



# **FFSA Competition Rules and Regulations**

Amended and Updated

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## **A. DEFINITIONS**

In these Regulations:

The 'CEO' means the Chief Executive Officer employed by the Football Federation South Australia. [FFSA]

The 'Competition' means all games and tournaments that are played by the Clubs that are organised and sanctioned by the FFSA.

The Clubs ', means all clubs playing football at either the Elite level or Amateur Level, which shall include Open Age , Male & Female, Junior Boys & Girls competitions or any other league or Cup Competitions organised and sanctioned by the FFSA.

Association means an Affiliated Association;

The Football Federation of South Australia means the governing body of the sport in South Australia and is referred to as the FFSA.

The 'Federation' means the FFSA.

The Football Federation of Australia means the governing body of the sport in Australia and is referred to as the FFA.

The 'Tribunal' means a committee or sub-committee appointed by the FFSA.

Match officials means the Referees, Assistant Referees, Referees inspectors and match stewards.

Registered Club officials means the persons registered under the rules and regulations as being officers of the Club.

Prescribed officials of the FFSA means the Board members and the administrative officers of FFSA and such other persons as the Board may from time to time appoint.

In these rules and regulations unless there is something in the subject or context inconsistent therewith or the context otherwise requires:-

Rules means the rules contained in the FFSA Rules and Regulations and related policies and guidelines

### **1. Team Names**

- (1) Each Club shall register its Team Name and logo with the FFSA.
- (2) No Club shall register or use any Team Name or logo which has not been approved by the FFSA.
- (3) All teams of a Club shall use, and be known by the Club's registered Team Name.
- (4) The team name and logo must be in accordance with the FFA National Club Identity Policy.
- (5) Any Club which in the opinion of the FFSA has a Team Name or logo which does not comply with the preceding Clause shall change its Team Name or logo within two calendar months of being requested to do so by the FFSA.

## **2. Nomination Form**

- (1) Each Club shall nominate to participate in competitions conducted by FFSA on the prescribed form as required and provided by the FFSA.
- (2) Once the nomination form is submitted, if a club makes any changes to the information contained on the form, any changes must be immediately notified to the competition administrator.
- (3) All new clubs are required to complete the Football Federation Australia (FFA) Application for Registration of Football Club – **Prescribed Form NRR02**. This form must be completed and submitted with any required nomination form.

## **3. Financial Obligations**

- (1) Each club and affiliated association shall abide by the FFSA financial obligations as determined by the FFSA.
- (2) All membership fees and any outstanding accounts due to the FFSA shall be paid within 30 days of invoicing or as stipulated by the FFSA.
- (3) No teams or players will be permitted to be registered unless the club and affiliated association are financial.
- (4) Failure to adhere to rule 2 will result in a club being sent a reminder notice to settle the account. A club will be provided with 21 days from the date of the reminder notice in which to bring their account to order.
- (5) A club that fails to settle the account within 21 days will incur the following penalty:
  - (a) A deduction of three competition points from each of the club's teams that are affiliated to FFSA Competitions.
  - (b) Suspension from playing any games until the account is settled.
- (6) If at the end of a season a team has been promoted but the club has not paid all amounts owing to the FFSA by the 31 October of each year, the team shall not be promoted.
- (7) If the deduction of any points under rule 5 results in a team or teams being relegated, the relegation will stand even if the outstanding monies are subsequently paid.

## **4. Club Colours and Uniforms.**

- (1) All Clubs shall register their uniforms with the FFSA.
- (2)
  - (a) Each Club shall register its colours, logo and the design of its first choice playing uniform and its alternative playing uniform with the FFSA including a photograph of each of the full playing strips.
  - (b) The alternative playing uniform shall not clash with the home team playing uniform in accordance with rule 4(6), to avoid a clash of home and visiting teams. A club's alternative playing uniform must include a change of colour for shirts, shorts and socks.

- (c) The registration of Club uniforms shall be subject to the prior approval of the FFSA.
- (d) Priority of registration shall determine the exclusive right to wear the uniform.
  
- (e) Any Club which desires to change either of its uniforms or to change the colours or design of either of its uniform shall apply to the FFSA giving full details of the proposed new uniform or alterations.
  
- (f) The FFSA shall refuse its approval if in the opinion of the Competition Administrator the proposed new, or changed, uniform is not sufficiently different from the uniform of any other Club.
  
- (3) (a) If so required by the FFSA, Clubs playing in any competition shall wear on their uniforms the name, logo, emblem or other mark of any sponsor of the FFSA or the competition.
  
- (b) The logo of the FFSA is to be placed on the playing shirt of all teams that compete in the FFSA Competitions. The logo may be placed on the breast of the shirt or the sleeve and is to be 60mm x 60mm in size.
  
- (c) The only logos to appear on the playing shirts of the players, including the goalkeeper shirt, are to be the FFSA logo, club logo and competition and/or sponsor logos as outlined by the FFSA.
  
- (4) (a) The goalkeeper's shirts or uniforms must be clearly distinguishable from, and not contain any of the basic colours of, the shirts or uniforms of the other players of his team or the opposing team.
  
- (b) The goalkeeper may wear shorts and socks of the same colour and design as his own team.
  
- (5) Clubs which are not playing at home shall take their first choice uniforms and their alternative uniforms to the ground where the match will be played.
  
- (6) If, in the opinion of the Match Official of any match, the uniforms of the teams or goalkeepers taking part are not sufficiently different, the Match Official shall direct the away team, or the goalkeeper of the away team as the case may be, to change to the nominated alternative uniform or to make such other change as the Match Official may consider appropriate for the match; no direction under this clause shall affect the right of the home team to play in its registered uniform.
  
- (7) **Penalty** - Any club that breaches the club colours and uniform rules shall be guilty of a Level Two Fine. Refer to relevant Competition Operating Regulations.

In the case where the away team was required to provide an alternative playing uniform due to a colour clash, if the team does not provide an alternative uniform and the game is not played, the away team will forfeit the game and a level 2 fine imposed. Please refer to the relevant Competition Operating Regulations for fine details.

## **5. Insurance**

- (1) All Clubs shall ensure at all times they take out and keep in force at all times policies of insurance providing benefits for their members including players and officials who are injured and such other policy or policies of insurance as the FFSA may from time to time prescribe or approve.
- (2) The FFSA will provide personal accident insurance and other types of insurances as determined on a year by year basis to clubs as part of their membership application and registration. This personal accident insurance will cover all players and club officials including club volunteers.
- (3) The FFSA will provide the details of each of the insurance policies to the clubs on an annual basis. This information will also provide details on how a club or individual person may make an insurance claim.
- (4) All clubs shall ensure at all times that they have all of the necessary insurance cover for their club. All clubs must ensure they have current public liability, directors & officers insurance policies and other insurance coverage as the FFSA may prescribe from time to time. If the insurance cover is not provided through the FFSA the onus is on the club to ensure that they have the required insurance cover. Failure to comply may result in the club's deregistration by the FFSA.

## **6. Clubs to Field Teams**

- (1) All clubs that field a team/s in a FFSA Competition, the team and club agree to abide by the FFA Statutes, including the National Registration Regulations, the National Disciplinary Regulations, the National Code of Conduct, the Grievance Resolution Regulations and all the related FFSA Rules, Regulations & Competition Operating Regulations.
- (2) The National Training Centre (NTC) squads and FFSA Development Squads may enter team/s into the competitions on approval of the FFSA.

## **7. School Football**

Where a junior player is selected to play for a school team the player shall have a first obligation to play in his or her school team except where the player is a registered professional player and is selected to play for his or her Club.

## **8. Player/Club Relations**

- (1) Each club shall have at its club-rooms and shall make available to players at all reasonable times copies of:
  - (a) FIFA laws of the game, FFA National Registration Regulations, FFA statutes, FFSA Competition Rules, Regulations and Operating Regulations and Codes of Conduct,
  - (b) the Constitution rules and Clauses of the Club from time to time in force including the rules of the Club setting out the duties and obligations of players to the Club (herein called "the players rules"), and
  - (c) the player's registration status including professional contract if applicable.
- (2) Subject to Clause 1, each Club may make and from time to time repeal and amend player's rules setting out the duties and obligations of players to the Club.

- (3) The player's rules may without limiting the generality thereof relate to:
- (a) the obligation of players with regard to:
    - (i) training and general team obligations,
    - (ii) playing in all club matches,
    - (iii) maintaining medical and hospital insurance and membership of an ambulance service,
    - (iv) the endorsement of commercial products and relations with the media,
    - (v) playing football or Futsal for any other team or participating in any activity that may cause players to be unavailable for selection in teams of the Club, and
    - (vi) the behaviour of the players in relation to the reputation of the Club,
  - (b) the right of the Club to fine and suspend players,
  - (c) the conditions under which matches are played and players' conduct on match days,
  - (d) the procedure to be followed in the reporting and treatment of injuries,
  - (e) the entitlement (if any) of players to equipment, reserved seats and membership of the Club, and,
  - (f) the code of dress within the Club and at official functions.
- (4) Each Club shall publish and either have on display within the players' rooms or supply to each player and at all times have available for inspection by its players a summary of:
- (a) the players rules of the Club,
  - (b) the duties and obligations of players -
    - (i) under their contracts with the Club,
    - (ii) under the rules & regulations and related policies and guidelines of the FFSA and the Club,
    - (iii) with regard to medical and hospital insurance and membership of an ambulance service, and
    - (iv) with regard to the reporting and treatment of injuries,
  - (c) the duties of the Club to provide for the treatment of injuries,
  - (d) the obligation of that Club to provide insurance for players,
  - (e) the duty of the Club to provide medical and hospital care where necessary over and above the amounts by the Medical and Hospital Benefits Funds, and
  - (f) the entitlements of, Registered Youth players and surplus players, and
  - (g) the entitlement (if any) of players to equipment, reserved seats and membership of the Club.
- (5) Subject to compliance by the Club with the terms of the player's contracts with their Clubs, the player's rules shall be deemed to form part of those contracts.

**9. Termination of Contracts by Players**  
Refer to FFA National Registration Regulations Part 7.1

**10. Suspension of players by Clubs**  
Refer to FFA National Registration Regulations

**11. Appeals**  
Refer to FFA Grievance Resolution Regulations

## **GROUNDS**

**12. Ground Registrations**

- (1) All Clubs and affiliated associations shall register their playing grounds with the FFSA.
- (2) Clubs must be committed to the development of their grounds and facilities and must fulfil the minimum standards as required by FFSA to compete in the relevant competition. The FFSA at its discretion may provide a specific timeframe for clubs to fulfil the ground requirements.
- (3) All grounds may be inspected annually and the FFSA will notify the Clubs no later than the 30 day of November of each year, where possible, of any deficiencies at the club's ground that must be remedied before the commencement of the next league season.
- (4) The FFSA shall require any Club that does not remedy any deficiency specified in a notice at least 30 days before the commencement of the league season to play its home matches at the ground of another club as approved by the FFSA until the deficiencies have been remedied and the ground has been inspected and passed by the FFSA.
- (5) If a club does not meet the ground criteria requirements of the relevant competition, the FFSA may direct the club to play at an alternative venue approved by the FFSA or not permit entry into the competition.

