash occurs, the second named team on the program is responsible to wear alternate bibs. You can obtain bibs free of charge from reception.
- (e) If you do not have positions/numbers on your bibs/uniform, alternatives are available to hire from reception for \$5 per set.
- (f) Approved "non marking" footwear must be worn.
- (g) Track pants are not permitted unless permission is given by Centre Management for medical or religious reasons. Any player wanting to wear tracksuit pants must first seek approval from Centre management.
 - (i) **"Medic Alert"** bracelet shall be permitted if taped or covered by a sport's band.
- (j) Sharp adornments, items of jewellery (including earrings and beads in hair) or any body piercing jewellery or fingernails protruding above the tops of fingers **are NOT permitted.**
- (k) Long hair must not obstruct numbers. If hair is tied or plaited, it is not permitted to swing free.
- (l) Matches will not be delayed to allow any of the above to be rectified.
- (m) No pockets in shorts – **the individual/s will not take the court**

6. TEAM AND PLAYER RESPONSIBILITY

(a) A team captain shall be held responsible for the conduct of its members officials and spectators, whilst within the Centres and their grounds.

(b) Programs are subject to change by management at anytime within a season. Teams will be notified at the time of changes occurring.

(c) A responsible team manager must be nominated on your registration form. This person is the point of contact with the Centre should any issues arise with the team. Duties will include:

- Distributing fixture times and changes
- Filling out the score sheet
- Paying the match fee, registration fee, forfeit fines and withdrawal fees
- Ensure all team members arrive ten minutes prior to the start of their match. (in this time the match fee must be paid to reception so that the team is ready to take the court on time)
- Ensure that all of their players, team personnel and spectators are aware of the competition rules as outlined in the By-Laws and the Centre's Code of Conduct.

(e) If a team member accepts a change to a fixture time then that change becomes binding. If the team then decides not to play they become liable for a forfeit fine.

7. ILLEGAL PLAYERS

(a) The penalty for playing illegal players is automatic forfeit of that match or matches in which the offence occurred.

(b) Illegal players will be defined as the following:

- ☐ not registered on the date of their first match.
- ☐ non-observation of transfer regulations.
- ☐ playing for more than one team within the same program.
- ☐ non-qualification for final's matches.
- ☐ playing whilst under suspension.
- ☐ playing under an assumed name.
- ☐ playing an "over-age" player (junior competitions only).
- ☐ Playing an "under-age" player (under 14 years)

(c) A player playing under an assumed name, or a coach playing a player under an assumed name, will be reported for misconduct. The team shall lose **ALL** premiership points gained up until the time at which the offence was discovered.

8. INJURY REPORTS

(a) If you are injured while participating in a program game it is your responsibility to fill in an "***Injury Report Form***" and return the form to centre within 48 hours. The "***Injury Report Form***" is available from reception. Should you be unable to fill in the "***Injury Report Form***" a team member needs to contact the reception staff to report the injury at the time of the injury.

(a) The "***Injury Report Form***" is kept confidential.

(b) All players participating in all competitions play at their own risk.

(c) All players waive and release Berwick Indoor Sports Centre from any liability for any injuries or illnesses sustained whilst participating.

9. BLEEDING (BLOOD POLICY)

(a) When BLEEDING occurs play **MUST STOP IMMEDIATELY**. The player concerned must leave the court until the bleeding has stopped and the wound securely covered. The player may not return to the court until the bleeding has stopped and contaminated clothing has been changed. The player may then be substituted back onto the court, without penalty for incorrect uniform, providing the uniform does not clash and the uniform does not breach the safety standards (buttons, pins, pockets etc)

(b) The cleaning of equipment and surfaces which have been contaminated by player or players blood is the responsibility of duty staff. Disinfectant and gloves are to be used by person cleaning up the blood. It is the responsibility of the player to notify umpires of any blood within the stadium.

10. HEAT POLICY

(a) Please refer to the Centre's guide lines with reference to the Implementation of the Heat Policy.

11. SCORERS

(a) Each team must provide a competent scorer who is responsible for filling out the scoresheet and operating the time clock/scoreboard. If such persons are not present, a player from the team/s who has not provided a scorer must leave the court to act as scorer/timekeeper.

(b) Scorers must be at least 14 years old.

(c) Scorers must be present within the first five minutes of the game. If in the event the team cannot provide a scorer the following penalty will apply;

Basketball – 10 points Netball – 5 goals Soccer – 2 goals

*Points will be awarded at half time.

