



## **GSSA BY-LAWS**

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## General

### ***Amendment history***

Issue	Date	Author	Description of Change
1	10.02.2015	Rob Hesford	Draft Version of GSSA Bylaws following discussion and acceptance at GSSA delegates meeting 02.02.15

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## **Great Southern Soccer Association By-laws**

### **1.0 Membership**

- 1.1 Membership of the Association will be accepted only by the receipt of the Association Membership Application / Renewal Form which will be lodged by clubs wishing to compete in the Association by the first General Meeting of the new season with a nonrefundable membership fee as set at the AGM of the previous season (See Constitution 6)
- 1.2 New memberships and team nominations shall be finalised by the last working day of March each year. New Memberships shall be finalized by the first General Meeting of the new season and be subject to the same membership fee as renewing Members. All team nominations must be forwarded to the Secretary and Registrar by the last working day of March of the new season, or at any General Meeting held in March. No further team entries will be allowed after this date.
- 1.3 Members who fail to renew their membership in accordance with Clause 3 of the Association Constitution and by the date set under By-Laws 1.1 will be required to apply as a new member and the inclusion of that Member in Competitions of The Association will be at the discretion of the Executive Committee.
- 1.4 An Affiliated Member (Club) shall be deemed to be un-financial if any monies which are due and owing to the Association by that member shall remain unpaid for a period of fourteen (14) days after any playing member of the Affiliate has Registered with Football West on the My Football Club site in the case of registrations, or 14 days after receiving an invoice from the Association in all other cases. All payments to the Association Treasurer must be accompanied by details of the payment, including names and teams if for Registration purposes. See By-Law 17 Payment of Fees & Fines.
- 1.5 Affiliated Members (Clubs) who are un-financial (the club itself or players of the club owe money to The Association) at any time during the season will:
  - a. not be allowed to have teams with un-financial squad players participate in any of the Association's fixtures;
  - b. not be allowed to vote at any Affiliates' Meeting, General Meeting, or Special Meeting of the Association;
  - c. be fined the sum of twenty five dollars (\$25) for every fourteen (14) day period that they are un-financial; and/or forfeit fixtures scheduled to have been played whilst un-financial with a 3-0 loss and 3 points awarded to the opposing team recorded.
  - d. forfeit any match played while un-financial with 3 points awarded to the opposing team and a goal difference of 3-0 unless the match result was greater, in which case the match result will stand.
  - e. Affiliated Clubs who are un-financial at the AGM at the end of the season will not be allowed to register for the following season until all monies owed have been received by the Association.

## **2.0 Responsibilities of Members**

- 2.1 Each member shall be furnished, on request, with a copy of the Association's Constitution, By-Laws and Rules of Competition and shall be regarded as sufficient proof that members are aware of all responsibilities. The Constitution, By-Laws and Rules of Competition shall also be published electronically on any Website or similar maintained by the Association and any changes made to any of these documents will be notified to the Affiliates. A copy will also be kept permanently in the Associations Club rooms.
- 2.2 Each Affiliated Member is responsible for the action of its officials, spectators, players and members. Members are required to take all means available to them to prevent spectators threatening, abusing or assaulting, referees, assistant referees, players, official or others before, during, or at the conclusion of, a match. Approaches to the match officials during and after matches can only be made by a properly appointed Club Committee person who must identify themselves to the Match Officials and state the reason for their approach. Under no circumstance are players or team officials who were engaged in the game, to approach Referees or Assistant Referees once the game has been completed.
- 2.3 Members who fail to enforce By-Law 2.2 shall be reported to the Punishment and Discipline (P&D) Board and may be expelled, suspended, fined an amount as prescribed in By-Law 19 and/or placed on a good behaviour bond, or dealt with as the P&D Board considers appropriate.
- 2.4 Any player, official, spectator or club member striking a referee, assistant referee, player or other person shall be reported to the P&D Board and may be expelled, suspended, fined an amount as prescribed in By-Law 19 and/or placed on a good behaviour bond, or dealt with as the P&D Board considers appropriate.
- 2.5 Members shall be required to attend or be represented by proxy at every Affiliates' Meeting, Special General Meeting and Annual General Meeting except with leave of absence.
- 2.6 Failure to attend meetings or be represented by proxy as described in By-Law 2.5 may result in the club being fined an amount as prescribed in By-Law 19.
- 2.7 Within twelve months of being accepted into Membership of the Association, all members are to forward a copy of their Constitution (where appropriate) to the Association Secretary. If a club does not have its own Constitution, the Association may, on request, supply a model club Constitution which the club may wish to adopt with its own additions and amendments.
- 2.8 All future amendments, additions, and deletions, shall be forwarded to the Association within fourteen (14) days of being adopted.
- 2.9 The duty club(s) shall be:
  - a. the first mentioned club on the published Fixture list. Where two or more fixtures are to be played at the same time, and at the same venue, then both first named Clubs for the earliest fixture will share Duty Club responsibilities before the start of play, and the first two named Clubs for the last fixture(s) will share Duty Club responsibilities at the end of the last match.
  - b. responsible for the erecting nets and installing corner flags on the ground designated by the Association.