**13. Ground Facilities & Club Signage**  
Clubs and affiliated associations should provide appropriate and suitable playing facilities to a minimum standard.

- (1) A maximum of 10 people shall be permitted at one time in their team's technical area which contains the substitute's bench. This includes a coach, assistant coach, trainer, doctor/physiotherapist, team manager and no more than 5 substitute players.
- (2) Clubs shall prominently display appropriate signage:
  - (a) on spectator fences surrounding the field of play, stating that it is an offence for unauthorised persons to be inside the fence;
  - (b) on the entrance to all dressing rooms, stating that it is an offence for unauthorised persons to enter the dressing rooms; and

- (c) indicating the location of the First Aid areas for players, officials and the general public during training and competitions.
- (d) to promote such FFSA Sponsors as the FFSA may determine from time to time

Any club who breaches the signage rules shall be subject to a Level 2 fine.

Any club who breaches the sponsor's signage rules may incur a loss of league points and be subject to a Level 4 fine minimum.

#### **14. Facilities and Ground Arrangements**

- (1) Each Club must ensure that it complies fully with the criteria set out below.
- (2) Any club who does not meet the minimum criteria for each relevant competition will not be eligible for entry or promotion into that competition.
- (3) Clubs that do not comply with these criteria by 30 November of each season will not be eligible for promotion into a higher grade competition.
- (4) FFSA may grant special dispensation to clubs who are in the process of upgrading their facilities in accordance with FFSA's requirements however this will be at the discretion of the FFSA and in a timely manner so that all requirements are fulfilled prior to the commencement of any season.

#### **15. Installation of Goals**

It is the responsibility of all clubs to ensure that they provide a safe environment for their participants. To minimise risk and to prevent Injury, football goals are to be constructed and installed to the correct safety standards. The main areas of concern are:

- (1) Construction of goal frames for either fixed or portable use;
  - (a) Securing and stability of the goal frame;
  - (b) Securing of the net to both the goal frame and the ground;
  - (c) The net.

##### **Fixed Football Goals**

All football goals that are installed as a permanent structure on a football field must be properly secured, installed at the regulation width and height, as per the Laws of the Game, and should have no sharp edges protruding that may cause injury.

##### **Portable Football Goals**

If a Club uses portable goals for training or competition, it must ensure that these goals conform to the current Standards Australia Handbook HB227-2003 for "Portable Football Goalposts — Manufacture, use and storage". The manufacturer of portable goals should provide the Club with a certificate of conformity. All portable goals must carry a goal post warning sticker. These stickers and further information can be obtained from the FFSA.

## **16. GROUND AND LINE MARKINGS**

- (1) As a general rule and which should form part of a Club's Tenancy Agreement with the Local Council, pesticides, herbicides and other products such as 'Round Up', are harmful to a person's health and that can cause damage to the playing surface and more importantly, are not to be used under any circumstances.
- (2) Products such as agricultural limestone, or water based spray paint or other similar material which will not endanger ground users or damage turf grasses, are the substances that should only be used for line marking. All clubs should ensure that they consult with their local council relating to permitted substances to be used in the marking of fields.
- (3) To ensure the safety of all players, match officials and spectators, any club found to be in breach of these requirements, will not be able to play any home matches until the breach has been rectified or FFSA grants dispensation from these requirements.
- (4) Any home club whose Match is postponed/abandoned due to the use of prohibited substances for marking their grounds (as above), will forfeit the match and 3 points will be awarded to the opposing team with a 3 goals to nil score line being recorded. The Home Club will also incur a forfeit fine as outlined in the Competition Rules and regulations.

For more information on required ground facilities refer to the relevant FFSA Competition Operating Regulations.

## **17. Change of Grounds**

- (1) No Club or affiliated association shall change its playing ground without the permission of the FFSA.
- (2) Any Club which desires to change its ground shall apply to the FFSA giving full particulars of the proposed new ground.

All requests for changes of grounds are subject to approval by the FFSA in accordance with the minimum ground requirements of the competition.

## **18. Match Venue**

The venue of any match shall not be changed by the competing Clubs without the prior permission of the Competition Administrator.

## **19. Marking Field of Play**

- (1) Each Club shall keep and maintain its grounds in the best possible condition.
- (2)
  - (a) The Club on whose ground a match is to be played shall mark and equip the field of play in accordance with the Laws of the Game and any by-laws or directions of the FFSA and shall re-mark the field of play during the interval if so directed by the Referee.
  - (b) Where a ground is not surrounded by a spectator fence, a boundary line shall be marked not less than one metre outside the touch line and the goal lines.

- (c) Any official, spectator or other person who enters within the boundary line shall be deemed to have entered the field of play.

**20. Use of Club Grounds**

- (1) The FFSA may from time to time use the ground or grounds of any Club for any special match or matches except where such use is not permitted under the terms of a Club's lease of the ground.
- (2) In default of agreement, the FFSA shall negotiate the amount to be paid to the Club for the use of its ground or grounds provided that the amount shall not be less than the prescribed amount for an enclosed ground in good condition.
- (3) Where a match is played on the ground of a club which is not playing in the match(host Club), each of the clubs taking part in the match may be required to pay a ground hire fee to the club on whose ground the match is being played. This fee will be set by the club hosting the game. Alternatively, the club whose ground is being used may waiver a fee. Gate and canteen revenue will remain with the host club unless otherwise negotiated.

**MATCHES**

**21. Laws of the Game**

All Football matches organised or authorised by the FFSA or any affiliated associations and all matches played by any Club, Affiliated Association or any Affiliated Association shall be played under and in accordance with:

- (a) the Laws of the Game of Association Football as laid down by the Federation Internationale de Football Association [FIFA] and all additions, alterations and amendments thereto from time to time of which notice is given by the FFA and/or FFSA to Clubs, members and Affiliated Associations, and
- (b) the Competition Rules and Regulations and related policies and Competition Operating Regulations of the FFA and FFSA.

**22. Control of Competitions & Matches**

- (1) No person other than the participating players, team officials, match officials, & ground stewards shall be permitted inside the spectator fence or boundary line as per clause 19 (2) while a match is in progress.
- (2) Each team shall provide at each match the required number of ground steward/s per team, in accordance with competition requirements. Please refer to relevant competition operating guidelines.
- (3) No person other than the participating players, and the match officials shall enter the field of play while a match is in progress unless medical personnel are directed to enter the field of play by the match official in accordance with Clause 24.

- (4) Only the substitutes, manager, coach and trainer or physiotherapist shall occupy their team's technical area.
- (5) No person shall coach a team from within the spectator fence or boundary line, other than the appointed coaches of the competing teams, who may coach their players from their clubs technical area.
- (6) In this Clause, a club's technical area means the area in front of the club's substitutes' bench plus one meter on either side of the bench and extending to a distance one metre from the touch line.
- (7)
  - (a) No person other than team members/officials shall enter the teams dressing rooms.
  - (b) No person other than the match officials shall enter the Match Official's dressing room except with the permission of the Match Official.

### 23. Ground Stewards

- (1) All teams must provide a minimum of one person to act in the role of Ground Steward for all FFSA sanctioned games except in the case of FFSA Senior Men's First Grade and Reserve Grade Games, three people from each team must be appointed to the role of Ground Steward. Prior to the commencement of each game, the Ground Steward/s are required to introduce themselves to the match official.
- (2) If the required number of ground stewards are not provided, the match official will not commence the game. If the game is unable to be commenced within the allotted time, 15 minutes after the nominated kick-off time, the match official will abandon the game. Process relating to abandonment of games will be implemented. Refer Rule 29.
- (3) Ground Stewards must be 18 years of age and over and are responsible for undertaking the following role:
  - (a) Ensure that only players and officials are within the technical areas.
  - (b) Accompany match officials on and off the field of play.
  - (c) Ensure that the FFA Spectator Code of Conduct is being implemented with **THEIR OWN SUPPORTERS**. If a spectator is not behaving in accordance to the FFA Spectator Code of Conduct, a Ground Steward may approach the person and remind him/her of the requirements.
  - (d) Assist Match Officials as requested.
  - (e) Submit a written report to FFSA, where applicable, reporting any inappropriate behaviour.
- (4) Grounds Stewards should not at any time engage in any verbal or physical altercations. A Ground Steward may approach a person that is associated with **THEIR CLUB** and make a request to that person, however if this is not followed, the Ground Steward should submit a report to FFSA outlining the incident. All Ground Stewards are responsible for their **OWN SPECTATORS**, ground stewards **should not** become involved with the opposition spectators. If spectators from the opposing club are not behaving in accordance with the FFA Spectator Code of Conduct and no action is being taken by

that clubs ground stewards, a report should be submitted to the FFSA during normal business hours within 48 hours of the match to which the report relates.

- (5) While acting in the role of a Ground Steward, the person must not consume alcohol or smoke.
- (6) All reports must be submitted on the Ground Steward Report Template and shall be submitted to the FFSA during normal business hours within 48 hours of the match to which the report relates

On receipt of the report, the relevant competition coordinator will determine what action is required. Please note that further information may be sought from the Ground Steward.

- (7) Once the report has been actioned and an outcome is known, this information will be provided to the Club that the ground steward represented.
- (8) **Penalty** – Refer to the relevant Competition Operating Regulations. A sanction will be applied to a club that does not provide the required number of ground stewards and/or the ground stewards do not fulfil the role as outlined above when appointed.
- (9) The Disciplinary Committee has the discretionary power to require a club to allocate more Ground Stewards where the club has been reported for inappropriate behaviour.

#### **24. Attendance of Medical Personnel**

- (1) Each Club shall ensure that at least one sports trainer or physiotherapist is present at the ground throughout all matches of the Club's teams.
- (2) No sports trainer or physiotherapist shall enter the field of play except with the permission of the match official and for the purpose of attending an injured player.

