


**ATTACHMENT 3**  
**COMPLAINT FORM**

	COMPLAINT FORM	
Event / Competition:		
Venue of incident:		
Exact location of incident:		
Date of incident:		
Time of incident:		
<b>Nature of Complaint:</b> <i>Can tick more than one box</i>	<input type="checkbox"/> Competition Related Incident <input type="checkbox"/> Hazard / Potential Hazard	<input type="checkbox"/> Inappropriate Behaviour <input type="checkbox"/> Other _____
<b>Complainant Name:</b>	<input type="checkbox"/> Under 18 <input type="checkbox"/> Over 18	
Complainant Address:		
Complainant Phone:	Home:	Mobile:
Complainant Email:		
<b>Role / Status in netball:</b>	<input type="checkbox"/> Athlete or Player <input type="checkbox"/> Coach or Assistant Coach <input type="checkbox"/> Official <input type="checkbox"/> Administrator (volunteer) <input type="checkbox"/> Employee (paid)	<input type="checkbox"/> Support Personnel <input type="checkbox"/> Team Manager <input type="checkbox"/> Parent <input type="checkbox"/> Spectator <input type="checkbox"/> Other _____
<b>Respondent Name:</b>	<input type="checkbox"/> Under 18 <input type="checkbox"/> Over 18	
<b>Role / Status in netball:</b>	<p><i>Please note that a copy of this report will be provided to the respondent</i></p> <div> <input type="checkbox"/> Athlete or Player  <input type="checkbox"/> Coach or Assistant Coach  <input type="checkbox"/> Official  <input type="checkbox"/> Administrator (volunteer)  <input type="checkbox"/> Employee (paid)           </div> <div> <input type="checkbox"/> Support Personnel  <input type="checkbox"/> Team Manager  <input type="checkbox"/> Parent  <input type="checkbox"/> Spectator  <input type="checkbox"/> Other _____           </div>	

<p><b>Please provide a detailed description of alleged incident:</b></p>	
<p><b>Outline any action taken at the time of the incident :</b></p>	

*A Complaint Form must be submitted to the [Insert Organising Body]'s Hearing Officer within two (2) working days of the incident.*

*Once a Complaint Form has been lodged, the [Insert Organising Body]'s Hearing Officer will determine the appropriate process to follow using the relevant policy (including but not limited to the [Insert Organising Body]'s Bylaws, Netball Victoria Competition Regulation or Netball Australia Member Protection Policy).*

*Parties involved will be notified in due course if any further action or information is required or of any decisions or penalties to be imposed.*

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_