12. FORFEIT/WALKOVERS

(a) Refer to the Centres Walkover Policy.

(b) If a team does not have four (4) players on court ready to play, within ten (10) minutes of the scheduled starting time, the match shall be declared an *unnotified forfeit*.

(c) Any team forfeiting more than two times in a season, may, at Management's discretion, be withdrawn from the competition.

13. TEAM WITHDRAWAL

(a) On being accepted into any given competition, the team agrees to play all scheduled matches, including finals. Any team withdrawing at any stage during the season will incur a **WITHDRAWAL FEE** of **\$200.00** payable within 7 days, unless a FULL 2 WEEKS NOTICE IS GIVEN.

14. PLAYER ELIGIBILITY

(a) Any Club with two or more teams in different age groups may allow a player from a lower aged team to play in a higher aged team. However, once they play for the higher aged team, they become registered with that team and cannot play for another team in the age group.

(b) Senior competitions, a player can only play one game per night, unless the second game is a separate competition e.g. mixed.

(c) Any player who is, in the opinion of Centre Management or the Official in Charge under the influence of intoxicating liquor or drugs may be deemed ineligible to play and faces the possibility of being removed from the premises.

15. CLEARANCE

(a) A player must obtain a clearance, in writing, from the team contact of the team he or she last played, before transferring to any team within the same competition. Centre Management must approve the clearance before the individual is permitted to play with another team. Disputes on clearance will be heard upon request by the Centre Management. Clearances between seasons are not required.

(b) A player will not be granted a clearance whilst un-financial to the team or while under suspension by a tribunal recognised by the Centre. Clearances may also be refused if the team he/she last played for is adversely affected i.e. Playing strength or team numbers. A player who transfers from one team to another must not have any fees or fines outstanding to the Centre.

(c) A transfer of player does not imply a transfer of registration. When transferring from one team to another, players are required to register for their "new" team.

16. PLAYER REPORTS

- (a) Players and team officials may be reported by any stadium official for any form of misconduct.
- (b) Centre Management will conduct a Management Enquiry into every report lodged by a Centre official, and will seek information from the reported person, reporting official and any relevant witnesses. Players will be notified of the outcome of the Inquiry by the program manager.

17. MISCONDUCT AND PENALTIES

- (a) The Management of the Sporting Complex shall have the right to impose penalties for infringements where such penalties that are not already contained in these By-Laws.
- (b) Players, spectators, coaches or team administrators found guilty of any offence/s at other sports centres will be responsible to serve out the centre in full prior to returning to normal duties.
- (c) Where a junior player is involved, the offence shall be reported to the parent/guardian.
- (d) A team whose player, whether they are an individual player, different players on each occasion or the team as a whole, continually breach conduct rules may, at the discretion of Management be withdrawn from the competition.
- (e) Two tech fouls in one game or a disqualification foul will result in an automatic one match suspension to the offending player. In addition, the said player/s may also face disciplinary action found by the tribunal.

18. CARE OF VENUE

- (a) Centre Management are empowered to exclude any person from the venue.
- (b) The management will refuse entry to any person under the influence of alcohol or attempting to carry alcohol into the stadium.
- (c) Any player, official or the person responsible for causing damage to the venue shall be required to pay the cost of repair or be required to pay a charge towards such costs, as determined by the Centre Management.
- (d) Hanging from nets, rings, basket supports or any other deliberate damage to any part of the stadium carries a **MINIMUM** one week's suspension. Person/s caught will be evicted from the stadium immediately.

19. TRIBUNAL ARRANGEMENTS

- a) As soon as practical after a report has been lodged with the Centre Management, management shall advise the team contact of the reported Player/Official of the date, time and place of the Tribunal hearing.
- b) If requested, the reported Player/Official will be provided with a copy of the "Tribunal Procedure" rules.
- c) Reported Players/Officials who fail to attend scheduled Tribunal Hearings will still be served a sentence, if the tribunal panel believe the evidence warrants a guilty finding.

20. SUSPENDED PLAYER

- a) A suspended player is not permitted to play, score or coach until the completion of their suspension.
- b) If a suspended player is present at a game, the suspended player is not to be a scorer for the team.

21. PROTESTS

- (a) Complaints arising as a result of any match shall be dealt with in the following matter:
 - (i) Referred to the Official in Charge as soon as practicable after the event concerned;
 - (ii) Lodged in writing to the Centre Management within seventy two (72) hours.