#### **25. Unauthorised Matches and Tours**

- (1) No Club, team or players from any Club shall take part in any match whether in the State of South Australia or elsewhere other than in competitions organised by the FFSA unless the Club has first obtained the permission of the FFSA in writing.
- (2) No Club or team or players from any Club shall take part in any pre-season trial or practice match against another club unless:
  - (a) all players taking part in the match are registered with the Club for which they play or are on trial with that club,
  - (b) the match is played under and in accordance with the Laws of the Game and the FFSA Rules, & Regulations and related policy guidelines and under the control of a registered match official, where applicable.
  - (c) each club taking part in the match prepares a detailed team sheet and submits it to the match official, where applicable at least 30 minutes prior to kick off.
  - (d) the team sheets are to be submitted into the FFSA by the club or match official within 48 hours of the end of the match.

- (3) If club/team/player/official participates in an unauthorised match or in any match which contravenes sub-Clause (1) or (2), the Club or individual shall be liable to such penalty as determined by the FFSA or appointed committee.
- (4) Contravention of sub clause 1 or 2 means that the club/team/player/official shall not be covered by insurance benefits provided through the FFSA.

**26. Match Results - Inducements**

No Club or official, player or member of any Club shall give or receive, or attempt to give or receive, any inducement to or from any person to wrongfully affect or influence the result of any match. Any Club who breaches this match rule shall be liable to such penalties as determined by the FFSA or any appointed committee.

**27. Match Result - Protests**

- (1) Any protest against the result of a match shall be in writing and shall be submitted to the FFSA within 48 hours of the end of the match to which the protest relates.
- (2) No protest may be made with regard to a decision of a match official. The decision of the match official is a decision of fact. No admitted or proved error can lead to the questioning of the result of the match which remains confirmed.
- (3) Protests shall be heard and determined by the FFSA or such Committee or person as the FFSA may appoint.

**28. Disturbances**

- (1) If any match is abandoned or terminated before the completion of the time specified in the Laws of the Game or the relevant competition guidelines because of a disturbance involving players, officials or spectators, the case shall be referred to the FFSA or such committee or person as it may appoint for determination.
- (2) Both clubs shall be responsible for taking all possible measures to ensure the orderly behaviour of the crowd and the safety of the match officials, players and the officials of the participating teams.
- (3) All Clubs and affiliated associations shall be responsible for the behaviour of their players, members and supporters whether at their home ground, at their opponent's ground or at a neutral ground.
- (4) (a) If at any game, a club official or a spectator:
  - (i) uses abusive, threatening or insulting language,
  - (ii) interferes with a match official in any way, or
  - (iii) enters the field of play,the match official may:
  - (i) stop the game and,
  - (ii) confer with the officials of the teams participating in the game, and
  - (iii) require the exclusion of the official or spectator from the ground before re-starting the game.
  - (iv) If after speaking with the club officials, the game cannot be restarted due to

the behaviour of the spectators or officials, the match official may abandon the game.

- (5) Where a match is abandoned or terminated under this rule or the match official stops a game under this rule, the match official shall include details of the matter in the match report.

**29. Abandoned Matches**

- (1) If any fixture is abandoned or terminated before the completion of the time specified in the Laws of the Game or relevant competition guidelines for any reason whatsoever, the Clubs whose teams took part in the fixture shall within 48 hours of the game submit a full report in writing to the Competition Administrator.
- (2) The FFSA or any appointed Disciplinary Committee shall have discretionary power to determine the outcome of any abandoned game. Where the abandonment of a game has occurred due to events outside of the control of the teams involved, the result of an abandoned match may stand as long as at least 75% of the game has been completed.
- (3) If a match is abandoned prior to or at half time all match officials will be entitled to receive 50% of their normal match fee. If the match is abandoned once the second half has commenced, all match officials will be entitled to receive a 100% of their normal match fee. If it is determined by the FFSA that the result of the abandoned match will stand, then the match official will be entitled to receive a 100% of their normal match fee.

**30. Walk Offs**

No Club shall walk off, or refuse to allow play to continue for the full duration of the time specified in the Laws of the Game or relevant Competition Operating Regulations.

**31. Abandoned Matches and Walk offs - Penalties**

If any match is abandoned or terminated before the completion of the time specified in the Laws of the Game or relevant competition guidelines because of a disturbance involving players, officials or spectators for which a Club is responsible or because a team of a Club walks-off or refuses to allow play to continue:

- (1) Any points allocated for the match shall be forfeited to the Club's opponent which shall be deemed to have won the match by a score of three goals to nil. If at the time of the abandonment or walk off, the opposing team is winning the game by a greater margin than 3 goals, the score line at the time of the abandonment or walk off, will stand.
- (2) The Club and the players and officials of the Club shall be deemed guilty of serious misconduct and shall be liable to such further penalty as the FFSA or the committee it appoints to hear the matter may determine.

**32. Postponed Matches**

- (1) If a match is postponed because of the weather or any other cause over which the Clubs have no control or the teams are ordered to re-play a match, the match shall, if practicable, be played within 7 days of the original fixture for Senior Men's Competition or 14 days of the date of the original fixture for all other competitions or unless otherwise approved to by the Competition Administrator.

- (2) The match shall be played at a time and place agreed between the Clubs with the approval of the Competition Administrator.
- (3) If the Clubs do not agree within 48 hours of the starting time of the original fixture, the Competition Administrator may,
  - (a) direct that the match be played at a time and place fixed by the Competition Administrator or
  - (b) cancel the match and give any directions he may think fit with regard to the result of the match and the allocation of points for the match.
- (4) If a match is postponed prior to it being commenced, all match officials are entitled to receive an inconvenience fee of 25% of their normal match fee. This fee is only to be paid if the match officials are present at the ground when the match was postponed.

### **33. Inability to Field Teams**

- (1) If a Club is unable to field a team because of illness or any other reason beyond its control:
  - (a) the Club may apply to the Competition Administrator for approval for the postponement of the match, and
  - (b) if the Competition Administrator approves the postponement of the match, the match shall be played at a time and place as sanctioned by FFSA.

### **34. Match Officials**

- (1) The FFSA may establish a Match Officials Appointments Committee that is responsible for appointment of all match officials in that competition. The appointments committee may allocate suitably qualified match officials to FFSA Sanctioned games as available.
- (2) All requests for match officials by clubs shall be made to the Competition Administrator at least 5 business days prior to a game.
- (3) Payment conditions and any inconvenience fees related to trial and competition matches, postponed or abandoned matches for match officials shall be approved by the FFSA prior to the commencement of each season. A detailed copy of the seasons match fees, method of payment shall be distributed to all relevant clubs and officials prior to the commencement of the season or related competition.
- (4) The FFSA may support interstate exchange programs for match officials.
- (5) Nominations of match officials for interstate competitions and fixtures shall be made by the FFSA, except for appointments made by the FFA.
- (6) In the absence of match officials, refer to the relevant competition guidelines.

### **35. Competitions**

- (1) All clubs and affiliated Associations registered with the FFSA shall take part in all league competitions and such other special competitions as the FFSA may determine from time to time.

- (2) No player shall play for more than one club in any competition, except where a player registration is transferred in accordance with the FFA National Registration Regulations.

### **36. Competitions - Leagues**

- (1) In each season, the FFSA shall conduct such competitions including Men's, Women's and Junior Competitions. Final composition of league structures will be based on nominations received and subject to clubs meeting competition criteria. The FFSA will have the final determination on all competitions.

### **37. Fixtures & Match Forfeits**

- (1) The FFSA shall prepare and publish lists of fixtures for the various games and tournaments that are organised by the FFSA.
- (2) All matches in any competition shall be played on the dates and at the times fixed in the FFSA's official list of fixtures unless abandoned or postponed by the match official in accordance with the Laws of the Game or changed in accordance with the relevant Competition Operating Regulations. FFSA has the authority to change dates and times of scheduled matches by giving reasonable notice.
- (3) Any Club whose team or teams fail to play or complete any league or cup match on the date and at the time fixed by the FFSA, shall:
  - (a) be deemed to be guilty of serious misconduct and any points allocated for the match shall be forfeited to the club's opponent which shall be deemed to have won the match by a score of three goals to nil,
  - (b) be fined the prescribed amount as stipulated in the relevant competition regulations.
  - (c) be liable to such further penalties as the FFSA or the committee it appoints to hear the matter may determine.
- (4) If a fixture has been changed by the FFSA and notification is not provided to the match officials, who attend the fixture, the match official shall be entitled to 50% of their normal fee.
- (5) If a club fails to notify FFSA of any changes to a fixture, this includes any changes to kick-off times, the club will forfeit the game, be fined the forfeit fee and will be required to compensate the match officials, if they attend the game, 50% of their normal fee.

### **38. Team Sheets & Match Reports**

- (1) Each Club shall hand to the match official a completed team sheet in the format approved by FFSA. The teams sheet is to contain the correct names and initials in block letters, the registered numbers and shirt numbers of the club's players taking part in the match, the club's nominated substitutes for the match and the names of the club coach, manager and ground stewards at least 30 minutes prior to the commencement of the game. No game is to commence prior to the match officials receiving the team sheets from both teams.

**Penalty** – Refer to the relevant Competition Operating Regulations

If a situation occurs where a club may need to make an amendment to a team sheet that has already been submitted to the match official, a club official may approach the match official prior to the

commencement of the game to make the amendment. Once the game has commenced no amendments will be permitted to the team sheet.

**Penalty** - Refer to the relevant Competition Operating Regulations

- (2) (a) A team is not permitted to list any more than 16 players on a team sheet
- (b) A Club shall not play in any match a player who is not named on the team sheet for the match.

**Penalty** – The team will forfeit the game and will be issued with a fine – Refer to the relevant Competition Operating Regulations

- (3) At the completion of each match, an official from each competing Club shall attend the match official's room and shall:
  - (a) record on the team sheet any injuries to players of his or her Club,
  - (b) ensure goal scorers and any cautions or send off of players are correct,
  - (c) receive any reports of players, and
  - (d) sign the team sheet.

**Note:** Players may not be entitled to accident insurance benefits if their injuries are not noted on the team sheet.

- (4) Once the club official has signed the team sheet, the match official shall enter the relevant information on the team sheets and submit them to the Competition Administrator as directed by FFSA.
- (5) The post mark on the envelope containing the team sheet shall be taken as proof of the time of dispatch.
- (6) Team Sheets and any related match reports from match officials, or clubs shall be submitted to the FFSA within 48 hours of the completion of the match. Fines and or disciplinary action may be imposed as determined by the FFSA Competition Administrator for late submission.

