

ATTACHMENT 3
COMPLAINT FORM

		COMPLAINT FORM
Event / Competition:		
Venue of incident:		
Exact location of incident:		
Date of incident:		
Time of incident:		
Nature of Complaint: <i>Can tick more than one box</i>	<input type="checkbox"/> Competition Related Incident <input type="checkbox"/> Hazard / Potential Hazard	<input type="checkbox"/> Inappropriate Behaviour <input type="checkbox"/> Other _____
Complainant Name:	<input type="checkbox"/> Under 18 <input type="checkbox"/> Over 18	
Complainant Address:		
Complainant Phone:	Home:	Mobile:
Complainant Email:		
Role / Status in netball:	<input type="checkbox"/> Athlete or Player <input type="checkbox"/> Coach or Assistant Coach <input type="checkbox"/> Official <input type="checkbox"/> Administrator (volunteer) <input type="checkbox"/> Employee (paid)	<input type="checkbox"/> Support Personnel <input type="checkbox"/> Team Manager <input type="checkbox"/> Parent <input type="checkbox"/> Spectator <input type="checkbox"/> Other _____
Respondent Name:	<input type="checkbox"/> Under 18 <input type="checkbox"/> Over 18	
<i>Please note that a copy of this report will be provided to the respondent</i>		
Role / Status in netball:	<input type="checkbox"/> Athlete or Player <input type="checkbox"/> Coach or Assistant Coach <input type="checkbox"/> Official <input type="checkbox"/> Administrator (volunteer) <input type="checkbox"/> Employee (paid)	<input type="checkbox"/> Support Personnel <input type="checkbox"/> Team Manager <input type="checkbox"/> Parent <input type="checkbox"/> Spectator <input type="checkbox"/> Other _____

Please provide a detailed description of alleged incident:	
Outline any action taken at the time of the incident :	

A Complaint Form must be submitted to the [Insert Organising Body]’s Hearing Officer within two (2) working days of the incident.

Once a Complaint Form has been lodged, the [Insert Organising Body]’s Hearing Officer will determine the appropriate process to follow using the relevant policy (including but not limited to the [Insert Organising Body]’s Bylaws, Netball Victoria Competition Regulation or Netball Australia Member Protection Policy).

Parties involved will be notified in due course if any further action or information is required or of any decisions or penalties to be imposed.

Signed: _____

Date: _____