- c. responsible for ensuring all amenities are left in a clean and reasonable condition.
- d. responsible for ensuring that the toilets are left clean and tidy.
- e. responsible for returning all equipment to the storeroom at the end of the days play.
- f. responsible for ensuring the ground and surrounding areas are free from debris.

2.10 Any club infringing By-Law 2.10 may incur a fine as prescribed in By-Law 19.

### **3.0 Association Competitions**

- 3.1 Until such time as the Association has sufficient numbers of teams to support a Premier, Social, Women's, 18's or any other League and further Divisions within those Leagues where possible, as determined by the Executive the Association will comprise of two Competitions. These Competitions will be the Men's, and the Women's being structured as follows.

Both Competitions will have two Leagues, which may be known as "A and B League" or "Premier and B League".

The Leagues will operate independently of each other, players will be nominated for a particular team or club at the beginning of the season (or at time of registration if mid-season) in a given league and will not move between the Leagues during the season without an official transfer and associated fee. No player may apply for more than one transfer during any one season.

Players Registering during the season shall be assessed for League allocation prior to taking to the field.

The Club responsible for the players shall discuss any allocation to Leagues and any transfer between Leagues as deemed necessary with the player(s) involved.

Members shall nominate for which League they will play in, and team lists will be forwarded to the Secretary and Registrar along with any changes or additions made during the season.

Players will be allocated to teams on Registration with Football West by the responsible Club, on the My Football Club Website and any changes during the season also will be made here by the Club

- 3.2 Members shall nominate for either Premier, Social, 18s, Women's, or any other League(s) as determined by the Executive Committee from time to time and depending upon their previous performance or assessed playing strength, will be allocated to a division (team numbers permitting) within the League they nominated.

- 3.3 Division championships shall be awarded to the highest ranking team decided by:

- 1 Points - Three (3) points shall be awarded for a win, one (1) point for a draw and no (0) points for a loss.
- 2 Largest Goal difference (goals for minus goals against)
- 3 Most Goals for
- 4 Head to head record – teams positioned according to the aggregate score in their head to head record in league matches between the teams in question that season.
- 5 In the event of clubs having identical final statistics the placings shall be determined by either a penalty shoot-out, toss of a coin, or by playing a one-off match at the discretion of the Executive Committee.

#### **3.4 Where sufficient team numbers exist, promotion and relegation between**

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divisions in the same league shall be determined by the registrar before the season commences. The team finishing last in the lowest Division will automatically be considered for renomination for that Division in the following season.

- 3.5 All teams shall play under the conditions as described within these By-Laws, the Association Constitution and the rules of competition.
- 3.6 The Executive Committee shall decide whether the Association shall participate in intrastate, interstate or international events and whether it shall be represented by Club or Association teams.

#### **4.0 Association Fixtures**

- 4.1 All league, cup and carnival fixtures shall be arranged by the Registrar in conjunction with the rest of the Executive Committee.
- 4.2 The maximum time for each half of play will be 45mins. If the total match time is to be reduced, it will be done so as each half is of the same length, provided that neither half is less than 30mins.
  - 4.2.1 All men's competitions and associated Leagues and Divisions within those Leagues when present will play 45mins each half.
  - 4.2.2 All women's competitions and associated Leagues and Divisions within those Leagues when present will play 40 minutes each half.
- 4.3 Kick-off times for all leagues, cups and carnival fixtures shall be determined by the Registrar/Assistant Registrar(s) and Executive Committee.
- 4.4 Clubs wishing to play their fixtures at times (including postponement of fixtures) other than those set down in the fixture listing, must receive approval from the Registrar. Such a request must be received in writing or email, by the Secretary and Registrar/Assistant Registrar(s) at least seven (7) days before the scheduled fixture stating reasons for the requested change.  
The opposing teams Club/Coach must be informed of the request at least seven days before the fixture by the Club making the request and permission or otherwise MUST be received by the Registrar in writing or e-mail from the opposing Club/Coach within four (4) days of the fixture.  
Should the opposing Club/Coach refuse to change the fixture time, then the fixture will stand, and reasons for the refusal given.  
Changing of the fixture date to another will then be at the discretion of the Registrar/Assistant Registrar(s), being subject to pitch availability and a mutually agreeable time. See also By-Law 4.8
- 4.5 Any team not ready to start a match ten (10) minutes after the time appointed shall be reported to the Association and may incur a fine as prescribed in By-Law 19.
- 4.6 Any team not ready to start a match fifteen (15) minutes after the time appointed shall forfeit the game to their opponents on the basis of a 3-0 score (three points to the opponents) and may incur a fine as prescribed in By-Law 19. The Club in default will be responsible for the full referee's fee and any other expense so related.
- 4.7 Any club not fulfilling any three of their fixtures in one season shall be excluded from the Association for the remainder of the season and/or may incur a fine as prescribed in By-Law 19.
- 4.8 Any postponed fixture must be completed during the course of the current season. If agreement as to the date of the catch up match cannot be reached within seven (7) days of the original fixture date the game will be played at a time and date decided upon by the Registrar.
- 4.9 If through weather conditions or other acts of nature, a match is not completed, it shall be replayed fully, subject to the 75 minute rule in By-Law 4.2. Should a match be abandoned for any other cause, awarding of points, replays, or penalty shall be vested in the Executive Committee or the P&D Board.
- 4.10 Any team walking off the field of play during a match without the consent of the referee shall be referred to the P&D Board who shall at their discretion confirm the outcome of the match by awarding of points, ordering a replay or imposing a penalty.