### **39. Match Balls**

- (1) Before the start of each match in all competitions, or any other competition organised and sanctioned by the FFSA, the home team shall present to the match official at least two balls of a type and brand approved by the FFSA from time to time..
- (2) The match official shall select one of the balls for use in the match.
- (3) The ball selected by the match official shall be used during the entire match unless it is lost, is not returned promptly after being kicked out of touch or becomes unfit for play.
- (4) The home team shall keep the second ball presented to the match official before the match at the substitute bench and shall supply it to the match official immediately upon request.

- (5) **Penalty** - Any club that breaches the match ball rule shall be subject to a Fine – Refer to the relevant Competition Operating Regulations.

**40. Players Bleeding and Concussion Guidelines  
(Refer to the FIFA Laws of the Game)**

If a player on the field of play is bleeding or has blood on his or her body or clothing the match official shall order the player to leave the field of play until the bleeding has stopped and any blood on the player's body or clothing has been removed.

FFA Concussion Guidelines have been developed to provide guiding principles in relation to the management of concussion and return to play. The guidelines are of a general nature, individual treatment will depend on the facts and circumstances of the individual.

**41. Substitution of Players**

Unless the Competition Rules, Competition Operating Regulations and or FFSA policies relating to a particular competition otherwise provide:

- (1) A team may only use in a match, substitutes named on the team sheet.
- (2) Clubs shall not nominate more than five substitutes on their team sheets. Refer to the relevant competition guidelines for the number of players to be used.

**42. Interchange of Players**

The rules, regulations and/or related policies and guidelines relating to a competition may permit the interchange of players where:

- (1) The players playing in the competition are junior players, or players participating in a masters/social competition or out of season trial games or events. In all cases refer to the FFSA Competition Rules and Regulations and Competition Operating Regulations.

**43. Interchange Procedure**

In matches where interchange is used, the following provisions shall apply:

- (1) An "interchange zone" shall be marked on the touch-line on one side of the field of play.
- (2) The interchange zone shall extend for one metre on either side of the halfway line and shall be marked by lines at right angles to the touch line off the field of play.
- (3) A team may only use an interchange player who is named on the team's team sheet.
- (4) A player nominated as an interchange player shall be subject to the authority and jurisdiction of the match official whether called upon to play or not,
- (5) An interchange may only be made at a stoppage of play and with the permission of the match official.

- (6) When making an interchange, the following conditions shall be observed:
  - (i) the player leaving the field shall do so by crossing over the interchange zone,
  - (ii) the player entering the field ("the interchange player") shall not enter the field until the player leaving the field has passed completely over the interchange zone,
  - (iii) the interchange player shall enter the field by crossing over the interchange zone,
  - (iv) when the interchange is complete, the interchange player becomes a player and the player who was replaced ceases to be a player
- (7) The number of interchanges that may be made during a match is unlimited; a player who has been replaced may return to the field by being interchanged for another player.
- (8) The match official shall caution any player who:
  - (i) enters the field of play as an interchange player before the player being replaced has completely left the field, and
  - (ii) leaves or enters the field from a place other than the interchange zone.

**44. Gate Takings**

- (1) Where appropriate the FFSA shall fix the maximum admission charges and charges for season tickets for all competition matches conducted by the FFSA. Refer to the relevant Competition Operating Regulations.

**45. Prize Money**

- (1) The FFSA may allocate prize money for League, Cup and other competitions as determined on an annual basis.
- (2) The FFSA shall announce the amount of the prize money for League, Cup and other competitions before the commencement of the competition.
- (3) Prize money shall be presented where possible within 2 months of the conclusion of the competition for which it is awarded, subject to the club being financial with the FFSA.

**46. League Points**

- (1) Subject to sub-clause (2), in competitions conducted on a league points basis, the number of points awarded to the teams shall be:
  - (a) for a win - three points,
  - (b) for a draw - one point, and
  - (c) for a loss - no points.
- (2) The FFSA may provide in the rules, regulations or related policies and guidelines for any particular competition the manner in which points will be awarded in the competition.
- (3) Where two or more teams have the same number of points, the standings of the teams will be determined by goal difference, the team with the better goal difference shall hold the higher position.

**47. Goal difference**

- (1) Goal difference shall be determined by subtracting the number of goals scored by and goals scored against the team.
- (2) Where 2 or more teams have the same number of points, the team with the better goal difference shall be deemed to hold the higher position, as follows:
  - (a) the team with the higher positive goal difference shall be deemed to have the better goal difference,
  - (b) the team with a positive goal difference shall be deemed to have a better goal difference than a team with a negative goal difference,
  - (c) the team with the lower negative goal difference shall be deemed to have the better goal difference,
  - (d) where goal differences are the same, the team which scored the greater number of goals shall be deemed to have the better goal difference,
  - (e) where goal differences are equal and the teams scored the same number of goals, their positions shall be determined by lot provided that where the position of the teams may affect qualification for finals or promotion or relegation, the FFSA may direct the teams to play off on a neutral ground to decide which of the teams will be placed in the higher position.

**48. Casual Vacancies in Competitions**

The FFSA may fill any casual vacancy in any competition at its discretion.

**PROMOTION, RELEGATION AND ADMISSION OF CLUBS**

**49. League Competitions**

- (1) The FFSA shall determine the number of teams to play in each competition in any particular season.

**50. Number of teams to be Promoted and Relegated**

- (1) The FFSA shall determine the manner and the number of teams to be promoted and relegated for any particular season.
- (2) Where no determination is made under this clause, two teams shall be promoted and two teams shall be relegated. The FFSA will have the sole and absolute determination on all decisions relating to the promotion and relegation of teams.

**51. Qualification for Promotion and Relegation**

- (1) When a team or teams are to be relegated from a division, the team or teams which were lowest in the league table of that division in the previous season shall be relegated.
- (2) When a team or teams are to be promoted to a higher league, the team or teams which were highest in the next lowest League in the previous season shall be eligible for promotion to the next highest League subject to the provisions of clause 52.

- (3) Any promotion is subject to the club fulfilling the minimum requirements of the competition.

**52. Admission to Competitions organised or sanctioned by FFSA**

- (1) Admission into a competition is subject to the club fulfilling the minimum competition requirements of the relevant competition and available positions.
- (2) The FFSA will have the sole and absolute determination on admissions into a competition.
- (3) The FFSA may decide to admit an applicant upon or subject to any terms or conditions it may think fit.

**REGISTRATION**

**PART 1 - REGISTRATION OF CLUBS, MANAGERS, TRAINERS AND COACHES**

**53. Register of Clubs**

The FFSA shall keep and maintain a register of clubs and affiliated associations.

**54. Annual returns**

- (1) FFSA shall require clubs and affiliated associations to submit reports in accordance with the competition entry requirements. For further information please refer to the relevant Competition Operating Regulations.

**55. Register of Managers, Coaches, Doctors, Physiotherapists and Trainers**

- (1) The FFSA shall keep and maintain a register of all managers, coaches, trainers, doctors and physiotherapists employed or engaged by Clubs that participate in the FFSA Competitions and affiliated associations.
- (2) No manager, coach, trainer or physiotherapist shall act as manager, coach, trainer, doctor or physiotherapist at any match:
  - (a) unless they are registered with the FFSA at least 14 days prior to the commencement of the competition that they are participating in, and
  - (b) have completed a National Criminal History Record Check in accordance with the FFSA National Criminal History Record Check procedure.
- (3) Unless the FFSA shall otherwise determine, the registration of all managers, coaches, doctors, physiotherapists and trainers shall expire on the 31st December in each year.
- (4) The following penalties will be applied for a breach of this registration ruling. Refer to relevant Competition Operating Regulations
  - (a) First offence                      A level 2 fine
  - (b) Second offence                    A level 3 fine

(c) Subsequent Offence Disciplinary Hearing

**56. Registration of Managers and Coaches**

- (1) An application for registration as a coach or manager by a club shall be made by completing the following requirements:
  - (a) Registration on MyFootballClub
  - (b) National Criminal History Record Check in accordance with the FFSA National Criminal History Record Check procedure.
- (2) All coaches that coach within the FFSA must hold a recognised Football Federation Australia coaching accreditation. The minimum level of coaching accreditation required is stipulated in the minimum competition requirements of the relevant competition. For further information refer to the relevant competition operating regulations.

**57. Registration of Trainers, Doctors and Physiotherapists**

An application for registration as a trainer, doctor or Physiotherapist shall be made by completing the following requirements:

- (a) Registration on MyFootballClub.
- (b) National Criminal History Record Check in accordance with the FFSA National Criminal History Record Check procedure.
- (c) Providing a copy of relevant qualifications to the FFSA. This would be either Sports Trainer Accreditation or certificate of registration as a doctor or physiotherapist.

**58. Coaches Registration Fee**

- (1) The FFSA may provide an opportunity for all coaches to join an annual coaching registration program. The fee for this program will be determined by the FFSA on an annual basis.

**59. Change in Registered information**

If any change occurs in the information registered with the FFSA under this Section, the Club or person to whom the information relates shall notify the FFSA of the change within 72 hours of the change occurring.

**60. Register of Players**

- (1) The FFSA shall keep and maintain a register of all players including amateur, professional, junior and indoor Football or Futsal players and players who play in competitions conducted by the FFSA, or any club or Affiliated Association.

**61. Registration Procedure**

- (1) FFSA, participating clubs and affiliated associations shall abide by the FFA National Registration Regulations and related FFA statutes.
- (2) All players must be registered with the FFSA to be eligible to play within the competitions. The FFSA will provide to all clubs, on an annual basis, the registration process that is to be undertaken to register a player. This process will be undertaken in accordance with the National Registration Regulations
- (3) A professional player may be registered only during one of two registration periods set or approved by FFSA from time to time comprised of:
  - (a) a maximum 12 week period to begin after the completion of a season and before the start of the next season; and
  - (b) from the 1st to the 30th of June during each season.
- (4) Professionally contracted players shall not play or train with another club without the written approval of both clubs.
- (5) Players shall not register with a new club unless their financial obligations with their previous clubs have been met. Clubs that determine that a player is unfinancial must notify the Football Federation SA in writing.

For further information on registration of players **Refer to FFA National Registration Regulations and relevant competition regulations**

**62. Unregistered, Ineligible and Suspended Players**

- (1) No player shall play in any competition conducted by the FFSA or any Affiliated Association or in any match authorised by the FFSA or any Affiliated Associations unless he/she is registered with the FFSA or affiliated association and he/she has been issued with a registration number by the FFSA. The exemption to this rule is the participation in trial games.
- (2) If, in any match, a club plays or where interchange is applicable, names a player on the team sheet, an unregistered, ineligible or suspended player, a player who is not registered with it or a player who is ineligible or suspended for a particular match or period, or a player whose registration has been suspended:
  - (a) the club shall forfeit the match to its opponent which shall be deemed to have won the match by a score of three goals to nil. If the opposing team has won the game by a greater margin than three goals, the score line will stand.
  - (b) if the match was played in a league competition, any points that were awarded to the club that played an unregistered, ineligible or suspended player will be deducted and the forfeit result will be applied.
  - (c) a forfeit fine will be applied for each unregistered, ineligible or suspended player who played or was named in the match in accordance with the relevant competition regulations.
  - (d) if the player is a registered player, the FFSA may suspend or cancel the player's registration.

