



AFL VICTORIA

SMOKEFREE

POLICY AND CLUB TEMPLATE

SMOKEFREE POLICY

(AFL Victoria Regulation 5.1.3 – (c))

POLICY

AFL Victoria (AFLV) acknowledges its role in promoting healthy environment standards amongst the AFLV Members and their respective clubs. AFLV Members are required to have in place appropriate Smoking and Alcohol Management Policies.

AFLV shall provide relevant reference points to assist Members establish and / or maintain their own rules and process to deal with the issue of Smoking and Alcohol Management within Australian Football.

CLUB SAMPLE

The *(name of club)* recognised that passive smoking (inhaling second-hand smoke) is hazardous to health and that non-smokers should be protected from tobacco smoke. Passive smoking can lead to other serious illnesses such as bronchitis, lung cancer, cardiovascular disease, and chest illnesses in children. Accordingly the following policy has been developed by *(name of club)* to help protect people's health.

The move to go SmokeFree also complements the *(name of club)*'s desire to create a healthy family friendly environment. The *(name of club)* believes that such an environment and image will be advantageous in attracting new members and positively promoting the club in the community.

Legislation and the legal duty of care also provide reasons to have a SmokeFree club. Under common law the *(name of club)* has a legal duty of care to ensure that employees, volunteers, players and officials are not exposed to potentially harmful situations. The Occupational Health and Safety Act also stipulates that employees and working volunteers must have a safe environment to work in. Victorian SmokeFree dining legislation also states that enclosed dining areas must be SmokeFree.

Who is Affected by the Policy

This policy applies to all members, administrators, officials, coaches, players and visitors of the *(name of club)*.

Timing

This policy is effective from *(go live date for the policy)*

Designate SmokeFree Areas

The *(name of club)* requires the following areas to be SmokeFree:

- Club and social rooms
- Administration and office areas
- Changing rooms
- Toilet blocks
- Indoor spectator viewing areas
- Playing areas
- Eating areas
- Grandstands and spectator viewing areas
- Near entries and exits of buildings, facilities, and the ground

(Show a map or sketch of your facility/venue to clearly indicate all SmokeFree areas)

Behavioural Expectations

The *(name of club)* recognises that role modelling can have a significant impact upon the junior members of the club. Hence, the following individuals and groups are to refrain from smoking while they are acting in an official capacity for the club or while in club uniform:

- Coaches (when coaching or representing the club)
- Trainers (when training players or representing the club)
- Officials (when representing the club)
- Volunteers (when representing the club)
- Players (when in uniform and representing the club)

Coaches and trainers will also speak to junior players about the effects of smoking on performance.

Promotion of the Policy

The following mediums will remind patrons about the *(name of club)*'s SmokeFree policy:

- Non-smoking signs
- Club handbook
- Advertising and promotional resources (eg brochures, newspaper ads etc.
- Club correspondence (letters, faxes, e-mails etc.
- Announcements
- Table signage
- Function speeches
- Signage

Ashtrays will be removed from the clubrooms to discourage smoking.

Cigarette butt bins will be provided outside to encourage smokers to smoke outside.

Non-Compliance Strategy

The following five step non-compliance strategy will be followed if anyone breaches the *(name of club)*'s SmokeFree policy.

1. Assume that the person is unaware of the SmokeFree policy.
2. A staff member or club representative will approach the person breaching the policy and politely ask them to refrain from smoking and remind them about the SmokeFree policy.
3. If the offence continues, then the most senior staff member or most senior club representative will verbally warn them again and hand over a formally written letter that outlines the club's policy on smoking. The offending patron must also be made aware that if they don't stop smoking then they will be required to leave the club's facility. The club's management committee will sign off on the letter. This letter will be pre-written and kept both behind the bar and in the club secretary's office so that copies are readily available.
4. If the offence does continue then the patron will be escorted out of the facility by staff and/or a senior club representative.
5. Under no circumstances should the *(name of club)*'s SmokeFree policy be breached: No matter who the offender is.

Sale of Tobacco Products

The *(name of club)* will refrain from selling tobacco products.

Policy Review

The policy will be reviewed three months after its introduction and then on an annual basis thereafter. This will ensure that the policy remains current and practical.