- 4.11 Any team refusing to enter the field of play to commence or continue a match for any reason at all except with approval of the referee shall be referred to the P&D Board who shall at their discretion confirm the outcome of the match as in By-Law 4.10.
- 4.12 Any team causing a late start, walking off the field of play, or refusing to enter the field of play may be fined as described in By-Law 19.

## **5.0 Association Fixtures - carnivals**

- 5.1 The Executive Committee shall appoint an officer to organise and administer all Association carnivals (games / tournaments, both in or out of season, organised under the jurisdiction of the association which are not part of the league or cup schedule).
- 5.2 The appointed Carnival Officer shall draft the Carnival Rules of Management and Competition.
- 5.3 The Carnival Officer, or a nominated representative, shall administer the Association Carnivals according to these rules.
- 5.4 The Carnival Officer, or a nominated representative, shall be responsible for enforcing these rules and decisions shall be final and binding on all participating clubs.
- 5.5 Any infringement of these rules shall be reported to the Association.
- 5.6 Any club that participates in a carnival and fails to pay the prescribed carnival fee(s) by the declared date, shall be deemed un-financial by the Association.

## **6.0 Association Fixtures – cup competitions**

- 6.1 All cup competitions shall be determined by the Executive Committee.
- 6.2 In all cup competitions the drawing of fixtures shall be made by the way of a random ballot draw.
- 6.3 In all instances the team drawn first in a cup fixture will be considered to be the home team, and in the event of a clash of colours the team drawn second will change their uniform.
- 6.4 Cup matches which result in a draw after ninety (90) minutes of normal time shall continue into extra time of fifteen (15) minutes each way. Should there be no score in both halves of extra time, the match shall be decided by taking five (5) penalties alternatively by five (5) different players of each team in turn. Should the result still be a draw, penalties shall be used in sudden death format until a winner is reached. In sudden death penalties the five (5) original penalty takers must wait until penalties are taken by the rest of the team before becoming eligible to take a second penalty.
- 6.5 A club may apply in writing to be not included in a Cup competition.
- 6.6 Any club not fulfilling a cup fixture shall be referred to the P&D Board with a recommendation that the club be suspended from all Cup competitions in the remaining and following season.

## **7.0 Players**

- 7.1 All players playing in GSSA competitions must complete an Association Registration form before playing.
- 7.2 A registered player shall be an amateur player as defined by FIFA and who has his/her registration approved by the Association and has been registered on the My Football Club site. No Professional player and/or player on signed contract involving payment may play in any Association fixtured match.
- 7.3 Any player who receives monies and/or goods or benefits (with the exception of individual trophies and awards) from playing the game of soccer is not permitted to play in any of the Association competitions.
- 7.4 Any player who has signed contracts involving the payment of monies or the transfer of goods in return for playing soccer is not permitted to play soccer in this Association.
- 7.5 In all Association competitions, Clubs are permitted to play currently registered amateur players with the Professional Soccer Federation or any other similar body.
- 7.6 No player may be registered with more than one (1) member club unless the player is dual registered with the AJSA and GSSA.
- 7.7 A retired professional (contract player) currently registered with the Professional Soccer Federation wishing to play in this Association shall be required to be reinstated to amateur status prior to the players first match.