The penalty to be implemented for playing an unregistered, ineligible or suspended player is forfeit of the game and the relevant forfeit fine as outlined in the relevant Competition Operating Regulations.

**63. Ring-Ins (Playing players under assumed or false names)**

(1) If a club knowingly or willingly plays a player in any match under a false or assumed name:

- (a) the Club shall be deemed guilty of serious misconduct,
- (b) the Club shall forfeit the match to its opponent which shall be deemed to have won the match by a score of three goals to nil, unless the team that is being provided the forfeit has won the game by a greater margin than three goals, the score line will stand.
- (c) if the match was played in a league competition, the points awarded to the Club in the competition shall be reduced by the number of points awarded for a win in the competition, and
- (d) a prescribed fine will be applied.

**Penalty** – Refer to Competition Operating Regulations for fine details.

- (e) the Club shall be liable to such further penalty as the FFSA, or the committee it appoints to hear the matter, may determine.
- (2) The player and any club official or member who knowingly or willingly authorised a player to play in a match under a false or assumed name shall be liable to such penalty as the FFSA or the committee it appoints to hear the matter, may determine.

**64. Visa Players and Guest Players**

- (1) Professional or Amateur Visa Players permissible - a maximum of two (2) Visa Players permitted in National Premier League and State League Senior Squad.
- (2) Amateur Visa Players permissible – unlimited number of Players per Club who meet the competition and visa requirements are permitted in all other competitions conducted by FFSA.

Refer to FFA National Registration Regulations

**65. Registers Prima Facie Evidence**

Entry on a register maintained by the FFSA shall be prima facie evidence of the facts and matters contained therein.

**PART 3 - STATUS OF PLAYERS –AMATEUR & PROFESSIONAL**

**66. Status of Players**

As per the FFA National Registration Regulations

- (1) A Player participating in football is either an Amateur or a Professional.
- (2) A Professional is a Player who has a written contract with a Club, under which he or she is paid to play football for that Club.
- (3) An Amateur is any player that is not a professional.
- (4) A Club may pay or reimburse a player any expenses incurred by that Player without affecting the amateur status, including for travel, kit, equipment or insurance premiums. If however, an Amateur is reimbursed more than the amount permitted by a Club, the onus is on the Club to demonstrate to the Competition Administrator that the amount paid accurately reflects the expenses incurred by the Amateur player. If the Club fails to satisfy this onus, that player will be deemed to be a Professional.
- (5) A Player may only be registered with one club at any one time in line with the FFA National Registration Regulations (NRR) and FIFA. FFSA has discretion to permit players to play in multiple clubs that do not compete in the same competition.

#### **67. Juniors**

Refer to FFA National Registration Regulations.

- (1) A junior player is a player that does not turn 18 years of age during the year of competition.
- (2)
  - (a) Junior players who are amateurs shall be registered each year,
  - (b) The registration of junior players who are amateurs expires on at midnight on the day of last league match in each year.
- (3) A junior player may play in any junior or senior team of his or her club as long as the player is age eligible.
- (4) All junior players must be registered in accordance with the registration process outlined by the FFSA on an annual basis.
- (5) No player under the statutory school leaving age may sign a professional player's contract. (Refer to FFA National Registration Regulations)

#### **68. National Training Centre (NTC) Squad**

The National Training Centre (NTC) squads shall be deemed as representative teams for registration purposes and may enter team/s into the competitions following approval by the Competition Administrator. Players shall be registered in accordance with FFA National Registration Regulations and Competition Operating Regulations.

#### **69. Permission to Interview**

Refer to FFA National Registration Regulations

- 70. Offers to Players**  
Refer to FFA National Registration Regulations
- 71. New contracts with Professionals**  
Refer to FFA National Registration Regulations
- 72. Compensation, Training Fees and Solidarity Contribution**  
Refer to FFA National Registration Regulations
- 73. Registration of Match Officials**
- (1) The FFSA shall keep and maintain a register of all match officials.
  - (2) No match official shall officiate in any FFSA sanctioned game unless:
    - (a) They complete and submit a registration form into the FFSA
    - (b) National Criminal History Record Check in accordance with the FFSA National Criminal History Record Check procedure.
    - (c) Hold the appropriate accreditation.
    - (d) Are registered through the myfootballclub data base
    - (e) Are financial with the FFSA.
  - (3) Match Officials will be registered with the FFSA from 1 January to 31 December of each year.
  - (4) The Match Official must be financial with the FFSA to be eligible for registration.
- 74. Disciplinary Provisions - Refer to FFA National Disciplinary Regulations.**
- (1) The Competition Administrator shall inform the player's club when a player is suspended under this clause.
  - (2) Each Club is required to keep a record of their players' cautions and suspensions and ensure that it does not play a suspended player.
- 75. Disciplinary and Grievance Provisions**  
FFSA will follow the FFA National Disciplinary and Grievance Regulations, and the FFSA Rules and Regulations.
- 76. Mandatory Match Suspensions for Minor Infringements**
- (1) A player must serve a mandatory match suspension when he or she accumulates the following number of yellow card minor infringements during the course of the home & away league season or as determined by the FFSA.

**Number of Minor Infringements**

**Period of Suspension**

5 cautions	one match
8 cautions	one match
11 cautions	one match
14 cautions	one match
17 cautions	one match

Fines shall apply to clubs for players that accumulate a number of Yellow Cards Minor Infringements during the season.

**Penalty** Fine \$25.00 for 5, 8 and 11 14 and 17 Cautions

A player that receives 17 cautions in the competition will be referred to the FFSA Disciplinary Committee.

- (2) Minor infringement yellow cards received during the, FFSA Cup Competition, FFSA Finals Series, or any other FFSA sanctioned event shall be recorded separately Refer to the appropriate rules of each event.
- (3) Any mandatory match suspension gained due to the accumulation of yellow cards is to be served in the competition in which the accumulation occurred.

A player is eligible to play the day after the suspension has been served.

For the avoidance of doubt if the suspension is being served in the league competition, the player must serve the suspension in the league competition in which they gained the highest number of accumulated yellow cards. If the yellow cards are accumulated evenly across grades, the suspension will be served in the grade that the player gained their last accumulated yellow card.

- (4) If a player receives two yellow cards during the same game, a red card will be issued.

Penalty: One match suspension - \$50.00 fine

- (5) If a player receives two yellow cards during the same match and therefore receives a red card, the two yellow cards are expunged from his or her record.
- (6) If a player receives a yellow card and then a red card in the same match, the yellow card will not be expunged and will be counted in the player's accumulation of yellow cards.
- (7) A player who receives a mandatory suspension in a Friendly, must serve that suspension in the next Friendly. A player who receives a match suspension in addition to a mandatory match suspension for an offence that occurs in a Friendly may be requested by the Disciplinary Committee to serve the suspension in the next official match(es) in which his or her club participates rather than the next Friendly.
- (8) A match suspension means a ban from taking part in a match or to attend in the area immediately surrounding the field of play. Each club shall keep a record of their players' yellow and red cards. All clubs are responsible for ensuring that a suspended player is not played.

- (9) The accumulation of yellow cards will be reset at the end of the last match of the pre-season, the competition proper and any final series respectively. This means that yellow cards accumulated in the pre-season competition do not carry over to the competition proper and yellow cards accumulated in a competition do not carry over to any finals series. Match suspensions incurred as a result of the accumulation of yellow cards will not however be cancelled.
- (10) Each club shall keep a record of their players' yellow and red cards. All clubs are responsible for ensuring that a suspended player is not played.
- (11) The Competition Administrator shall send a Disciplinary Infringement Notice to the club stipulating the name of player that has received the mandatory match suspension for minor infringement within 2 business days, where possible, following the alleged incident.
- (12) If a Competition Administrator has determined in accordance with the National Disciplinary Regulations that an Offence by a Participant was such as to warrant a sanction in addition to the mandatory match suspension, the Competition Administrator will send a Disciplinary Infringement Notice notifying the club of the details of the Offence and of the disciplinary sanction imposed.
- (13) Competition Operating Regulations may stipulate slight variations to the calculation of accumulated yellow cards consistent with the number of yellow card accumulations outlined above.

**77. Expulsion of Team Official**

- (1) A match official may take action against Team Officials as per the FFA regulations who fail to conduct themselves in a responsible manner and may expel the Team Officials from the field of play and it's immediate surroundings, including the technical areas.
- (2) If a team official is expelled, the team official must move directly away from the playing field and its surrounds including the technical area. If available, the official should go directly to the teams changing room or grandstand.
- (3) A Team official who has been expelled from the field of play by the match official must serve a minimum mandatory One (1) match suspension.

**Penalty;           \$50.00 per offence.**

**78. Mandatory Match Suspensions for Serious Infringements**

- (1) A player that receives a direct red card must serve a suspension in accordance with the National Disciplinary Regulations (NDR). For avoidance of doubt any suspension incurred through a direct red card must be served in the next competitive game that the player participates in.
- (2) A player must serve an additional mandatory match suspension when they accumulate a number of red cards (serious infringements) during the course of the competition.

Fines shall apply to clubs for players that receive Red Cards Serious Infringements during the season.

**Penalty            Fine \$50.00 per offence.**

1st occasion equates to a one (1) match suspension  
2nd occasion equates to a two (2) match suspension  
3rd occasion equates to a three (3) match suspension  
4th occasion equates to a four (4) match suspension

- (3) A club may only appeal a red card that has been issued to a player where clearly there must have been a wrong decision (such as a right decision against the wrong player or mistaken identity) and it must not have been a discretionary decision by a referee as to whether an action was a foul or red card.
- (4) The Competition Administrator shall send a Disciplinary Infringement Notice notifying the relevant club of the player or team officials mandatory match suspension for major infringement within 2 business days where possible following the alleged incident.

## **79 Suspensions**

Refer to FFA National Disciplinary Regulations

## **80 Identity of Offender**

If the Disciplinary Committee or the Disciplinary Appeals Committee is satisfied that a report or complaint does not correctly identify the offender, the Disciplinary Committee or the Disciplinary Appeals Committee may:

- (1) Direct that no penalty be imposed or no cautions be recorded against the person named in the report or complaint, and
- (2) If the identity of the offender is established, impose on the offender the penalty that would have been imposed if he had been correctly identified and reported.

