



AUSTRALIAN FOOTBALL LEAGUE POSITION DESCRIPTION

Position:	Hunter/Coast Umpire Manager (Voluntary/Honorarium)	Date: January 2014
Overview of Role	This role is responsible for the coordination of umpires and relationships between the umpiring group and each of the three groups being Black Diamond Seniors, Newcastle Juniors and Central Coast Juniors.	

Key Relationships	<p>Reports to:</p> <ul style="list-style-type: none">○ Manager – Hunter/Central Coast Region <p>Parallel Report:</p> <ul style="list-style-type: none">○ Head Coach Hunter/Coast <p>Other Key Relationships:</p> <ul style="list-style-type: none">○ Umpiring Manager – NSW/ACT○ Umpiring Coordinators Northern NSW○ Umpire Coaches in Hunter/Coast○ Umpires in Hunter/Coast○ Umpires Association - NCCUA○ Black Diamond FL○ Newcastle Juniors○ Central Coast Juniors○ Football Operations
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Key Accountabilities	<p>Promotion/Recruitment:</p> <ul style="list-style-type: none"> ○ Engage with Umpire Association, Umpire Coaches, Football Operations Manager and Regional Manager to assist with the development of a recruitment plan. ○ Establish a communication plan for the region to have umpire content used on all media platforms. ○ Engage with other program areas of AFL to cross promote. ○ Coordinate and support the umpiring group and the three competitions for 'Umpiring Round'. ○ Promotion of other national initiatives i.e. Umpiring is Everyone's Business and Green Shirt program to clubs and leagues.
	<p>Umpire Group:</p> <ul style="list-style-type: none"> ○ Oversee umpires adhere to reporting and tribunal procedures. ○ Arrange umpire representation at tribunal hearings when required. ○ Ensure that umpires are completing all match day responsibilities (includes match day paperwork). ○ Investigates match related incidents and code of conduct behavioural problems and follow up as required. ○ Receive umpire reviews and disseminate to the relevant umpire coach.
	<p>Coaching:</p> <ul style="list-style-type: none"> ○ Provide leadership and engage with umpire coaches in region. ○ Develops Position Descriptions for all additional coaching staff. ○ Appoints the coaching staff in consultation with the Football Operations. ○ Assist with the review of umpire coaches. ○ Promote the AFL Umpire Coach Professional Development Program to all coaches. ○ Assist with the development of coaching resources and coaching plan and distribution of relevant material to stakeholders.
	<p>Community Football:</p> <ul style="list-style-type: none"> ○ Promote Club Umpiring Ambassador program within the Newcastle and Central Coast junior clubs. ○ Attend each of the League meetings as required. ○ Coordinate the Club Umpire Accreditation with umpiring groups and leagues. ○ Advocate umpiring programs ensuring quality match day environments to leagues and clubs.
	<p>Other:</p> <ul style="list-style-type: none"> ○ Ensure that FootyWeb is up to date and used as the primary database.



Key Performance Indicators	<p>Outcomes:</p> <ul style="list-style-type: none"> ○ Increase of umpiring numbers within the region. ○ All registered umpires including club field umpires holding current accreditation. ○ All umpire coaches within the region are participating in the AFL Umpire Coach Professional Development Program.
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AFL Values	<p>Our LEGACY: <i>leaving the game and community in better shape for future generations.</i></p> <p><i>Three pillars that support our legacy principle: Accountable, Progressive and Respectful</i></p> <ul style="list-style-type: none"> ➤ Accountable <ul style="list-style-type: none"> ○ Focus on delivering or exceeding performance objectives ○ Responsible for our actions and results and do what we say we will ○ Act with integrity – deal with all people honestly, ethically and transparently ○ No surprises ○ Make decisions in a timely manner, even when under tight deadlines and pressure ○ Be prepared to go the extra mile ○ Persevere when faced with setbacks ➤ Progressive <ul style="list-style-type: none"> ○ Strive for constant improvement ○ Respect the great history of our game and its role in the community but challenge the status quo ○ Find new and creative ideas to innovate ○ Focus on the future ○ Embrace change and new ideas ➤ Respectful <ul style="list-style-type: none"> ○ Embrace and respect diversity and inclusion – understand and value the differences in every person ○ Acknowledge the efforts of others ○ Listen actively and consider other viewpoints ○ Cooperate with others ○ Help team or other departments or stakeholders in getting work done ○ Act with humility and modesty
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