## **8.0 Cup Competitions**

- 8.1 All Clubs shall nominate their Cup team only from the Leagues the players have been allocated to for the League season. A player must have played at least three matches for that League team to be eligible to play in that Cup team. Where there are Divisions within a League, players may be nominated in any Division their Club has, but not between leagues.
- 8.2 Players who transfer from one club to another and have already participated in a particular cup competition shall be ineligible to participate for their new club.
- 8.3 It is the responsibility of member Clubs of the Association to ensure the eligibility of their players. Any club infringing By-Law 8 by playing ineligible players will be reported to the P&D Board and the match will be awarded to their opponents on the basis of 3-0 and the offending club may be fined an amount as described in By Law 19.
- 8.4 Any team infringing By-Law 8 by playing ineligible players and being subsequently found guilty by the P&D Board on two occasions in any one season may be expelled, suspended and/or placed on a good behaviour bond.
- 8.5 Where both teams are found to have ineligible players for any reason including being unregistered or if both teams are found to be non financial or a combination of these, so that both teams are ineligible to field a team then the match will be declared null and void and no result will be recorded and both teams will be eliminated from the Cup competition.

## **9.0 Player Infringements**

- 9.1 Any player dismissed from the field of play by a referee for infringement of the rules of the game, or who brings the game and the Association into disrepute, shall be reported to the Association.
  - 9.1.1 The player shall then be dealt with in accordance with the severity of the infringement, the circumstances surrounding the infringement, and any other factors brought to the attention of the Association regarding the infringement.
  - 9.1.2 The Registrar / Assistant Registrar(s)(s) shall assess each infringement report and impose penalties in accordance with the Automatic Penalty System or refer the matter to the P & D Board.
  - 9.1.3 In the event of an automatic penalty being imposed, the Registrar / Assistant Registrar(s)(s) of the Association shall notify the player's club (which will serve as notice to the player) and the Secretary of the Association of the length of the penalty and any other information pertaining to the penalty at the same time advising the right of appeal in accordance with 9.2.1.
  - 9.1.4 In the event of referral to the P&D Board, the Association, shall notify the offending player's club (which will serve as notice to the player) and all other persons or bodies involved, in writing, of the date and time set down for the hearing not less than three (3) days before the date of the hearing.
  - 9.1.5 The offending player may represent himself or can appoint a spokesperson to represent him at the P&D Board hearing. All persons called to attend a P&D Board hearing should be represented at the hearing.
  - 9.1.6 The Secretary of the Association shall notify the player's club (which will serve as notice to the player) of the P&D Boards decision and any other information pertaining to the decision at the same time advising the right of appeal in accordance with 9.2.2.
  - 9.1.7 A player must not act in any official capacity at any official match under GSSA jurisdiction for any club affiliated to the Association whilst under suspension.

## **9.2 APPEALS**

A player not wishing to accept the decision under the Automatic Penalty System or by the P&D board can only appeal through his club. A referee or the referee's association can only appeal against decisions where actual physical abuse, or attempted abuse, of a referee or referee's association member has taken place.

- 9.2.1 In the case of an appeal against an automatic penalty, the appeal must be made in writing, for which e-mail will be acceptable, giving the reasons for the appeal, be accompanied by a \$50 administration fee (refundable in the event of a successful appeal), and lodged with the Association's Secretary within 36 hours of the player's club being advised of the decision.

Appeals against automatic penalties shall be heard by the P&D Board who shall have the authority to increase, reduce, suspend, dismiss or otherwise deal with the automatic penalty on such terms and in whatever manner as

it considers appropriate.

9.2.2 In the case of an appeal against a P&D Board decision, the appeal must be made in writing, for which email will be acceptable, giving the reasons for the appeal, be accompanied by a \$100 administration fee (refundable in the event of a successful appeal), and lodged with the Association within 36 hours of being advised of the decision. Appeals against P&D board decisions will be heard by a specially convened Appeals Tribunal who will have the authority to increase, reduce, suspend or overturn the P&D Board's decision.

9.2.3 Appeals can only be lodged in accordance with By-Law 15.6.5.

### 9.3 INFRINGEMENTS

Infringements that are punishable by being sent off from the field of play, or incidents that occur within the jurisdiction of the Association are covered by the Football West By-law 11, Article 26 (2013).

When incidents occur the Football West fixed penalty will apply, if an appeal is upheld and the penalty is reduced then the Football West "Reduced Penalty" will be applied. No Amateur players can be fined and fines against teams/Clubs will be made only on the Club. The stated fine is a maximum; the actual fine will be determined by the P&D board.

#### 9.3.1 Application of punishments

Infringements that require a P&D Board hearing shall be dealt with in accordance with 9.1.4. Infringements that attract an automatic suspension penalty shall be dealt with in accordance with 9.1.2.