## **81 Disciplinary Committee**

The Disciplinary Committee shall inquire into, hear and determine and where appropriate impose penalties in respect of:

- (1) Any report, charge or matter referred to the Disciplinary Committee under or pursuant to the rules, Clauses or by-laws
- (2) Any report or charge made by a match official against a player or registered official of a Club or player or official of an Affiliated Association on the following grounds :-
  - (a) assaulting or attempting to assault a match official,
  - (b) using abusive, threatening, indecent or insulting language towards a match official,
  - (c) misconduct towards a match official, or
  - (d) acting in any way which is harmful to or derogatory of a match official, or

- (3) Any other report, charge or matter referred to the Disciplinary Committee by the FFSA.

**82. Procedure at Hearings (Refer to FFA Grievance Resolution Regulations)**

- (1) If a player or official does not appear before the Disciplinary Committee at the time and place appointed for the hearing, the Disciplinary Committee may -
  - (a) determine the report, charge or matter in the absence of the person, or
  - (b) adjourn the hearing of the report, charge or matter, in which case, the player or official shall be suspended until he appears before the Disciplinary Committee and the report, charge or matter is heard and determined.
- (2) Subject to sub-clause (3), the match official who reported a person –
  - (a) shall, if so required, attend and give evidence at the hearing of the report,
  - (b) may call witnesses to give evidence in respect of the report, and
  - (c) may question all witnesses who give evidence at the hearing.
- (3)
  - (a) At the hearing of a report, charge or matter, any player, member of a Club or a Club may be represented by a member of the executive committee of the Club and a Match official may be represented by a nominated person/s.
  - (b) The calling and questioning of witnesses shall be undertaken at the discretion of the Disciplinary Committee and/or Appeal Committee

**83. Appeals from Disciplinary Committee**

An appeal against any decision of the Disciplinary Committee or FFSA may be made in accordance with FFA Grievance Resolution Regulations annexed hereto.

An appeal must be submitted in writing to the FFSA within 7 days of receiving the initial findings.

An appeal fee must be paid and must be provided at the time of submitting the appeal. Refer to the relevant Competition Operating Regulations for fee.

The Appeal Committee shall be established in accordance with the FFSA Disciplinary Procedure.

**CONTRAVENTION OF RULES AND PENALTIES**

**84. Reports of Contravention of Rules and Regulations**

- (1) Match officials, registered Club officials and prescribed officials of the FFSA shall report in writing to the Competition Administrator any contravention of any rule or regulation which they observe or at which they are present within 48 hours of the end of the match to which the contravention relates.

- (2) Any Club or person affected by any contravention of any rule or regulation may report the contravention to the Competition Administrator within 48 hours of the end of the match to which the contravention relates.
- (3) If the Competition Administrator observes any contravention of any rule or regulation or is present when any such contravention occurs, they may prepare a report on the contravention and act on that report as if it was a report lodged under sub-rule (1).
- (4) The Football Federation SA may at any time in their discretion extend the time limits specified in sub-rules (1) and (2).

**85. Action on reports**

Subject to the following rule, Competition Administrator shall refer reports lodged with them under the preceding rule to the appropriate tribunal for determination provided that before referring a report to the appropriate tribunal, the Competition Administrator may, in their discretion, investigate, or direct an officer of the FFSA to investigate, the alleged contravention and upon the completion of the investigation the Competition Administrator shall either -

- (1) Refer the report to the appropriate tribunal for determination, or
- (2) Recommend to the FFSA that the report be dismissed if the Competition Administrator is not satisfied that a contravention of the rules or regulations can be proved or that any contravention that can be proved warrants the imposition of a penalty.

Where any penalty is specified in the FFSA Rules and Regulations or Competition Operating Regulations or any part thereof, any contravention of the FFSA Rules and Regulations or Competition Operating Regulations or part thereof shall be punishable by the penalty so specified unless otherwise determined by the Disciplinary Committee.

**86. Scale of Penalties**

Refer to relevant Competition Operating Regulations for scale of penalties.

**87. Aiding, Abetting and Attempts**

- (1) A person who aids, abets, counsels or procures, or by any act or omission is in any way directly or indirectly concerned in or a party to, any contravention of any rule or regulation shall be taken to have committed the contravention and shall be liable for the penalty for the contravention.
- (2) Any person who attempts to contravene any rule or regulation shall be punishable as if the attempted contravention had occurred.

**88. Contravention by Clubs and their officers**

- (1) If a Club or Association contravenes a rule or regulation each officer of the Club or Association shall be taken to have contravened the rule or regulation and shall be liable for the penalty for the contravention if they knowingly authorised or permitted the contravention.

- (2) If an officer or member of a Club or Association contravenes a rule or regulation the Club or Association shall be taken to have contravened the rule or regulation and shall be liable for the penalty for the contravention if it authorised or permitted the contravention.

## **89. Offences**

- (1) No club, Affiliated Association, life member, officer, player, Referee or official of:
- (a) the FFSA,
  - (b) any club or Affiliated Association, or
  - (c) any member of any club or Affiliated Association shall:
    - (i) fail, refuse or neglect to observe and comply with the rules, regulations and by-laws or any directions of the FFSA,
    - (ii) use abusive, threatening or insulting language to, or interfere with, or assault any match official, officer, life member, player, official or employee of the FFSA or of any club or Affiliated Association.
    - (iii) obtain or attempt to obtain admission to any football stadium or ground without producing a proper entrance pass or paying the proper admission charge,
    - (iv) engage in any conduct which is, or in the opinion of the FFSA is:
      - (A) in contravention of the FFSA Code of Conduct,
      - (B) prejudicial to the welfare, spirit, image or the interests of the game of football or the FFSA, or
      - (C) likely to bring the game or the FFSA into disrepute.
    - (v) make any public comment that is prejudicial to the welfare, spirit, image or the interests of the game of football or the FFSA.
- (2) Any report or complaint under this Clause:
- (a) may be made by any member or person who or which is or may be affected by the contravention, dispute or question or by the FFSA.
  - (b) shall be heard and determined by the Disciplinary Committee.

## **90. Expulsion, Disqualification, and Suspension of Clubs and Affiliated Associations**

- (1) The FFSA will determine if a club or Affiliated Association should be expelled or disqualified or suspended from a competition or the FFSA. The CEO shall report the matter to the FFSA Board and recommend that the Club or Affiliated Association be expelled, disqualified or suspended from the competition or FFSA (as the case may be).

- (2) Where any committee empowered to impose any penalty under the rules or the regulations is of the opinion that a Club or Affiliated Association should be expelled, disqualified any competition or suspended from a competition or the FFSA:
  - (a) the committee shall report the matter to the FFSA and recommend that the Club or Affiliated Association be expelled, disqualified or suspended from the competition or FFSA (as the case may be), and
  - (b) that the report and recommendation be submitted to the FFSA Board and that the FFSA Board have final discretionary power over the expulsion, disqualification or suspension of the club or Affiliated Association.
  - (c) if the FFSA Board resolves that the Club or Affiliated Association should not be expelled, disqualified or suspended the FFSA Board may -
    - (i) impose such other penalty on the Club or Affiliated Association as he/she deem fit; or
    - (ii) refer the matter back to the Committee for it to impose such other penalty on the Club as it deems fit.
  
- (3) Where any matter is reported to the FFSA Board under this rule, the FFSA Board may -
  - (a) expel, disqualify or suspend the Club or Affiliated Association in accordance with the recommendation,
  - (b) impose any other penalty on the Club or Affiliated Association or
  - (c) resolve that the Club or Affiliated Association should not be expelled, disqualified or suspended and refer the matter back to the Competition Administrator or committee for it to impose such other penalty on the Club or Affiliated Association as they deem fit.

## **91. Penalties**

- (1) Any Club or Affiliated Association which or any of whose officials, players or members contravenes any of the rules, regulations or related policy guidelines unless the particular rule, regulation or policy guidelines specifies a penalty, shall be liable to any one or more of the following:
  - (a) expulsion,
  - (b) disqualification from any competition,
  - (c) suspension,
  - (d) a fine of an amount not exceeding the prescribed amount,
  - (e) a reprimand,
  - (f) the deduction of premiership points, and
  - (g) the refusal of registration or cancellation of its registration.
  
- (2) Any person who contravenes any of the rules, regulations or related policy unless the particular rule, regulation or related policy specifies a penalty, shall be liable to any one or more of the following:
  - (a) expulsion, if he is a member,
  - (b) disqualification from any competition,
  - (c) suspension,

- (d) a fine of an amount not exceeding the prescribed amount,
- (e) a reprimand, and
- (f) the refusal of registration or cancellation of his registration.

(3) Any natural person, other than a player, who is suspended shall be refused admission to the grounds of the FFSA and of all Clubs and Affiliated Associations for the term of his suspension.

**92. Bonds**

- (1) In addition to or in lieu of any penalty which may be imposed under the rules and regulations or competition guidelines in respect of any contravention of the rules, regulations or related policy guidelines or the Laws of the Game, any Club or person found to have committed the contravention may be required to enter into a bond as determined by the FFSA or appointed committee.
- (2) The bond shall be for such period, in such form and contain such terms and conditions as may be decided by the tribunal that requires the bond.

**93. Hearing and Grievance Resolution**

Refer to FFA Grievance Resolution Regulations annexed hereto

**94. Powers of Tribunals**

Every tribunal shall have power to:

- (1) Summon any person to appear and give evidence at the hearing of a complaint/ appeal,
- (2) Admit or reject any evidence given or tendered at the hearing of a complaint or appeal,
- (3) Adjourn the hearing of a complaint or appeal from time to time as may be convenient,
- (4) Dismiss any complaint as being trivial or as not having been proved or upon not finding the person charged guilty of the offence charged against him or her.
- (5) Extend the time appointed by the rules, regulations or related policy guidelines for doing any act or taking any proceeding in any matter.
- (6) Make any order, direction or decision on, or subject to, any terms and conditions the tribunal may think fit.
- (7) Punish by way of censure, fine or suspension from playing or exercising any official function or by way of suspended penalty any player, official or member of the Federation or any Club or Affiliated Association who is found to have:
  - (a) knowingly and with intent to mislead made any false statement at the hearing of any complaint/appeal in respect of any matter material to that complaint/appeal, or
  - (b) insulted or acted disrespectfully to the tribunal during the hearing of any complaint or appeal.

**95. Constitution of Tribunals**

Refer to FFA National Disciplinary Regulation and National Grievance Regulations Annexed hereto.

