

# Basketball NT Board Meeting

Basketball NT Office  
Wednesday December 9, 2015, 6.00 pm

## MINUTES

### Attendance

- *Board:* Paul Feeney (PF), Craig Smyth (CS) Anne Coleman (AC), Alexia Hohipa-Wilson (AH) & Heath Birrer (HB)
- *Staff:* Andrew Farley (AF)

**Apologies:** Ben Higgins

**Meeting commenced:** 6.30 pm

### Declaration of Interest

- No new declarations of interest

### Minutes of Last Meeting

- Minutes of the November 4, 2015 board meeting were accepted
- The updated board action list was worked through to note status

### Correspondence

- The correspondence from the Department of Sport & Recreation regarding return of funds, letter to the Chief Minister seeking \$20,000 support for the Challenge and the memo to affiliates on the registration fee increase were noted.

### Financial Statements & Report:

- The Profit & Loss against the YTD and full year budget and the Profit & Loss Variance Report were discussed. The \$6,000 variance on Basketball Australia funding was queried, which is the high performance funding component to be invoiced, along with the Aussie Hoops income variance which is to be investigated. Also queried and needing investigation was incorporation of the U18 line in budget and others that have a "0" and the insurance payment variation.

#### **Actions:**

- 1) ***Basketball Australia to be invoiced \$6,000 for high performance funding***
- 2) ***AF to investigate Aussie Hoops income variance***
- 3) ***AF to liaise with Caryn Schoolmeester regarding inclusion of U18 line and others with a "0" in reports***
- 4) ***AF to investigate aggregate deductible variation on insurance***

### Reports

#### *Executive Officer Report*

- No queries were raised on the content of the Executive Officer report which was accepted.

### *Operational Plan Update*

- Taken as read by the board

### **Other Business**

#### *Member Protection Matter*

- Board advised by AF that Basketball Australia is not able to continue progressing the member protection grievance lodged by Sue Marshall after a change of personnel.

**Action: AC, CS & AF to review policy & determine how matter should be advanced**

#### *NTIS Feedback*

- Board briefed by AF that a meeting has been scheduled with the NTIS, at their request, for 1.00 pm on December 10 to discuss the program given the change of development role.

**Action: Meeting scheduled with the NTIS to be postponed until next week so a board member can participate**

#### *Peak Sport Funding*

- Board advised by AF that the member data sought from the DBA since July and some data being sought from LVN Sports from the IWISP program, are required along with a few minor things to be tied up, before 2015/2016 Peak Sport Funding will be released by DSR.

**Actions:**

- 1) AC to liaise with DBA President regarding the outstanding member data**
- 2) AF & CS to prepare a letter to LVN Sports regarding outstanding data**

#### *Vehicle*

- Board advised by AF that renewal of the 1 year Hidden Valley Ford partnership into 2016 was unlikely which would impact on the potential development role employment package.

**Action: AC to investigate NTG vehicle gifting options for the development role**

#### *Development Role Recruitment*

- Board advised by AF that national advertising of the development role was commencing with a closing date of Friday December 18.

#### *New Office Options*

- The board was advised by AF that the office recommendation paper has been drafted and is to be finalised shortly based on final quotes.

### *New Bank Signatories*

- A motion was put forward that “Craig Smyth, Anne Coleman and Alexia Hohipa-Wilson are added as bank signatories and that Gemma Lake and Rachael Shanahan are removed”. The motion was passed unanimously
- It was also agreed to remove Monica Barolits as the online administrator

#### **Actions:**

- 1) Craig Smyth, Anne Coleman and Alexia Hohipa-Wilson to be added as bank signatories and Gemma Lake & Rachael Shanahan to be removed**
- 2) Monica Barolits to be removed as the online administrator**

### *Appointment of Chairperson / Director Recruitment / Allocation of Projects/Portfolios*

- The position of Chairperson was discussed. It was agreed by a majority that AC would take on the position
- The agreed portfolios are:

○ Finance Director	TBC
○ Policy development	AH
○ Basketball Australia & affiliate liaison	PF
○ Legal & HR	CS
○ Referees	HB
○ Challenge	AC
○ Major events/facilities	BH
○ Development	TBC

### *AGM Wrap-Up*

- Final details to wrap-up following the AGM were discussed

#### **Actions:**

- 1) Constitution to be updated by AC**
- 2) Constitution to then be lodged by AF along with the AGM and SGM minutes**
- 3) 2014/2015 audited financials to be signed by a second board member and lodged**

### *Basketball NT Challenge*

- The DBA has agreed for the 2016 Basketball NT Challenge to be conducted at its venue over the Easter weekend and to enter representative teams in the event.

#### **Action: Confirmation of Challenge date and venue with affiliates & regional stakeholders**

### *Status of NT Teams*

- AH advised that NT Team coaches are now in place and that trials were currently being conducted in Darwin for the Under 18 squads and that the boys coach would visit Alice Springs in January
- The work already undertaken by AH in progressing this program was acknowledged

### *Status on COE / EAP*

- AH updated on these programs

#### *Top End Invitational*

- A positive meeting was conducted with DSR regarding the Top End Invitational. The next step is development of a concept to present to the Minister in January for funding consideration

#### *Facilities*

- There was discussion on development of a major new facility that could also be used by other sports and provide a future office base for Basketball NT

**Meeting closed at 8.30 pm**

#### **Next Meeting**

- TBC