The Registrar / Assistant Registrar(s)(s) in applying the automatic penalties shall have the following options:

- Apply the full penalty
- Apply the full penalty but suspend a portion of it if mitigating circumstances are indicated. The suspended portion shall remain current until the end of the season in which it is imposed and shall be added on to any following suspension within that same season, the exception being accumulation of cautions as detailed in 9.4.
- Apply a reduced penalty with no suspended portion.
- Apply a reduced penalty with a suspended portion
- Apply a penalty but suspend the whole
- Issue a warning or reprimand in lieu of a penalty in the least serious of circumstances.
- Dismiss the charge

### 9.4 CAUTIONS

In all competitions, cautions issued by the referee shall be reported to the Association. The Registrar of the Association shall keep a correct record of all such cautions issued.

9.4.1 A player will automatically be suspended for one (1) official playing date after the accumulation of three (3) cautions issued in any one season. A player will automatically be suspended for a further two (2) official playing dates after the accumulation of a further three (3) cautions in any one season.

- 9.4.2 A player accumulating nine (9) cautions and multiples of three (3) cautions thereafter in any one season shall be reported to the P&D Board and shall be further suspended from Association competitions at the discretion of the P&D Board.
- 9.4.3 No appeal can be lodged against cautions issued.
- 9.4.4 The Secretary of the Association shall notify the club in writing / e-mail of the player's suspension date(s).
- 9.5 Any player sent from the field of play may not take part in any other Association fixtures on the day in which he / she was sent off. The player, on being dismissed, must leave the field and must not return to the surrounds of the playing arena.
- 9.6 A player who has been suspended during a season, whether by the accumulation of yellow cards or by being suspended by the Registrar / Assistant Registrar(s)(s), Executive Committee, P&D Board, or an Appeals Board as a result a report being made against that player, will be ineligible to win an Association fairest-and-best award for that season.
- 9.7 Any player, or his club, failing to observe the suspension period imposed by the Association or breaching By Law 9.5 shall be reported to the P&D Board to be dealt with. If the club is found guilty, then the match will be awarded to their opponents 3-0 and three (3) points. Should their opponents have won the match, which of the scores is the highest shall stand. The offending player or club may be required to post a good behaviour bond for the remainder of the season.
- 9.8 Where knowledge of suspensions applied by kindred associations is available, the suspension shall be upheld by the GSSA.

## **10.0 Registration**

- 10.1 Each club in all GSSA divisions shall register all its players on individual FFA Amateur Player Form Prescribed Form NRR03 as per By-Law 7.1 and such registration will be valid for one season terminating 30th November. No player may hold more than one valid registration.
- 10.2 The Association reserves the right to nominate a registration fee as required for the GSSA component of the Registration fee, to be paid in conjunction with the City of Albany and Football West fees and any other annual fees that may occur from time to time, but excluding any Club component. The Player Registration Fee will be set at the AGM of the previous season.
- 10.3 The players will also be Registered by the Club, or when directed by the Association or Football West by the players themselves on the My Football Club Website onto the allocated team entry as directed by their Club.
- 10.4 Failure to pay the prescribed registration fee and all its components within 14 days of the player registering on the My Football Club website will result in the registration being null and void.
- 10.5 Individual registrations for players during the season who are joining a team shall be lodged on the My Football Club website in the team allocated by the Club for that player no later than 48 hrs before the players match, and the Registrar/Assistant Registrar(s) will be notified of this in writing/e-mail prior to that match.
- 10.6 Failure to register players as required and subsequently playing unregistered players will result in the game being awarded against the offending club as 3-0 forfeiture with three (3) points being awarded to their opponents. The offending club may be fined an amount as described in By-Law 19.
- 10.7 In all Association Leagues and Cups only players who are currently and properly registered are permitted to play.
- 10.8 The match cards for the opposing team shall be available for viewing by the team managers or coaches or Captain who will note any discrepancy with the opposing team's match card and shall make note of the concerned player's number and the relevant details on the match card and inform the Referee. In all instances the game shall go ahead except as per By-Law 10.7.
- 10.9 Failure to comply with 10.7 shall be reported to the Association by the referee and / or club.
- 10.10 The Executive Committee shall have the power to reject any application for registration or cancel any registration as it may deem expedient but the person so affected may appeal within fourteen (14) days against any such cancellation or rejection.
- 10.11 A club may not poach or attempt to poach a player from another club during the season. A club wishing to approach such a player must do so in writing through the secretary of the parent club. Direct approach to a player registered with another club will result in direct action by the Executive Committee and may result in a fine as described in By-Law 19.
- 10.12 The registration files of the Association shall be open to inspection by Member clubs upon written request / e-mail to the Secretary and Registrar together with the reason for the request subject to seventy-two (72) hours notice.