**96. State Team Officials**

- (1) The FFSA shall appoint suitably qualified selectors, managers and coaches of State teams.
- (2) Unless the FFSA appoints any selector, manager or coach for a fixed period, selectors, managers and coaches shall hold the position as determined by the FFSA.
- (3) The selectors shall:
  - (a) Select all State teams and training squads and appoint the captains and vice-captains of State teams, and
  - (b) Report and make recommendations to the FFSA on:
    - (i) the appointment of managers, coaches and other officials of State teams,
    - (ii) the preparation, training and other matters concerning the State teams and squads, and the costs and expenses thereof.
- (4) The coach shall be responsible to the FFSA for:
  - (a) the implementation of any approved training programme,
  - (b) the preparation and conduct of State selection and training squads and of State teams.

**97. Control of State teams**

The coaches, players and officials of any State team or squad shall comply with the directions of the FFSA in all matters relating to the team or squad including directions concerning:

- (1) Attendance at training and matches
- (2) Attendance for, or in relation, to photographs, publicity, sponsorship and endorsements,
- (3) Travel and accommodation, and
- (4) Dress, behaviour and discipline.

**98. National and State Representative Teams**

- (1) Clubs shall release players selected to play in representative teams of Football Federation of Australia [FFA] and the FFSA or the State Federation for the State for which the player is eligible to play.
- (2) The player shall be released for a period that includes travelling time and time for training as set down by the body which selects the player.
- (3) This Clause applies to all representative teams of FFA and FFSA

- (4) If three or more players from any Club team are selected to play in a representative team, any match arranged for the Club team during the period that the players are released under this Clause may be postponed until such time as the FFSA may determine.
- (5) To request a postponement of a game under clause 4, a club must submit the request in writing to the competition administrator at least 14 days prior to the game.
- (6) A Club which releases a player under this Clause shall not be entitled to any financial or other compensation for the release of the player.
- (7) The body which selects a player shall -
  - (a) notify the FFSA, if it is a body outside of the FFSA.
  - (b) notify the player and his or her Club in writing of the selection of the player not less than 14 days before the date of the match for which the player is selected.
  - (c) ensure that the player is covered by accident insurance during the entire period of his or her release including insurance against injury sustained in training or in the match or matches for which he or she is released.
- (8) Players selected to play in representative teams shall not fail or refuse to play in the match or matches for which they are selected.
- (9) A player who is unable to play because of injury or illness shall if so required by the body which selected him or her, undergo a medical examination by a medical practitioner nominated by that body.
- (10)
  - (a) A player who is selected to play in a representative team shall not be eligible to play for his or her club during the period for which he or she is, or should be, released under this Clause and, if the player fails, refuses or is unable to play in the match for any reason whatsoever, during the 5 days immediately after the end of that period.
  - (b) A Club which plays a player who is not eligible to play for it under this Clause shall be deemed to have played an unregistered player.
- (11) Any Club which does not comply with this Clause shall be sanctioned as determined by the FFSA or appointed committee.

## **99. Enforcement of Rules**

All Clubs and Affiliated Associations shall be bound by and shall observe these rules and regulations.

The FFSA is responsible for the governance of the FFSA competitions, the enforcement and determination of the rules is at the discretion of the FFSA.

Each Club and Affiliated Association shall be responsible for the actions of its officials, players and members and shall enforce these rules on its officials, players and members.

**100. Rules of FIFA and the FFA**

Subject to these rules, the FFSA and all Clubs and Affiliated Associations shall comply with the statutes, regulations, memorandum, articles and rules of the Federation Internationale De Football Association and the FFA.

**101 Hot Weather Policy -Training/Competitions in Hot Weather**

Refer to the FFSA Hot Weather Policy.

## **RED AND YELLOW CARD OFFENCE CODES**

### **Minor Infringements - Yellow Card (Caution) Codes**

Y1	is guilty of unsporting behaviour
Y2	shows dissent by word or action
Y3	persistently infringes the Laws of the Game
Y4	delays the restart of play
Y5	fails to respect the required distance when play is restarted with a corner kick, free kick or throw in.
Y6	enters or re-enters the field of play without the Referee's permission
Y7	deliberately leaves the field of play without the Referee's permission

**Y1, Y2 & Y4 offences shall also relate to a substitute or substituted player who is cautioned and shown the yellow card.**

### **Serious Infringements –Red Card (Expulsion) Codes**

R1	is guilty of serious foul play
R2	is guilty of violent conduct
R3	spits at an opponent or any other person
R4	denies the opposing team a goal or an obvious goal-scoring opportunity by deliberately handling the ball (this does not apply to a goalkeeper within his penalty area)
R5	denies an obvious goal-scoring opportunity to an opponent moving towards the player's goal by an offence punishable by a free kick or a penalty kick.
R6	uses offensive or insulting or abusive language and /or gestures
R7	receives a second caution in the same match

**A player, substitute or substituted player who has been sent off and shown the red card must leave the vicinity of the field of play and the technical area.**

## RECOMMENDED SANCTIONS FOR SERIOUS INFRINGEMENTS

(In accordance with the FFA National Disciplinary Regulations & Table of Offences for Players)

Offence No.	Offence	Minimum Sanction
1 (R4 or R5 for Players)	Denying the opposing team a clear goal-scoring opportunity	The Mandatory Match Suspension
2 (R6 for Players)	Use of offensive, insulting or abusive language and/or gestures	The Mandatory Match Suspension
3 (R1 for Players)	Serious Foul Play (e.g. when challenging for the ball)	The Mandatory Match Suspension
4 (R2 for Players)	Assault on a Player (e.g. violent conduct when not challenging for the ball)	1 additional match plus the Mandatory Match Suspension
5 (R6 for Players)	Serious Unsporting Conduct	1 additional match plus the Mandatory Match Suspension
6 (R6 for Players)*	Use of discriminatory language and/or gestures, including racist, religious, ethnic or sexist	4 additional matches plus the Mandatory Match Suspension
7 (R3 for Players)	Spitting at a player	5 additional matches plus the Mandatory Match Suspension
8 (R2 or R6 for Players)	Inciting a brawl	5 additional matches plus the Mandatory Match Suspension
<b>Specific Offences Against a Match Official</b>		
9 (R6 for Players)	Use of offensive, insulting or abusive language and/or gestures against a match official	The Mandatory Match Suspension
10 (R6 for Players)	Unsporting conduct toward a match official	3 additional matches plus the Mandatory Match Suspension
11 (R2 for Players)	Assault of a match official	6 months including the Mandatory Match Suspension
12 (R3 for Players)	Spitting at a match official	12 months including the Mandatory Match Suspension

## **CLUB INCIDENT REPORT FORM**

### **Club Information:**

Name of Club:

Name of Club Official:

Position held:

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### **Match Details:**

Date of Match:

Location:

Competition:

Grade:

Home Team:

Away Team:

Referee:

Assistant Referees:

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### **Description of Incident:**

E.g. Limited first aid facilities, dressing rooms and toilets untidy, admission charges incorrect  
no canteen facilities, poor spectator behaviour or ground stewards not fulfilling their assigned duties.

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### **Competition Administrator Use Only:**

Date Received:

FFSA Action:

DC Hearing Yes/No

Hearing Date:

Competitions Administrator:

Signature:

## GROUND STEWARD INCIDENT REPORT FORM

**Name of Ground Steward:**

**Name of Club:**

**Date of Game:**

**Venue of Game:**

**Competition:**

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### **Details of the Incident**

Please outline the details of the incident. Please provide specific details relating to the incident that is being reported including the nature of the incident, who was involved in the incident, please provide names if known, any action that was taken prior to the incident or at the time of the incident and if any action was taken by the match officials or any other club officials. Please attach additional pages if required.

**This report must be submitted within 48 hours of the incident occurring.**

***Signed:***

***Print Name:***

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### **Competition Administrator Use Only:**

Date Received:

FFSA Action:

DC Hearing Yes/No

Hearing Date:

Competitions Administrator:

Signature:

<b>MATCH OFFICIAL FEES 2016-18</b>			
<b>Competition</b>	<b>Grade</b>	<b>Referee</b>	<b>Assistant</b>
NPL Men	Senior	\$ 165.00	\$ 82.50
	Reserve	\$ 110.00	\$ 55.00
	Under 18	\$ 95.00	\$ 47.50
State League 1 Men	Senior	\$ 130.00	\$ 65.00
	Reserve	\$ 100.00	\$ 50.00
	Under 18	\$ 85.00	\$ 42.50
State League 2 Men	Senior	\$ 120.00	\$ 60.00
	Reserve	\$ 90.00	\$ 45.00
	Under 18	\$ 75.00	\$ 37.50
WFFA Cup/FFSA Cup Round 1	Senior	\$ 105.00	\$ 52.50
	Reserve	\$ 80.00	\$ 40.00
	Under 18	\$ 55.00	\$ 27.50
WFFA Cup/FFSA Cup Round 2-4	Senior	\$ 130.00	\$ 65.00
	Reserve	\$ 100.00	\$ 50.00
	Under 18	\$ 85.00	\$ 42.50
WFFA Cup/FFSA Cup Final	Senior	\$ 165.00	\$ 82.50
	Reserve	\$ 110.00	\$ 55.00
	Under 18	\$ 95.00	\$ 47.50
NPL Women	Senior	\$ 90.00	\$ 45.00
	Reserves	\$ 70.00	\$ 35.00
State League Women	Senior	\$ 75.00	\$ 37.50
	Reserves	\$ 60.00	\$ 30.00
Senior Women	All Divisions	\$ 65.00	\$ 32.50
Junior Premier League	Under 12	\$ 50.00	\$ 25.00
	Under 13	\$ 55.00	\$ 27.50
	Under 14	\$ 55.00	\$ 27.50
	Under 15	\$ 60.00	\$ 30.00
	Under 16	\$ 60.00	\$ 30.00
	Under 17	\$ 60.00	\$ 30.00
Junior Girls	Under 13	\$ 50.00	\$ 25.00
	Under 15	\$ 55.00	\$ 27.50
	Under 17	\$ 60.00	\$ 30.00
Junior State League	Under 12	\$ 50.00	\$ 25.00
	Under 13	\$ 55.00	\$ 27.50
	Under 14	\$ 55.00	\$ 27.50
	Under 15	\$ 60.00	\$ 30.00
	Under 16	\$ 60.00	\$ 30.00
	Under 17	\$ 60.00	\$ 30.00
School Matches	SAPSASA Soccer	\$ 35.00	\$ 17.50
	Year 8/9	\$ 40.00	\$ 20.00
	Year 10	\$ 45.00	\$ 22.50

	<b>Open Age</b>	\$ 50.00	\$ 25.00
Special Matches	<b>Senior Men Trials</b>	\$ 80.00	\$ 40.00
	<b>Reserve Men Trials</b>	\$ 60.00	\$ 30.00
	<b>Under 18 Men Trials</b>	\$ 45.00	\$ 22.50
	<b>Tournaments/Carnivals</b>	TBA by FFSA	
	<b>Special Events &amp; Representative Matches</b>	TBA by FFSA	

<b>Regional Travel Allowances</b>			
<b>Location</b>	<b>Travel Allowance</b>	<b>Car Allowance</b>	
<b>Fly Destinations</b>			
Broken Hill	\$ 100.00		
Ceduna	\$ 100.00		
Mt Gambier	\$ 100.00		
Port Lincoln	\$ 100.00		
Whyalla	\$ 100.00		
<b>Drive Destinations</b>			
Port Pirie	\$ 50.00	\$ 175.00	
Riverland	\$ 50.00	\$ 195.00	
Port Augusta	\$ 50.00	\$ 230.00	

**NOTES**

1. Fourth Official fees same as Assistant Referee.
2. Games postponed on match day by the Referee a 25% (1/4) Fee shall apply.
3. FFSA will pay all Men's Senior, Reserve, U18 and Women's National Premier and State League/Reserve Women match fees via EFT to Match Officials.
4. Unless otherwise specified, trial fees will be 75% (3/4) of the full corresponding match fee
5. Car allowances will only be paid to one driver.
6. Travel allowances will be paid by FFSA via EFT.
7. Allowances will be paid in addition to the corresponding Match Fee.

