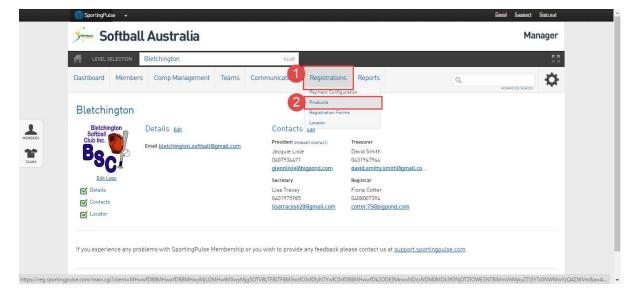
## How to update the prices for your products

Once the registration fees have been passed by the committee for the upcoming season the Association's registrar will create the products and update prices so they may be included on the registration forms for the new season.

Products are created so they are only available to the appropriate age group when they are registering.

Each club will need to update the price of any product they want to use on their registration form if it varies to the associations pricing for the product. This can be completed using the following steps:

- 1. After logging into the Fox Sports Pulse navigate to your club **Dashboard.** Click on the **Registrations** menu.
- 2. Select Products.



- 1. The products page is displayed. Ensure that you select to show Active products only.
- 2. Click on the **Edit** button next to the product you want to change.

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- 1. Select the price to be updated.
- 2. Enter the new price.
- 3. Click on the **Update** button.
- 4. Click on the **Products** link to return to the products page.

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менеекя	IMPORTANT NOTE: - If you are setting up registration products (such as registration fees) for the upcoming season please be sure to ADD new products RATHER THAN EDITING existing products from a previous season. Editing previous season's products can have serious implications for your transaction reporting, and unexpected consequences for those purchasing products through the form. If you have any doubts about whether you should be adding new products or editing existing existing existing encoded to the superior of the superior doubts about whether you should be adding new products or editing existing existing existing existing encoded to the superior of the superior doubts about whether you should be adding new products or editing existing existing existing encoded to the superior doubt about the superior doubts about whether you should be adding new products or editing existing existing existing encoded to the superior doubt about the superior doubts about the superior doubts about the superior doubt abou	
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Updated other product prices as outlined in the steps above.

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