## **11.0 Transfers**

- 11.1 Players holding a current registration and wishing to play with another club shall complete a full transfer form to join that club in this Association's competitions.
- 11.2 Transfers close at the close of business in the last working day of June each year.
- 11.3 Transfer forms together with current registration form shall be delivered to the Registrar no later than one (1) week before the next fixture match.
- 11.4 Failure to observe the By-Laws pertaining to transfers will make the transfers null and void.
- 11.5 Once any transfer has been approved, the player must be deregistered from the original Club/Team on the My Football Club site and re registered in the receiving Club/Team lists on that site.
- 11.6 The Association reserves the right to nominate a transfer fee as required. The transfer fee must include details as to the player transferring
- 11.7 Failure to pay the prescribed transfer fee within two (2) weeks of transfer will result in the transfer being null and void.
- 11.8 A Member Club may transfer only three (3) players from any one registered Association club during the playing season unless permission is granted by the club holding the registration form(s).
- 11.9 The Executive Committee shall have the power to reject any application for transfer or cancel any transfer as it may deem expedient but the person so affected may appeal within fourteen (14) days against any such cancellation or rejection.
- 11.10 Any club playing a player not transferred as described in these By-Laws shall be reported to the P&D board and the game will be awarded against the offending club as 3-0 with three (3) points awarded to their opponents. The offending club may also be fined an amount as described in By Law 19.

## **12.0 Match cards**

- 12.1 All clubs shall use the designated match cards in all of their league, cup, carnival and Association authorised non-competition matches.
- 12.2 The coach or club official appointed will sign the match card prior to the start of the match certifying that all players shown on the card are properly registered and / or eligible Association players by indicating each individual player's playing number in the appropriate column. Where no official assistant referee is in attendance, the names of club appointed assistant referees are to be shown on the reverse side of the card.
- 12.3 If no match cards are available, the club shall supply a players' list duly signed for the match to the referee. The list must also contain the names of club-appointed assistant referees.
- 12.4 Match cards are to be handed to the referee no later than fifteen (15) minutes before the commencement of the match.
- 12.5 The referee shall not start the match until supplied with the teams' match cards or equivalent for the match.
- 12.6 The Coach or nominated club officials will sight their opponent's registration cards and sign their opponent's match card before the match and notify the referee of any incorrect entry on the card.
- 12.7 Association referees shall return the completed match cards for their appointed games to the Registrar within forty-eight (48) hours of the end of the fixture.
- 12.8 Match cards are to be filled out in ball-point ink, in block capital letters, and contain the player's full name, and shirt number for that particular day. Lead pencil is not acceptable, neither is the use of a felt tipped pen, nor liquid ink. Failure to complete the match card in accordance with these By-Laws will result in a fine. The amount, of such a fine shall be determined by the Executive Committee.
- 12.9 The match referee shall report any discrepancies on the match card.
- 12.10 Any infringement of By-Law 12 shall be reported by the Registrar / Assistant Registrar(s)(s) and offending clubs may forfeit the game 3-0 with three (3) points being awarded to their opponents and/or may be subject to a fine as described in By-Law 19.
- 12.11 The official concerned in signing the match card and where an infringement has been proved will be reported to a P&D Board, and may be liable to suspension and banning from involvement in soccer in any way and/or may be fined an amount as described in By-Law 19.

### **13.0 Club Uniforms**

- 13.1 Each club shall register with the Association on an annual basis its colours, stating the colour of its team shirt, shorts and socks and including change strip or wear a training style bib.
- 13.2 In the event of a clash of colours the visiting team must change.
- 13.3 All clubs shall have their players wear uniquely arabic numbered shirts.
- 13.4 All numbers shall be worn on the back of shirts and shall be clearly visible and distinguishable from a reasonable distance.
- 13.5 The match referee shall report any club failing to wear uniquely arabic numbers on their uniform to the Association.
- 13.6 A club infringing By Law 13 and any part thereof may be fined an amount as described in By-Law 19.

## **14.0 Representative Teams**

- 14.1 The Association shall form Representative teams as needed.
- 14.2 The Executive Committee shall appoint the Representative team coaches and shall have the power to dismiss them.
- 14.3 The Executive Committee shall appoint the Representative team managers or accept a recommendation from the appointed Representative team coach and shall also have the power to dismiss the Representative team Manager.
- 14.4 Representative team players may be selected by the Representative team coach and the final team approved by the Executive Committee in consultation with the Representative team coach.
- 14.5 Any team with three (3) or more players selected for a representative match which clashes with a club fixture, may apply to the Association to have their club fixture(s) postponed to another suitable date. That date shall be decided in accordance with By-Laws 4.4 and 4.8.
- 14.6 All members selected for a Representative team shall make every effort to support any fund raising ventures for the team. All proceeds shall be returned to the Treasurer.
- 14.7 All Representative team members, Coach, Manager or others involved with the Representative team issued with Association equipment shall be responsible for the return of such equipment in good order and by the appointed time for return.