		<b>FOOTBALL FEDERATION SA</b>  <b>Procedures and Policies</b>	
Subject:	<b>Procedure– Registration and Transfer of Players</b>		
		Date Implemented	Nov 09
	<i>This policy will be reviewed on an annually bases.</i>	Date Updated:	Jan 16

### **Rationale**

*This document clearly outlines the procedure that is required to be followed for the registration, transfer or loan of a player at all levels of competitions conducted by the Football Federation SA. These procedures abide by the Football Federation Australia (FFA) National Registration Regulations.*

### **Required Outcome 1:**

This policy aims to clearly outline the registration, transfer and loan periods for all players.

### **Required Outcome 2:**

This policy clearly outlines the process to be followed to register, transfer and/or loan a player.

### **Required Outcome 3:**

This policy will ensure consistency is adopted across all competitions with regards to the registration, transfer and/or loan of a player.

## **1. Registration Status as per the FFA National Registration Regulations.**

- a. A player may be registered either as an Amateur Player or a Professional Player.
- b. A Professional Player is a player who has a written contract with a club, under which he or she is paid to play football for that club.
- c. An Amateur Player is any player that is not a Professional Player. A club may pay or reimburse a player any expenses incurred by that player without affecting the amateur status, including travel kit, equipment or insurance premiums. If, however, an Amateur Player is paid or reimbursed more than \$100.00 a week, the onus is on that club to satisfy the Football Federation SA that the amount paid accurately reflects the expenses incurred by that player. If the club fails to satisfy this onus, the player will be deemed to be a professional.

## **2. Registration Periods.**

- a. The registration of an Amateur Player is permissible in the Senior Men's Competition up until the 30 June of that season.
- b. The registration of an Amateur Player is permissible in the Senior Women's Competition, Junior Boys and Junior Girls Competition up until the end of the season as long as the player has not previously been registered in that season.
- c. An amateur player who has previously been registered in the season can register with another club up until the 30 June of that year.

- d. The registration of a Professional Player is only permissible during two stipulated periods. These periods are, 12 weeks to begin at the completion of one season and prior to the commencement of the next season (annual dates will be provided to clubs) and from the 1 to 30 June of that season.

### **3. Registration Process.**

All players must be registered with the Football Federation SA before he or she can play for a club. A player may play in the girls and women's competition under the Guest Player ruling prior to registering, for further information please refer to the Guest Player Ruling outlined in the Competition Operating Guidelines.

#### **Registration of Amateur Players**

- a. All Amateur Players are required to self register via the online registration system, myfootballclub.
- b. Self registration requires the player or parent/carer to register direct through the MyFootballClub registration system. This means that the player is required to complete a registration online.
- c. The FFSA will notify all clubs on an annual basis of the commencement date for registrations.
- d. Players may register up until 30 June of each year. Please refer to Competition Operating Regulations for any variance on this rule.
- e. FFSA will provide on an annual basis the process for self registration. Please refer to Appendix A.
- f. If a player is registering for the first time, the player must provide the club with evidence of name and age. This can be in the form of a Birth Certificate, Passport, Drivers Licence or Student ID Card. This evidence must be provided to the FFSA.

#### **Professional Player Registration**

- a. A player must not be signed as a Professional Player if they are under the statutory school leaving age, 17 years of age.
- b. A player is eligible to be registered as a Professional Player with a club only if:
  - 1. An original, signed **Prescribed Form 04 - Application to Register Professional Player**, including evidence of age and the right to work in Australia, if applicable; and
  - 2. An original **Professional Player Contract - Prescribed Form 05** is signed by the club and player and is lodged with the FFSA.
- c. To ensure that the Football Federation SA can enter the player registrations, clubs must ensure that all players enter their correct details on the registration forms.
- d. The required forms are to be submitted within the Registration Windows. Details of these dates will be provided on an annual basis to clubs
- e. If the player was last registered with an overseas club, an International Transfer Clearance is required. For further information please contact FFSA.
- f. For further details relating to the registration of a Professional Player refer to the National Registration Regulations.

### **Cancellation of Amateur Registration**

- a. A player is only permitted to be registered with one FFSA club at any given time during the season. (Dual registration is permitted with affiliated associations).
- b. Once a player has registered with a club, they must complete a cancellation of registration online through the myfootballclub registration system.
- c. The cancellation needs to be accepted by the club releasing the player and confirmed by FFSA.
- d. Once the cancellation has been approved, the player may register with another club using the self registration process.
- e. An amateur player who has previously been registered in the season can register with another club up until the 30 June of that year.

**Please refer to the National Registration Regulations for further information on the registration, transfer and loan of players including contractual requirements, visa and guest players and training compensation and transfer fees.**

## SELF-REGISTRATION PROCESS

**Start Here:** Go to the MyFootballClub website - [www.myfootballclub.com.au](http://www.myfootballclub.com.au)

### Retrieving a Password

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1. Click on **“Register Now”** and then either **“Player, Coach or Volunteer Registration”** that appears on left hand side of the page.
2. You will be given 3 options:
  - A. I know my FFA number and I am ready to proceed to a login screen to retrieve my password and or complete my registration [click here](#)
  - B. I have been registered as a player/referee/coach/volunteer before but need to find my FFA number prior to completing my registration. [click here](#)
  - C. I have never self registered or logged into MyFootballClub before; [click here](#)
3. If you click on to option A. this will allow you to find your FFA number, retrieve a password and enter the system.
4. If a “New User” to MyFootballClub you will then need to select from another 2 options based on whether you have played football in Australia within the last 5 years or never previously been involved in football.
5. Your details may have previously been entered into the MyFootballClub data base by your previous club. To find this information enter your name and DOB to find your FFA number, retrieve a password and enter the system – if you believe you have been registered into the MyFootballClub data base but can not locate your FFA number, contact FFA to assist you.
6. If your email address does not match with data in MyFootballClub, please follow the prompts to reset your email and password.
7. If you have never played for FFSA or affiliated bodies, then you will click on the option stating that you are completely new to football.

**Note:** If you believe that you have been registered with FFSA or affiliated associations within the last few years and cannot find your details, do not create a new account – Contact FFA for assistance to find your FFA number.

### Registering for Our Club

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**Start Here:** Go to the MyFootballClub website - [www.myfootballclub.com.au](http://www.myfootballclub.com.au)

1. Click on **“2016 Registration”** and then **“Player, Coach or Volunteer Registration”**. Log into MyFootballClub using your FFA number and Password
2. If you do not have a password you will be required to click on the retrieve password option.
3. To begin registration, click on **“Register Now”**
4. Update your Personal and Contact Details, ensuring all mandatory fields are correctly completed including a valid email address click on **“Proceed with Registration”**
5. Type in our Club name which is **<Insert Club Name as appears on MFC>**
6. Under “Select Registration”, choose the option **“Player” “Coach” or “Volunteer”**
7. Select Registration Package that applies to you: **<Enter Club Fee Package Name><\$xxx.00 Insert Cost>**  
\* Please note a \$ ‘fee’ does not apply for a coach or volunteer
8. Click on **“Add”** and then click on **“Next”**.

### Acknowledging Terms and Conditions

9. Read and acknowledge all Terms and Conditions by checking all boxes and then click on **“Next”**.  
\*\* Please note: If using a smart phone or tablet ensure you scroll down and click on next where applicable

### Payment Options Screen

10. This section needs to be completed by the club indicating whether online payment is available. If it is not available then the player will only be given the option to select **“Manual Payment at Club”** Please select this option
11. You will receive an invoice via email.

### Answer Additional Questions

12. Answer the questions, if any, click on **“Save All Answers”** or click on **“Next”**.

### Your Online Registration is now complete! What happens next?

13. Your Registration Status is now **“Pending Awaiting Payment”**. The Club Registrar will complete the final step of accepting your registration to make you Active and finalise your registration with FFSA to make you eligible to play. We will contact you directly to advise the next steps in terms of payment of your registration with the Club.
14. You will receive email confirmation that your registration has been completed, ensure you keep this record

*For more information, please contact **<Name of Club Contact>** via Phone on **<Insert Phone No.>**  
or via e-mail **<Insert Club Contact e-mail>***

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### Updating your Details

- Click on **“My Details”** then **“Edit My Details”** to update your Personal and Contact Details. Finalise by clicking **“Save My Details”**
- You may also Change your Password in this section by clicking **“Change Password”** and clicking **“Save”**
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### Where do I go for help?

- First step is to contact FFSA on 8340 3088 or email [info@ffsa.com.au](mailto:info@ffsa.com.au)
- FFA Support Centre Ph: (02) 8020 4199 or e-mail [myfootballclub@footballaustralia.com.au](mailto:myfootballclub@footballaustralia.com.au)
- Player resources (Videos/Manuals) which is available via [www.myfootballclub.com.au](http://www.myfootballclub.com.au) under Registration Now > Guides or <http://myfootballclub.com.au/index.php?id=40>
- FAQ's on the MyFootballClub website or FFSA Website via [www.ffsa.com.au](http://www.ffsa.com.au) (under Registrations > MyFootballClub)