## **15.0 Boards, Committees and sub-committees**

- 15.1 The Executive Committee may appoint such boards, committees and sub-committees as it considers necessary.
- 15.2 These boards, committees and sub-committees shall be responsible for the administration and enforcement of, investigation into and reporting and advising the Executive Committee on any matters referred to them by the Executive Committee or under the Constitution and By-Laws of the Association.
- 15.3 Members of such boards, committees and sub-committees shall be appointed by the Executive Committee for a one (1) year term of office and each member shall be eligible for reappointment at the conclusion of their current term of office.
- 15.4 The boards, committees and sub-committees shall be responsible to, and report directly to the Executive Committee.
- 15.5 The P&D Board shall be responsible for adjudicating on all charges brought by Association referees against member clubs and/or its members for the infringement of the Constitution, these By-Laws, the Laws of the Game and the rules of the competition, where not dealt with by the Registrar / Assistant Registrar(s) under the AMS system. See By-Law 9 Player Infringements.
  1. The P&D Board shall adjudicate on all matters that are referred directly to it in these By-Laws.
  2. The P&D Board shall adjudicate on all matters that the Executive Committee may refer to it.
  3. The P&D Board shall have the power to expel, suspend, fine, place on good behaviour bond and/or impose other penalties as described in these By-Laws.
  4. The P&D Board will be selected from the GSSA Executive / Committee and Delegates to the GSSA provided that the members of the Board selected have no Club connection or significant vested interest in the outcome of the matter referred to it. The P&D board will consist of the Registrar / Assistant Registrar(s) and three (3) other members.
  5. The Executive Committee may direct the P&D Board on any matter not covered by the Constitution and By-Laws so long as any such directive is not inconsistent with the Constitution and By-Laws of the Association.
  6. The P&D Board shall meet as required during a season to deliberate on all matters brought to its attention.
- 15.6 The Appeals Board shall be a separate board to that of the P&D Board and its members shall be independent to those members of the P&D Board.
  1. The Appeals Board shall be responsible for hearing all appeals lodged by clubs on behalf of their members against any decision of the P&D Board, and any other boards, committees or sub-committees established by the Executive Committee.
  2. The Appeals Board shall be constituted by no more than five (5) independent members and by no less than three (3) independent members and should be selected from outside the GSSA / AJSA.
  3. The Executive Committee may direct the Appeals Board on any matter not

covered by the Constitution and By-Laws so long as any such directive is not inconsistent with the Constitution and By-Laws of the Association.

4. The Appeals Board shall meet as required during a season to deliberate on all matters brought to its attention.
  5. The Appeals Board shall only hear appeals that are submitted on the following basis:
    - a) A clause in the Constitution or By-Laws was incorrectly applied to determine the findings of the original hearing.
    - b) A clause in the Constitution or By Laws was incorrectly interpreted at the original hearing.
    - c) The findings of the original hearing are inconsistent with the Constitution or By-Laws.
    - d) New evidence is available now that, if it were available at the original hearing, may have resulted in a different finding at that original hearing.
    - e) The penalty imposed at the original hearing is, in the opinion of the Executive Committee, inadequate.
    - f) The penalty imposed at the original hearing is, in the opinion of the club and/or its member(s), excessive.
    - g) The appeal is lodged and received by the Secretary within 36 hours of being advised of the original punishment and accompanied by the prescribed fee.
- 15.7 The Appeals Board has the power to quash, uphold, decrease or increase any penalties and cautions issued at the original hearing.
- 15.8 An appeal fee in accordance with By-Laws 9.2.1 and 9.2.2 shall be lodged with each individual appeal.
- 15.9 All appeals must be in writing/e-mail and forwarded to the Secretary and must be lodged within 36 hours of being advised of the original findings along with the prescribed fee.

## **16.0 Referees & Assistant Referees**

- 16.1 The official Referees co ordinator shall be responsible for the allocation of referees and assistant referees to Association League, Cup and Carnival matches where possible.
- 16.2 Referees for intrastate, interstate and international matches shall be appointed by the official Referees Coordinator in conjunction with Football West.
- 16.3 Referees shall be paid by the Treasurer in conjunction with the information provided by the Referee Coordinator at the rate set down at the AGM on a monthly basis.
- 16.4 Each club is required to supply wherever possible a competent assistant referee in the absence of an official assistant referee. Appointed club assistant referee shall be clearly identified by use of a coloured armband or highly visible bib/vest different to the colours of the competing teams.
- 16.5 Failure to supply club assistant referees may result in a fine as described in By-Law 19.

## **17.0 Payments of fees & fines**

17.1 The scale of fees to apply to Club affiliation, Player registration, transfers and fines shall be decided by the Executive Committee and presented to the Annual General Meeting.

17.2 All payments of any description paid by cheque in favour of the Association, shall be endorsed "not negotiable" and forwarded to the Treasurer care of the Association postal address and include details of what the payment is for, including details of players names, team allocation and FFA number in the case of Registration Fees.

All payments made by EFT must be accompanied by an e-mail to the Treasurer noting the payment, the amount and date of the payment and the purpose of the payment.

Where the payment is for Player registration (to be made within 14 days of the player registration and team allocation on MyFootballClub) then the name(s) of the player(s), team and FFA number must be included.

17.3 All payments with the exception of Club/Player registration should be accompanied by a copy of the Association invoice or a club letter identifying items for payment.

17.4 Clubs should pay through club cheque account or EFT, however if the club does not operate a cheque account, personal cheques used to pay accounts shall have club details attached and club position of the official who is forwarding the cheque.

17.5 All payments paid to the Treasurer shall be issued with an interim receipt.

17.6 The Association will only recognise payment of accounts by the production of an official receipt.

## **18.0 Complaints**

- 18.1 All complaints arising out of competition matches and/or breaches of the By-Laws shall be investigated by the Executive Committee or any board, committee or subcommittee it may appoint to deal with such complaints.
- 18.2 All complaints of a Member, duly signed by the secretary of the club or his designated substitute, shall be made in writing / e-mail and sent to the Secretary with the prescribed fee of fifty dollars (\$50), partially refundable at the discretion of the Executive Committee.
- 18.3 All such complaints and protests are to be lodged within seventy two (72) hours of the incident complained of.
- 18.4 Complaints not lodged in accordance with 18.2 and 18.3 shall be ruled invalid.
- 18.5 In the event of the complaint being dismissed by the Executive Committee or its appointed board, committee or sub-committee, the club shall forfeit the complaint fee at the discretion of the Executive Committee, its appointed board, committee or subcommittee.
- 18.6 In the event of the complaint being deemed frivolous and unwarranted by the Executive Committee or its appointed board, committee or sub-committee the offending club may be subject to further action by the Executive Committee.
- 18.7 Any member club or player against whom a complaint has been made shall be notified in writing, by the Secretary of the nature of such complaint and the date, time and place where such a complaint shall be heard and said notification shall be posted not less than three (3) days before the date of such a hearing.
- 18.8 The Executive Committee, or its appointed board, committee or sub-committee, may call upon any person to attend such hearing held to inquire into such complaints and may require such person to answer any question put to them by an interested person. Should any person so summoned refuse to attend or answer any question of which the Executive Committee or its appointed board, committee or sub-committee approves, the Executive Committee or its appointed board, committee or sub-committee may deal with such person(s) as it deems necessary.
- 18.9 Any official of the club of which the person complained against or the person summoned to appear is a member, may assist such person at any inquiry.

## 19.0 Fines and Charges

Members infringing any of the below stated offences may incur a fine not to exceed the amount stated below.

The fines listed below are the maximum for a first offence and may be applied at the discretion of the Executive Committee, its appointed board, committee or sub-committee however the Executive Committee or its appointed board, committee or sub-committee may, at its discretion, increase the penalty for such subsequent offence except that the maximum fine for any one offence shall not exceed three thousand dollars \$3000.00.

19.1	Un-financial members (By-Law 1.5.c)	\$25 per 14 day period
19.2	Responsibilities of Member clubs (By-Law 2.3) -	\$3000.00
19.3	Responsibilities of individuals (By-Law 2.3) -	\$3000.00
19.4	Failure to attend meetings (By-Law 2.5) -	\$ 75.00
19.5	Late starts (By-Law 4.5) -	\$ 100.00
	Late Starts (By-Law 4.6) -	\$ 200.00
19.6	Postponement of fixtures (By-Law 4.7) -	\$ 150.00
19.7	Abandonment of fixtures (By-Law 4.12) -	\$ 300.00
19.8	Ineligible players (By-Law 8) -	\$ 500.00
19.9	Player registration (By-Law 10) -	\$ 500.00
19.10	Player transfers (By-Law 11) -	\$ 500.00
19.11	Match cards (By-Law 12) -	\$ 300.00
19.12	Club uniforms (By-Law 13) -	\$ 75.00
19.13	Referees fees (By-Law 16.3 and 16.4)	\$ 75.00
19.15	Failure to erect nets and install corner flags when duty club (By-Law	Plus unpaid fee
19.16	Failure to meet other club duties (By-Law 2.9) -	\$ 100.00
19.17	Reports under Law 5 IBD 4 –	\$ 25.00
		\$3000.00

## **20.0 Disclaimer**

20.1 The Association, its employees, agents and officers ("the Association") shall not be liable for any loss or damage of any nature however caused or arising including without limitation as a result of any act, matter or thing done or omitted to be done by the Association and whether caused or arising by negligence or otherwise.